

**TO: Councillor: Arnold Woolley  
(Chairman)**

Councillors: Carol Ellis, Patrick Heesom, Mel Higham,  
Dennis Hutchinson, Nancy Matthews, Neville Phillips  
OBE, Tony Sharps, Nigel Steele-Mortimer, Helen Yale

Your Ref /  
Eich Cyf

Our Ref / Ein NG  
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Date / Dyddiad 02/12/2008

Ask for / Gofynner am Graham Connah

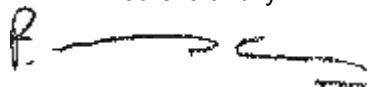
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Dear Sir / Madam,

A meeting of the **EXECUTIVE** will be held in the **CLWYD COMMITTEE ROOM, COUNTY HALL, MOLD** on **TUESDAY, 09 DECEMBER 2008** at **09:30** to consider the following items.

Yours faithfully



Assistant Director (Democratic Services)

### **AGENDA**

1. **APOLOGIES**

2. **MINUTES**

To confirm as a correct record the minutes of the meeting held on 18/11/2008 (copy enclosed).

3. **DECLARATIONS OF INTEREST**

TO CONSIDER THE FOLLOWING REPORTS

**STRATEGIC REPORTS**

4. **DRAFT IMPROVEMENT AGREEMENT**

Report of the Chief Executive - Portfolio of the Executive Member for Corporate Governance and Strategy

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5. MID YEAR STRATEGIC PARTNERSHIP PERFORMANCE - SUMMARY  
Report of the Chief Executive - Portfolio of the Executive Member for Corporate Governance and Strategy
6. LEISURE SERVICES STRATEGY  
Report of the Director of Lifelong Learning - Portfolio of the Executive Member for Leisure and Public Protection
7. DEESIDE LEISURE CENTRE  
Report of the Director of Lifelong Learning - Portfolio of the Executive Member for Leisure and Public Protection
8. WELSH PUBLIC LIBRARY STANDARDS ANNUAL REPORT 2007-08  
Report of the Director of Lifelong Learning - Portfolio of the Executive Member for Education and Youth
9. NATIONAL SERVICE FRAMEWORK FOR OLDER PEOPLE - FLINTSHIRE PROGRESS  
Report of the Director of Community Services - Portfolio of the Executive Member for Social Services
10. SUPPORTING PEOPLE OPERATIONAL PLAN 2009-10  
Report of the Director of Community Services - Portfolio of the Executive Member for Social Services and Executive Member for Housing Strategy and Planning
11. NEIGHBOURHOOD RENEWAL ASSESSMENT  
Report of the Director of Community Services - Portfolio of the Executive Member for Housing Strategy and Planning and Executive Member for Estate Management (Housing; Industrial/Commercial and Agricultural)
12. NORTH WALES RESIDUAL WASTE PARTNERSHIP AGREEMENT  
Report of the Monitoring Officer - Portfolio of the Executive Member for Corporate Governance and Strategy
13. FLINT CONSERVATION AREA APPRAISAL AND CONSERVATION AREA MANAGEMENT PLAN  
Report of the Director of Environment - Portfolio of the Executive Member for Housing Strategy and Planning
14. HOLYWELL TOWNSCAPE HERITAGE INITIATIVE PHASE 1 - FINAL REPORT  
Report of the Director of Environment - Portfolio of the Executive Member for Housing Strategy and Planning
15. OLD BUCKLEY BATHS BUILDING  
Report of the County Legal and Democratic Services Officer - Portfolio of the Executive Member for Corporate Governance and Strategy

**OPERATIONAL REPORTS**

16. QUARTER TWO PERFORMANCE REPORT 2008/09 AND PERFORMANCE REPORTING

Report of the Chief Executive - Portfolio of the Executive Member for Corporate Governance and Strategy

17. REVENUE BUDGET MONITORING 2008/09 (MONTH 6)  
Report of the County Finance Officer - Portfolio of the Executive Member for Finance and Asset Management
18. CAPITAL PROGRAMME 2008/09 (MONTH 6)  
Report of the County Finance Officer - Portfolio of the Executive Member for Finance and Asset Management
19. HOUSING UPDATE : HOMELESSNESS, TENANT PARTICIPATION AND ALLOCATIONS  
Report of the Director of Community Services - Portfolio of the Executive Member for Estate Management (Housing and Industrial/Commercial and Agricultural)
20. APPOINTMENT OF CHILDREN'S SERVICES ASSISTANT TO PROVIDE SERVICES IN RELATION TO THE SUPPORTING PEOPLE REVENUE GRANT  
Report of the Director of Community Services - Portfolio of the Executive Member for Social Services

**EXERCISE OF DELEGATED POWERS**

Report of the Chief Executive enclosed.

**FOR INFORMATION**

A copy of the Executive Forward Work Programme (Months 12/08 to 04/09) is enclosed for information.

**EXECUTIVE**  
**18<sup>TH</sup> NOVEMBER 2008**

Minutes of the meeting of the Executive of Flintshire County Council held at County Hall, Mold on Tuesday, 18<sup>th</sup> November, 2008.

**PRESENT: Councillor A Woolley (Chairman)**

Councillors: C. Ellis, P.G Heesom, M. Higham, H.D Hutchinson, N. Matthews, N. Phillips, L.A Sharps, N.R Steele-Mortimer and H. Yale.

**ALSO PRESENT:** Councillors: K. Armstrong-Braun, R.C Bithell, V. Gay, R. Hughes, R. Jones, D. Mackie, Doreen Mackie, and A.P Shotton.

**IN ATTENDANCE:**

Chief Executive, Director of Community Services, Director of Environment, Director of Lifelong Learning, County Legal and Democratic Services Officer, County Finance Officer, Assistant Director of ICT and Customer Services and Head of Committee, Member and Electoral Services.

**161. MINUTES**

The minutes of the meetings held on 21<sup>st</sup> October and 29<sup>th</sup> October 2008 were confirmed as a correct record.

**Change to the Agenda for the Meeting**

The County Legal and Democratic Services Officer reported that the Chairman had agreed to the submission of three additional urgent items. Two reports had been referred to the Executive from the Community and Housing Overview and Scrutiny Committee the previous day on AD Waste and the North Wales Waste Treatment Process and a third item which had been considered by the Housing Strategy Board the previous Friday which required consideration by the Executive. He also referred to agenda item 18 which was a report of the Director of Lifelong Learning and to a paper tabled at the meeting which made a number of amendments to the report. Agenda item no. 21 which was a report of the Director of Environment on the A541 Hendre – 30/40 MPH speed limit was being withdrawn as some correspondence from an objector had not been circulated with the report.

**162. DECLARATIONS OF INTEREST**

No declarations of interests were made but Councillor Carol Ellis indicated that as a Ward Member and a Governor of the Elfed High School she would not be voting on the report by the Director of Environment on the disposal of parts of the site of the Belmont Special School, Buckley for the construction of a primary health care centre.

**163. COUNCILLOR WARD GRANTS**

The Chief Executive and the Executive Member for Corporate Governance and Strategy introduced a report the purpose of which was (1) to inform the Executive of the findings of the consultation exercise carried out with County Councillors on Councillor Ward Grants and (2) to provide options for Members to consider how the grants scheme could be progressed.

The Assistant Director for ICT and Customer Services referred to the previous report to the Executive on 5<sup>th</sup> August 2008 and to the further work that had been undertaken. The report outlined the results of the consultation exercise carried out with Members and provided a criteria should the Executive wish to implement the scheme. The Executive Member advised the Executive that if the scheme was agreed it would be introduced from 2009/10 as a budget growth bid. Capacity to manage and administer the scheme would be found from within existing resources and there would be no additional staffing costs.

The Executive Member for Environment referred to the previous consideration of this matter and proposed that the recommendations be supported with the addition that the amount to be allocated to each Councillor be limited to £2,500 and that the scheme be implemented from July 2009. This was duly seconded.

The Chief Executive confirmed that the Member Grants Panel would set out the detailed criteria for the scheme if adopted.

**RESOLVED**

That the Ward Grants Scheme be agreed and that the amount to be allocated to each Councillor be limited to £2,500.

**164. POLICE GREEN PAPER: "FROM THE NEIGHBOURHOOD TO THE NATIONAL". CONSULTATION RESPONSE**

The Chief Executive and the Leader introduced a report the purpose of which was to report the response of the Community Safety Partnership to the consultation on the Green Paper on Policing entitled "From the Neighbourhood to the National" and to provide an overview of the document and highlight particular areas that will impact upon the work of the Community Safety Partnership.

The Leader referred to the consultation period which had ended on 10<sup>th</sup> October, 2008. He had concerns on the bullet points that were referred to as key issues for noting by Local Authorities which were set out in paragraph 2.04 of the report.

The Chief Executive responded to this question and explained that whilst the closing date for consultation had passed the County Council as members of the WLGA had endorsed a national response. There were some important issues including governance, funding and in relation to the elected

Member roles. As a result, arrangements had been made for Chief Superintendent Ruth Purdie to attend the special meeting of the County Council on 2<sup>nd</sup> December, 2008 to contribute to a full debate.

**RESOLVED**

- (a) That the response prepared by the Community Safety Partnership to the recent Policing Green Paper “from the neighbourhood to the national” be noted.
- (b) That the possible implications of the Green Paper be noted.

**165. PROCUREMENT STRATEGY 2008/09 – 2010/11**

The County Finance Officer presented a report the purpose of which was to seek approval to the Procurement Strategy which provided a three year framework for improving procurement within the Council.

**RESOLVED**

That the Procurement Strategy 2008/09 – 2010/11 be adopted.

**166. PEOPLE STRATEGY 2006-2009 UPDATE ON PROGRESS**

The Interim Assistant Director of Human Resources and Organisational Development and the Executive Member for Corporate Governance and Strategy introduced a report the purpose of which was to report to the Executive on the progress of the People’s Strategy Action Plan for 2008/09.

The Chief Executive referred to a number of projects and outlined the current position. The MASS project which was being undertaken with Denbighshire County Council and Wrexham County Borough Council had been introduced and was now reducing overhead costs. The HRMIS system had recently gone live and he paid tribute to the work undertaken by the payroll team that had made this possible. On Single Status a further meeting was to be held with the trade unions the following day; the outcomes of the project would be reported to a special meeting of the County Council in December 2008. A commitment had been made to communicate with the workforce before Christmas. Progress was being made with the second phase of the restructuring of the organisation and reference was made to the accommodation strategy and to the Council exploring the concept of agile working with neighbouring North Wales Councils and with the support of British Telecom.

Members endorsed the views expressed on the exemplary work undertaken by the extended HRMIS team and were looking forward to receiving the management reports that would be available following the introduction of the HRMIS system.

## **RESOLVED**

That the progress of the People's Strategy Action Plan 2008/09 and the proposals to review and renew the People's Strategy for 2009 onwards be noted and endorsed.

### **167. STRATEGY FOR OLDER PEOPLE IN WALES UPDATE**

The Director of Community Services and the Executive Member for Social Services introduced a report the purpose of which was to provide an update on the local implementation of the Strategy for Older People in Wales including the development of the 50+ Advisory Group facilitating the involvement of older people in the planning and development of services in Flintshire. The report also highlighted the changes in Welsh Assembly Government funding for the implementation of the strategy during Phase 2 (2008-2013).

The Executive Member welcomed the report and noted the good work that had taken place in establishing the 50+ Advisory Group which met on a monthly basis to consider a range of local issues affecting older people. The budget available to local authorities for implementing the strategy would taper down from £2.4m in 2008/09 to £1m 2010/11 when it was planned that these resources would transfer into the Revenue Support Grant. For 2008/09 Flintshire's allocation was £103,741.

The Director of Community Services referred to the Welsh Assembly Government 10 year strategy which was now in its sixth year and was providing real value in how it affected the delivery of services for older people. The 50+ Advisory Group had been instrumental in the development of the tendering of documentation for the forum development worker and was involved in awarding the tender to the successful applicant Flintshire Neighbourhood Watch Association. The post holder had been recruited and was working across Flintshire to increase membership of the group and develop the opportunities for engagement and involvement of older people.

## **RESOLVED**

- (a) That the contents of the report and progress made in Flintshire be noted.
- (b) That the implications of the tapered funding for the implementation of Phase 2 of the strategy for older people as set out in paragraph 3.04 of the report and the implementation from 2010 onwards once funding was incorporated into the Revenue Support Grant, be noted.

### **168. GENDER EQUALITY SCHEME – ANNUAL REPORT 2007-2008**

The Chief Executive and the Executive Member for Corporate Governance and Strategy introduced a report the purpose of which was to

present the first annual report on progress of the implementation of the Council's Gender Equality Scheme and action plan 2007-2010.

**RESOLVED**

That the Gender Equality Scheme Annual Report be approved.

**169. MAKING THE CONNECTIONS – NORTH WALES ADOPTION CONSORTIUM**

The Director of Community Services presented a report the purpose of which was to inform the Executive on progress of the work of the North Wales Adoption Consortium and to seek endorsement for this project.

The Director referred to new legislation that required an expanded range of services to be delivered. However, the number of Looked After Children adopted by the local authority as illustrated in the report was small. As a result some authorities would find it hard to meet the standards required and due to the complexity it was considered appropriate to work with other local authorities. There was a high level of activity involved in adoption work undertaken by the Family Placement Team which was intensive and specialist and their role was outlined in paragraph 2.02 of the report. The report also outlined the current North Wales adoption consortium arrangements with the Assistant Director (Children's Services) taking a lead role on the Operational Management Group.

**RESOLVED**

That endorsement be given to the new consortium arrangement on a North Wales basis.

**170. DISPOSAL OF PART OF THE SITE OF THE BELMONT SPECIAL SCHOOL, BUCKLEY TO FACILITATE THE CONSTRUCTION OF A PRIMARY HEALTH CARE CENTRE**

The Director of Environment presented a report the purpose of which was to seek approval for the disposal of the two acre site shown on the plan attached to the report.

The Director referred to the report and that as part of the rationalisation of the County Council's Special School portfolio it was proposed to close the school in July/August 2009 when the land would be declared surplus to requirements and would be available for formal disposal. This site was zoned as "white land" in the Buckley settlement and was considered to be appropriate for residential development which would give the site a high unrestrictive value. The proposal would constitute disposing of the site at a restrictive value and the District Valuer had provided valuation figures which showed a large discrepancy between the unrestricted and the restrictive value of the site. The Director explained that following negotiations the developers had agreed to pay a figure of £700,000 for this site for the construction of a primary health care centre.



A number of Members sought clarification on a number of issues particularly to the future use of the remaining area of land which was not to be used for the health care centre, highway considerations and planning considerations.

In response to questions raised the Director of Environment emphasised that the planning process was entirely different to the decision being requested by the Executive to confirm the disposal. The County Legal and Democratic Services Officer advised that Members who were also members of the Planning and Development Control Committee should separate the two issues and not to come to a pre-determined view on the planning merits prior to the Planning Committee. The Chief Executive confirmed that two thirds of the Belmont site was to be used for the primary health care centre and the future use of the remaining third would be a matter for the County Council to determine its future use. On the general points raised Members were reminded of the Local Health Board Strategy to deliver primary health care centres at a number of sites and he emphasised that community leadership was being shown by the County Council to resolve the long standing issue for a location for a health care centre in Buckley.

The Leader of the Council moved the recommendations which were duly seconded and on being put to the vote were agreed but Councillors Carol Ellis, P.G Heesom, N.R Steele-Mortimer and Helen Yale abstained.

### **RESOLVED**

That approval be given to the disposal of the site to H.P.C Wales at a “less than best” consideration with the conditions set out in paragraph 3.09 of the report.

#### **171. DISPOSAL OF LAND FRONTING GLANRAFON ROAD, MOLD TO APOLLO CAPITAL PROJECTS FOR THE CONSTRUCTION OF A PRIMARY HEALTH CARE CENTRE**

The Director of Environment presented a report the purpose of which was to seek approval for the disposal of the property.

### **RESOLVED**

That approval be given to the disposal of the site to Apollo Capital Projects at a “less than best” consideration with the conditions set out in paragraph 3.09 of the report.

(Councillor P.G Heesom abstained on the vote.)

#### **172. RESPONSE TO PROVISIONAL LOCAL GOVERNMENT SETTLEMENT 2009/10**

The Chief Executive and County Finance Officer presented a joint report the purpose of which was to provide professional advice on the

provisional Local Government settlement 2009/10 and to invite the Executive to agree the contents of the Council's response to the Welsh Assembly Government consultation.

The County Finance Officer reminded Members that the provisional settlement had been received on 15<sup>th</sup> October and the position at the all Wales level and for Flintshire had been reported to the Executive on 29<sup>th</sup> October. The closing date for responses to the Welsh Assembly Government was 18<sup>th</sup> November. The Assembly had been advised that the Authority's response was to be considered at this Executive meeting and would follow in final form by 20<sup>th</sup> November and this extension of time had been agreed. A draft response to the provisional settlement was attached as an appendix to the report.

The Chief Executive referred to paragraph 3.01 of the report which provided professional commentary on the provisional settlement. Flintshire's revenue settlement at 2.7% increase was lower than the average settlement across Wales of 2.9%. At the all Wales and Flintshire levels the settlement was below both the retail price index and consumer price index. It was not transparent that the revenue settlement failed to set out the provision for pay and price increases and it was suggested that the Assembly should be requested to provide this information and include the detail as a matter of routine in future years. There was also concern on the economic downturn and the secondary impact that this would have on the income of the Council such as capital receipts and reduced planning fees.

The Executive Member for Housing Strategy and Planning endorsed the Chief Executive's views on the economic downturn and the impact this would have on the Council in terms of income and the additional pressures that could arise on social services and housing.

The Leader also endorsed the views expressed but referred to the bullet point on the commentary of the provisional settlement that "with prudence and good management, the Council can balance the budget at this level of settlement and largely protect operations" and consider that the Council should be able to "wholly protect operations" and the Council response should reflect this.

In response to the Members comments the Chief Executive said that the Welsh Assembly Government would also be asked to reinstate the 1% efficiency deduction to be made at source (equivalent to £38m for Welsh Local Government) due to the exceptional circumstances of the economy.

## **RESOLVED**

That a Council response incorporate the bullet points as set out in paragraph 3.1 of the report with an amendment to the fifth bullet point to illustrate the position more clearly.

**173. COUNCIL TAX BASE FOR 2009-10**

The County Finance Officer presented a report the purpose of which was to approve the Council Tax Base for the financial year 2009-10.

**RESOLVED**

That the Tax Base of 60,328 chargeable Band 'D' equivalent properties as shown in Appendix A to the report for 2009-10 be approved.

**174. LOCAL TAXATION POLICIES 2009/10**

The County Finance Officer presented a report the purpose of which was for Members to approve various policies for the administration of council tax and business rates for the financial year 2009-10. The policies required by statute to be approved each year were Council Tax discounts on second and long term empty homes, Council Tax discretionary discounts, discretionary rate relief for charities and discretionary rate relief for small businesses. The report also contained for information the payment dates for precepting/levying bodies and payment dates for Council Tax and Business Rates.

The County Finance Officer responded to questions from Members. Firstly, she confirmed that for those customers who had difficulty in paying their council tax a discretionary 12 month instalments scheme was available to reduce the customers' monthly outgoings and spread the charges over two additional months. Council P.G Heesom asked the press who were present to give this some media coverage. In response to a question on the current economic climate and the effects this was having on small businesses, the County Finance Officer referred to the Welsh Assembly's small business rate relief scheme which contained provision to award discretionary top-up relief to small businesses. This scheme had been changed approximately two years previously and more businesses benefited from this than under the previous rural rate relief scheme. The importance of the Council's customers contacting the County Council at the earliest opportunity and before they experienced financial difficulties was encouraged.

**RESOLVED**

That the current local taxation policies be continued for 2009/10 as referred to in the recommendations of the report.

**175. UPDATE ON MOLD EXTRA CARE SCHEME**

The Director of Community Services and the Executive Member for Social Services introduced a report which provided an update on the Second Extra Care Scheme for Flintshire in Jasmine Crescent, Mold.

The Director of Community Services emphasised that this was a unique scheme which provided access specifically for people with dementia unlike other similar schemes. She also asked the Executive to note the

proposal at paragraph 2.4.3 of the report was in response to the concerns of the Overview and Scrutiny Committee and which had sought alternatives to general needs housing on the same site as the Extra Care Scheme.

### **RESOLVED**

- (a) That the sale of land and the development of what would be a unique scheme offering the benefits of extra care to people in the centre of Flintshire and importantly extending the service to people living with dementia, be supported.
- (b) That the complex nature of this project including land from separate Flintshire County Council accounts, positive joint working with the Housing Association and a range of unique and diverse specialists care and support facilities be noted and supported.
- (c) That the relocation of tenants from Jasmine Court and bungalows was progressing and will take sometime to complete, be noted.

### **176. SUPPORTING PEOPLE UPDATE**

The Director of Community Services presented a report which provided an update on the Supporting People Programme in Flintshire.

The Director referred to the structure of the supporting people team which had been reviewed and an integrated team having been developed and a supporting people team manager recruited. Members were asked to support the recommendation that a Members seminar on Supporting People Programme be arranged.

The Executive Member for Social Services referred to the internal audit of the way Supporting People Grant was being utilised by the Housing Service and Social Services for Adults and the resulting report had identified areas requiring action which was set out in paragraph 2.08. Member involvement was to be welcomed on the Supporting People Group and if possible a representative from both the Social and Health and Community and Housing Overview and Scrutiny Committees was recommended.

### **RESOLVED**

- (a) That the progress made in developing Flintshire's Supporting People Programme to achieve the recommendations made by Welsh Assembly Government and internal audit, be noted.
- (b) That the new team structure outlined in paragraph 3.02 of the report be noted.
- (c) That a Member seminar on the Supporting People Programme be supported.

- (d) That a further report be received in due course regarding the cost implications of the review of eligibility criteria.

**177. PROCEDURE FOR THE APPOINTMENT OF LEA GOVERNORS TO SCHOOL GOVERNING BODIES**

The Director of Lifelong Learning and the Executive Member for Education and Youth introduced a report the purpose of which was for the Executive to consider revising the current procedures for the appointment and removal of LEA Governors to School Governing Bodies. He also referred to a supplement to the report which had been tabled at the commencement of the meeting which proposed an amendment to Section 3.04 of the report and an addition to the recommendation.

The Executive Member referred to the present procedure which was based upon the view that local Members were best placed to recommend those who had skills and experience appropriate to the position of School Governor and this needs to be strengthened and supported. He referred to occasional difficulties that were experienced when a nomination was disputed and to a Governing Body asking for the removal of an LEA Governor. It was therefore considered an opportune time to review the procedure for the appointment of LEA Governors and paragraph 3.04 of the report as amended outlined the approach that was recommended. This included the establishment of an LEA Governor Panel of five members who would have the responsibility for ratifying the nominations of the LEA Ward Members.

The Director of Lifelong Learning endorsed the views expressed by the Executive Member and the approach being recommended followed good practice and the continuation of Flintshire's approach that the Local Member was best placed to serve the Governing Body. However, there was need for clear mechanism to deal with any disputes as they arose.

**RESOLVED**

That an LEA Governing Panel be appointed with five members (two Independent, 1 Labour, 1 Liberal Democrat and 1 Conservative) nominated by the respective Group Leaders, to ratify nominations to vacancies for LEA School Governors, to consider disputes concerning nominations and to consider requests to remove LEA Governors and that the outcome of disputes and requests for removal be reported to the next meeting of the Executive for consideration.

**178. FOURTH, FIFTH AND SIXTH ANNUAL REPORTS OF THE FLINTSHIRE LOCAL ACCESS FORUM**

The County Legal and Democratic Services Officer presented a report the purpose of which was for the County Council to note and approve the fourth, fifth and sixth annual reports of the Flintshire Local Access Forum which had been prepared in accordance with Regulations 16 of the Countryside Access (Local Access Forum) (Wales) Regulations 2001.

## **RESOLVED**

That the fourth, fifth and sixth annual reports of the Flintshire Local Access Forum, for the years 2005/06, 2006/07 and 2007/08 be noted and approved by the County Council and be submitted to the Countryside Council for Wales for their records.

### **179. PROPOSED WAITING RESTRICTIONS – MOLD ROAD, GREEN LANE, BROADWAY AND MOLD WAY, EWLOE**

The Director of Environment presented a report the purpose of which was to advise Members of unresolved objections received following the public advertisement for the installation of waiting restrictions on the B5127 Mold Road, Ewloe adjacent to Ewloe Green School and to recommend that some of the objections be overruled.

The Director referred to the background to the report and that it was not intended to bring similar reports to the Executive in the future as the report contained a recommendation for such objections to be considered under delegated authority. However, as a commitment had been given in this particular case that the matter would be reported to the Executive this was being undertaken.

## **RESOLVED**

- (a) That the objections received as outlined in report be overruled and the implementation of the waiting restrictions as advertised be approved.
- (b) That the slight reduction in length on Green Lane be accommodated in a main Order.
- (c) That delegated authority be given to the Head of Highways and Transportation, in conjunction with the Executive Member for Environment following consultation with the appropriate Local Member(s), to consider objections/representations received following the advertisement of intention to make Orders under Highway Legislation and to confirm the making of the proposed Order or otherwise including making amendments were appropriate.

### **180. A541 HENDRE – 30/40 MPH SPEED LIMIT**

The Director of Environment referred to the statement made by the Chairman at the commencement of the meeting that this item was to be deferred to enable proper consideration to be given to correspondence which had not been included as appendices to the report.

## **RESOLVED**

That the consideration of the report be deferred.

**181. PROVISION OF ADDITIONAL TEMPORARY ADMINISTRATIVE SUPPORT PERSON FOR THE SCHOOL IMPROVEMENT SERVICE**

The Director of Lifelong Learning presented a report the purpose of which was to seek approval of Members for the appointment of an administrative assistant to support school improvement officers involved in statutory support work on delivering initiatives linked to the Foundation Phase, the administration of the Better for Schools Fund and transition work at key stage 2/3. The Director referred to the recent Estyn report on the school improvement service which had identified the limited capacity within the service as an important barrier and a risk that the Authority would not be able to sustain the current rate of progress.

The Executive Member for Education and Youth supported the recommendations of the report and referred to the financial implications and that the costs of this post would be funded by utilising the administration elements of the Better Schools Fund.

**RESOLVED:**

That approval be given to appoint a full time temporary fixed term (3 years) administrative support officer.

**182. DEESIDE LEISURE CENTRE**

The Director of Lifelong Learning and the Executive Member for Leisure and Public Protection introduced a report which was to update Executive on progress with the further report on the Deeside Leisure Centre.

The Director of Lifelong Learning explained to Members why the Deeside Leisure Centre was being considered ahead of any other proposals arising out of the Leisure Strategy Review; it was a key facility both locally, regionally and nationally and had the only ice rink for a wide catchment area. There was a higher level of usage which was increasing year by year but the buildings were in need of investment.

Pan Leisure Consulting Limited had been commissioned by the Council to prepare a report on the redevelopment and refurbishment potential on the centre and this had recently been received and considered by the Executive Member, Chief Executive and Senior Officers at a meeting on 11<sup>th</sup> November. The report at paragraph 3.03 made reference to the Pan Leisure report recommendations for redeveloping the site to provide a facilities mix and a range of facilities. The report had outlined the additional market needs, environmental issues, property and transport links and advised on the next steps. Further work and meetings were required and a further detailed project report would be submitted to the Executive in December.

In response to a question the Chief Executive emphasised the need to dovetail this report with the Leisure Strategy Report and emphasised the regional significance of the Deeside Leisure Centre which had necessitated this being considered ahead of other leisure centres which were also in need of investment. There would be a significant capital investment on this site

which could fund or partly fund the improvements. The development would incorporate other Council and public services in an integrated facility.

### **RESOLVED**

- (a) That the report be received.
- (b) That a further detailed project report for the December Executive meeting be commissioned.
- (c) That the principle that the redevelopment of facilities at Deeside Leisure Centre was a key priority in the Council's Capital Programme be re-endorsed.

### **183. EXERCISE OF DELEGATED POWERS**

An information report of the Chief Executive the purpose of the report was to inform Members of the actions taken under delegated powers, was introduced by the Leader.

The actions taken were as set out below:-

- Lifelong Learning - Declaration of an area of land to the rear of Park Lane, Holywell surplus to recreational requirements and to be referred to the valuation and estates section for disposal.
- Environment - 10 year lease of 24 Ryeland Street, Shotton on an internal repairing basis for use as a day care facility and three residential units for the benefits of Social Services.
- 10 year lease of playground adjacent to Crown Inn, Pantymwyn.

### **184. AD WASTE LIMITED**

The County Legal and Democratic Services Officer referred to the meeting of the Community and Housing Overview and Scrutiny Committee the previous day relating to the call-in of the Executive decision made on the 29<sup>th</sup> October, 2008 meeting. The decision of the Overview and Scrutiny Committee was to accept but not to endorse the explanation of the decision made by the Executive. As a consequence the Executive decision could be implemented.

The Chief Executive said that subject to the Executive confirming its previous decision, it would be necessary for a joint press release to be issued between the County Council and AD Waste.



**RESOLVED**

That the recommendation be agreed.

**185. NORTH WALES TREATMENT PROJECT**

The County Legal and Democratic Services Officer referred to the consideration of the Community and Housing Overview and Scrutiny Committee the previous day concerning the call-in of the Executive decision made at its meeting on 29<sup>th</sup> October, 2008. The decision of the Community and Housing Overview and Scrutiny Committee was that it was satisfied with the explanation given with regard to the decision made by the Executive. Accordingly, the decision could now be implemented.

**RESOLVED**

That the recommendation be agreed.

**186. HOUSING STRATEGY REVIEW BOARD**

The Chief Executive referred to the meeting of the Local Housing Strategy Review Board that had met on 14<sup>th</sup> November and an update for Members and sought a delegated authority to commission consultants to undertake further work.

At the Housing Strategy Review Board it had been reported that the option of a partial transfer alongside a full transfer was being explored. Additional consultancy support on a partial transfer model was required to enable the Board to complete its work for a final report in January. Should this independent consultancy demonstrate that one of the partial transfer models was viable then further work would be required with the guidance of the Assembly to assure the Council of the viability of the model and to complete a final business case in accordance with the Assembly's Housing Transfer Guideline and the requirements of the Welsh Housing Quality Standard. Should the consultancy demonstrate that the partial transfer options were not feasible the Council would be recommended to move to ballot for full transfer and begin the process with the Assembly.

The Welsh Assembly Government had been asked to allow the Council a further extension of time to complete a business case for a partial transfer option but only should:-

1. one of the options, with external validation, prove to be viable;
2. the statutory officers of the Council concur that the partial transfer option is viable and will meet the requirements of WHQS without compromising the finances of the Council; and
3. a business plan is capable of completion within 3 months of the Council meeting (to be held in January 2009).

This request was made on the strict basis that the Council fully accepts that should the partial transfer options prove, with external validation, to be

unfeasible, the Council will have no option but to formally accept at its January meeting that we move to ballot.

This request was made by all political groups, the Tenants' Federation and the Trades Unions, through their representatives on the Local Housing Strategy Review Board. It was believed that is a reasonable request for the Council to be able to reach a final decision.

The Chief Executive was pleased to report that the Deputy Minister, Jocelyn Davies AM had agreed to the further extension of time.

A special meeting of the County Council would be arranged in January 2009 and in the meantime he sought delegated authority to be given to him to immediately commission consultants to determine whether one or more partial transfer options were viable and undertake any necessary modelling exercise and for a full report to be made to the County Council in January 2009.

The Executive Member for Housing Strategy and Planning thanked the Chief Executive for this information. This was a positive step forward and the Minister had shown an understanding of Flintshire's position. In response to a question on the cost of the consultation process the Chief Executive indicated that this would be in the region of £25,000 as a guide. The Leader moved the recommendations of the Chief Executive which were duly seconded and these were agreed with Councillors C. Ellis, N. Matthews and N. Phillips abstaining.

**187. DURATION OF MEETING**

The meeting commenced at 9.30 am and ended at 11.45 am.

**188. MEMBERS OF THE PRESS AND PUBLIC IN ATTENDANCE**

There were two members of the press and one member of the public present.

.....  
Chairman

**SUMMARY OF DECLARATIONS MADE BY MEMBERS**  
**IN ACCORDANCE WITH FLINTSHIRE COUNTY COUNCIL'S**  
**CODE OF CONDUCT**

<b>EXECUTIVE</b>	<b>DATE: 18<sup>th</sup> November 2008</b>
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<b>MEMBER</b>	<b>ITEM</b>	<b>MIN. NO. REFERS</b>
NO DECLARATIONS WERE MADE		

## FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 4

**REPORT TO:**      **EXECUTIVE**  
**DATE :**            **09 DECEMBER 2008**  
**REPORT BY:**    **CHIEF EXECUTIVE**  
**SUBJECT :**        **DRAFT IMPROVEMENT AGREEMENT**

### **1.00 PURPOSE OF REPORT**

- 1.01 For Members to agree the themes of the draft Improvement Agreement with the Welsh Assembly Government and
- 1.02 To endorse the approach to finalising the Agreement.

### **2.00 BACKGROUND**

- 2.01 All Councils are required to agree an Improvement Agreement with the Welsh Assembly Government during 2008/09 to access the national Improvement Agreement Grant. The prospectus for these revised agreements was provided to the Executive at its 5 August meeting. The Council needs to determine, internally and then in negotiation with the Assembly, which eight key outcomes (i.e. services and outcome targets) should be included in the Agreement.
- 2.02 The Improvement Agreement Grant replaces the former Performance Incentive Grant and equates to an income stream of £1.47 million per year over a three year period.
- 2.03 Each Improvement Agreement will have the following structural principles.
- each agreement will contain the same four over-arching **strategic themes** linked to the One Wales agenda
  - each strategic objective is aligned with a number of **broad outcomes**
  - each broad outcome has a suggested number of **sources of evidence** (including, but not limited to performance indicators) which describe progress towards that outcome.
- 2.04 Members agreed to a process for the Improvement Agreement at the 29 October Executive meeting. Further details on this approach is provided in this report.

### **3.00 CONSIDERATIONS**

- 3.01 The strategic themes set for the agreement are:
- A Healthy, Fair and Just Society - Adults

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Date: 02/12/2008

- A Healthy, Fair and Just Society - Children
- Sustainable Communities
- A Prosperous, Cultural and Diverse Society

Two outcomes are to be selected from each of these themes.

3.02 Whilst it is recognised that all of the possible outcomes for selection are important we have set three criteria to assess the proposed outcomes which are highlighted and asterisked in the table below:

The three criteria are:

- i) importance and fit with council priorities (improvement priorities where possible);
- (ii) improving performance and;
- (iii) being capable of measurement/assessment.

<b>Strategic themes</b>	<b>Outcomes</b>
<i>There are four strategic themes which are compulsory for every Improvement Agreement</i>	<p><i>There are several outcomes linked to each strategic theme. Each Improvement Agreement must include two outcomes per strategic theme.</i></p> <p><i>Performance indicators, customer feedback, service outputs and self assessment data may be used as evidence by which we could demonstrate improvement of that outcome.</i></p>
1. A Healthy, Fair and Just Society - Adults	<p><u>Select two outcomes from:</u></p> <ul style="list-style-type: none"> <li>* <b>Helped to Live in the Community</b></li> <li>* <b>Provision of Facilities at Home</b></li> </ul> <p>Active Lifestyles Accessing Benefits Supporting our Carers</p>
2. A Healthy, Fair and Just Society - Children	<p><u>Select two outcomes from:</u></p> <ul style="list-style-type: none"> <li>* <b>Improving Educational Attainment</b></li> <li>* <b>Provision of Care</b></li> </ul> <p>A Healthy Start Preventing Poverty A high Quality of Life</p>
3. Sustainable Communities	<p><u>Select two outcomes from:</u></p> <ul style="list-style-type: none"> <li>* <b>Reducing our Carbon Footprint</b></li> <li>* <b>Housing Matters</b></li> </ul> <p>Sustainable Provision of Affordable Housing Getting Around Safely A Cleaner Local Environment</p>
4. A Prosperous, Cultural and Diverse Society	<p><u>Select two outcomes from:</u></p> <ul style="list-style-type: none"> <li>* <b>Ensuring a high Skills Base</b></li> <li>* <b>Supporting Local Businesses</b></li> </ul>

Our Community Facilities

3.03 The views of a combined scrutiny meeting held on 27 November supported the selection of the outcomes selected above.

3.04 The measures and attainments to support the delivery of the Improvement Agreement cannot be based solely on PI data but on a range of evidence about local services and satisfaction with them. The complexity of what we use as supporting data has still to be determined but can include the following:

- Performance indicators (whether statutory, core or local);
- Satisfaction data: citizen surveys, views of citizens' panels and similar, numbers of complaints etc.;
- Service usage levels;
- Audit, regulatory and inspection findings;
- Recognition by an acknowledged external award or accreditation scheme;
- Completion of a project or programme (eg the construction of a new amenity);
- Introduction of a new means of service access or delivery.

3.05 It is proposed that detailed performance targets and milestones are now developed in consultation with the Welsh Assembly Agreement.

#### **4.00 RECOMMENDATIONS**

4.01 Members are asked to agree the themes of the draft Improvement Agreement with the Welsh Assembly Government and to endorse the approach to finalising the Agreement.

#### **5.00 FINANCIAL IMPLICATIONS**

5.01 There are no direct financial implications implicit within this report although dependent upon the nature of the final agreement there could be future implications in terms of the grant received for 2009/10.

#### **6.00 ANTI POVERTY IMPACT**

6.01 There are no direct anti poverty implications within this report.

#### **7.00 ENVIRONMENTAL IMPACT**

7.01 There are no direct anti poverty implications within this report.

#### **8.00 EQUALITIES IMPACT**

8.01 There are no direct environmental implications within this report.

**9.00 PERSONNEL IMPLICATIONS**

9.01 There are no direct personnel implications within this report.

**10.00 CONSULTATION REQUIRED**

10.01 Consultation with Scrutiny Committees will take place on 27 November to consider the content of the Improvement Agreement. Comments will be incorporated within the final Executive report.

**11.00 CONSULTATION UNDERTAKEN**

11.01 Strategic Management Team have been involved in the formulation of the draft contents.

**12.00 APPENDICES**

12.01 None

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**  
**BACKGROUND DOCUMENTS**

Executive report 29 October 2008

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## FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 5

**REPORT TO:**        **EXECUTIVE**  
**DATE :**                **09 DECEMBER 2008**  
**REPORT BY:**        **CHIEF EXECUTIVE**  
**SUBJECT :**            **MID YEAR STRATEGIC PARTNERSHIP PERFORMANCE -  
SUMMARY**

### **1.00 PURPOSE OF REPORT**

1.01 For members to have a mid year overview of:

- The critical importance of the five Strategic Partnerships and;
- The key priorities for each of the Strategic Partnerships highlighting the progress made in the last 12 months on these priorities and the key milestones for the year ahead.

### **2.00 BACKGROUND**

2.01 Flintshire's Strategic Partnerships are critically important in guiding and contributing towards the improvement in quality of life for the County of Flintshire. As strategic contributors to Flintshire's governance, accountability and performance arrangements it is important that members are made aware of each of the partnership's priorities and work programmes.

2.02 Working alongside the Flintshire Local Service Board (LSB) are five key Strategic Partnerships as follows:

- Children & Young People's Partnership and Plan – 2008 to 2011
- Health, Social Care and Well-being Partnership and the Good Health, Good Care Strategy – 2008 to 2011
- Regeneration Partnership
- Voluntary Sector Compact

Collectively, the LSB and these Strategic Partnerships are known as 'Flintshire in Partnership'.

2.03 These five Strategic Partnerships exist for a number of reasons:

- statutory provisions ie. Children and Young People's Partnership; Community Safety Partnership; Health, Social Care and Well-being Partnership.
- national agreement ie. Voluntary Sector Compact.
- local agreement to ensure a more strategic and integrated approach, i.e., Regeneration Partnership.

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Date: 02/12/2008



### **3.00 CONSIDERATIONS**

#### **3.01 Children & Young People's (CYP) Plan – 2008 to 2011**

The Local Authority has a statutory duty to publish a plan setting out its strategy for discharging its functions in relation to children and young people as required by Section 26 Children Act 2004. The current Plan was developed by the Children and Young People's Partnership, in consultation with stakeholders. A comprehensive needs assessment and public engagement and consultation were also undertaken to inform the Plan.

This Plan was approved by the Executive, Flintshire Local Health Board, North East Wales NHS Trust in June/July 2008, and will be adopted by the County Council in July 2008.

#### Current Key Priorities

- Support Parenting
- Reduction of behaviour and/or conditions that put children and young people at risk
- Supporting vulnerable individuals and groups
- Safeguarding children and young people
- Raising children and young people's attainment in learning settings
- Inclusion of all children and young people
- Reducing the impact of poverty and deprivation
- Workforce Development - to maintain a skilled, competent and knowledgeable workforce
- Information to be more available and accessible to all

#### Progress Made in the last 12 months

1. Full CYP Plan and supporting documents produced within WAG timescales. Wide range of professionals and children, young people and families involved in the whole development and consultation.
2. Priorities for children, young people and families finalised and based on Needs Assessment. These priorities widely circulated and basis for much of the actions in the CYP Plan 2008-11.
3. Multi-agency Key Performance Indicators developed to monitor performance of Partnership and Plan. Ffynnon explored as a tool to monitor performance. Some issues remain regarding utilising Ffynnon and its suitability.
4. Very informative pieces of work completed such as:
  - Childcare Sufficiency Assessment & Action Plan
  - Review of Cymorth Funded Projects
  - Commissioning Strategy
  - Parenting Strategy & Action Plan
  - Participation Strategy
  - Joint consultation with HSCWB Partnership
  - Resources produced
  - Media & You toolkit
  - Involving service users in recruitment toolkit

- Extending Entitlement Toolkit

Key Milestones for the year ahead

1. Publish the Children and Young People's Plan 2008 to 2011 and all supporting documents bilingually on all partner websites by end of October 2008. Publicise the plan in a variety of formats.
2. Prioritise the actions within the plan and monitor their development.
3. Implement a Performance Management System to monitor the impact of the plan and actions within it to ensure positive outcomes for children, young people and families.
4. Introduce, support and help shape an independent Advocacy Service for all Children and Young People aged 0 to 25 years in Flintshire – November 2008.
5. Develop an action plan for the implementation of a Team Around the Child / Common Assessment Framework.

**3.02 Community Safety Strategic Plan – 2008 to 2011**

The 1998 Crime and Disorder Act, and the subsequent amendments by the 2002 Police Reform Act and 2006 Police and Justice Act, place a statutory duty on the local authority, police authority, police service, local health board and fire authority/fire service to work together for community safety. Collectively, these bodies make up the Community Safety Partnership, along with the Probation Service and Voluntary Sector Representatives, and each year they are required to produce a 'Strategic Assessment' and a Strategic Plan.

The Strategic Plan was approved by the Executive in October 2008.

Current Key Priorities

- Violent Crime
- Domestic Abuse
- Volume Crime
- Anti Social Behaviour
- Alcohol Related Crime
- Community Reassurance
- Road Safety
- Prolific and Other Priority Offenders
- Crime Prevention

Progress Made in the last 12 months

1. Completion of Strategic Assessment, 2007/08 - April 2008
2. Completion of Strategic Plan 2008/11 - September 2008
3. Appointment of Substance Misuse Action Team (SMAT) Coordinator - April 2008
4. Mold Crown Court achieving 'Specialist Domestic Violence' Status - May 2008
5. Approval of expenditure plans - April to September 2008
6. Review of Implementation Group - October 2008

7. Member Seminar on Community Safety - October 2008

Key Milestones for the year ahead

1. Strategic Assessment 2008/09 - April 2009
2. Revision of Strategic Plan - from May 2009
3. Funding issues (slippage/ budget for 2009/10) - December 2008 onwards
4. Consultation with the community
5. Relocation of the Community Safety Team

3.03 **Good Health, Good Care Strategy – 2008 to 2011**

Flintshire County Council and Flintshire Local Health Board are jointly responsible in law for the development and implementation of a Health, Social Care and Well-being Strategy for the local population. The current Strategy known as the 'Good Health, Good Care Strategy – 2008 to 2011' was developed by the Health, Social Care and Well-being Partnership, in consultation with stakeholders. A comprehensive needs assessment and public engagement and consultation were also undertaken to inform the Strategy.

This Strategy was approved by the Executive and Flintshire Local Health Board in March 2008, and adopted by the County Council in April 2008.

Current Key Priorities

- Health improvement and protection
- Social Inclusion – people with a disability
- Carers
- Older people with a mental health problem
- Chronic conditions
- Access to services

Shared priorities with Children and Young People's Partnership

- Mental health of children and young people
- Transition for young people into adult services
- Detailed action/implementation plans are being developed or have been produced for these work areas and progress against each is monitored in accordance with the performance management framework for the strategy.

Progress Made in the last 12 months

1. Application submitted to receive funding under the WAG Independence and Well being Grant. The grant for £569,331 over 3 years is being used to support specialist dementia care in the community, development of care link monitoring and response service, North East Wales Community Falls Prevention Programme (Sure Feet), support older carers (over age 50) who have a significant caring responsibility - June 2008.
2. Revised joint commissioning plan agreed and commissioning process implemented - November 2008.
3. Performance Management framework agreed - July 2008

4. Chronic conditions joint steering group established - July 2008
5. Production of a report containing recommendations for the transition process in Flintshire.
6. Funding secured to develop an innovative project to identify and support older people living in the community who are at risk of malnutrition (Funding received from Flintshire LHB, Food Standards Agency, Welsh Assembly) - September 2008.
7. Work started on a *Joint Commissioning Plan for Older People*- a requirement in the National Service Framework. The plan will be a brief overview / collation of existing commissioning plans and intentions that impact on older people, for example, Intermediate Care Strategy, Carers Strategy, etc.
8. North Wales NHS Trust (Central) has appointed a full time locum consultant to support community based older people services in West Flintshire. The LHB is providing additional administrative support for the service.
9. The development and delivery of the Expert Patient Programme for Diabetes in British Sign Language - October 2008.
10. Development of Health Challenge Flintshire website - November 2008.

Please note that there are no links to progress on the Children and Adults Mental Health Service (CAMHS) priority. This does not mean that no progress has been made. The primary group who are monitoring this primary are the Children Young People's Plan.

#### Key Milestones for the year ahead

1. NHS Restructuring - In recognition of the anticipated impact that the restructuring of NHS services will have on local arrangements and partnership working, the board are holding a development day in November 2008 to:
  - Consider the likely/potential implications of NHS restructuring on the Health, Social Care and Well Being and Children and Young People's Partnerships.
  - To develop a joint response to the partnership element of the WAG consultation on NHS restructuring.
2. Acute and Community Services Redevelopment Project - A business case is being developed for submission to the Welsh Assembly Government to redevelop the acute and community based health services (including the Glan Clwyd Hospital site).
3. Implement and further develop the performance management framework for Good Health, Good Care – By March 2009.
4. Ensure that the communication between strategic planning groups and the Partnership Board is effective – By March 2009.

#### 3.04 **Regeneration Partnership**

The Flintshire Regeneration Partnership was established in September 2005 to bring together the wide range of organisations and initiatives involved in regeneration to ensure a more strategic and integrated approach.

In 2006, the Partnership agreed a set of strategic priorities around which a work programme could be based.

#### Current Key Priorities

- To increase the competitiveness of Flintshire through the development of workforce skills and through an increase in the level of economic activity.
- To increase the competitiveness and productivity of businesses in Flintshire.
- To improve the physical environment of Flintshire for businesses, residents and visitors.
- To develop a balanced offer of sites and accommodation for business use

#### Progress Made in the last 12 months

1. Delivered partnership employment projects contributing towards Employment Strategy (ongoing)
2. Rural Development Plan funding secured for employment action teams and youth bursaries (June 08)
3. Launched Flintshire Local Employment Partnership, January 2008
4. Local recruitment project completed at Holywell – (27 people placed in work)
5. Hosted second Flintshire Business Week (September 08) – more than 2000 attendees
6. Feasibility Study for a new 'Advanced Manufacturing Centre' completed
7. Rural Development Plan funding secured for tourism business quality improvement grants and mentoring (June 08)
8. Secured Tidy Towns funding for Flintshire towns (July 08)
9. Completed year two Physical Regeneration Funding at Flint Castle Park (March 08)
10. Rural Development Plan funding secured for a number of projects to improve the environment in rural Flintshire (June 08)
11. Completed town centre health checks study (June 08)
12. Implementation of THI and TIG schemes in Holywell and Flint (ongoing)
13. Completed masterplan for Flint Castle Park (September 08)

#### Key Milestones for the year ahead

1. Production of Regeneration Strategy
2. Secure European funding for Employment Strategy projects (June 2009)
3. Develop Town Action Plans (all year)
4. Implement Tidy Towns and LEQ projects (ongoing) as part of Town Action Plans
5. Develop Town Action Plans (all year)
6. Complete year three Physical Regeneration Funding at Flint Castle Park (March 2009)
7. Complete employment land study (December 2008)

### 3.05 **Voluntary Sector Compact**

The Compact is an instrument to support collaboration between statutory bodies and the voluntary (or third) sector. It was originally established as a national agreement between central government and the voluntary and community sector in 1998. In 2008, the Flintshire Compact agreed a rolling forward work programme that would initially focus on volunteering and grants management. This was reported to Executive in October 2008.

#### Current Key Priorities

The forward work programme for the compact is based on two main work streams. The first is to develop a volunteering policy that can be considered by all partners. This policy will promote (1) employee volunteering by way of special leave to encourage voluntary activity within the County and (2) volunteer involvement in the development of service delivery.

The second workstream is to develop good practice in Grants Management. The Local Health Board and Flintshire County Council are working in partnership with Flintshire Local Voluntary Council to review the grant management arrangements of both organisations. This workstream aims to promote longer term and sustainable funding for voluntary and community organisations

#### Progress Made in the last 12 months

1. The Compact was dormant for a number of years. In 2007 a review was undertaken. This refresh of the Compact has provided a foundation for improved relations.
2. A Task and Finish group has been established and work progresses to draft a Volunteering Policy that can be considered by all partners.
3. Officers from Flintshire County Council, the Local Health Board and the Local Voluntary Council have been undertaking a Joint Review of Voluntary Sector Funding. Recommendations have been made to the Council's Executive in October 2008.

#### Key Milestones for the year ahead

Work will continue on the aforementioned workstreams. It is envisaged that future work may include Joint Bids for External Funding.

## **4.00 RECOMMENDATIONS**

- 4.01 That Executive note the mid year review of the Strategic Partnerships and continue to support the key priorities and the work programmes associated with the attainment of the priorities.

## **5.00 FINANCIAL IMPLICATIONS**

- 5.01 There are no financial implications directly associated with this report.

**6.00 ANTI POVERTY IMPACT**

- 6.01 The needs assessments that underpin the Strategic Plans include a consideration of poverty and deprivation and its impact on the population.

**7.00 ENVIRONMENTAL IMPACT**

- 7.01 There are no environmental impacts directly associated with this report.

**8.00 EQUALITIES IMPACT**

- 8.01 The Strategic Plans will be subject to an Equalities Impact Assessment and its findings will be used to inform their implementation.

**9.00 PERSONNEL IMPLICATIONS**

- 9.01 The on-going coordination and implementation of the Strategic Plans and Partnership Work Programmes will be taken forward by designated officers within the relevant Partnership teams.

**10.00 CONSULTATION REQUIRED**

- 10.01 None required.

**11.00 CONSULTATION UNDERTAKEN**

- 11.01 None required.

**12.00 APPENDICES**

None.

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985  
BACKGROUND DOCUMENTS**

Local Vision – Statutory Guidance from the Welsh Assembly Government on Developing and Delivering Community Strategies (March 2008).

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## FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 6

**REPORT TO:**     **EXECUTIVE**  
**DATE :**           **09 DECEMBER 2008**  
**REPORT BY:**   **DIRECTOR OF LIFELONG LEARNING**  
**SUBJECT :**       **LEISURE SERVICES STRATEGY**

### **1.00 PURPOSE OF REPORT**

1.01 This report sets out a draft Leisure Strategy for Flintshire, based on the County Council's developing plans in this field, for consultation with the community, and user groups, and wider sports interests.

### **2.00 BACKGROUND**

2.01 The communities of Flintshire have access to a wide range of sports and leisure facilities, many of which are operated by the County Council. Detailed strategies and action plans for development already exist for some of the individual elements, for example, play.

2.02 This Leisure Strategy has been prepared in order to bring all of the different aspects of sport and leisure together, and to demonstrate the linkage with related agendas around health, education, young people, the environment and the economy. The document is important as it provides the framework for future development and investment and the context for external funding partners. It also raises the profile of sports and leisure across the County.

2.03 The strategy covers leisure and sport in its widest context, including all forms of physical activity whether organised or recreational. It aims to contribute to building stronger communities through the delivery of opportunities for sport and leisure activities that are readily available to all and by ensuring a framework exists to support advanced, talented and gifted individuals.

2.04 The key strategic priorities that support the strategy clearly demonstrate the Council's commitment in nurturing a culture of sport and leisure within Flintshire, now and for future generations. They are:

- Increasing participation in physical activity and enabling the Flintshire community to develop its potential in sport
- Quality management of facilities
- Regeneration of the County's leisure portfolio.

There is already considerable activity in each of these areas. The purpose of the Leisure Strategy is to pull them together, demonstrate the linkages and to allow proper planning for renewed facilities and activities over the medium term.

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Date: 02/12/2008

2.05 Underpinning each of these strategic areas is the overall benefit to economic, social and environmental well-being that comes from having a full range of accessible leisure and sports facilities. In particular, the links to improving health are critical.

2.06 The strategy reflects much of the work that is currently ongoing in the County and outlines the strategic priorities for the future. The more substantial proposals within the strategy will be subject to the availability of resources and other sources of external funding. As such these are considered to be medium or high risk projects that will require further reports to Executive.

### **3.00 CONSIDERATIONS**

3.01 The draft Leisure Strategy has been prepared in three main sections:

- key national and local contextual information and research,
- a clear statement of strategic priorities for Flintshire, and
- action planning to deliver the strategic priorities.

3.02 The Strategy is predominantly focused on identifying an agreed way forward for leisure services throughout the County. There are a range of significant key issues identified and summarised with the Action Plan.

3.03 The strategy will need to be the subject of wide consultations over the coming months resulting in a further report back to Members early in 2009. The consultation phase will provide an appropriate opportunity to incorporate wider perspectives and findings in the final strategy.

### **4.00 RECOMMENDATIONS**

4.01

1. Executive agree the Sports and Leisure Strategy for consultation.
2. That the Scrutiny Committee be invited to comment on the strategy.
3. That a further report be presented to Executive, following consultation, in the Spring of 2009.

### **5.00 FINANCIAL IMPLICATIONS**

5.01 None at this stage.

### **6.00 ANTI POVERTY IMPACT**

6.01 None at this stage.

### **7.00 ENVIRONMENTAL IMPACT**

7.01 None at this stage.

## **8.00 EQUALITIES IMPACT**

8.01 A full equalities impact assessment will have been completed on proposals ahead of approval of the strategy.

## **9.00 PERSONNEL IMPLICATIONS**

9.01 The strategy and implications will be subject to full consultation with staff and their representatives. Leisure Services is included in Phase II of Organisational Change and Re-design for review. An approach to such reviews across the Council is being developed with the trade unions.

## **10.00 CONSULTATION REQUIRED**

10.01 Wide ranging consultation with service users, communities, elected members, staff, trade unions, schools and partner bodies.

## **11.00 CONSULTATION UNDERTAKEN**

11.01 The Executive Member for Leisure and Public Protection has been consulted on this report. The draft strategy has had a wide officer circulation across the Council, with contributions having been incorporated. It is proposed that the strategy is used for wider consultation with service users and local communities, in order to explain the Council's strategic approach to sports and leisure and to seek their views on the overall strategy and local priorities.

## **12.00 APPENDICES**

12.01 Leisure Services Strategy.

## **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 BACKGROUND DOCUMENTS**

None

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# **LEISURE SERVICES STRATEGY**

## ***an actif future***



### ***A VISION FOR FLINTSHIRE'S LEISURE FACILITIES, PLAY DEVELOPMENT UNIT & PUBLIC OPEN SPACES 2008-13***



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# 1 ■ Foreword to an *actif* future

Leisure has a fundamental part to play in making our County a better place to live, work, visit and enjoy. Flintshire County Council will undertake a key role in delivering this agenda, pulling together all the key partners and agencies within the County to ensure our residents and visitors live healthier, happier, and more prosperous lives.

To do this, we need a clear vision for the County; one which offers a range of leisure opportunities, enabling people of all ages, abilities and backgrounds to be part of our active communities. Our Leisure Strategy demonstrates that Flintshire County Council invests in the development of sport and physical activity, and recognises the role it plays in making a positive contribution to education, economic development, health and well being, active lifestyles and reducing anti-social behaviour. This Strategy is:

- ✓ Aligned to, and in response to, the national strategy for sport and physical activity - *Climbing Higher* - and is an extension of Flintshire's aims and objectives.
- ✓ An identified 'Way Forward' which presents the opportunity for effective and high quality Leisure Services provision in the future.
- ✓ A document which highlights specific courses of action and timescales for achieving strategic targets.

I look forward to working with our partners in meeting this exciting challenge, and delivering a better, healthier Flintshire.

**Colin Everett**  
Chief Executive  
Flintshire County Council

## 2. Introduction to an actif future

The Welsh Assembly Government has published a strategy for Sport & Physical Activity called *Climbing Higher* with the overarching aim to provide:

*An active, healthy and inclusive Wales, where sport, physical activity and active recreation, provide a common platform for participation, fun and achievement, which binds communities and the nation and where the outstanding environment of Wales is used sustainably to enhance confidence in ourselves and our place in the world.*

Within Flintshire we recognise that Leisure has a pivotal role to play in peoples' lives. It generates commitment and pride; it provides new opportunities and unforgettable experiences; it removes social barriers and creates lifelong friendships between individuals of all ages and cultural backgrounds; it raises passions and provides a focus for peoples' lives; and it helps promote team work, a sense of belonging, social responsibility and healthy lifestyles.

This Leisure Services Strategy provides a vision with a strategic framework to guide and drive the development and improvement of Leisure provision within Flintshire. The Strategy embraces:

- ✓ Corporate Aim 3 - *Healthy and Caring Communities* - of the Council Plan 2007-2010 and its goal to encourage healthier lifestyles.
- ✓ Core Aim 4 - *Play, Sport, Leisure and Culture* - of Flintshire's Children and Young People's Plan 2008-2011: *All children and young people in Wales should have opportunities to play, and take part in leisure, sports and cultural activities.*

We have named the Strategy an *actif* future as it embraces the *actif* brand which currently unifies Flintshire's mission to provide *sports and leisure for the whole community*. Furthermore, an active future lies ahead for all key stakeholders if Flintshire is to play a full part in meeting the initial challenge laid down by the Welsh Assembly in its *Climbing Higher* strategy: *for sport and physical activity to be at the heart of Welsh life and at the heart of Government policy by 2023.*

The Welsh Assembly Government has also published a Cultural Strategy for Wales which states:

*Sport is both an inseparable part of any country's cultural identity and a vital element in promoting health, individual fulfilment and social interaction. Sport also provides the opportunity to bring people together. It is inclusive and can provide accessibility to all sections of*



*the community, young and old, those with disabilities and people of different ethnic origins.*

Sport has always been important in the life of Flintshire, bringing benefits to individuals, families, communities, and to the County at large. The challenge we face is to improve and enhance the Leisure 'offer' experienced by our enthusiastic participants, both loyal and new, to ensure our Leisure facilities retain and expand their customer base in the future.

## **3** ■ Objectives and Outcomes from **an *actif* future**

### **Vision**

Our vision for 2013 is for a Flintshire that is a great place for people to live, work, visit and enjoy. This vision will be realised by using Leisure to develop physical education and sport, thereby promoting health and well being.

### **Objectives**

This document will be the driver for delivering the Leisure Vision over the next 5 years, and will set a clear agenda for the County, through the Council and its partners.

Everything we do over the next 5 years will be underpinned by our vision and the following 3 themed objectives:

- 1** Increasing participation in physical activity and enabling the Flintshire Community to develop its potential in sport
- 2** Quality management of facilities
- 3** Regeneration of the County's Leisure portfolio

### **Our Key Partners in delivering the Leisure Strategy**

- Sports Council for Wales
- Countryside Council for Wales
- Welsh Assembly Government
- Deeside College
- Voluntary Organisations
- Local Health Board
- Big Lottery
- Forestry Commission
- National Governing Bodies
- National Playing Fields Association
- Town and Community Councils
- Environment Agency
- Wales Tourist Board

## How we'll deliver it

In order to realise our vision for Leisure within the County, and to deliver on our promises, we will need to work as a team, with clear goals and values. We will endeavour to do this by:

- Aligning structures and staffing resources to enable us to deliver the Strategy effectively
- Promoting staff that are valued, well trained and accountable
- Making Customer Focus a priority by engaging with, and listening to, our customers
- Being open and transparent in all that we do
- Finding and securing adequate, sustainable resources, providing the best possible value for money at all times
- Being a *can do* service, not afraid to change the way we do things
- Investing in technology and continuous improvement systems

## Monitoring and Improvement

The Leisure Strategy will be the background document to support our annual business planning process, and will be monitored, reviewed and updated by the following groups:

- Leisure Services Management Team
- Directorate and Council Management Teams
- Scrutiny Committee

The Leisure Strategy will also be fully integrated with the Flintshire Community Strategy.

## 4. Research, Background and Challenges

Knowing what sort of a place Flintshire is to live, work, visit and enjoy today, enables us to plan for tomorrow. Our County is blessed with outstanding natural beauty, with countryside and coast enriched by a fascinating past. Flintshire is a beguiling mix of country villages, traditional market towns, sandy beaches, medieval castles and some of the most stunning scenery in North Wales. The Clwydian Range, the location of many ancient forts, is an Area of Outstanding Natural Beauty, and contains part of the Offa's Dyke footpath. The Flintshire Rural Walks brochure features 25 of the best walks in the County.

Wales (and Flintshire) is a world class venue for outdoor adventurous activity. Sports tourism and activity has the potential to make a much bigger contribution to economic development (*WAG Climbing Higher Strategy, January 2005*). **We have to maximise the potential of our County's natural resources.**

### Demographics

Using the most recent research, we can establish some clear goals for the next 5 years.

At the last census (2001), Flintshire had a population of 148,594, making the County the sixth largest in Wales. Flintshire has a population density of 342 persons per square kilometre. This is more than double the average population densities for both North Wales and for Wales as a whole.

There are five main population centres:

TOWN	POPULATION (2001)
Deeside (including the areas):	40,999
- Connah's Quay	16,526
- Shotton	6,265
- Queensferry/Sealand	4,669
- Aston/Ewloe/Hawarden	10,077
- Mancot	3,462
Buckley (inc. Mynydd Isa)	17,451
Flint (inc. Bagillt East)	14,676
Holywell (inc. Greenfield & Bagillt West)	10,761
Mold	9,568

Saltney (pop. 4,769) is geographically linked to the City of Chester.

Away from the urbanised strip along the Dee Estuary, much of the County is rural, with small towns and villages. Indeed, the south and west of the County is quite sparsely populated.

***We must recognise the urban and rural mix of Flintshire, ensuring that equal opportunity is presented to all of its inhabitants.***

At the last census, 36.9% of Flintshire's population was under 30 years of age. In 2002, there were an estimated 45,726 children and young people in the County. This represents a figure of 3 in every 10 Flintshire residents being aged 25 and under.\* Investing in young people remains a key policy driver for the County. Education and training provision in Flintshire is of a high quality with the examination achievements of pupils at secondary schools being exemplary, and the further and higher education establishments contributing to the continuing strong tradition of quality education in Flintshire. One of the key drivers for the future of the County is the retention of the young, economically active population of Flintshire.

\*Source: A Statistical Profile of Children and Young People in Flintshire 2004 - F.C.C. Policy Dept.

Employment opportunities within leisure, sports and tourism mean it is recognised as a fast growing sector.

***Young people and young families enjoy socialising, and want to be excited by living and working where they do. We have to have things to do, places to see, and facilities to visit and enjoy for our young people. We need to develop the recreational, social and environmental attractiveness of the County to maintain young people's participation and keep our population active and healthy.***

Flintshire prides itself on its work to reduce crime, making it a safer place to be. In modern society, people tend to have more free time, an increasing ability to work from home, greater expectations, and more disposable income. Ensuring people have plenty of interesting things to do, and places to go, can help reduce anti-social behaviour and its associated costs.

***Developing and maintaining regular events and high participation levels are key to making the County a better, safer, and more enjoyable place to live.***

## Health related issues

Inactivity in Wales costs the economy some £500 million per annum, or £200 per person (*WAG Climbing Higher Strategy, January 2005*). That's **£30 million** for Flintshire alone!!

***We have to start addressing this issue positively. Flintshire needs healthy citizens to deliver long term prosperity.***

Available data shows that most people in Flintshire are not active enough:

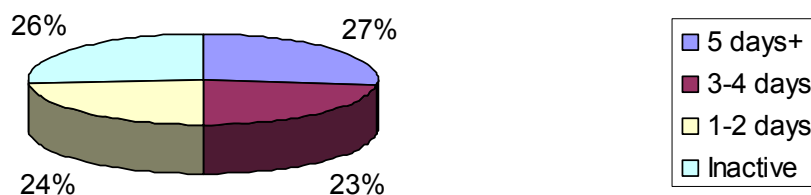
### ***For adults,***

- Levels of physical activity at the recommended level is 34%. Although this compares well with the Welsh average of 29%, it means that two-thirds of the adult population are not active at the recommended levels for health benefits
- Participation in any physical activity among the younger age groups (15-24 years and 25-34 years) is below the Welsh average

### ***For young people,***

- Just over one quarter (27%) of young people aged 16-24 years are sufficiently physically active for health benefits
- 26% of young people aged 16-24 years can be classed as 'inactive'
- Rates of healthy activity are at a peak in School Years 9 and 10 (aged 14-15 years), but Year 7 (aged 12 years) shows the lowest rate of inactivity

## Number of days per week on which 60 minutes of physical activity is undertaken by young people aged 11-16 years



There is much work to be done if Flintshire's new 5x60 programme is to succeed in meeting the Welsh Assembly's target of 90% of secondary school pupils achieving 60 minutes of physical activity five times a week by 2020.

One further consideration is that the benefits of an active childhood can carry over into adulthood in that an active child is more likely to be an active adult (*World Health Organisation, 2004*).

In the *Welsh Health Survey 2007*, 55% of Flintshire's sample population self-reported being overweight or obese; this gave Flintshire a ranking of 11<sup>th</sup> amongst the 22 Welsh Unitary Authorities (the national average was 56%). Statistics released by NHS Wales, for 2007-8, reveal that 12,797 Flintshire residents are classed as obese, equating to about 8.7% of the population.\* The table below shows the percentage of Flintshire G.P. surgery attendees classed as obese during 2007-8:

TOWN SURGERIES	PERCENTAGE OF ATTENDEES
Connah's Quay	12.3%
Caergwrle	11.5%
Mold (inc. Leeswood)	10.0%
Buckley	9.1%
Shotton	8.8%
Broughton	8.0%
Flint	7.8%
Holywell	7.8%
Queensferry	7.6%
Hawarden	7.3%
Hope	6.6%

\* [www.wales.nhs.uk](http://www.wales.nhs.uk), *Quality and Outcomes Framework Achievement Data for 2007-8*. (Figures provided by 24 Flintshire G.P. Practices; based upon surgery population of 147,514).

There is also a clear link between poor health and deprivation (*WAG, Wales - A Better Country, September 2003*). Data from the 1998 Welsh Health Survey recorded that physical inactivity was twice as common for residents living in the most deprived areas compared to those residing in the least deprived fifth of areas.

***We need to increase participation in physical activity within the County, right across the spectrum, from active occupation, to active living, to active recreation and formal sport. Active people are more healthy, confident and happy, as well as more productive and less prone to absenteeism.***

## What is the current Local Authority spend on Leisure in Flintshire (2008-9)?

SERVICE AREA	EXPENDITURE £	INCOME £	NET EFFECT £
Leisure Facilities	6,688,892 *	-3,700,958 **	2,987,934
Play Development	291,062	-	291,062
Recreation Grounds	256,364	-	256,364
Amenity Areas	147,468	-2,600	144,868
Sports Development	131,872	-2,238	129,634
Administration	114,649	-1,714	112,935
<b>TOTAL</b>	<b>7,630,307</b>	<b>-3,707,510</b>	<b>3,922,797</b>

\*£175,000 increase in expenditure due to rising energy costs.

\*\*£80,000 estimated income loss due to direct debit cancellations as a result of the economic downturn.

## What is the current level of customer satisfaction with Leisure Services?

During summer 2007, Flintshire County Council conducted a residents' survey\* asking for views about living in Flintshire and people's contact with the Council. All residents were presented with a list of 22 characteristics that could influence the quality of life in any one place. From this list of 22 characteristics, respondents were asked to select five that they felt were of a high quality. Two of the five were:

- ✓ Sports and Leisure facilities - 26% of residents consider this of high quality.
- ✓ Access to countryside and green spaces - 52% of residents consider this of high quality. Clearly this is a publicly identified strength of Flintshire.

Residents were also asked to consider two aspects of accessibility to the Council's buildings:

- How easy residents find it to reach community facilities from their homes.
- The accessibility of these facilities, in terms of the ease of entering, moving around and exiting the buildings.



<b>From your home how easy do you find it to reach..?</b>				
	<b>EASY</b>	<b>NEITHER</b>	<b>DIFFICULT</b>	<b>DON'T KNOW/NOT PROVIDED</b>
...your nearest Leisure Centre (%)	74	9	5	12
...Council Parks and recreation areas (%)	73	8	4	16

The majority of residents, therefore, find Leisure Centres and public open spaces easy to reach. However, residents of rural areas are at least twice as likely to describe reaching these two Service areas as difficult:

- 8% compared to 4% of urban residents for the nearest Leisure Centre
- 8% compared to 3% of urban residents for Council Parks and recreation areas

<b>Satisfaction with accessibility</b>				
	<b>SATISFIED</b>	<b>NEITHER</b>	<b>DISSATISFIED</b>	<b>DON'T KNOW/NOT PROVIDED</b>
Leisure Centres (%)	65	7	1	17
Council Parks and recreation areas (%)	66	6	2	16

*\*Residents' Survey carried out by ©BMG Research - a total of 1,231 out of 3,500 responded giving a 35% response rate. Survey results published in August 2007.*

Earlier, in 2005, the Council conducted a Customer Satisfaction Survey\* which asked residents to rate their level of satisfaction regarding their last contact with, or use of, the Leisure Services section. Only 26% of those surveyed had used Leisure Services during the previous 12 months and their satisfaction level was recorded as follows:

<b>VERY GOOD</b>	<b>FAIRLY GOOD</b>	<b>FAIRLY POOR</b>	<b>VERY POOR</b>
36%	48%	12%	5%

Of the 19% of survey respondents that stated they would support a small increase in Council Tax, 27% cited Leisure as one of three Service areas they would most like to see receive additional funding. Leisure Services was, thus, identified as the fourth highest priority area for further investment.

*\* Customer Satisfaction Survey carried out by Opinion Research Services (spin-out company of University of Wales, Swansea).*

## What is the current level of Leisure provision in Flintshire?

The County Council's Leisure Services section directly manages one regional Ice Rink (Deeside), five Swimming Pools (Flint Pavilion, Holywell, Mold, Connah's Quay and Buckley) and eight Leisure Centres (Deeside, Flint Pavilion, Holywell, Mold, Connah's Quay, Buckley, Hope and Saltney). Many of the Centres also manage community use of School sports facilities, bowling greens and playing fields. There were over two million visits to our Leisure Centre facilities during 2007-8; a 45% increase on the number of visits recorded in the first full year of the new millennium.\*

	00/01	01/02	02/03	03/04	04/05	05/06	06/07	07/08
<b>PAV</b>	269,155	286,212	257,162	248,610	270,148	269,947	240,021	404,176
<b>HOLY</b>	269,633	260,162	268,383	270,645	260,720	284,650	230,308	258,351
<b>DLC</b>	453,389	471,819	473,590	487,995	499,131	520,946	606,128	730,163
<b>MOLD</b>	197,348	161,560	234,578	229,515	261,754	249,085	208,215	271,020
<b>CQSC</b>	60,381	69,781	62,450	81,920	85,529	42,798	72,452	38,208
<b>HOPE</b>	58,971	58,294	54,590	49,661	47,911	46,766	41,981	38,276
<b>BUCK</b>	144,071	144,803	127,884	148,256	131,925	162,351	181,146	251,198
<b>SALT</b>	20,106	21,054	21,155	16,236	17,620	18,597	17,007	12,958
<b>CQSP</b>	0	0	79,235	119,462	124,685	128,039	134,240	136,185
<b>TOT</b>	<b>1,473,054</b>	<b>1,473,685</b>	<b>1,579,027</b>	<b>1,652,300</b>	<b>1,699,423</b>	<b>1,723,179</b>	<b>1,731,498</b>	<b>2,140,535</b>

*\*Number of Recorded Visits to Our Leisure Facilities, 2000-2008*

Furthermore, with a National Performance Indicator score of 14,248 visits to our Leisure facilities per 1,000 population, Flintshire outperformed all of the other 21 Unitary Authorities in Wales during the Year 2007-2008.\* (*Flintshire population, October 2007 = 150,230*).

$$\frac{2,140,535}{150,230} \times 1,000 = 14,248 \text{ visits per 1,000 population}$$

*\*National Performance Indicator LCS/002: The number of visits to Local Authority Sport & Leisure Centres during the year where the visitor will be participating in physical activity, per 1,000 population.*

The Play Development Unit maintains 158 Play Areas, 10 Informal Ball Play Areas and 6 Wheeled Play Areas. During summer 2008, the Play Development Unit, together with 35 Town and Community Councils,

delivered 71 Children's Play Schemes with a total of 28,448 recorded visits.

Our Schools and Amenities section currently manages 10 Synthetic Sports Pitches and 149 Grass Sports Pitches (109 are on School sites; the remaining 40 are located across the County).

The Authority's existing Leisure facilities portfolio is large, and very diverse. There is a need to associate our strategic aims with a suitable facility framework policy to consider what type, location and level (or size) of facility the Authority should be managing and/or supporting.

***The completion of a Service Asset Management Plan (SAMP) for Leisure, which will consider the suitability and sufficiency of all Council-owned Leisure facilities, will be the basis for forming this management policy, along with a review of management options.***

Clearly, these facilities are not the only Leisure facilities within the County, and recognition of voluntary, Town and Community Council, and privately run facilities is needed in our strategic planning. To this end, the SAMP will be supported by a facilities plan based upon current provision, identified demand (using the Facilities Planning Model), and linked into the Authority's Unitary Development Plan, which takes account of existing and proposed settlement areas within the County.

#### ***Flintshire's Facilities Planning Model Run (2006)***

In July 2006, the Sports Council for Wales produced a report entitled *Strategic Framework for the Future Provision and Upgrading/ Refurbishment of Leisure Facilities in Wales - Flintshire*. This Report included a study using the Facilities Planning Model which compares the supply of sports facilities with the demand from the resident population. The study assessed the levels of demand for Sports Halls and Swimming Pools, based upon Flintshire's current stock of facilities, and produced the following results:

- Unmet demand for Hall sports in Flintshire is 5.9%. This is well below the Wales average for unmet demand for Hall sports of 37.3%, and means Flintshire has the best Sports Hall provision in Wales. Unmet demand in adjoining Local Authorities, based on existing facilities, is 16.3% in Conwy, 14.8% in Denbighshire and 33.7% in Wrexham.
- The Model shows that residents have a good level of access to Sports Halls across the Authority, with the exception of some wards in the South (Leeswood and East Penyffordd and all wards to the South of these) and Trelawnyd and Gwaenysgor in the North West.
- Unmet demand for Swimming Pools in Flintshire is 7.3%. Unmet demand in adjoining Local Authorities, based on existing facilities, is 11.9% in Conwy, 8.2% in Denbighshire and 6.9% in Wrexham. The

average figure for unmet demand for Swimming Pools throughout Wales is 10.5%, so Flintshire has above average provision for swimming.

- The Model shows that residents have a good level of access across the Authority. This is highest in the wards around Holywell and is lowest in the South.

This Leisure Strategy also recognises that facilities are just that - *facilities*. In order for people to use our rights of way network, or visit and enjoy our Leisure Centres, we must have the right programming and developmental work to bring them to life, in order to ensure that people keep visiting and using them.

***With this in mind, Leisure Services will need to ensure that operational managers and developmental staff work closely together in maximising the potential of our Leisure facilities.***

***In summary, we have to regenerate our facilities, making them exciting, vibrant, and active places to be. We need facilities that offer modern standards of quality, management and activity for the whole family.***

## How the Leisure Strategy fits in

Flintshire is not alone in having to meet some of these challenges. However, with a clear strategic plan, the potential for improvement is huge, and the path towards our vision becomes clearer. And fortunately, many of the national and corporate strategies and policies are already in place:



## **5.** 3 Key Strategic Priorities

- 1) Increasing participation in physical activity and enabling the Flintshire Community to develop its potential in sport**
- 2) Quality management of facilities**
- 3) Regeneration of the County's Leisure portfolio**

# 6.

## How will these 3 Key Strategic Priorities be met?

- 1) **Increasing participation in physical activity and enabling the Flintshire Community to develop its potential in sport**
  - a) **Sports Development**
  - b) **Play Development**
  - c) ***Kick-Start* Exercise Referral Scheme**
  - d) **Increasing Swimming Participation**

### a) **Sports Development**

The central aim of *Sport Flintshire*, the County's Sports Development Unit, is to increase the number of opportunities for Flintshire residents to participate in sport and physical activities. Working with local Sports Clubs, Schools, Leisure Centres, coaches, volunteers and community groups, the Unit is committed to developing and promoting various exciting initiatives to enhance the quality and availability of sports provision.

The *Sport Flintshire* team has grown significantly over the past ten years, largely due to the availability of external funding. In 2008, Flintshire County Council entered into a partnership agreement with the Sports Council for Wales (the team's main source of funding) known as the Local Authority Partnership Agreement (LAPA). As part of LAPA, the *Sport Flintshire* team has developed a new three-year strategic plan to support the delivery of an extensive development programme with a financial commitment of nearly £700,000 per year.

*Estyn* recently inspected the *Sport Flintshire* team and awarded Grade 1 - 'good with outstanding features' - to the Service. The County's Sports Development Unit is also currently exceeding the Sports Council for Wales's targets regarding national key performance indicators.

The Active Young People Programme consists of the P.E. and School Sport (PESS) Project, 5x60 initiative and *Dragon Sport*. The PESS Project was set up in 2000 as a result of a Welsh Assembly task force report outlining the key actions required to improve standards of P.E. The PESS Project is managed locally by *Sport Flintshire's* Active Young People Co-ordinator, and has the aim of raising standards in physical education by making sure that all Flintshire's Schools:

- ✓ Manage the subject effectively within the whole School curriculum by providing two hours per week of high quality P.E. for each child.
- ✓ Raise standards in P.E. and school sport by ensuring that all Schools have effective teaching and learning.
- ✓ Provide enough curriculum time to teach the requirements of the National Curriculum for physical education in all key stages.
- ✓ Develop young peoples' knowledge, understanding and physical skills from one year to the next.
- ✓ Raise standards in P.E. and school sport by establishing accredited continuing professional development programmes for all teachers.
- ✓ Extend opportunities for school sport beyond the school day by improving the quality and breadth of after school activities for all young people, for example, the 5x60 programme.
- ✓ Establish Development Centre Partnerships and ensure they work together for the identification and development of good practice in P.E. and school sport.

Flintshire currently has 12 Development Centres involving all Schools in the County. Each Development Centre focuses upon different priority areas - these include gymnastics, dance, health, fitness and well being, and outdoor adventurous activities.

Both the 5x60 and *Dragon Sport* initiatives have the aim to increase young peoples' participation in sport and physical activity and encourage exit routes to local community clubs. 5x60 Officers are currently based in Flintshire's secondary Schools and it is their role to consult with pupils, listen to their needs, and remove the barriers which prevent them from participating in physical activity. A programme of activities that matches the pupils' needs is subsequently devised and timetabled to take place before or after school, during lunch time, and at weekends. Activities are mainly targeted at individuals who do not currently participate, or who are in danger of losing interest.

Providing club links and exit routes for pupils is vital in making the 5x60 programme sustainable. It is expected that 5x60 will develop more interest in sport and physical activity in a variety of forms. It is, therefore, imperative that 5x60 Officers make the links with the community in order to satisfy this demand.

The 5x60 initiative presents young people with the opportunity to participate in a range of activities that are not currently available through the School curriculum. The ethos of 5x60 is similar to *Dragon Sport* in that the main target is for pupils to have fun. If we can ensure



this happens, then they will be more likely to participate in physical activity throughout their adult life.

*Dragon Sport* is a Sports Council for Wales initiative offering youngsters aged 7-11 years the opportunity to become involved in eight Dragon sports - rugby, athletics, cricket, football, hockey, netball, tennis and golf. Currently, all 68 primary schools and three specialist schools in Flintshire are involved with the programme, together with 45 community clubs. Since September 2004, over 8,000 children have participated in numerous *Dragon Sport* activities across the County. In the future, the key priority for *Dragon Sport* remains the continued recruitment and training of volunteers (currently numbering 200) in order to sustain the project.

*Sport Flintshire*, through the work of its Physical Activity Co-ordinator, promotes and supports the development of workplace health initiatives across the County. Private businesses, public and voluntary organisations, including hospitals, are all eligible to access the WAG and Sports Council for Wales's Active Workplace Fund. This grant enables employers to invest in their employees' health by encouraging them to engage in physical activity for 5x30 minutes per week. Within Flintshire, the Sports Development Unit, working alongside partners, promotes healthy workplace programmes which contribute to local businesses attaining the Welsh Assembly's Corporate Health Standard. These include:

- ✓ Encouraging staff to consider walking or cycling to work (and/or during their lunch time). The adoption of a 'Cycle to Work' scheme is a key measure within Flintshire's draft Staff Travel Plan which aims to reduce dependency on the car for commuting and business travel.
- ✓ The creation of a Fitness Suite for Council staff at the County Hall complex.
- ✓ Loaning bicycles to local businesses for staff to utilise. A bicycle hire scheme is currently provided for County Hall staff.
- ✓ Supporting local businesses to secure funding to purchase exercise equipment and provide organised sessions to increase physical activity levels amongst staff.
- ✓ Promoting campaigns aimed at encouraging staff to be more physically active during the working day - for example, using the staircase instead of the passenger lift.
- ✓ The publication of a 'signposting' booklet providing information on venues and types of physical activity sessions available throughout Flintshire.

- ✓ Contacting all Flintshire businesses in order to provide support to those wishing to increase the physical activity levels of their workforce.

*Disability Sport Cymru* is a national sports programme, facilitated within Flintshire by a dedicated Development Officer, which aims to *increase the number of disabled people participating in sport at a local level*.

Within Flintshire, we are currently pursuing the following key objectives:

- ✓ Working in partnership with the County's Leisure Centres to promote the *actif plus one* scheme which enables a personal assistant to access Leisure facilities free of charge when accompanying a disabled individual.
- ✓ Integration and inclusion of disabled people within local Sports Clubs rather than segregated provision.
- ✓ Increase the number of disabled people that are members of Sports Clubs in Flintshire.
- ✓ Increase the number of disabled coaches and volunteers across the County.

*Sport Flintshire* facilitates sport and physical activity programmes that are available to young people linked with the Youth Justice Team and Youth Offending Team. This has involved partnership working with these two bodies, together with funding providers such as the Sports Council for Wales. The programmes have enabled young people to achieve basic skills and knowledge that can be used towards attaining the Duke of Edinburgh Award. They have also encouraged young people to become more physically active and provided them with improved prospects of gaining specific coaching qualifications in order for them to become more employable in the Leisure industry.

*Active 8-16* is a sport and physical activity initiative based upon referral. The programme is aimed at young people, aged between 8-16 years, that suffer from mild psychological or physical difficulties. These may include behavioural problems, co-ordination difficulties and issues surrounding obesity. Referrals to the programme are made by a range of Child Health Professionals including physiotherapists, paediatricians, dieticians, occupational therapists, school nurses, social workers and youth/behaviour support workers. The scheme provides young people with a safe and effective introduction to sport and physical activity, and encourages them to extend their participation beyond the referral period, thus empowering them to take control of their own health and lifestyle issues.

An extensive 'Street Dance' programme has been developed by *Sport Flintshire* that has encouraged many non-participants in sport and physical activity to become actively and regularly involved in exercise. Workshops facilitated by the Unit have provided teachers, young

people (aged 16 years plus), parents and coaches with the skills, knowledge and expertise to work with youngsters at schools to develop a comprehensive community based 'Street Dance' programme.

*Sport Flintshire* currently operates a volunteering programme in partnership with both Deeside College and Wrexham's Glyndwr University. Students are provided with the opportunity to become a volunteer with *Sport Flintshire*, working in areas such as coaching, event organisation and administration. Over the past four years, more than 50 students have each completed 200 hours of voluntary work, resulting in a total of 10,000 working hours. When considered in monetary terms, Flintshire has benefited to the tune of £75,000 in potential staffing costs. Moreover, the scheme has resulted in students becoming more employable in the sector, together with higher quality paid coaches being produced.

Every year, *Sport Flintshire* runs a comprehensive programme of United Kingdom Coaching Certificate (UKCC) Coach and Teacher education courses. Working closely with volunteers and coaches from *Sport Flintshire* and local community clubs, the Sports Development Unit will look to secure funding for clubs to enable individuals to access relevant training courses. Qualifications range from Leaders' courses to Level 1 and 2 in pursuits as diverse as rugby, football, outdoor adventurous activities, gymnastics, *Dragon Sport*, basketball and cheerleading. In November 2008, *Sport Flintshire* became a Central YMCA Qualifications accredited centre. This now enables the team to host and deliver vocationally related qualifications in the field of health and fitness.

*Sport Flintshire's* Development Officers provide advice, guidance and support to local community clubs on a wide range of issues including child protection, funding, club structures, and coach education. The team works closely with National Governing Bodies for Sport to ensure there are appropriate pathways in place at County level to support performance progression - *from Playground to Podium*. These pathways include Centres of Development, talent identification programmes and inclusion schemes. In addition, where there is an identified need, and no exit route to community sport, the Service looks to develop appropriate community clubs.

*Sport Flintshire* also supports the work of the Flintshire Sports Council, a voluntary group working on behalf of sports clubs and organisations within the County. *Sport Flintshire*, in partnership with the Flintshire Sports Council, hosts the Sports Personality of the Year Awards and Club Development Roadshows; the two teams also administer the Flintshire Elite Scheme Grant which assists national athletes with their training and travelling expenses.

Only three full time staff members of the 22-strong *Sport Flintshire* team are currently directly funded by Flintshire County Council. This

point serves to emphasise the Unit's reliance on securing external grants. In accordance with various agreements and contracts with the Sports Council for Wales and National Governing Bodies for Sport, there is a required commitment from Flintshire County Council to provide office accommodation, staff training and ICT/administrative support for the Service. The expansion of the *Sport Flintshire* team in recent years has naturally placed greater demands on these central support services, a demand which is not reflected in the Unit's annual base budget award. As the Sports Development Unit's budget provision currently stands, there is no training budget for the continuing professional development of staff which, as stated earlier, is a commitment the Local Authority is duty bound to fulfil.

## **b) Play Development**

Flintshire's Play Development Unit has a core aim to develop and implement a County-wide strategy for children's play, reflecting local and national strategies for children and young people.

Play development has a strong tradition within Flintshire. Play, and its associated facilities, has long been recognised within Leisure Services as our youngsters' first introduction to teamwork and community sport. The Play Development Team has two facets: there is the Play Design function (focusing upon the fixtures, layout and management of play areas) and the Play Delivery element (focusing upon the delivery and development of play provision). Since 2004, and the advent of *Cymorth* funding, the Play Delivery aspect has experienced significant growth, together with greater structure and co-ordination. Play Design, by comparison, has been unable to keep pace, being wholly financed from within the Leisure Services budget. Despite the announcement in September 2008 of a £350,000 County Council improvement scheme for ten Flintshire play areas to be upgraded and refurbished, together with the allocation of a further £17,500 to the play areas' annual maintenance budget from 2009 onwards, the long term viability and sustainability of Flintshire's equipped play areas remains a key issue for the Service to address.

The Play Development Unit pursues a child-led agenda, underpinned by the principle that *Every Child Has A Right To Play*. The Unit is committed to providing play opportunities for all children regardless of social background, ability or means to pay. The Service delivers open access to play, and, by its very nature, is inclusive and available to all.

The Play Development Team aims for all children in Flintshire to benefit from play provision. We strive to meet the needs of our target age groups in the following ways:

### **5-12 Years**

Delivery and development of a County-wide Summer Play Scheme Project, in partnership with Town and Community Councils.

### **0-15 Years**

Provision and development of equipped Play Areas/Projects.

### **0-25+ Years**

Provision and development of Wheeled Play Areas (Skate Parks) and informal Ball Play Areas.

### **5-15 Years**

Provision and development of Community Play Club Projects, each with its own Lead Play Worker. We currently operate six Community Play Club areas:

- ✓ Castle Ward, Flint
- ✓ Bryn Gwalia Estate, Mold
- ✓ Aston Family Centre, Higher Shotton
- ✓ *Billy's Park*, Saltney Ferry
- ✓ *Inclusive Play* opportunities for children with disabilities (via the *Buddy Scheme*)
- ✓ *Wheeled Play* at Flint and Buckley Skate Parks

### **5-15 Years**

Provision and development of Play Projects for vulnerable and hard to reach children and young people i.e. non-English speakers, Welsh speakers, gypsy travellers, young carers and children with a disability.

### **5-15+ Years**

We are currently developing an adventure play area at Gronant which will benefit the whole of the Rural North Community. A team of Community Play Workers are working closely with the community and other partners (Rural North Family Centre Management Group, Rural North *Communities First* and Play Wales) to develop the Gronant site, and to provide play opportunities for children and young people.

The *Rural North Adventure Play Area*, which has grown from 20 to over 70 registered children in the space of nine months, symbolises the long term aspirations of the Play Development Unit. Whilst there are many benefits attached to playing in fully equipped play areas, we strive to complement this provision by providing play opportunities for children where the structure is removed.

The development of further adventure playgrounds throughout the County is a major challenge facing the Play Development Unit. The provision of open space remains a key issue in land use terms. Many of the grass sports pitches used to facilitate play opportunities are also important resources for informal recreation and team sports. This shared use of grass pitches by the Play Development Unit and a large

number of hiring parties (essentially local football teams) does not permit digging up and building upon the playing surface.

The Play Delivery element of the Play Unit is supported by *Cymorth* funding until 31<sup>st</sup> March 2011. Our strategic aims for the next three years (and, hopefully, beyond) are as follows:

- ✓ To develop and implement Flintshire's own *Play Policy* 2008-2011, in order to build upon the vision outlined in the initial 2004-2007 document.
- ✓ To develop the role of the voluntary sector within the work of the Play Unit. The *Flintshire Play Forum* is currently Council Officer-led, and we require a Forum which is representative of both the voluntary and statutory sectors if we are to successfully implement Flintshire's Play Strategy for 2008-2011.
- ✓ To develop our working partnerships with local Schools and community groups to improve child access to play opportunities at indoor facilities. Of 71 Play Schemes which ran during summer 2008, 12 Schools and 15 local communities granted access to available toilets and indoor facilities. This led to a reduction in children's playing time during the occasions of inclement weather.
- ✓ To develop a co-ordinated Play Programme with neighbouring Local Authorities through the appointment of a Regional Play Development Officer (September 2008) working across Flintshire, Denbighshire and Wrexham, and to be actively involved in establishing a sustainable North East Wales Play Forum.
- ✓ To improve and develop the availability of online information regarding the opportunities facilitated by the Play Unit, as part of the wider task of improving the Leisure Services' website.

### **c) *Kick-Start* Exercise Referral Scheme**

The Welsh Assembly Government's National Exercise Referral Scheme is currently delivered by Flintshire's Leisure Services section under the name of the *Kick-Start* Exercise Referral Scheme. The Scheme has National Assembly funding in place until the 31<sup>st</sup> March 2011.

Exercise has been shown to improve people's health in many ways. It reduces the risk of heart disease, lowers blood pressure, and helps weight loss. It can also help to reduce stress, anxiety and depression.

The main objective of the National Exercise Referral Scheme is to replace past disparate schemes with a consistent and centrally co-ordinated exercise referral programme. The effectiveness of physical

activity and exercise as a health intervention measure can then be properly evaluated using agreed common protocols and a common data set.

What are the client benefits of involvement in the *Kick-Start* Exercise Referral Scheme?

- ✓ The inclusion criteria are designed to ensure that clients are matched with a suitably qualified Exercise Professional.
- ✓ All Exercise Professionals have undergone a specially developed training programme that meets all National Standards.
- ✓ All Exercise Professionals are named on the National Register of Exercise Professionals and have appropriate insurance.
- ✓ The client will work directly with an Exercise Professional for a minimum period of four weeks. The client will then have the opportunity to access additional approved exercise opportunities.
- ✓ A clear set of protocols have been established based upon best practice across the U.K.
- ✓ The Scheme has appropriate procedures in place to ensure patient confidentiality.
- ✓ The Scheme is a properly designed and controlled National Research Study aimed at determining the effectiveness of physical activity and exercise in improving health and well being.

Flintshire's *Kick-Start* Exercise Referral Team consists of three full time posts - one Scheme Co-ordinator (currently shared by two people) and two Exercise Professionals. WAG is currently offering further funding for a third Exercise Professional.

Wholly WAG funded, the *Kick-Start* Team will work closely with the proposed *Bridges & Fitness Classes* Manager, thereby ensuring greater co-ordination, and consistency in approach, across the Health and Fitness functions.

#### **d) Increasing Swimming Participation**

The main priority for Leisure Services regarding the provision of children's swimming lessons is to ensure all five swimming pools are operating at 100% capacity with no waiting lists. All children, upon reaching 4 years of age, should have a place in swimming lessons available to them.

The centralisation of the Leisure Management System (LMS), linked to administrative support for the Swimming Development Manager (this is being trialled August-December 2008), will ensure a holistic approach to swimming lessons with classes operating at maximum capacity and children being offered a place at one of our swimming pools in accordance with their parents' expressed site preferences.

This Leisure Strategy proposes that the management of the five Amateur Swimming Clubs transfers to Leisure Services. The Clubs are finding it increasingly difficult to balance their finances in light of spiralling coach payments, increased tariff charges and, generally, a fall in the number of paying members. Direct control of the five Clubs will produce the following benefits:

- ✓ Flintshire will employ the Club Coaches and, therefore, salaries and terms and conditions of employment will not be negotiable.
- ✓ Leisure Services will have greater flexibility over the swimming pool timetable at each site.
- ✓ Leisure Services will have greater control over the development of a child's journey from swimming lessons to the Link class to Club, and through an increase in Club membership levels will improve income generation.
- ✓ Each Club will retain a committee of volunteers who, relieved of Club budgetary matters, will be free to concentrate on fundraising events and the gala programme.

In the future, Welsh Assembly Government (WAG) funding for the Free Swimming Programme will be apportioned to Local Authorities on the basis of scale and variety of activities provided. Flintshire's Free Swimming Programme requires:

- ✓ Greater structure and co-ordination of the *Free Swim* activities provided.  
*This goes hand-in-hand with the development of our paid activities and party options through the shared use of equipment such as Sea Scooters and Waterwalkerz.*
- ✓ Improved monitoring and recording of customer uptake.  
*This goes hand-in-hand with the installation of self-service, fast track entry kiosks at each site which will enable us to record our customer demographic.*



- 2) Quality management of facilities**
  - a) A Holistic Leisure Service**
  - b) Customer Focus**
  - c) Strengthening the *actif* and *Bridges* brands**
  - d) Quest Approval**
  - e) Consideration of Future Management Options for Leisure Facilities**
  - f) The Future Management of Dual Use Sites**
  - g) Re-structure of Leisure Centres' Management and Administrative Arrangements**
  - h) Creation of a Business Head Office for Leisure Centres**
  - i) Recruitment Planning**
  - j) Increasing Food and Beverage Revenue**

Future quality management of facilities will ensure that sport and physical exercise opportunities are available to all members of the community through effective co-ordination of the public, private and voluntary sectors. Flintshire must embrace the private and voluntary sectors recognising the complementary role that they can have in meeting the sport and physical activity demands of our communities.

### **a) A Holistic Leisure Service**

This Leisure Strategy advocates the development of a new philosophy to be adopted both by colleagues working within the Service and by customers using the Service; one which views Leisure Services' provision as a whole, and removes the parochialism of individual Centres.

Leisure Services does not begin and end with the ten facilities in current operation. 'Leisure' and 'physical activity' is not limited to traditional participation in swimming, gym training or similar pursuits which can only be enjoyed at a sports centre. For many people, 'leisure' is taking a walk through a country park or jogging or cycling along a designated route. As a Service we need to recognise this potential and, through greater 'joined up thinking' and co-ordination with the Countryside section, expand the number of leisure activities available to the residents of Flintshire.

Future Leisure provision needs to be viewed as a whole; not simply 'my Leisure Centre' on 'my doorstep.' This co-ordinated approach - with the ten individual facilities operating in tandem, and working more closely with the Play Development Unit and Public Open Spaces - will be achieved by:

- ✓ The centralisation of the LMS customer bookings system and the cross selling of activities as a whole.
- ✓ Specialist posts - particularly, the Activities/Marketing & Sales Manager, *Bridges* & Fitness Classes Manager, and Swimming Development Manager - working closely together, in complementary roles, to produce a wide ranging programme of sport and physical activities which avoids duplication and competition between sites.
- ✓ Recognising the strengths of each individual Leisure facility.
- ✓ Establishing core uses of each site and determining a 'best use' of the existing facilities. All customer enquiries regarding specific types of bookings and activities can be directed to the one facility which is particularly well placed to meet the customer's expectations.

## **b) Customer Focus**

Leisure Services does not currently consult its service users about the facilities it provides. This is an area where we can improve our relationship with customers and, ultimately, improve our service provision.

There are several ways we will consult our customers:

- ✓ Customer satisfaction surveys.
- ✓ Centre Receptionists asking a random question from the LMS to an *actif* customer. (This is very useful as we will already have the client's personal profile and, therefore, the process will not be time consuming).
- ✓ The creation of User Forums: one for the general public and one for the various Sports Clubs that use our facilities.

## **c) Strengthening the *actif* and *Bridges* brands**

The *actif* and *Bridges* brands will play an intrinsic part in the future development of Flintshire's directly provided Leisure Services. Both brands are not simply colourful logos, but a continuous daily reinforcement to the public. Their identity is a strategic asset that builds familiarity, trust, relationships and ultimately, increased revenue.

As both logos are the most visible extension of Flintshire's Leisure Services, it is important to emphasise their identity in all that we do. In this way, our marketing and sales efforts are made more effective and the Flintshire brand is made that much stronger.

How will we strengthen our corporate brand?

- ✓ Through the extension of the *Bridges* brand via the potential creation of two new Fitness Suites - one located at Buckley Leisure Centre, and the other within County Hall, Mold.

There is a strong argument for a new *Bridges* Fitness Suite at Buckley Leisure Centre. With a population of 17,451 people, Buckley (including Mynydd Isa) is the largest town in Flintshire. The County's other major towns - Mold (9,568 pop.), Flint/Bagillt East (14,676 pop.), Holywell/Greenfield/Bagillt West (10,761 pop.), and Deeside, comprising Queensferry/Sealand (4,669 pop.), Shotton (6,265 pop.) and Connah's Quay (16,526) - all have a *Bridges* Suite within their Leisure Centres.\*

\*Source: Office for National Statistics - Census 2001

A *Bridges* Fitness Suite located at County Hall, in the building to be vacated by NatWest on 31<sup>st</sup> October 2008, will service the 2,000-3,000 staff members based at the County Hall complex. The creation of an on-site Fitness Suite will contribute to the corporate ideal for a healthier and more active workforce.

- ✓ Through the creation of our own Food and Beverage brand and logo, to be introduced at all Leisure Centre sites with catering facilities. Our Catering brand will develop along similar lines to the *Bridges* brand with the expectation that it will mirror the level of client recognition enjoyed by our corporate Fitness Suites.
- ✓ Through the creation of a Marketing and Sales Manager, working closely alongside a *Bridges* Manager and a Catering & Secondary Spend Manager, we will achieve product uniformity and quality of information, together with consistency in the positioning of display material.
- ✓ The *actif*, *Bridges* and Catering logos will be used for all materials, including posters, advertising, signage, newsletters, direct mail and other correspondence.
- ✓ By developing a dedicated *actif* website which will provide information on the facilities available, and which will reinforce the Flintshire brand to the ever increasing number of customers wishing to make enquiries and purchases via the internet.
- ✓ Use of corporate colour schemes when decorating and refurbishing facilities so that uniformity across sites is achieved in the long term.
- ✓ Through branded staff uniforms, including promotional clothing.



#### d) **Quest Approval**

*Quest* is the UK Quality Scheme for Sport and Leisure. *Quest* is a tool for continuous improvement, designed primarily for the management of leisure facilities and leisure development. *Quest* defines industry standards and good practice and encourages their ongoing development and delivery within a customer focused management framework.

This Leisure Strategy proposes that Flintshire's Leisure Centres strive to achieve *Quest* Approval by adopting the Facility Management (FM) model which is aimed at the management of any facility which provides an activity for customers.

*Sport Flintshire* (Sports Development Unit) has already embarked upon the *Quest* process, and its *2008-2011 Three Year Vision Strategic Action Plan* noted that '...some significant areas for improvement ... have subsequently been addressed through implementing procedures and policies developed to improve the service.'

What are the benefits of *Quest*?

*Quest* will benefit our customers, organisation, staff and partners in a number of ways:

##### Customers

- ✓ Ongoing improvement to service.
- ✓ Comparable standards of customer service and quality of facility provision across all sites.
- ✓ Increased focus on identifying and meeting customer needs.
- ✓ An independent assessment of the service customers receive.

##### Organisation

- ✓ Better prepared to provide best value for customers.
- ✓ A structured framework which supports the delivery of best practice services.
- ✓ Sharing of good practice and effective methods of work.
- ✓ An opportunity to have Flintshire's Leisure Centres publicly recognised and endorsed to a UK-wide industry standard.
- ✓ A recognised approach to managing our facilities and staff.

### Staff

- ✓ Improved motivation and understanding of their role and contribution within the organisation to meeting customer needs.
- ✓ Improved continuous professional development.
- ✓ Generic work processes and operating procedures encourage greater cross site working.
- ✓ Better understanding of Flintshire's policies and objectives.

### Partners

- ✓ Greater support and recognition of the benefits of working together.
- ✓ Improved understanding of shared values and objectives.
- ✓ Independent assessment of the Leisure Centres' performance.

## **e) Consideration of Future Management Options for Leisure Facilities**

We consider that there are 3 potential options available for the future management and operation of Flintshire's directly managed Leisure facilities.

### **Option 1 – Direct Management by Flintshire County Council (via Leisure Services)**

If management of the Leisure facilities remains 'in-house' we believe it is important to implement the later proposals for the re-structure of the Leisure Centres' management and administrative functions and the integration of the Sports Development Unit within Leisure Services. This, together with the creation of a Business Head Office for Leisure Centres, will support a more professional and efficient 'in-house' operation in the future. It will be necessary to establish formal Agreements across all six dual use sites and may also incorporate a position where Schools directly control and manage community use of one or more sites.

### **Option 2 – Management and Operation through a Non-Profit Distributing Organisation (NPDO)**

This will involve the creation by Flintshire County Council of an independent legal entity, a company limited by guarantee (a Trust with Charitable Objects), which will operate as a NPDO. The advantages of operating through a NPDO are:

- ✓ A mandatory 80% rating relief (with potentially a further 20% available) from the National Non-Domestic Rates (NNDR) and certain exemptions from Value Added Tax (VAT), plus the ability to attract capital outside of Local Authority constraints.

- ✓ Currently, Leisure facilities' rates account for £430k per annum with VAT from sporting entrance fees totalling £170k per annum. Assuming the Leisure Centres' annual budget/operating deficit remains the same at £2.9 million, a potential sum of £600k will be available to re-invest into the facilities year-on-year.

The establishment and operation of a NPDO will require robust legal and financial advice concerning its role and constitution, and the legal implications for the Council as a party to the Trust. It will also be essential to recruit Trustees (to comprise quality representation from a variety of backgrounds and vested interests, including County Councillors) to provide the necessary guidance to those involved in the day-to-day management.

The NPDO option is an attractive one, largely due to the potential £600k sum available for re-investment. However, the opportunity to 'rob Peter to pay Paul' (local savings in respect of NNDR would be at a cost to Central Government) should not be the prime driving force behind the decision to transfer from direct management to a NPDO. The pursuit of this option should be based upon the argument that it is the most suitable vehicle to drive forward the Service and improve Leisure facility provision.

### **Option 3 – Management and Operation through a Commercial Operator (Public-Private Partnership)**

This option was explored in great detail during 2002-2004, with *Leisure Connection* being identified as Flintshire's preferred partner for externalisation of the Service. In early 2004, the Council rejected the creation of a Public-Private Partnership as the 'way forward' for Leisure Services.

It is unrealistic to further consider this as an option.

## **f) The Future Management of Dual Use Sites**

This Leisure Strategy believes it is imperative for agreement to be reached between Leisure Services and the relevant Schools over the future management arrangements for dual use sites. In addition, the future management of the dual use sites needs to be considered in conjunction with the School Asset Re-organisation Plan.

Pan-Leisure Consulting Ltd.'s Leisure Review in 2004 noted the aspirations of some of the Schools to operate the Leisure facilities themselves. This is not simply a question of facility management, but rather the development and promotion of sport and recreation activities suitable for all ages and skill levels. With this as the context, Schools may not be best placed to deliver this type of service. Leisure Services, with a newly integrated Sports Development Unit and a

centralised booking system, will possess a level of expertise which can be utilised to achieve optimum use of the community recreation facilities. However, if a more basic operation is to be considered - facility hire confined to Club use\* or specialist activity (and here we should consider *Sport Flintshire's* recent demand for netball and basketball coaching venues, or the establishment of a five-a-side football league) - then facility management via the Schools could be a viable option. Alternatively, Leisure Services and the Schools could pursue a third way and accept a 'hybrid' solution; this would combine the current direct management by Leisure Services with more direct input from the Schools.

*\*Wrexham County Borough Council no longer operates a 'Pay & Play' policy at any of its dual use sites. All bookings at dual use sites are pre-programmed for Clubs only, with one Leisure Centre employee/lone worker at each site).*

There are no formal Service Level Agreements in place between Leisure Services and the High Schools at Flint, Hope and Saltney. (The Optimum Use/Transfer of Control Agreements with Mold, Connah's Quay Sports Centre and Buckley are archaic and in need of review). Service Level Agreements, largely generic in content, between Leisure Services and the six High Schools at Mold, Connah's Quay, Buckley, Flint, Hope and Saltney are necessary to remove the grey areas and the lack of understanding which clearly exists.

Connah's Quay Sports Centre is clearly an integral part of the High School premises, but it is in close proximity to Deeside College. In conjunction with the School, consideration could be given to this Centre coming under a future dual use Management Agreement with the College. The outdoor facilities at the Centre may be particularly attractive to Deeside College, especially the floodlit artificial turf pitch.

Only when the future management of some dual use sites is agreed, and Service Level Agreements are in place, will the currently entrenched positions be relaxed. Once this is achieved, the philosophy of customer focused, community provision can start to fully drive the Service.

## **g) Re-structure of Leisure Centres' Management and Administrative Arrangements**

It is important that we re-structure. Why? Without re-structure it is difficult to see how this Leisure Strategy can be realised and how any future Service Plan can be implemented. The current staffing structure supports the duplication of managerial and administrative functions, and permits a fragmented Service. The nine main directly provided Leisure facilities operate as separate entities, often (unknowingly) in competition with each other. The new structure proposed in this Strategy supports and enables a holistic approach to future Leisure provision, together with the promotion of a corporate brand.

We need to change the perception of our Leisure facilities, both inwardly and outwardly. Inwardly, Leisure Centre employees have become accustomed to working for a Service constantly under review. The Service has lacked a clear direction and, subsequently, staff have lacked direction and opportunity with their own personal career development. Outwardly, Leisure facilities are perceived by our customers as tired, in need of decoration, sometimes unclean, and generally operating on a day-to-day basis rather than in accordance with a long-term vision.

We need to re-vitalise the Service so that it appears dynamic and forward-thinking; an effective and co-ordinated Service which knows where it is going and where it wants to be.

The proposed structure represents an opportunity to change the perception and performance of our Leisure facilities, and to increase the level of customer satisfaction.

### ***Positive Outcomes from Re-structuring***

- ✓ The recruitment of high calibre individuals to the Specialist Manager roles identified on the new structure will ensure our high income areas - ice rink, *Bridges* subscriptions, children's swimming lessons, special events/conferences with catering - receive intense focus and are managed and resourced correctly.
- ✓ The existing structure - with site specific Duty Officers - supports the duplication of tasks and inhibits the sharing of good practice. The new structure permits a centrally co-ordinated approach to the *Bridges* brand, marketing, the provision of exercise classes and activities, maintenance contracts and health and safety. It removes the 'jack of all trades' approach to Centre Management, and enables staff to concentrate on specific areas where they can develop professionally and are able to provide greater specialist support.
- ✓ The creation of new posts such as Principal Officer (Leisure Services), Specialist Managers, Operational Managers and Head Attendants will reduce the current wide gaps between management/ supervisory levels, and will permit opportunities for career progression and enable individuals to undertake relevant training in order to provide suitable 'cover' in the absence of others.
- ✓ The new structure reveals a change in approach to how the ten Leisure facilities are managed in the future. It recognises a distinct difference in the scale of operations between sites: those with an ice rink or swimming pool (Deeside, Flint Pavilion, Holywell, Mold, Connah's Quay Pool and Buckley) and those with neither (Connah's Quay Sports Centre, Flint High School, Hope and Saltney).



### ***Integration of the Sports Development Unit***

This Leisure Strategy also proposes the future integration of the *Sport Flintshire* Sports Development Unit into the Leisure Services section. Pan-Leisure Consulting Ltd.'s Leisure Review in 2004 stressed the need for greater linkages between the Facility Managers and *Sport Flintshire*: 'The Sports Development team is a particular strength within the County, which at present is not fully utilised.'

By incorporating the Sports Development Unit into Leisure Services, and by bringing the various Sports Development Officers under the line management of the Head of Leisure Services, the opportunity is created for greater 'joined up' thinking in the following areas:

- ✓ The recruitment and training of instructors and coaches, based upon supply and demand.
- ✓ The establishment of a 'live' central database of instructors and coaches that all Leisure Services staff can access. This will enable continuity with exercise classes and instructor-led sessions.
- ✓ The development and support of daytime classes and sessions, together with a review of current instructor rates of pay and commission arrangements.
- ✓ Optimum use of the smaller dual use sites (Connah's Quay, Flint High School, Hope and Saltney) as development centres for the coaching of specific sports.

### **h) Creation of a Business Head Office for Leisure Centres**

There is an identified need to improve the customer experience in terms of the time it takes between entering the Leisure Centre building and accessing the desired facility. Presently, one Receptionist is required to take cash and invoice payments from customers, input 'casual' bookings onto the LMS system and provide advice on facility provision and availability. These tasks, completed either face-to-face or over the telephone, can be time consuming and often lead to the development of a long queue of customers.

The current front desk arrangements do not support the successful implementation of Flintshire County Council's Customer Care Charter which aims for staff to answer each telephone call within 15 seconds.

This Leisure Strategy proposes the establishment of a centralised Call Centre and Business Head Office for Leisure Centres, based at the Leisure facility - a 'flagship' site - with the highest income generation and customer attendance.

### **Positive Outcomes from Improved Business Processes**

- ✓ The full potential of the *Gladstone MRM Plus2* LMS system can be realised.
- ✓ All customer bookings, from the original enquiry to the production of an invoice, will be processed by a core team of experienced LMS staff, thus ensuring consistency in terms of customer service and tariff charges.
- ✓ The adoption of a holistic approach to the booking of Leisure Centre facilities. Customers will be informed of facility choice and availability across all sites in the event of unavailability at their preferred site.
- ✓ The centralisation of the LMS system will go hand-in-hand with the improvement of the Leisure Services' *actif* website (and the development of the online booking market) and the introduction of self-service, fast track entry kiosks. This will significantly reduce customer waiting times at Main Reception and will allow Receptionists to focus more on non-*actif* members and cash paying customers.

#### **i) Recruitment Planning**

Existing recruitment processes are not responsive to the needs of directly provided Leisure Service provision. This Leisure Strategy is proposing the establishment of a devolved Human Resources function. Leisure Services has a large number of staff within the Leisure Centres, Sports Development and Play Development Units that are employed on a temporary and/or seasonal basis. These colleagues are able to work across sites in a variety of roles, often on an ad hoc basis with very little notice. Leisure, as a wholly front line and customer focused service, requires the support of a 'fit for purpose' HR unit that is able to respond quickly to fluctuating staffing demands.

In the future, recruitment needs to be proactive rather than reactive. Greater forward planning and the anticipation of future staffing requirements will produce consistency, continuity and a more fluid customer service.

The development of greater cross site working across all levels of the staffing structure can be achieved through the establishment of a 'live' central database of Leisure Services staff that all Managers can access. This will hold qualifications, training records and CRB clearances for all staff employed in the Leisure Centres, Sports Development and Play Development Units.

## j) Increasing Food and Beverage Revenue

The pursuit of increased profit margins from the Leisure Centres' food and beverage facilities presents both the Service and the Authority with a quandary. There are several examples from recent years where our established Cafés at Deeside, Flint and Holywell have introduced menus based upon healthy eating principles only to find that they are not what the consumer wants. Any significant move away from the staple menu of fried meals and snack foods has led to customers voting with their feet, to the benefit of other local eating establishments.

The same scenario exists with our soft drinks and confectionary vending machines. From September 2008, all soft drinks vending machines in the nine main Leisure facilities are provided by *Coca-Cola®* under a three-year Agreement. Whilst the provision of popular choice vending machines provides Leisure Centres with much needed additional income, their location in buildings promoting healthy lifestyles causes a dilemma. This dilemma is, perhaps, intensified at the five dual use sites, where vending machines enjoy the daytime trade from School pupils.

How closely Leisure facilities will be tied in to Corporate Health Initiatives in the future is an issue Flintshire needs to address. As on this occasion, it will sometimes be difficult to balance the need for Leisure Centres to generate more income with the aims of *Good Health, Good Care* - Flintshire's Strategy for Improving Health, Social Care and Well-Being 2008-2011.

The potential of the Leisure Centres' Catering facilities has never been fully exploited. Too great a reliance on 'casual' daytime trade (which is becoming less reliable), and the absence of a co-ordinated approach to marketing, has meant that higher income levels have never been realised. This Leisure Strategy proposes to address the situation in the following ways:

- ✓ Flint Pavilion Leisure Centre is particularly well placed to accommodate conferences and meetings having the suitably furnished Castle Suite and Tower Suite on site. Furthermore, Flint already enjoys an excellent reputation for providing conference catering. Flint Pavilion will, therefore, become the recognised Centre for holding large conferences and group meetings, and for providing catering and refreshments.
- ✓ The closure of Flint Pavilion's Bar facility (social drinking habits have changed) in December 2008, to make way for additional catering/ kitchen equipment, will only serve to enhance food preparation, delivery and reputation.
- ✓ The creation of a Catering & Secondary Spend Manager post, working closely with a Marketing & Sales Manager, will lead to improved co-

ordination and marketing across all Café sites, together with the development of Flint Pavilion's fledgling 'outside catering' venture.

- ✓ Assess the current operation of our three main Cafés in order to identify whether re-configuration of the cash register and servery design will permit the better utilisation of staff.
- ✓ Remove the car park tariff at Holywell Leisure Centre to encourage daytime visitors to the Café. Parking at Deeside Leisure Centre and Flint Pavilion is currently free of charge.

### **3) Regeneration of the County's Leisure portfolio**

- a) Regeneration of Deeside Leisure Centre**
- b) Service Asset Management Plan for other Flintshire County Council Facilities**
- c) Public Open Spaces**

In recent years, the increase in private sector Leisure facilities has introduced a new and higher standard of provision, and with it a demonstration of how *quality*, together with an awareness of customer experience, can lead to the stimulation and satisfaction of demand. Both are essential if higher levels of activity are to be achieved. Furthermore, the private sector recognises the importance of reinvestment to maintain and advance standards of provision, to 'keep up' with rising customer demands.

Flintshire should not attempt to compete with the new private fitness clubs, but instead try to establish a complementary role for the private sector alongside which a strategic reappraisal of the role, quality and function of its own stock is required.

#### **a) Regeneration of Deeside Leisure Centre**

A key issue to be addressed within this Leisure Strategy is the regeneration of Deeside Leisure Centre. The concept for a new Facility is based on a holistic approach to health and leisure. The re-configured building should exude activity and excitement, with the following range of facilities to be considered alongside the existing ice rink:

- ✓ 10 Court Sports Hall
- ✓ Spa Centre offering treatments to help clients de-stress, detox, relieve aches & pains, and improve general well-being
- ✓ New outdoor provision (e.g. five-a-side pitches)
- ✓ Outdoor multi-use area

- ✓ Dance/aerobics room
- ✓ Martial arts room
- ✓ Enhanced *Bridges* Fitness Suite
- ✓ Squash courts

The important issue is that Flintshire wishes to retain a 'flagship' Leisure Facility of both regional and national significance.

The proposed project will see the construction of new facilities with a smaller footprint than the present Centre; on completion, the existing Facility (with the exception of the ice rink) will be demolished. Consequently, 5-6 acres of Council land will be surplus to requirements. This land can potentially be sold for retail or residential use, thus leading to further regeneration of the area (see below):



Aerial View of Deeside Leisure Centre

Key:

- Current site of Deeside Leisure Centre
- - - Potential surplus land for sale



## **b) Service Asset Management Plan for other Flintshire County Council Facilities**

The completion of a Service Asset Management Plan (SAMP) is central to determining the future strategic management and best use of Flintshire's Leisure assets. A SAMP will also identify how well placed and suited we are to deliver efficient and effective services to our residents.

The Council Plan 2007-2010 highlights the low level of capital investment for the Lifelong Learning Directorate's assets, coupled with the absence of short and medium term plans to address the problem, as a *High Level* area of risk in 2007-8. The identified action is to review the condition and potential use of Leisure Centre buildings and land through the corporate Asset Management Plan (Timescale: March 2010). One outcome is the re-location (due early 2009) of Flint Youth Club from the Borough Grove site to an area within Flint Pavilion Leisure Centre that previously housed a day nursery and two squash courts.

In June 2005, the Internal Audit Report on Leisure Services stated that the current operation '...provided limited assurance that risks, material to the achievement of the organisation's objectives, are adequately managed and controlled.' The Report recommended:

- ✓ Signed contracts for the funding, management and administration of all dual use sites should be in place.
- ✓ The Health & Safety Report on the physical inspections of Leisure Centres be reviewed, rated accordingly to urgency of work, and funding be made available to address higher risk issues.

Building condition surveys for nine Leisure facilities (the sports provision at Flint High School is the one exception) have since been completed and the identified remedial works are currently in the process of being addressed via allocated service enhancement capital funding.

## **c) Public Open Spaces**

Public Open Spaces represent a significant element of County-wide provision for sport and recreation. Grass pitches are a major facet of the overall picture and enjoy heavy use, particularly at weekends, by a large number of Clubs. Pitches are expensive to maintain and what is an acceptable cost to users, particularly junior teams, nowhere near reflects the true cost of provision.

Many of the grass pitches are managed, in terms of facility hire, by the Leisure Centres. The actual maintenance work on the pitches - cutting

grass and marking lines - is completed by the Commercial Contracting Unit within the Environment Directorate. Other facility management issues such as repairs to changing pavilions are dealt with by the Schools and Amenities section of Leisure Services. A similar arrangement exists regarding the booking and maintenance of the County's Bowling Greens and Pavilions.

This shared management and maintenance responsibility has proved unwieldy in recent years and created a poor level of customer service. In December 2007, P & W Maintenance Contracting Ltd. secured a three-year Contract with Flintshire for the maintenance of the County's ten synthetic sports pitches. P & W Maintenance Contracting Ltd. has also been identified as the preferred Contractor for grounds maintenance work on all School playing fields under a Contract due to commence on 1<sup>st</sup> January 2009. The two Contracts represent a step towards the more direct and efficient management of outdoor playing facilities, where the Contractor will be the first point of contact for the Schools in the event of any maintenance issues regarding their pitches. The Schools will have direct authorisation over payments to P & W for work completed. The role of Leisure Services, as Contract Manager, is now one of 'honest broker' between the two parties.

This Leisure Strategy proposes a future for our grass sports pitches that can be summarised by one short term aim and one long term vision:

#### Short Term

To address the current position whereby, in some instances, the management and maintenance responsibilities are split between two Directorates. There should be a single point of reference for all grass pitch related matters. This will ensure an enhanced customer service to users.

#### Long Term

Whatever management arrangement is in place for our non-School sports pitches and changing pavilions, the scattered nature of 40 playing fields means close supervision and the prevention of vandalism will always be difficult to achieve. This Leisure Strategy, therefore, proposes the identification of four suitable areas of land (each area will be approximately 50 acres in size and not prone to drainage problems) for the development of grass playing field complexes, each comprising 8-10 sports pitches directly adjacent to each other. The benefits of this type of sports pitch provision are set out below:

- ✓ Operational management and supervision will be improved.
- ✓ One large complex will be easier to maintain, with appropriately skilled staff regularly on site rather than on a peripatetic basis.

- ✓ The enhanced quality of our grass pitches, used only for team sports, will improve our level of customer service.
- ✓ One large changing pavilion will be easier to clean and maintain.
- ✓ An increased staff presence at one site will help deter vandalism and dog fouling.
- ✓ Potential for a Regional Centre holding tournaments and providing coaching courses.
- ✓ Some existing grass pitches located across the County can be released to the Play Development Unit for the creation of adventure playgrounds.



# 7. ■ Summary

It is now nearly four years since the Welsh Assembly Government established its 20-year vision for sport and physical activity. Within Flintshire, we should reflect on how much closer we have come in that time to achieving the central thrust of *Climbing Higher. for sport and physical activity to be at the heart of Welsh life and at the heart of Government policy*. Furthermore, without the active involvement of key stakeholders in both considering and implementing the strategic aims highlighted in this document, how close will we be to realising the vision of *Climbing Higher* ten years from now?

## ***What Are We Going To Do?***

### **1. CONSIDER THE SERVICE**

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- Review the traditional 'entitlement' model that attempts to deliver *all sport, for all, at all times*.
  - THINK about the Service we provide. In recent years, the issue of *How To Deliver* the Service - whether it be a Public-Private Partnership or a NPDO - has been all consuming. A more fundamental change in outlook is required. *What Should We Deliver* requires greater consideration and collaboration across Flintshire's Leisure providers and communities.
  - Give Leisure a higher profile - how will we inspire our youngsters to be physically active in adult life when their early experiences in sport are of P.E. lessons in tired, poorly maintained Sports Halls?
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### **2. DEVISE A BUSINESS PLAN**

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- Adopt a new 'business' approach based on agreed outcomes that recognises the strength and unique role of each individual Leisure facility.
- End the philosophy of *they've got a pool, we want one*. Our current stock of Leisure Centres has not been compiled in accordance with any Strategic Asset Plan.
- Define the Authority's 'business' rationale: establish how the private and voluntary sectors, together with Schools, can provide complementary facilities and opportunities. This will enable Flintshire to re-direct its focus (and public subsidy) towards those areas not currently delivered by the other sectors:
  - Ice Sports
  - Indoor Hall Sports
  - Holistic Health and Fitness

- Learn To Swim Programme
  - Swim Flintshire Elite Performance Squad
  - Outdoor equipped Play Areas and Sports Provision
- 

### **3. WHOLE-COUNCIL APPROACH TO SERVICE DELIVERY**

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- Bridge the Education and Leisure Services 'divide' regarding facility provision.
  - Significant improvement will not be achieved through individual site and Service area decisions. The necessary actions will demand a strategic, whole-Council approach.
  - Service Level Agreements will be drawn up between Leisure Services and the six dual use sites currently in operation.
  - *One Size May Not Fit All* - when considering alternative approaches to the management of Leisure facilities it may transpire that a NPDO model is the *best fit* for the 'stand alone' sites (Deeside, Flint Pavilion, Holywell & Connah's Quay Swimming Pool) and the larger 'wet and dry' School sites (Mold and Buckley); the smaller 'dry only' dual use sites may perform better under public use management by *Community Focused Schools*.
  - *Yoga in the Library* - develop 'door step' physical activity in community/ rural venues (Primary Schools, Libraries, and Village Halls) where access to the traditional Leisure facility provision is difficult.
  - Work closely with colleagues across the Council, for example, in maximising regeneration opportunities.
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### **4. CONSULT**

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- We currently offer adequate community provision (there are ten Council-run Leisure facilities in Flintshire) but are we community focused? Historically, our Leisure Centres have only ever attracted around 20% of the adult population in Flintshire.\*  
\*Sports Council for Wales 2004/05 Survey Data.
  - We will engage the public, other providers and key stakeholders in any future plans to develop the sport and physical activity experience in Flintshire.
- 

#### ***an actif future - consultation on draft Leisure Services Strategy:-***

If you have any comments on this Strategy, and wish to provide feedback, please contact Paul Jones, Leisure Services, Flintshire County Council, County Hall, Mold, Flintshire, CH7 6ND. Tel. No. 01352 702477; email: Paul.Jones/Education/Flintshire/GB (internal)  
[Paul.Jones1@flintshire.gov.uk](mailto:Paul.Jones1@flintshire.gov.uk) (external)

***Further reading in support of this Strategy:***

1. Pan-Leisure Consulting Ltd., *Deeside Leisure Centre - Summary Market and Technical Report*, September 2008.
2. Pan-Leisure Consulting Ltd., *Flintshire County Council - Leisure Review*, December 2004.
3. Sports Council for Wales, *Strategic Framework for the Future Provision and Upgrading/Refurbishment of Leisure Facilities in Wales - Flintshire*, July 2006.
4. *Just Solutions* Leisure Consultants, *A Review of Leisure Facilities in Wales - What does it all mean?*, September 2008.
5. *Active For Life 2007-2009* (Flintshire Health, Social Care and Well Being Partnership Board).
6. *Sport Flintshire - Strategic Action Plan 2008-2011*.

## **8.** Appendices

- Appendix 1** - **Five-Year Work Programme to Underpin the Leisure Strategy**
- Appendix 2** - **Map of Current Leisure Facilities in Flintshire**
- Appendix 3** - **Proposed New Management Structure for Flintshire County Council's Leisure Services Section (Facilities)**



**APPENDIX 1 - FIVE-YEAR WORK PROGRAMME TO UNDERPIN THE LEISURE STRATEGY**

**Key Strategic Priority      1)      Increasing participation in physical activity and enabling the Flintshire Community to develop its potential in sport**

KEY ACTIONS	BY / TIME FRAME	RESPONSIBILITY	OUTCOME
Develop and implement Flintshire's Play Policy 2008-2011	April 2009	Play Development Officer	New 3-year vision for Play
Expand the <i>Kick-Start</i> Exercise Referral Scheme through the recruitment of a fourth Exercise Professional	April 2009	<i>Kick-Start</i> Exercise Referral Manager	Increase number of <i>Kick-Start</i> clients to 60 per month
Ensure the five swimming pools are operating at 100% capacity for children's swimming lessons with no waiting lists	April 2010	Swimming Development Manager	Increase income from children's swimming lessons by 5%
Ensure every child of 4 years of age has a place in swimming lessons available to them	April 2010	Swimming Development Manager	No waiting lists
Transfer management of the five Amateur Swimming Clubs to the direct control of Leisure Services	April 2010	Leisure Managers	Greater efficiency and co-ordination of the pool programme





**APPENDIX 1 - FIVE-YEAR WORK PROGRAMME TO UNDERPIN THE LEISURE STRATEGY**

**Key Strategic Priority      2)      Quality management of facilities**

KEY ACTIONS	BY / TIME FRAME	RESPONSIBILITY	OUTCOME
Devise a Leisure Services Business Plan	July 2009	Head of Leisure Services	 Reduce the net cost per head of population by 2%, from £16.50 per head (2007-8) to £16.17 per head (for 2010-11) 
Implement a new Management structure within the ten Leisure facilities	July 2009	Head of Leisure Services	
Integration of the Sports Development Unit within Leisure Services	April 2009	Head of Leisure Services	
Management options (in-house operation, NPDO, community focused Schools) to be agreed and implemented	April 2010	Strategic Management Team / Executive Members	
Service Level Agreements between Leisure Services and seven High School Governing Bodies to be established	April 2010	Head of Leisure Services	
Creation of a Business and Administrative Head Office for Leisure Centres	October 2009	Head of Leisure Services	

**APPENDIX 1 - FIVE-YEAR WORK PROGRAMME TO UNDERPIN THE LEISURE STRATEGY**

**Key Strategic Priority      2)      Quality management of facilities (Cont'd.)**

KEY ACTIONS	BY / TIME FRAME	RESPONSIBILITY	OUTCOME
Introduce a devolved Human Resources function for Leisure Services	April 2010	Head of Leisure Services	 Greater efficiency of operation 
Establish a 'live' central database of Leisure Services staff that all line managers can access	April 2010	Leisure Managers	
Develop and implement a Leisure Services Marketing Plan	April 2010	Marketing & Sales Manager	
Extend the Bridges Health and Fitness Brand through the development of two new fitness suites at Buckley Leisure Centre and County Hall	April 2010	Head of Leisure Services	 Increase in attendances year-on-year 
Creation of a food and beverage brand and logo	April 2010	Catering Manager / Marketing & Sales Manager	

**APPENDIX 1 - FIVE-YEAR WORK PROGRAMME TO UNDERPIN THE LEISURE STRATEGY**

**Key Strategic Priority      2)      Quality management of facilities (Cont'd.)**

KEY ACTIONS	BY / TIME FRAME	RESPONSIBILITY	OUTCOME
Pursue <i>Quest</i> accreditation (extend the Scheme beyond the Sports Development Unit)	April 2010	<i>Quest</i> Manager	Achieve <i>Quest</i> percentage score of 68%-74% (Commended) for facility management of the ten Leisure facilities
Install five self-service, fast track entry kiosks at Deeside, Flint Pavilion, Holywell, Buckley and Connah's Quay Swimming Pool	January 2009	Leisure Managers	Improved customer service
Develop the Leisure Services <i>actif</i> website to incorporate online bookings/purchases, and improve information on availability of services	April 2010	Leisure Managers	10% of business to be derived from online purchases (for 2010-11)
Introduce Customer Satisfaction Surveys (available both online via the <i>actif</i> website and in Leisure facilities)	April 2010	Leisure Managers	Achieve <i>Quest</i> percentage score of 68%-74% (Commended) for level of customer satisfaction with Leisure Services
Create User Forums: one for the general public and one for the various Sports Clubs	April 2010	Leisure Managers	



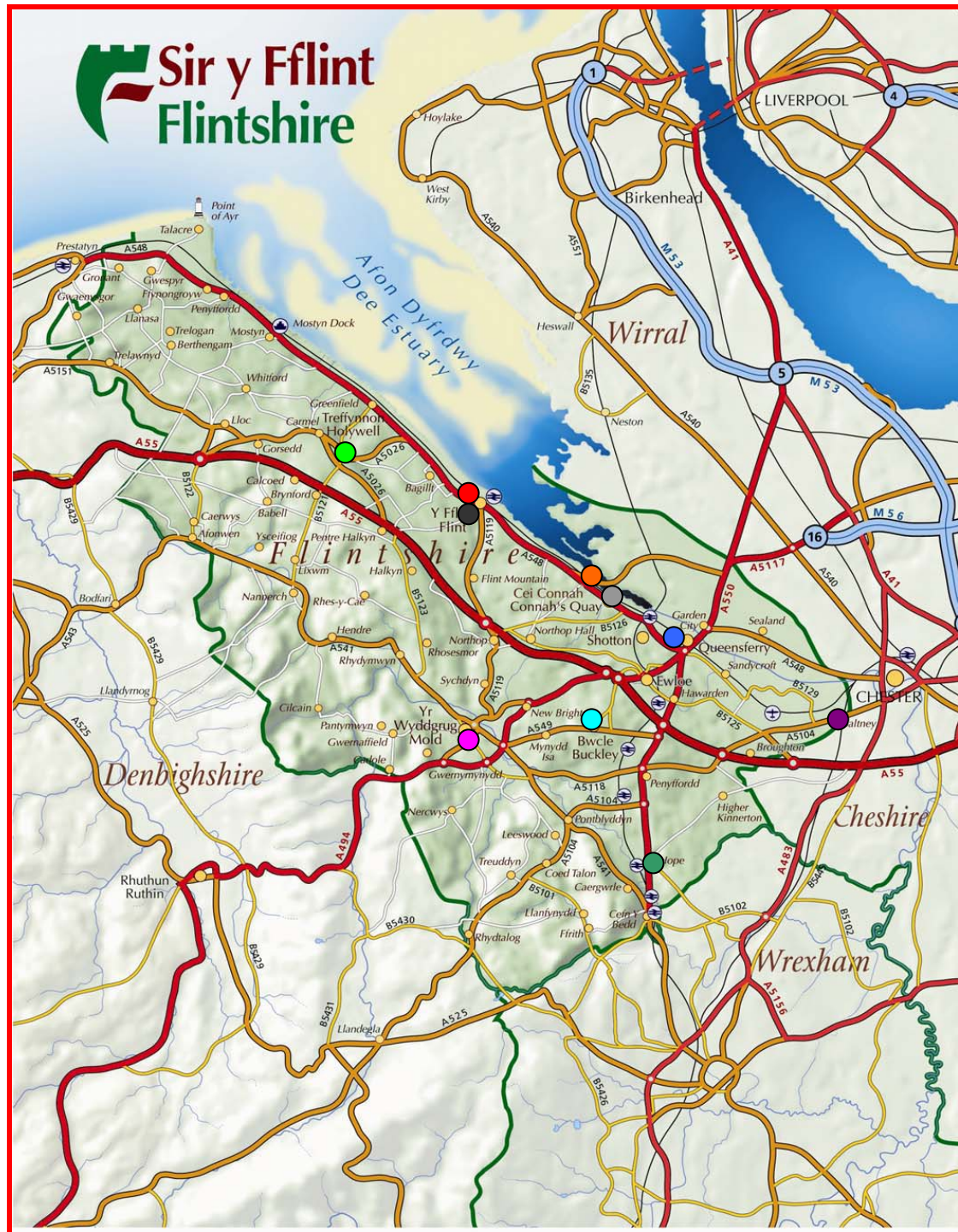
**APPENDIX 1 - FIVE-YEAR WORK PROGRAMME TO UNDERPIN THE LEISURE STRATEGY**

**Key Strategic Priority - 3) Regeneration of the County's Leisure portfolio**

KEY ACTION	BY / TIME FRAME	RESPONSIBILITY	OUTCOME
Finalise plans for the regeneration of Deeside Leisure Centre	April 2011	Head of Leisure Services	National recognition of a regional facility
Complete a Service Asset Management Plan (SAMP) for the County's Leisure facilities	July 2009	Head of Leisure Services	Identification of core uses / best use of each existing Leisure Facility
Establish a single Service Area for management and maintenance responsibilities relating to grass sports pitches, bowling greens, landscapes and other public open spaces	April 2010	Strategic Management Team	Improved customer service

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## Appendix 2 - Map of Flintshire County Council Leisure Centres



- |                           |                                   |
|---------------------------|-----------------------------------|
| ● Deeside Leisure Centre  | ● Connah's Quay Swimming Pool     |
| ● Flint Pavilion          | ● Connah's Quay Sports Hall       |
| ● Holywell Leisure Centre | ● Hope Castell Alun Sports Centre |
| ● Mold Sports Centre      | ● Saltney Sports Centre           |
| ● Buckley Leisure Centre  | ● Flint High School               |

## FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 7

**REPORT TO:**      **EXECUTIVE**  
**DATE :**            **09 DECEMBER 2008**  
**REPORT BY:**    **DIRECTOR OF LIFELONG LEARNING**  
**SUBJECT :**        **DEESIDE LEISURE CENTRE**

### **1.00 PURPOSE OF REPORT**

1.01 To report on progress of the redevelopment project for Deeside Leisure Centre site and to commission the next steps of the project.

### **2.00 BACKGROUND**

2.01 There have been a number of reports focusing on Deeside Leisure Centre in recent years resulting in an identified need to consider the re-development potential for the entire site and specifically the refurbishment of the Leisure Centre provision.

2.02 Pan Leisure Consulting Ltd, who had undertaken earlier work on Leisure provision within Flintshire including Deeside Leisure Centre, have recently reported back to the Council on a further examination of the market potential for redevelopment of the site. This study was briefly considered at the Executive meeting held on 18 November 2008 when Members agreed to a further detailed report being received at the December meeting and that the redevelopment of Deeside Leisure Centre is, in principle, a key priority in the Council's Capital Programme. This report provides greater detail of the proposals for consideration.

### **3.00 CONSIDERATIONS**

3.01 Deeside Leisure Centre is a key facility locally, regionally and nationally because of its mix of facilities, high levels of usage and competitive market position. In 2007/08, it attracted 730,163 visits; an increase of 256,573 or 54% on 2002/03, with particular increases in the Ice Rink and Fitness Suite use.

3.02 There are significant challenges within the Leisure Centre with some key facilities no longer being fit for purpose and in need of replacement. There is some urgency here especially in relation to the Sports Hall and outdoor facilities where the floor surface in the Hall needs replacing and Health and Safety considerations has caused the closure of outdoor facilities. In addition to these urgent issues, there is also the need to reflect the Council's Energy Management and Carbon Reduction policies at its flagship leisure facility. The remit of Pan Leisure Consulting Ltd was to advise on the way forward in terms of addressing the need to refurbish and upgrade facilities.

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Date: 02/12/2008

- 3.03 The report from the consultants provides detailed market assessment information; technical advice on site environmental issues; a transport assessment; and preliminary advice on property issues. There is also available an earlier flood consequences assessment. The report recommends a focus on:
- i. Providing facilities for sports where demand has been identified;
  - ii. Providing facilities to strengthen the links between sport, health and education (which is also reflected in the leisure strategy document) and;
  - iii. Providing a flagship facility that plays an important role in the overall regeneration of the Deeside area.
- 3.04 Initial work has concentrated on identifying the existing ice rink as the prime element and attracting to it a number of new provisions which reflect the holistic health/exercise facility mix. This would include fitness suite/spa/dance/martial arts; new outdoor provision for 5 a side football and a multi use area; and a new large sports hall. In considering the facility mix, there also needs to be recognition of the importance of optimising income streams. The re-development should be an iconic and sustainable Centre which meets the identified needs of the Flintshire community. The project is of major significance and the opportunities to include complementary public services on a shared site should be fully explored. The project, and the investment involved, should be viewed as a regeneration opportunity for Deeside. Deeside Leisure Centre is a critical facility within the newly published (Draft) Leisure Strategy.
- 3.05 Further work remains to be done over the next few months as follows:
- i. To provide further design, technical and market appraisal work;
  - ii. To develop proposals for the coordination and implementation of a detailed project to include full cost estimates and preparations for planning submission;
  - iii. To undertake necessary consultations with all stakeholders and prospective partners; especially in relation to sporting bodies to further the understanding and commitment to the appropriate mix of facilities. This will include Sports Council Wales; other occupiers and service users of Deeside Leisure Centre; and other potential major users of the site such as bowling/basketball/netball interests.
  - iv. To prepare a further submission for consideration within the Council's Capital Programme.
- 3.06 A project board will be established with project Management and technical expertise to develop further the project mandate and detailed plans.
- 3.07 A copy of the Pan Leisure Consulting Ltd report is attached as an Appendix. A copy of the reports covering geo technical information; transport

assessment; and flood consequences assessment have been place in the Member's library.

#### **4.00 RECOMMENDATIONS**

4.01 Executive is recommended to receive the report and agree to authorise the further works identified above (at 3.05) with full details and costings being reported back in early in 2009.

#### **5.00 FINANCIAL IMPLICATIONS**

5.01 None at this stage.

#### **6.00 ANTI POVERTY IMPACT**

6.01 None at this stage.

#### **7.00 ENVIRONMENTAL IMPACT**

7.01 None at this stage.

#### **8.00 EQUALITIES IMPACT**

8.01 A full impact assessment will be developed in relation to the project proposals.

#### **9.00 PERSONNEL IMPLICATIONS**

9.01 None at this stage.

#### **10.00 CONSULTATION REQUIRED**

10.01 Further detailed consultations with all stakeholders and prospective partners.

#### **11.00 CONSULTATION UNDERTAKEN**

11.01 Some initial discussions with stakeholders.

#### **12.00 APPENDICES**

12.01 Pan Leisure Consulting Ltd Report on Deeside Leisure Centre - November 2008.

#### **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 BACKGROUND DOCUMENTS**

None.

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E-Mail: [mike\\_hornby@flintshire.gov.uk](mailto:mike_hornby@flintshire.gov.uk)

## Report Introduction

### Background

- i. The Report combines the findings of a study jointly undertaken by Pan-Leisure Consulting, DTZ Debenham Tie Leung, AEW Architects and Faber Maunsell in respect of Deeside Leisure Centre.
- ii. It has been prepared to inform the process that has been undertaken in relation to the redevelopment of Deeside Leisure Centre and follows on from previous work undertaken by a number of members of the consultant team led by Pan-Leisure Consulting in 2005.
- iii. At this time, a report was prepared by Pan-Leisure Consulting and AEW that reviewed the future of all of the leisure facilities operated by Flintshire County Council. The report recommended that Deeside Leisure Centre, as the largest leisure facility in Flintshire and occupying a site with development potential should be re-developed and offer “a holistic approach to health and leisure”.
- iv. Recommendations were made at this time for the future development of the Leisure Centre in the short and medium term, which can be summarised as follows:

#### SHORT TERM

- Undertake a detailed feasibility study looking at market, technical and design for an integrated health and leisure facility and enabling use
- Seek planning permission based on the outcome of above

#### MEDIUM TERM

- Demolish all the outdated facilities around the Ice Rink and create a purpose built, state of the art facility integrated with the Ice Rink on part of the site
  - Develop the remainder of the site for retail or residential use
- v. The 2005 report recognised that a number of the facilities at Deeside Leisure Centre were no longer “fit-for-purpose”, had come to the end of their working life and were in need of replacement. As a result, Flintshire County Council commissioned Pan-Leisure Consulting in association with DTZ, AEW and Faber Maunsell, to undertake a further phase of work in relation to the Leisure Centre. The principal focus of the work was to determine the reality and deliverability of the proposals to realise a capital receipt from the sale of part of the Leisure Centre site which would then be used to enable development of the Leisure Centre site and potentially contribute to the refurbishment of other leisure properties within the Council’s portfolio.
  - vi. As a consequence, the following key areas of work were undertaken, the key findings of which are contained in this report.



1. **Leisure Market (Pan-Leisure)** - to review and potentially refine the facility mix for the Leisure Centre, in order to prepare a 'market case' which would underpin a subsequent planning application
  2. **Concept (AEW)** - to prepare an illustrative concept together with indicative capital costs
  3. **Transport Planning (Faber Maunsell)** - to undertake a transport assessment based on a combined leisure and residential use of the Leisure Centre site, to support the planning application
  4. **Residential Development (DTZ)** - to undertake, as a first stage, soft market testing of the potential nature and scale of residential development and likely capital receipt
- vii. Subsequent to this, Faber Maunsell (Environmental Planning) was also appointed to undertake a desk top study relating to the ground conditions on the site.
- viii. Pan-Leisure has co-ordinated the activity of the other consultant practices.
- ix. The report is divided into two Sections i.e.
- Part I - Summary Market Review which contains an update of the Pan-Leisure Report (2005) where appropriate, a refined facility mix and summary of revenue and operating costs (prepared by management of Deeside Leisure Centre)
  - Part II - Technical Report which encompasses advice on:
    - Environmental issues
    - Transport
    - Property advice



## Part I - Summary Market Review

### Introduction

- 1.1 The report prepared by Pan-Leisure Consulting in 2005 provided a detailed appraisal of the leisure market of relevance to Flintshire County Council's leisure properties. The findings of the report suggested a radical solution to the facility provision at Deeside Leisure Centre (Deeside LC) which, through partial site development would enable a capital value to be realised from the sale of part of the site thus enabling the construction of new, purpose built facilities which would be 'fit for purpose' and optimise changing market trends most particularly in the health and wellness market. As part of the plans it was anticipated that the ice rink which operates as a national and regional facility would be retained.
- 1.2 Part I of this report therefore comprises a summary review of the leisure market which has informed the concept for the future leisure provision at Deeside.

### Method of Approach and Summary Report Structure

- 1.3 Since the commissioning meeting, the Pan-Leisure Consulting team has been engaged on an appraisal of the project, encompassing: a review of the usage and historic performance of Deeside LC; a review of the potential market (supply and demand); a review of other key documents of relevance and a selective consultation process which has included representatives of Flintshire County Council Leisure Services (including Deeside Leisure Centre Manager), existing tenants at Deeside Leisure Centre, Governing Bodies of Sport (netball, martial arts, gymnastics) and other interested parties (e.g. representatives of Flintshire Indoor Bowling Association).
- 1.4 The format of this Summary Report is as follows. In Section 2, we comment upon the current situation and historic performance of Deeside Leisure Centre. In Section 3, we consider the key influencing factors of a strategic nature that need to be considered when developing the "new" Deeside Leisure Centre. The Summary Report outlines the preferred concept for development in Section 4 and the financial implications of the new facility mix are included in Section 5 – these have been prepared by Deeside Leisure Centre Management.

## 2 Deeside Leisure Centre

### Introduction

- 2.1 The redevelopment of Deeside Leisure Centre must take into account the current market position of the Centre reflecting the existing facilities, their usage and the historic financial performance - this is commented upon in the following paragraphs.

### Existing Facilities

- 2.2 Deeside Leisure Centre is located on the B5129 which is accessed off the A494 dual carriageway at the Queensferry roundabout. The Centre is the largest centre run by Flintshire County Council and the only facility that can be considered of regional/national significance.

- 2.3 Current facilities at Deeside Leisure Centre include:

- Olympic Sized Ice Rink
- Converted Indoor Arena
- 8 Court Sports Hall
- Conference Room
- Multi-activity room
- Health & Fitness Suite
- 4 Squash Courts
- Cafe Snack Bar
- Crèche
- Weight Training room
- 4 Outdoor Floodlit Tennis Courts (currently not in use)
- Grass Football Pitch
- Outdoor ATP (not in use)

- 2.4 One of the key drivers for the proposed development is the replacement of a number of the existing facilities which are now considered to be past their 'sell by date' with the need for a major capital receipt to be released as a consequence. This will enable investment in new facilities which are more appropriate to current market needs, and operationally will be more cost effective. The development plans also seek to remove a number of redundant buildings within the Deeside Leisure Centre Complex (eg nightclub) which are no longer in use.

- 2.5 Car parking is located to both the front and rear of the building. The total size of the site is estimated at 16.32 acres.

### Usage

- 2.6 Deeside Leisure Centre attracts local, regional and national usage because of its mix of facilities and competitive market position. Overall usage of the different facilities is highlighted in the following table.

Deeside Leisure Centre Usage						
Facility	2002/2003	2003/2004	2004/05	2005/06	2006/07	% Change
Ice Rink	264,214	273,701	280,874	310,118	386,369	46.2
Fitness Suite	27,215	30,714	31,719	40,496	42,500	56.2
Other Indoor	171,448	173,682	175,682	161,911	170,536	-0.5
Squash	9,752	8,702	8,759	8,226	0	-
Outdoor Provision	961	1,196	2,097	195	6,723	599.6
<b>Total</b>	<b>473,590</b>	<b>487,995</b>	<b>499,131</b>	<b>520,946</b>	<b>606,128</b>	<b>28.0</b>

2.7 The table highlights that:

- There has been significant increase in throughput both of the ice rink and fitness suite over the past five years
- Ice rink usage accounts for approximately 64% of total usage (2006/07)
- Other indoor usage has remained constant over the past five years, although we understand that the facilities operate at close to capacity
- Overall usage has increased by 28% over the period 2002/03 to 2006/07

### Financial Performance

2.8 The current income and expenditure performance of the Leisure Centre is illustrated in the following table.

Deeside Leisure £						
Income	2002/2003	2003/2004	2004/05	2005/06	2006/07	% Change
Ice Rink	514,414	567,227	592,456	691,253	877,580	70.6
Fitness Suite	129,539	129,324	129,913	153,083	144,431	11.5
Other Indoor	133,320	205,119	221,154	231,903	215,653	61.8
Pitch Fees	3,914	2,843	1,994	2,624	2,201	-43.8
Food and Beverage	215,624	234,379	224,014	230,589	267,913	24.3
General/ Management	28,275	27,629	40,749	36,648	68,041	140.6
Other	409	1,105	730	11,549	8,816	2055.5
<b>Total</b>	<b>1,025,495</b>	<b>1,167,626</b>	<b>1,212,734</b>	<b>1,359,005</b>	<b>1,586,712</b>	<b>54.7</b>
<b>Cost of Sales</b>						
Food and Beverage	108,872	116,764	123,176	135,820	167,985	54.3
<b>Gross Profit</b>	<b>916,623</b>	<b>1,050,862</b>	<b>1,089,558</b>	<b>1,223,185</b>	<b>1,418,736</b>	<b>54.8</b>
<b>Operating Costs</b>						
Employee Costs	774,043	833,979	899,070	968,064	1,014,985	31.1
Premises Costs	483,630	479,677	658,953	654,150	774,107	60.1
Admin and General	111,787	151,685	131,933	139,388	203,641	82.2
<b>Total</b>	<b>1,369,460</b>	<b>1,465,341</b>	<b>1,689,956</b>	<b>1,761,602</b>	<b>1,992,733</b>	<b>45.5</b>
<b>Gross Operating Profit/Deficit</b>	<b>452,837</b>	<b>414,479</b>	<b>600,398</b>	<b>538,417</b>	<b>573,997</b>	<b>26.7</b>
<b>Gross Operating Profit as a % of Total Revenue</b>	<b>-44.2</b>	<b>-35.4</b>	<b>-49.5</b>	<b>-39.6</b>	<b>-36.2</b>	

Note 1: Ice Rink income includes equipment hire; Note 2 Figures do not include capital and financing charges

2.9 The table highlights the following:

- Overall income at the Centre has increased by approximately 55% over the period 2002/03 to 2006/07
- Income from the ice rink has shown the most significant increase (approximately 71%) over this period and accounts for approximately 55% of the total income of the Centre
- Total operating costs have risen by approximately 46% over the period 2002/03 to 2006/07
- As would be expected, employee costs account for the largest percentage of operating costs (approximately 51%)

#### Comment

2.10 The majority of the existing facilities at Deeside Leisure Centre are reaching the end of their working life and are in need of replacement. In addition, a number of facilities within the complex have been redundant for a number of years. This provides the rationale for the current study and the need to take decisive action in planning for the future, building on the strong growth of facility use which is driven by local and regional markets.

2.11 Our summary review of usage and financial performance of the existing facilities at Deeside Leisure Centre has highlighted a number of factors that need to be taken into consideration when reviewing the plans for a new facility. In particular, there have been a number of changes in relation to trends in participation in different activities and consequent financial performance, and this is particularly reflected in the performance of the ice rink and fitness suite.

2.12 In addition to this, any new development must take account of the need to:

- Provide facilities for other sports in Flintshire where demand has been identified
- Provide facilities that strengthen the links between sport, health and education
- Provide facilities that are capable of helping to deliver sport at a local, regional and national level
- Develop a flagship facility that plays an important role in the overall regeneration of the Deeside area

2.13 A number of these requirements are addressed in the following sections of our Summary Report.

### 3 Key Influencing Factors

#### Introduction

3.1 In the following paragraphs we review key factors that will influence future demand for leisure facilities at Deeside Leisure Centre. These have been grouped into the following areas:

- Demographic Context
- Strategic Context
- Key Markets of Relevance
- Competitive Supply

#### Demographic Context

3.2 Key demographic characteristics of relevance relating to the redevelopment of Deeside Leisure Centre include the following (source: Office of National Statistics (ONS) National Census 2001):

- **Population** – Population predictions for Flintshire highlight that Flintshire has a growing population, partly driven by its access to the wider sub region, with 1.6 million people living within a 30 minute drive time of Deeside (source: Flintshire Economic Development Strategy 2003-2008). Alyn and Deeside is one of the main centres of population within Flintshire accounting for almost 79,000 of the 148,000 of the Flintshire population. The most populated wards are found around Connah's Quay (the 5 Connah's Quay wards have a combined population of 16,500), Ewloe ward, and the Buckley ward
- **Ethnicity** – The main concentration of the small non-white population in Flintshire (0.8%) is concentrated in the Deeside area, in wards including Shotton Higher and Shotton West, Treuddyn, and Ewloe
- **Young People** – Flintshire as a whole has a marginally higher percentage of young people under 15 (20.5%) compared to Wales as a whole (20.2%). Deeside has a relatively higher percentage of people under the age of 15 than the regional and national average for Wales. Shotton Higher ward for example has over 26% of the population under the age of 15. Other wards with a high percentage of young people under 15 include Saltney Mold Junction, Connah's Quay Golftyn and Connah's Quay South.
- **Older People** - Flintshire has a lower percentage of people over the age of 65 (14.9%) when compared with Wales (17.4%). However the wards of Connah's Quay Wepre, Caergwle, Connah's Quay Central, Shotton Higher and Hawarden all have between 18.5% and 25.1% of their populations over the age of 65, and 14 out of 21 wards in Alyn and Deeside have a higher percentage of people over the age of 65 than Flintshire as a county

- **Health** – when analysing the percentage of people responding that they were “not in good health” in the last census, it is evident that the Flintshire community is in better health (9.8%) than Wales as a whole (12.4%). All of the wards on Deeside, except Shotton Higher and Connah’s Quay Central, have a lower percentage than Wales which were recorded as “not in good health”, but a further 10 wards on Deeside have a higher percentage than the Flintshire average who are “not in good health”
- **Deprivation** – Flintshire is ranked 20<sup>th</sup> out of the 22 most deprived counties in Wales on the index of multiple deprivation. However, a number of the wards within the Deeside area feature among the top 20% of deprived wards in Wales including Shotton Higher, Saltney Mold Junction, Connah’s Quay Central, and Queensferry
- **Employment** – Unemployment rates within Flintshire (2.1%) are lower than the Wales average (2.7%) (Source: ONS, February 2006). On Deeside, however, there are pockets of unemployment that are more than twice the rate of Flintshire, including Connah’s Quay Central, Shotton East, Shotton West and Shotton Higher, and Queensferry. The major sectors of employment are characterised by high labour intensity and a lower level of skill, with key employers in Deeside including Corus, Toyota Motor Manufacturing, ASDA, as well as the public sector. Deeside College provides courses in a number of relevant industries, including construction, engineering and manufacturing, health and social care, as well as a hospitality academy

### Comment

- 3.3 The future developments at Deeside Leisure Centre need to take the above demographics into consideration, and in particular be able to cater for all the different demographic groups within Deeside, who will all have different needs in terms of leisure facilities and activities. In particular Deeside Leisure Centre will need to address: the relatively poor health of the population in the area compared to the rest of Flintshire; the fact that Deeside has a higher percentage of the population over the age of 65, as well as a higher percentage of the population under the age of 15 (when compared with the rest of Flintshire).

### Strategic Context

- 3.4 The re-development of Deeside Leisure Centre will need to take into consideration the strategic and political environment in which the new facilities will operate – this should embrace Policies and Strategies at a National, Regional and Local level. In the previous Leisure Study prepared for Flintshire County Council (2005), a number of Strategies and Policies were reviewed including:
- Wales Sport and Active Recreation Strategy “Climbing Higher” – (National Assembly for Wales)
  - Sport and Recreation – (Audit Commission in Wales)

- Health Challenge Wales - (National Assembly for Wales)
- North Wales Development Strategy 2004 – (North Wales Economic Forum)
- Draft Final Report (West-Cheshire-North East Wales Sub Regional Study 2004)
- Community Strategy 2004-2020 (Flintshire)
- Moving Forward (Flintshire Economic Development Strategy and Review 2003-2008 )
- “Good Health” Health, Social Care and Well Being Strategy for Flintshire 2004
- Children and Young People’s Framework Partnership (0-25 yrs) (Flintshire) – 2002-2008
- Cardiac Health Plan (Flintshire)
- Sports Development Delivery Plan (Flintshire) 2003-2006
- Draft Local Housing Strategy (Flintshire County Council)

3.5 These documents remain of direct relevance to the proposed re-development of Deeside Leisure Centre. In addition, a number of new and updated Policies and Strategies at both a regional and national level have been prepared. These include the following.

- Consultation on Draft Revised Technical Advice Note 16 ‘Sport, Recreation and Open Space’, 2006 – Welsh Assembly Government
- Climbing Higher, Next Steps, 2006 - Welsh Assembly Government
- Strategic Framework for the Future Provision and Upgrading/Refurbishment of Leisure Facilities in Wales (Flintshire), 2006 – Sports Council for Wales

3.6 The strategies are summarised in the following table.

Title	Summary
<p><b>Welsh Assembly Government -</b>                      Consultation on Draft Revised Technical Advice Note 16 ‘Sport, Recreation and Open Space’, 2006</p>	<p>This study is a supporting document to Planning Policy Wales from 2002, and provides technical guidance in support of planning for sport, recreation and open space facilities. The study refers to how encouraging healthier lifestyles will improve the health and well-being of the people in Wales with the potential of developing links between health and well-being, sport, and recreational activity.</p> <p>The key principles for the future development of facilities and open space should consider the following:</p> <ul style="list-style-type: none"> <li>• <i>“quantitative elements (whether new provision is needed for the area)</i></li> <li>• <i>qualitative component (against which to measure need for enhancement of existing facilities)</i></li> <li>• <i>an accessibility component (to whom and how is the provision accessible to the local community)”</i></li> </ul> <p>In addition there is the need to consider the strategic intentions of key agencies in determining facility provision.</p>

Title	Summary
<p><b>Welsh Assembly Government - Climbing Higher, Next Steps, 2006</b></p>	<p>This study highlights that since the launch of the Wales Sport and Active Recreation Strategy “Climbing Higher”, the number of people undertaking exercise for 5 minutes every day has increased by 4%.</p> <p>The Welsh Assembly Government is planning to spend an extra £7.8 million per year between 2006-2008 on sports policy. Local authorities will play a key role in the delivery of these policies, as will partnerships between private, public, and voluntary bodies – but the key challenge is to encourage and engage with the population.</p> <p>The need to build positive attitudes towards physical activity is emphasised, with a particular focus on target groups such as: children, teenagers, young adults leaving education, adults having a family, adults over 45, areas of multiple deprivation, disabled people, minority and ethnic communities, and girls and women.</p> <p>The study also emphasises that there should be a focus on elite performance as well as mass participation sports in order to create a sporting legacy for Wales, with the 2012 Olympic and Paralympic Games as a catalyst.</p>
<p><b>Sports Council for Wales – Strategic Framework for the Future Provision and Upgrading/Refurbishment of Leisure Facilities in Wales (Flintshire), 2006</b></p>	<p>The Strategic Framework aims to assist in the future provision of leisure facilities, and in particular to help secure investment in new facilities. The review is based on an assessment of provision and interviews with key facility managers within Flintshire. In relation to the future provision of sport and recreation facilities, the review identifies the need to both maintain and improve existing facilities, as well as meeting the facility needs of elite participants in Wales.</p> <p>The Strategic Framework encompassed a facilities review for Flintshire in order to assess the demand for sports hall provision for two scenarios: Scenario A, unmet demand based on the current supply of sports hall facilities, and Scenario B, an assessment of unmet demand should Deeside Leisure Centre close. The review concluded that the unmet demand for sports halls is at 5.9% with existing facilities, and 19.7% with the closure of Deeside Leisure Centre.</p>

**Comment**

- 3.7 The strategic context emphasises the need to invest in leisure and sports development, citing a number of benefits including the positive impact leisure has on public health. It also confirms that the development of elite and professional sport is equally important to the development of grassroots sport and leisure. In terms of upgrading existing facilities and providing new facilities, the strategic framework underlines the need to assess the demand versus capacity with the analysis undertaken by the Sports Council for Wales underlining the importance of a sports hall at Deeside Leisure Centre in terms of meeting demand.



## Key Markets of Relevance

3.8 In this section of our Summary Report we review the markets of relevance to the proposed development of Deeside Leisure Centre and identify key issues which need to be considered in relation to the development options. The markets reviewed include:

- The Leisure Market
- The Sport and Recreation Market
- Other Leisure Markets of Relevance

### The Leisure Market

3.9 The growth in expenditure on leisure and recreation has seen an increase of over 16% over the period 2002 to 2006, as illustrated in the following table.

Consumer Expenditure on Leisure and Recreation outside the home by Market (£m and £bn) 2002 – 2006						
Category	2002	2003	2004	2005	2006 (est)	Change 2002 – 2006 (%)
Drinking in licensed premises	26,390	27,500	28,116	28,664	29,525	+11.9
Eating out	11,678	12,000	12,650	13,250	13,750	+17.7
Gambling <sup>1</sup>	7,638	8,454	9,739	9,779	10,650	+39.4
Sport and exercise	3,450	3,600	3,450	3,450	3,650	+5.8
Cinema <sup>2</sup>	755	742	770	770	775	+2.6
Leisure class fees	1,950	2,100	2,250	2,350	2,450	+25.6
Theatres, concerts and shows	1,325	1,350	1,450	1,550	1,650	+24.5
Spectator sport	725	700	675	750	800	+10.3
Other <sup>3</sup>	1,250	1,400	1,575	1,600	1,650	+32
<b>Total</b>	<b>55,701</b>	<b>57,846</b>	<b>60,675</b>	<b>62,163</b>	<b>64,900</b>	<b>+16.5</b>
<b>Total consumer spending (£bn)</b>	<b>664.6</b>	<b>697.2</b>	<b>732.5</b>	<b>759.9</b>	<b>790.0</b>	<b>+18.8</b>

Source: Keynote 2006

Note: <sup>1</sup> Sums Staked Less winnings (i.e. losses sustained)

<sup>2</sup> Box Office Revenues

<sup>3</sup> Including membership of social clubs, admissions to social events (e.g. coffee mornings and car-boot sales) and admission to visitor attractions

3.10 Looking further ahead, Keynote forecasts that the leisure business market will show steady year-on-year growth at current prices, achieving a value of £73bn by 2011, an increase of 10.3% from the value of the market in 2007 - as highlighted in the following table.

Forecast Consumer Expenditure on Leisure and Recreation outside the home by Market (£m) 2007-2011						
Category	2007	2008	2009	2010	2011	% change 2007 – 2011
Drinking in licensed premises	29,100	28,050	27,650	28,575	28,900	-0.7
Eating out	14,100	14,650	15,375	16,250	16,900	19.9
Gambling <sup>1</sup>	11,400	12,250	13,090	13,875	14,850	30.3
Sport and exercise	3,550	3,600	3,650	3,800	3,750	5.6
Cinema <sup>2</sup>	750	850	825	900	900	20
Leisure class fees	2,550	2,650	2,750	2,850	2,950	15.7
Theatres, concerts and shows	1,750	1,800	1,850	1,950	2,000	
Spectator sport	800	850	850	925	1,000	25
Other <sup>3</sup>	1,700	1,800	1,900	1,950	2,000	17.6
<b>Total</b>	<b>65,700</b>	<b>66,500</b>	<b>67,940</b>	<b>71,075</b>	<b>73,250</b>	<b>11.5</b>

Source: *Keynote 2007*

Note: <sup>1</sup> *Net expenditure (i.e. gross stakes less winnings)*

<sup>2</sup> *Box Office Revenues*

<sup>3</sup> *Including membership of social clubs, admissions to social events (e.g. coffee mornings and car-boot sales) and admission to visitor attractions*

- 3.11 As is evident from the foregoing, the rate of growth in a number of sectors has slowed, with the notable exceptions of spectator sports and gambling as well as eating out. Nevertheless predictions for leisure class fees and sport and exercise continue to indicate growth, suggesting a positive environment in the future for the development of good quality health and leisure facilities.
- 3.12 In addition to expenditure forecasts, a recent survey undertaken by Mintel (2005) on how people spend their leisure time highlighted that people in Wales are likely to have more time to spend on leisure activities than people in any other region in England and Wales except the North West. The survey concluded that in both Flintshire and in Wales as a whole, 25% of the adult population have more than 10 hours leisure time on a weekday, while 39% of the population (highest in the UK) have 39 hours or more leisure time on a weekend day.

#### *Wales and Flintshire Leisure Activities*

- 3.13 The Sports Council for Wales conducted research into the most popular leisure activities for Flintshire and Wales, which provides useful background information in understanding the needs of the Flintshire population in terms of leisure activity/facility provision. Findings of the research are provided in the following table:

Participation in leisure activities in the past 4 weeks in Flintshire and Wales		
Activity	Flintshire (%)	Wales (%)
TV/DVD/Satellite viewing	65	74
Music at home	64	63
Going to a restaurant	61	57
Gardening	48	40
Pub for a drink	44	39
DIY	41	36
Countryside	38	32
Seaside/Coast	25	20
Park/Country Park	24	22
Library	20	20
Leisure centre	19	17
Club (dancing/drinking)	16	17
Place of worship	12	11
Theatre/Ballet/Opera	11	11
Amateur sports event	8	6
Visitor attraction	8	7
Professional sport event	7	5
Museum/Gallery	5	6
Evening classes	2	3

Source: Adult Participation Survey 2004/2005 for Flintshire – Sports Council for Wales, May 2006

- 3.14 It is interesting to note that Flintshire, in comparison to Wales, has above average levels of participation in undertaking activity in leisure centres and in participating in both amateur and professional sports events.

#### *The Sport and Recreation Market*

- 3.15 The Sports Council for Wales has conducted research into participation trends in Wales. The survey findings allow comparison of participation in sport and recreation in Flintshire with the rest of Wales with key findings including the following:

- 70% of the population in Flintshire participate in an activity compared to 59% in Wales
- When excluding billiards, snooker and walking, 44% of the population in Flintshire participate in activities, compared to 36% in Wales
- 29% of the population in Flintshire participate in indoor games, compared to 27% in Wales
- 19% of the population in Flintshire participate in outdoor games, compared to 14% in Wales
- 63% of the population in Flintshire participate in outdoor pursuits in general, compared to 45% for Wales – however, much of this is related to walking. When excluding walking, participation in outdoor pursuits accounts for 15% in Flintshire and 9% for Wales
- Men are more likely to pursue outdoor games and activities, as well as team sports than women, who prefer indoor games and walking

- Participation declines with age and although the 15-24 age group is the most active in both Wales and Flintshire a high participation rate across all age groups is particular to Flintshire

3.16 The survey also reviewed the most popular sports in Wales, which is material in confirming the most appropriate mix of facilities in the future. The results of the analysis are illustrated in the following table:

Popular sports amongst adults in Flintshire and Wales				
Sport/Activity	Flintshire		Wales	
	Male (%)	Female (%)	Male (%)	Female (%)
Walking	46.5	54.6	38.1	41.7
Soccer	17.6	-	10	-
Cycling	10.8	3.9	7.4	2.7
Golf	10.6	-	7.2	-
Multi-gym	9.9	8.7	9.9	6.2
Swimming	8.7	14.3	9.1	14.7
Running/Jogging	6.7	5.1	5.5	3.4
Rambling	4.3	4.6	1.0	0.7
Aerobics	-	4.9	-	4.1
Circuit Training	-	2.7	-	2.6

Source: Adult Participation Survey 2004/2005 for Flintshire – Sports Council for Wales, May 2006

- 3.17 It is evident from the table that the Flintshire population has a greater propensity to participate than the population of Wales as a whole with health and fitness related activity and soccer most relevant to the development proposals.
- 3.18 Encouragingly, 61% of the Flintshire population meet the health targets of 30 minutes exercise a day although 19% take no exercise. In terms of gender differentiation women in Flintshire record higher levels of activity than all Wales but nonetheless lower than men. Encouraging increased activity by women and girls therefore must be a key target both in terms of facility development but also in the activity programmes.
- 3.19 The survey also identified a latent demand for sport in both Flintshire and Wales as a whole as illustrated in the following table. Tapping into this demand should also be a target for the future.

Latent demand for sports amongst adults in Flintshire and Wales				
Sport/Activity	Flintshire		Wales	
	Male (%)	Female (%)	Male (%)	Female (%)
Swimming	9.9	15.8	6.9	13.3
Cycling	6.2	-	2.5	-
Soccer	4.3		2.8	
Badminton	3.4	4.3	1.5	2.1
Walking	2.8	4.4	3.1	3.9
Multi-gym	2.7	3.1	3.9	4.3
Aerobics	-	8.8	-	6.2
Yoga	-	5.8	-	4.0
Folk/Line dancing	-	2.9	-	1.5

Source: Adult Participation Survey 2004/2005 for Flintshire – Sports Council for Wales, May 2006

- 3.20 In relation to the foregoing table, of particular relevance to Deeside Leisure Centre are the health and fitness and core-based activities from which a new facility should be able to capture demand.

#### Other Markets of Relevance

- 3.21 We have also reviewed trends within a number of other sub sectors which are considered of relevance and these are summarised in the following paragraphs.
- **Public Leisure Centre Market** – There has been considerable growth in the number of public leisure centres and swimming pools over the past decade, partly due to the emergence of National Lottery funding and more recently through the development of public/private partnerships. However, the decline in the number of centres between 2006 and 2007 would suggest that the market has reached maturity. The total number of facilities in the UK is illustrated in the following table.

Total Leisure Centres (UK)									
	2001		2004		2006		2007		% Change 2001-2007
	No	%	No	%	No	%	No	%	
Sports Centres, no pool	1,870	51.4	2,148	54.3	2,235	53.0	2,186	54.6	16.9
Sports Centres, with pool	1,770	48.6	1,811	45.7	1,980	47.0	1,821	45.4	2.9
<b>Total</b>	3,640	-	3,959	-	4,215	-	4,007	-	10.1

Source: Mintel 2008

The table illustrates growth (between 2001-2007) in centres without a pool of nearly 17% in contrast with a growth of only 3% in facilities with a pool. To some extent this probably reflects the additional subsidy required to operate pools and the on-going pressure on local authorities to reduce costs. The diversion of funds from the National Lottery in recent years and increasing pressures on Sports Council for Wales core funding would suggest limited support from these sources in forthcoming years. As a consequence, local authorities are increasingly considering alternative opportunities for generating funding. These include the establishment of Trusts (resulting in cost savings), long term management contracts with private contractors, through, for example, public-private partnerships (PPP), Section 106 agreements with developers, or linking with other providers such as Health Boards and Education providers.

- **Admissions to Public Leisure Centres** - Admissions have steadily increased in recent years as illustrated in the following table.

Admissions to leisure centres (millions)	
Year	Admissions
2001	345
2002	352
2003	361
2004	371
2005 (est.)	383
2006 (est.)	393
Difference 2001-2006 (%)	14

Source: Mintel 2006

Higher disposable income and an increased awareness of the need to taking regular exercise to achieve a healthy lifestyle are key reasons for the growth in the market. The National Audit of Fitness Consumers (Leisure Databases Company – 2006) confirms that 99% of the UK population live within a 20 minute drive from either a public or private health/fitness centre.

- **Health and Fitness** - As a result of the trend towards taking part in exercise and recreational activities in order to keep fit rather than participating in competitive and organised sports, the membership in private health clubs has seen a growth of 55% between 2000 – 2005. Membership of health and fitness facilities is dominated by the private sector, reflected in the 2005 figures from Mintel which indicated that 4.5 million people were members of a private health club, which equates to 9.1% of the adult population. It is interesting to note that young people are more likely to be members of a private health club, with three quarters of all members being under the age of 45, and half of all members being under 35 (source: Audit of fitness consumers – The Leisure Database Company, 2007). Unsurprisingly, growth in the private health and fitness industry is reflected in the turnover figures for the industry, which in 2006 were £2 billion

(source: Keynote, 2007). Notwithstanding this, some 'flattening' of the market is now evident as reflected in the discounting (or complete absence) of joining fees.

- *The Health Market* - Despite the increased focus of government, statutory agencies and health organisations, there are still major health concerns relating to smoking, alcohol, obesity and Sexually Transmitted Diseases. Recent policies and strategic papers have highlighted research findings which show a clear link between healthy lifestyles and physical activity. A recent report by Deloitte highlighted that 95% of people surveyed accepted that there was a link between exercise and good health; however in reality less than 50% of respondents undertook the Chief Medical Officer's recommended 30 minutes exercise each day, 5 days per week. The conclusions of the report were that with only a 5% increase in the number of people exercising, the following could be achieved:
  - Prevent 6 million doctors/hospital visits per year
  - Save the NHS £81 million each year
  - Lead to a reduction of 3 million sick days each year
  - Save £500 million in productivity

The Welsh Assembly Government has been pro-active in developing exercise referral programmes to address health issues. In November 2006 it launched a £4 million exercise referral programme, principally aimed at trainers to ensure the availability of schemes related to health. The scheme aims to complement other Welsh Assembly Government initiatives such as the development of the Welsh Exercise Council and other Sports Council for Wales's initiatives.

- *Ice Skating* – The popularity of ice skating in Britain peaked in the 1980's due to the unprecedented exposure on television as a result of the Olympic achievements of Robin Cousins (1980) and Torvill and Deane (1984), which led to the growth in the number of facilities within the UK. However, due to declining levels of interest and in consequence participation, coupled with increased costs associated with the maintenance of ice skating rinks (many of which were ageing) a number of facilities became economically unviable and subsequently closed. There has however been a resurgence in the popularity in the sport due to a number of factors including:
  - The growth in popularity of innovative, temporary, outdoor rinks
  - The opening of new flagship facilities (eg Nottingham Ice) and low cost, more energy saving models (eg Altrincham)
  - The popularity of TV programmes eg Dancing on Ice
  - The development work of the NISA (National Ice Skating Association)

Whilst empirical participation data for ice skating in the UK are largely unavailable, research undertaken by NISA in 2003 estimated that there were approximately 2.5 million

visits to ice rinks in the United Kingdom each year and that 50-70,000 learn-to-skate courses are delivered every year to between 25,000 and 30,000 skaters

- *Adrenaline Sports* – The term wheels based sports includes the following:
  - Inline skating
  - Skateboarding
  - BMX

These sports have been in existence for over 30 years in the UK and evidence suggests that their popularity has increased in recent years (the UK has the second highest level of participation as a nation after the USA). This increased popularity has resulted in wheel based sports gaining “more respect” from key agencies such as the UK Sports Councils particularly in relation to the provision of financial support in some countries for facility provision.

- *Indoor Bowling* – The popularity of indoor bowls grew significantly throughout the 1990s. There are currently 24 clubs in Wales affiliated to the Welsh Indoor Bowls Association (WIBA) comprising privately owned members' clubs and local authority administered clubs (Source: *W.i.B.A Website 2007*), playing at over 130 rinks throughout the country. The majority of rinks are located in South Wales the only exception being the North Wales Bowls Centre at Prestatyn. The indoor bowling season runs from October to April. The 2007/2008 calendar for shows there are 64 open competitions in Wales, plus 33 under 25 Singles competitions.
- *5-a-side Football* - Significant market growth has recently been experienced in 5-a-side football as manifested by the fact that over 6 million players currently play 5-a-side football in the UK, an increase from 2002 of 1.2 million. (Source: Football Association, 2004). One feature of this growth is the emergence of two key organisations - Powerleague and Goals Soccer Centres (operating 44 and 30 centres respectively throughout Great Britain with only one in Wales at Cardiff. Both companies have, in recent years, completed management buy-outs. The growth in this market is evidenced by the increase in turnover of the two main companies operating 5-a-side facilities i.e.
  - In 2007 Powerleague reported an increase in revenue of 17% to £23.0m and operating profit from £4.9m to £6.1m (Source: Powerleague Group plc Annual Report and Financial Statements year ending 30 June 2007)
  - In 2006 Goal Soccer Centres reported a 35% increase in sales in the first 6 months of the year to £7.5m with pre-tax profits increasing by 72% to £2.1m
- *Spa* - The spa market in the UK is healthy and growing reflecting the increasing stress of modern life. Significant future growth is anticipated evidenced by the fact that 22% of current non-users indicated that they would like to try spa-type treatments in the future. (source: *Mintel 2005*). In 2003, Mintel reported that 30% of consumers had experienced a health or beauty treatment in the last 12 months, while the 2007 report highlighted an



increase in this figure to 33% (source: Mintel 2005). However, significant changes to the Spa 'product concept' are likely to see this figure significantly increase as product development continues. More recently Mintel (2008) noted that ancillary revenues relating to health and beauty product sales at leisure centres have risen by 40% over the period 2003-2007.

- **Leisure Centre Food and Beverage** – The growth towards a café culture in the UK has impacted on the delivery of food and beverage in leisure centres as there has been a move away from bars and serving of alcohol towards cafes selling non alcoholic food and beverage. Mintel (2008) highlights that while catering currently makes a minor contribution in terms of overall revenue generation; the potential exists for a more significant contribution through improved facilities, more prominently located through design in new and refurbished facilities.

**Comment**

3.22 General market growth is evident from our research as well as some growth in participation rates in Wales suggesting a greater awareness of the benefits of a healthier lifestyle. This augers well for Deeside Leisure Centre in respect of their development proposals which will be geared not only to competition but also to encompassing health and well-being.

**Competitive Supply**

3.23 In this section of our summary report we review the competitive supply in relation to Deeside Leisure Centre. In common with the findings of our previous report supply within the immediate catchment remains a mixture of public, commercial and education facilities as illustrated in the following table.

Audit of Public Sector Leisure Facilities in the Deeside area		
Name	Facilities	Notes
<b>Connah's Quay Sports Centre, Golftyn Lane, Deeside</b>	<ul style="list-style-type: none"> <li>• Sports hall</li> <li>• 2 gymnasiums</li> <li>• 1 squash court</li> <li>• Multi activity room</li> <li>• Outdoor artificial pitch (floodlit)</li> <li>• 4 grass pitches</li> </ul>	Connah's Quay Sports Centre is located at Connah's Quay High School. The Centre is a dual use centre, which the school has exclusive use of during school hours.  <b>Prices:</b> Sports Hall: £35.20/£17.60 (junior) Squash: £5.70 Synthetic Pitch: £60/£30 (junior) Health suite (pr 1.5 hrs): £4.50 Unlimited gym use is available for a monthly direct debit of 23.99)
<b>Connah's Quay Swimming Pool, Wepre Drive, Deeside</b>	<ul style="list-style-type: none"> <li>• 25 metre pool</li> <li>• Learner pool</li> </ul>	<b>Prices:</b> Standard: £3/£1.50 (junior) Unlimited pool use available for £19.99/£9.99

Audit of Commercial Sector Leisure Facilities in the Deeside area																										
Name	Facilities	Notes																								
Ocean Tanning and Fitness Spa, Station Road, Queensferry	<ul style="list-style-type: none"> <li>Ladies only fitness facility</li> <li>Massage and therapy</li> <li>Beauty salon</li> <li>Tanning services</li> </ul>	Prices n/a																								
Gemini Fitness Centre, High Street, Deeside	<ul style="list-style-type: none"> <li>Bodybuilding Gym Encompassing:                             <ul style="list-style-type: none"> <li>CV equipment</li> <li>Resistance equipment</li> <li>Free Weights Area</li> </ul> </li> <li>Sunbeds</li> <li>Pro-shop</li> </ul>	<table border="0"> <thead> <tr> <th></th> <th>Adult £</th> <th>Junior £</th> </tr> </thead> <tbody> <tr> <td>1 Year</td> <td>260.00</td> <td>190.00</td> </tr> <tr> <td>6 Months</td> <td>160.00</td> <td>110.00</td> </tr> <tr> <td>3 Months</td> <td>90.00</td> <td>70.00</td> </tr> <tr> <td>1 Month</td> <td>33.00</td> <td>25.00</td> </tr> <tr> <td>7 Days</td> <td>9.50</td> <td>7.50</td> </tr> <tr> <td>Session</td> <td>3.50</td> <td>2.95</td> </tr> <tr> <td>Joining Fee</td> <td>20.00</td> <td>20.00</td> </tr> </tbody> </table>		Adult £	Junior £	1 Year	260.00	190.00	6 Months	160.00	110.00	3 Months	90.00	70.00	1 Month	33.00	25.00	7 Days	9.50	7.50	Session	3.50	2.95	Joining Fee	20.00	20.00
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Curves For Women – Connah’s Quay	<ul style="list-style-type: none"> <li>Specialist Gym Providing Toning Machines Without Weights – Note No CV Equipment is Offered</li> </ul>	Franchised women’s only gym. <b>Prices:</b> <b>Membership £</b> 12 Month Contract 25.00 Month to Month 29.00 Joining Fee 119.00																								
Gateway to Wales Hotel, Garden City, Deeside	<ul style="list-style-type: none"> <li>Small Swimming Pool</li> <li>Sauna</li> <li>Jacuzzi</li> <li>Steam Room</li> <li>Sports Injury Clinic</li> <li>Small Gym</li> <li>Sports injuries by prior appointment</li> </ul>	<b>Prices:</b> <table border="0"> <thead> <tr> <th></th> <th>Peak</th> <th>Off-Peak</th> </tr> </thead> <tbody> <tr> <td>Monthly</td> <td>£35</td> <td>£27.50</td> </tr> <tr> <td>6 months</td> <td>£195</td> <td>£175</td> </tr> <tr> <td>Annual</td> <td>£380</td> <td>£300</td> </tr> <tr> <td>Joining fee</td> <td>£75</td> <td></td> </tr> <tr> <td>Junior</td> <td>£25-30</td> <td></td> </tr> </tbody> </table>		Peak	Off-Peak	Monthly	£35	£27.50	6 months	£195	£175	Annual	£380	£300	Joining fee	£75		Junior	£25-30							
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Audit of Educational Leisure Facilities in Deeside		
Name	Facilities	Notes
Deeside College, Kelsterton Road, Connah's Quay	<ul style="list-style-type: none"> <li>• <b>North Wales Indoor Athletics Centre</b> <ul style="list-style-type: none"> <li>- 6 lane 60m sprint track</li> <li>- Long &amp; Triple jump facility</li> <li>- Pole vault and high jump facility</li> <li>- Thrower's practice cage for discus, hammer and shot</li> <li>- Multi sports hall</li> </ul> </li> <li>• <b>Lifestyle Fitness,</b> <ul style="list-style-type: none"> <li>- CV equipment</li> <li>- Resistance equipment</li> <li>- Free Weights Area</li> <li>- Large fitness studio</li> <li>- Audio/visual entertainment</li> </ul> </li> <li>• <b>Deeside Athletic Track</b> <ul style="list-style-type: none"> <li>- Fully floodlit football pitch</li> <li>- national standard athletics facility</li> <li>- 400 seat stadium</li> </ul> </li> </ul>	<p>The indoor athletics centre can be hired for 1 hour at the price of £45 (£30 for students), or be used by individual users for £3 (£2 students) per hour</p> <p><b>Indoor Prices (per hour adults/students):</b></p> <p>Sports hall: £24/£14.40                      Badminton court: £6/3.60                      Table tennis: £4.50/3.20                      Volleyball: £24/14.40                      Tennis: £24/14.40</p> <p>A holiday club for children 5-12 years old is also available during school holidays</p> <p><b>Outdoor Prices (per hour adults/students):</b></p> <p>Track: £3/£2                      Stadium: £40/£39.40</p> <p>Deeside Athletics Club and Connah's Quay Nomads hold all their home fixtures at the stadium which has already successfully held County, National and International events.</p>

3.24 We have also reviewed the planned supply identified in the previous report, and, as far as we are aware none of the developments proposed at that time have materialised.

### Consultation

3.25 As part of the Summary Market review, some limited consultation was conducted with: Sports Council for Wales; existing tenants; Governing Bodies of Sport; and representatives of indoor bowls. The key points raised are summarised in the following paragraph.

### Key Findings

#### Sports Council for Wales

- Deeside Leisure Centre is one of only 2 eight court halls in North Wales – the other one is at Bangor University which prioritises students. North Wales needs a publically accessible 8 court hall (netball/badminton)
- Need a facility which is capable of hosting regional competition

- A total of £8m was unallocated by Sports Council for Wales (SCW) for spend between 2007-2012 – Governing Bodies rather than clubs more likely to benefit although Deeside Leisure Centre may secure a small grant
- Facility provision in the future needs to meet the targets of the Climbing Higher Strategy
- Indoor bowlers predominantly in south Wales – the indoor competitive needs currently serviced by Prestatyn
- As a tenant, SCW would ideally like a visible/high profile office in which accommodation for other Governing Bodies could be provided together with meeting rooms/video conferencing etc – similar to the House of Sport in Northern Ireland. Their preference would be to remain at Deeside Leisure Centre either stand-alone or integrated. Other options include re-locating Deeside College to the Institute at Wrexham

#### **Tenants**

- Minimal integration between tenants at present
- General enthusiasm to remain at the Centre – greater opportunity to benefit from new facilities
- Links to main centre management but little in terms of programming links
- Issue in likely rental uplifts
- Stand-alone bike training facility would be fine because of the use of the areas of car parking for training

#### **Governing Bodies/Clubs**

- Historically netball has used the Centre a lot but the facilities are now 'tired' – instead making use of facilities at Wrexham and Welsh Institute at Cardiff
- Future potential use (on the basis of new hall) would include: domestic events; super league; international; and also squad training – need a 2 court hall to facilitate this
- Super League and International netball functions can both attract up to 500 spectators
- Tae KwanDo has been based at Deeside for over 20 years – use is generally about 3 times a week for both grading and events
- Other martial arts gaining in popularity – real need now for purpose built martial arts room
- Host occasional 'one off' events which attract about 600 (mix of competitors and spectators)
- Strong demand from Flintshire Indoor Bowls Association for a purpose built indoor bowls facility (minimum of 6 rinks)
- Currently have about 120 bowls clubs in North Wales with 5000 members
- Governance yet to be established – working on developing a constitution

#### **Comment**

- 3.26 The situation in respect of the competitive supply of facilities has changed little in relation to Deeside Leisure Centre since the previous review was undertaken by Pan-Leisure in 2005. Both the review of market trends and audit of competitive supply of facilities will influence the proposed

concept for the redeveloped Deeside Leisure Centre which is developed in the following section of this study.

- 3.27 In terms of market trends the growing emphasis on health and well-being is reflected in the participation statistics for Flintshire which has in past influenced the design concept along with those facilities that have historically attracted good use and therefore perform relatively well from a financial perspective.

## 4 Proposed Concept

### Introduction

- 4.1 In the following paragraphs we present a summary review of the potential facility development options taking into consideration the existing facilities at Deeside Leisure Centre, market trends, potential demand generators and key stakeholder requirements. The development options have also been informed by our review of competitive supply.

### Envisaged Demand

- 4.2 In assessing likely demand for the proposed facilities we have drawn from a number of sources including the following:

- Review of the historic usage of the Deeside Leisure Centre
- Review of markets of relevance trends and supply
- Meetings with key stakeholders including the following:
  - Representatives of Flintshire County Council
  - Representatives of Deeside Leisure Centre
  - Existing tenants of Deeside Leisure Centre
  - Sports Council for Wales
  - Welsh Netball Association
  - Welsh Gymnastics Association
  - Flintshire Indoor Bowling Association

- 4.3 In the following tables we consider the planned facility mix proposed for Deeside Leisure Centre based upon potential users, the existing supply of facilities and market justification and comment on issues relating each of the facility elements. Our list of potential elements is drawn from an initial discussion with Flintshire County Council and representatives of Deeside Leisure Centre.

## ASSESSMENT OF PROPOSED FACILITIES

Proposed Facilities	Users	Existing Supply	Market Justification	Comment
Ice Rink	Casual, lessons, elite training, ice dancing, ice hockey	<ul style="list-style-type: none"> <li>No other ice rinks in North Wales</li> </ul>	<ul style="list-style-type: none"> <li>Significant current usage at Deeside Leisure Centre</li> <li>Main revenue generator at Deeside Leisure Centre</li> </ul>	<ul style="list-style-type: none"> <li>The Ice Rink should remain as central to any redevelopment of Deeside Leisure Centre</li> </ul>
Outdoor MUGA/5-a side pitches	In-line hockey, casual five-a-side	<ul style="list-style-type: none"> <li>Deeside Leisure Centre</li> </ul>	<ul style="list-style-type: none"> <li>Both in-line hockey and 5-a-side football are increasingly popular</li> <li>Potential to attract sporting and non sporting events</li> </ul>	<ul style="list-style-type: none"> <li>The existing arena at Deeside Leisure Centre is used principally for 5-a-side and in-line hockey. The development of dedicated outdoor facilities will satisfy these needs. In particular, the five-a-side facilities would allow re-location of some current use of the sports hall for football which will free up space for a more balanced programme of use in the sports hall</li> </ul>
Sports Hall	Badminton, casual five-a-side, five-a-side football leagues, volleyball, basketball, aerobics, GP Referral, Cardiac Rehabilitation, netball (development to elite ie Super League), non sporting events, regional and national events	<ul style="list-style-type: none"> <li>Deeside Leisure Centre (8 court)</li> <li>Deeside College</li> </ul>	<ul style="list-style-type: none"> <li>Can accommodate wide range of sporting activities from a local level to elite</li> <li>No other 8 court hall in North Wales</li> <li>Governing Body support (netball) with strong regional programmes</li> <li>Can accommodate TV Super League netball</li> </ul>	<ul style="list-style-type: none"> <li>An 8 court hall would be a "like-for-like" replacement for the existing facility at Deeside</li> </ul>
Fitness Suite	Casual, membership, GP Referral, Cardiac Rehabilitation	<ul style="list-style-type: none"> <li>Deeside Leisure Centre</li> <li>Limited private sector supply</li> </ul>	<ul style="list-style-type: none"> <li>Strong market trends at both national and local levels</li> </ul>	<ul style="list-style-type: none"> <li>The development of a new purpose built health and fitness suite with associated dance studio has the potential to generate significantly more revenue than the existing fitness suite</li> </ul>

Proposed Facilities	Users	Existing Supply	Market Justification	Comment
Dance Studio	Casual, membership, classes, martial arts, GP Referral, Cardiac Rehabilitation	<ul style="list-style-type: none"> <li>Multi-activity room at Connah's Quay Sports Centre</li> </ul>	<ul style="list-style-type: none"> <li>Market trends indicate a move from traditional exercise to studio related/class</li> </ul>	<ul style="list-style-type: none"> <li>The inclusion of a dance studio will satisfy a number of objectives including providing facilities for classes for health and fitness membership, and providing a space for other health initiatives run by different agencies (eg GP Referral, Cardiac Rehabilitation) or by Flintshire County Council</li> </ul>
Martial Arts Room	Casual, grading, competition	<ul style="list-style-type: none"> <li>Deeside Leisure Centre</li> <li>Connah's Quay Sports Centre</li> </ul>	<ul style="list-style-type: none"> <li>Classes are increasingly more important as forms of exercise, including body combat, tai chi, boxercise, and traditional martial arts such as karate, aikido, jiu-jitsu</li> <li>Strong local demand for martial arts</li> </ul>	<ul style="list-style-type: none"> <li>A dedicated martial arts room would satisfy the requirements of the existing martial arts groups using Deeside Leisure Centre.</li> </ul>
Spa	Casual, membership	<ul style="list-style-type: none"> <li>Limited spa offer at Flintshire hotels</li> <li>Chester</li> </ul>	<ul style="list-style-type: none"> <li>Strong market trends associated with health and well being</li> </ul>	<ul style="list-style-type: none"> <li>A Spa facility would make a strong contribution to general health and well being objectives. Further, this is a growing area of leisure development which Deeside will be able to optimise.</li> </ul>
Squash Courts	Casual squash, leagues, club use, College	<ul style="list-style-type: none"> <li>Deeside Leisure Centre</li> </ul>	<ul style="list-style-type: none"> <li>Reduction in adult and young people participation nationwide</li> <li>Limited usage and revenue generation from existing courts</li> </ul>	<ul style="list-style-type: none"> <li>2 squash courts are planned as part of the replacement facility</li> </ul>
Food and Beverage	All user groups, children's parties	<ul style="list-style-type: none"> <li>Limited facilities at Deeside Leisure Centre</li> </ul>	<ul style="list-style-type: none"> <li>Continued market growth nationally</li> </ul>	<ul style="list-style-type: none"> <li>There is strong rationale for including improved food and beverage facilities because of the potential revenue generating opportunities</li> </ul>



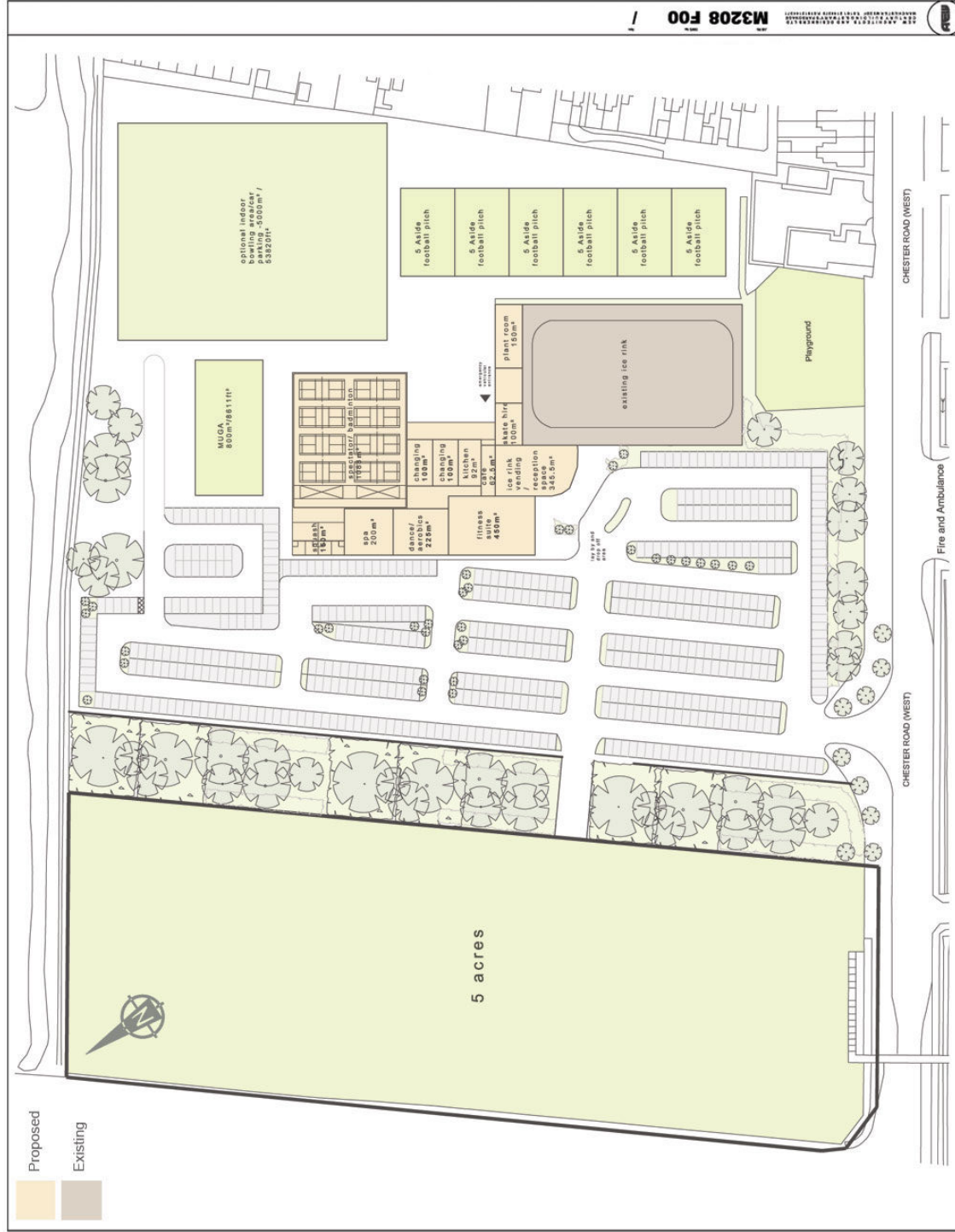
### Preliminary Concept Review

4.4 Based on the findings of the above research and consultation, the following facilities were identified as being appropriate to meet identified demand from the various partner organisations.

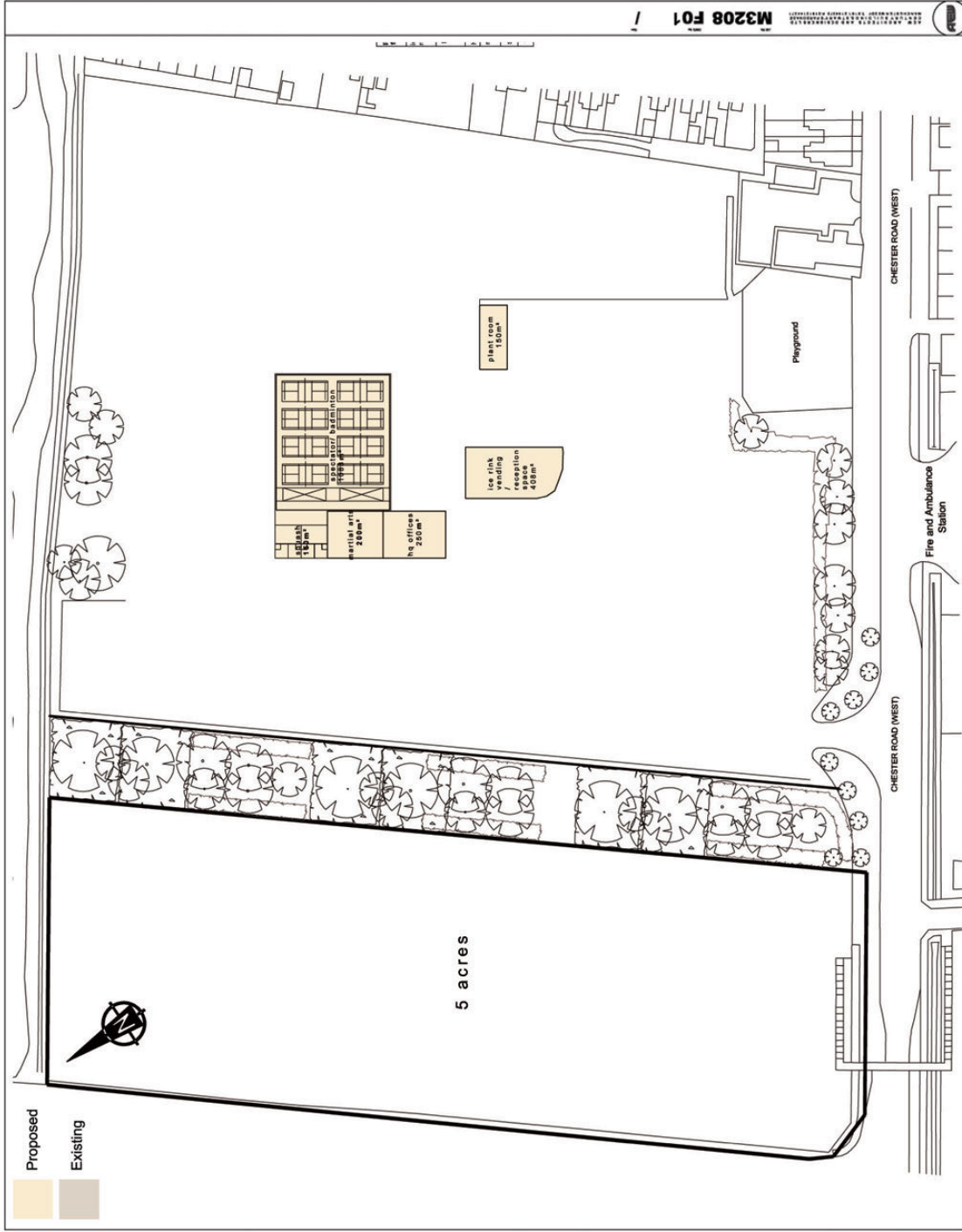
	Facility Component
<b>Ice Rink</b>	<ul style="list-style-type: none"> <li>Ice rink as current</li> </ul>
<b>Hall Space</b>	<ul style="list-style-type: none"> <li>8 court sports hall</li> </ul>
<b>Health and Fitness</b>	<ul style="list-style-type: none"> <li>450 m2 health and fitness suite</li> </ul>
<b>Dance Studio</b>	<ul style="list-style-type: none"> <li>Dance studio</li> </ul>
<b>Spa</b>	<ul style="list-style-type: none"> <li>State of the art spa facilities</li> </ul>
<b>Outdoor Facilities</b>	<ul style="list-style-type: none"> <li>6 x five-a-side football pitches</li> <li>1 x MUGA</li> </ul>
<b>Squash</b>	<ul style="list-style-type: none"> <li>2 courts</li> </ul>
<b>Café Bar</b>	<ul style="list-style-type: none"> <li>Licensed food and beverage provision</li> </ul>
<b>Reception</b>	<ul style="list-style-type: none"> <li>Main reception</li> </ul>
<b>Office Accommodation</b>	<ul style="list-style-type: none"> <li>Office accommodation for Deeside Leisure Centre staff</li> </ul>
<b>Ancillary Facilities</b>	<ul style="list-style-type: none"> <li>Changing rooms</li> <li>Kitchen</li> <li>Toilets</li> <li>Plant</li> <li>Storage</li> </ul>

4.5 These facilities would be added to the existing ice rink and associated facilities and are illustrated overleaf.

## Proposed Ground Floor Plan



**Proposed  
 1st Floor Plan**



## 5 Financial Implications of the New Concept

### Introduction

- 5.1 This section provides a summary of the calculations and assumptions on which the impact that the redevelopment of the leisure centre would have on revenues and associated costs has been based. The revenue and operating costs have been prepared by management of the Deeside Leisure Centre.

### Estimated Capital Costs

- 5.2 In the following table an indicative summary of capital costs is illustrated. Note that there are a number of elements that have not been included at this stage and therefore these should be considered only as a guide.

Proposed Ground Floor	Net Area (m <sup>2</sup> / ft <sup>2</sup> )	Estimated Costs (£)
Ice Vending / Reception Space	345m <sup>2</sup> / 3713ft <sup>2</sup>	371,300
Skate Hire	100m <sup>2</sup> / 1076ft <sup>2</sup>	86,080
Plant	150m <sup>2</sup> / 1614ft <sup>2</sup>	96,840
Spa	200m <sup>2</sup> / 2152ft <sup>2</sup>	236,720
Changing	200m <sup>2</sup> / 2152ft <sup>2</sup>	172,160
Fitness	450m <sup>2</sup> / 4843ft <sup>2</sup>	387,440
Badminton Hall	1315m <sup>2</sup> / 14,154ft <sup>2</sup>	1,415,400
Squash	150m <sup>2</sup> / 1614ft <sup>2</sup>	161,400
TOTAL	2910m <sup>2</sup> / 31,323ft <sup>2</sup>	2,927,340

Proposed First Floor	Net Area (m <sup>2</sup> / ft <sup>2</sup> )	Estimated Costs (£)
Ice Vending / Reception Space	408m <sup>2</sup> /4391ft <sup>2</sup>	371,300
Plant	150m <sup>2</sup> /1614ft <sup>2</sup>	96,840
HQ Offices	250m <sup>2</sup> /2691ft <sup>2</sup>	215,280
Martial Arts	200m <sup>2</sup> /2152ft <sup>2</sup>	215,200
Spectator	100m <sup>2</sup> /1076ft <sup>2</sup>	86,080
TOTAL	1108m <sup>2</sup> /11926ft <sup>2</sup>	984,700

Source: AEW Architects

- 5.3 The total build therefore equates to 4018m<sup>2</sup>/43,249ft<sup>2</sup> at a total estimated cost of £3,912,040. If, at a later stage indoor bowling is to be added, this would cost in the order of £600,000.

### Revenue, Cost of Sales & Other Expenses Assumptions

#### Bases of Financial Forecasts

- 5.4 Revenue and operating cost assumptions for the 1<sup>st</sup> year of operation after completion of the development have been prepared by the management of Deeside Leisure Centre at 2008 values

and these are tabulated in paragraph 5.7. The key changes that are forecast as a consequence of the new facility provision are summarised in the following paragraphs.

### Revenue

• Ice Rink	-	Because of the quality of the new facility, its profile and likely iconic nature of design an increase in attendance of 5% and consequent uplift in revenue is forecast
• Sports Hall	-	Although a 'like for like' facility forms part of the mix, the improved quality of the facility is likely to attract increased use – this has been estimated at 5%. Programming at peak times is currently almost at capacity which therefore constrains further increased attendances
• Fitness Suite	-	Due to the new 'state of the art' facilities, usage and revenue is forecast to increase by 70%
• Multi-Activity Room	-	This will be replaced in the new development by 2 specialist rooms, one for martial arts and the other for dance/fitness related activities. Both facilities are estimated to increase attendances and revenues by 70% from that achieved in the multi-activity room
• Squash Court	-	Only 2 courts will be provided in the new facility – user numbers are therefore anticipated to decline by 30% with a similar fall in revenue
• Out door 5-a-side	-	6 pitches are planned with throughput anticipated at 46,800 generating £70,200 which equates to 3 hires over 5 days @£15 per hire
• Indoor Arena	-	Effectively replaced by the MUGA, usage is anticipated to be 13,000 – which, although less than the Arena, can be attributed to: a) the football moving to the outdoor pitches b) the in-line being moved outdoors. Total revenue from this facility is therefore estimated at £15,000
• Spa	-	To be advised
• Crèche/Office Space Rentals	-	These facilities will not be available as part of the new development and therefore no revenue will be derived
• Café Bar	-	A well positioned café bar will form part to the mix with revenue generated forecast to increase to double to £254,560
• Vending	-	Will increase to by 20% in line with usage
• Commission	-	Will increase to by 20% in line with usage

- 5.5 Excluding the spa (which research has indicated will make a profit, revenue for the first trading year following completion is forecast at £1,976,359, and increase of approximately 27%.

*Expenditure*

• Administration	-	Forecast to increase by a little under £19,000 which equates to a 47% increase necessary because of the need for 5-a-side league organisation and additional marketing requirement
• Staffing (inc. management, duty offers, receptionists, supervisors, attendants, assistants)	-	Forecast to increase only marginally (3.3%) with slight increases in cleaning and catering offset by the budget for crèche assistants
• Instructors	-	The budget for instructors will increase from £142,961 to £200,000 reflecting the increase in the number of classes
• Repair and Maintenance	-	A marginal increase of 3.5% is forecast reflecting the benefit of a predominantly new building
• Utilities	-	In line with anticipated increases, utilities charges are anticipated to increase by approximately 50%. (This may need to be amended in the light of further increases prior to opening)
• Grounds Maintenance	-	Reflecting the outdoor facilities this budget is forecast to increase from £736 to £8,000
• Rates	-	A reduction of 13.5% is forecast reflecting a reduced m2 of the new building
• Water	-	Increase of 12% reflecting industry forecasts
• Stock purchases	-	Increase of 24%, in line with increased usage
• Advertising	-	Increase from £3,784 to £9,200 required to stimulate increased usage
• Admin and General	-	Increase of approximately 11% reflecting revenue increases
• Sinking Fund	-	Budget line of £40,000 reflecting the need to plan for replacement facilities in the future
• Other	-	Includes a range of other costs including security, employers liability insurance, service agreements, chemicals, travel etc

- 5.6 Total operating costs are anticipated to increase from £1,990,472 to £2,335,579 which illustrates an improved subsidy position of a little over £71,000 with the new facility provision.

- 5.7 Based on this, the table overleaf summarises the key revenue and operating costs over a five-year period which have been prepared by the Deeside LC management.

Deeside Leisure Centre Revenue Assumptions (Draft)				
Facility	Current Usage	Future Usage	Current Revenue	Future Revenue
ICE RINK	396141	415948	£919,585	£965,564
SPORTS HALL	87634	92016	£92,312	£96,928
FITNESS SUITE	57537	97813	£162,206	£275,750
MULTI ACTIVITY ROOM	27545	22032	£7,890	£13,413
		24794	£28,418	£48,311
SQUASH COURTS	11643	8150	£19,221	£13,455
OUTDOOR 5-A-SIDE	0	46800		£70,200
ARENA	26085	13000	£30,217	£15,000
SPA	0	7000	£0	£40,000
CRÈCHE	4656	0	£7,523	£0
RENTALS			£12,500	£0
CAFÉ BAR			£127,280	£254,560
VENDING			£112,911	£135,493
COMMISSION			£39,739	£47,686
TOTAL	611241	727553	£1,559,802	£1,976,359

Deeside Leisure Centre Expenditure Assumptions (Draft)		
Facility	Current Costs 2007/2008	Future Costs
ADMINISTRATION	£40,528	£59,518
MANAGEMENT / DUTY OFFICERS	£138,294	£138,294
CLEANERS	£51,431	£68,574
RECEPTIONISTS	£110,386	£110,386
SUPERVISORS	£105,406	£105,406
ATTENDANTS	£323,112	£323,112
CRÈCHE ASSISTANTS	£21,227	£0
CATERING ASSISTANTS	£64,407	£95,000
INSTRUCTORS	£62,937	£80,000
FITNESS INSTRUCTORS BRIDGES	£80,024	£120,000
RECRUITMENT EXPENSES	£2,000	£2,000
COURSE/TUITION FEES	£3,949	£6,000
SECURITY / AGENCY	£30,296	£30,296
EMPLOYERS LIAB. INS.	£21,109	£28,000
REPAIRS & MAINTENANCE	£129,668	£134,208
SERVICE AGREEMENTS	£44,559	£60,000
GROUNDS MAINTENANCE	£736	£8,000
NATURAL GAS	£56,372	£84,558
ELECTRICITY	£125,212	£187,818
GAS(PROPANE/CALOR)	£1,771	£2,657
RATES	£196,560	£170,000
WATER	£41,047	£45,972



Deeside Leisure Centre Expenditure Assumptions (Draft)		
Facility	Current Costs 2007/2008	Future Costs
CLEANING MATERIALS	£13,347	£16,016
CHEMICALS / PETROL ICE	£5,055	£5,055
TRADE REFUSE	£12,059	£14,467
TRAVEL	£1,386	£1,386
PURCHASE	£39,906	£50,000
OPERATING LEASES	£13,391	£13,391
BRIDGES EQUIPMENT LEASE	£16,000	£48,000
GENERAL MATERIALS	£14,465	£14,465
CAFÉ STOCK	£94,132	£120,000
VENDING STOCK	£67,877	£81,452
PROTECTIVE CLOTHING	£4,388	£5,000
STATIONERY	£4,379	£4,379
ADVERTISING/PUBLICITY	£2,870	£8,000
PHOTOCOPYING / PRINTING	£5,712	£7,500
MEDICAL/DRUGS/FIRST AID	£1,026	£1,026
ENTERTAINERS FEES	£19,506	£19,506
TELEPHONES / FAX / NETWORK	£6,262	£6,262
POSTAGES	£1,111	£1,800
ALARM SECURITY SYSTEMS	£3,534	£3,000
PPL / PRS / PEL / TV LICENCE	£6,897	£7,400
BANK CHARGES	£4,814	£6,065
ENTERTAIN/ HOSPITALITY	£410	£410
TRANSLATION	£914	£1,200
SINKING / REPLACEMENT FUND	£0	£40,000
<b>Total</b>	<b>£1,990,472</b>	<b>£2,335,579</b>
	<b>2007/2008</b>	<b>PROJECTED</b>
<b>PROJECTED INCOME</b>	<b>£1,559,802</b>	<b>£1,976,359</b>
<b>PROJECTED EXPENDITURE</b>	<b>£1,990,472</b>	<b>£2,335,579</b>
<b>COST CENTRE</b>	<b>£430,670</b>	<b>£359,219</b>
<b>2007 / 2008 Budget</b>		
<b>INCOME</b>	<b>£1,332,425</b>	
<b>EXPENDITURE</b>	<b>£1,994,938</b>	
<b>COST CENTRE</b>	<b>£662,513</b>	
*Based on 2007 / 2008 with no inflation applied		

Source: Deeside LC management



## PART II - Technical

### 6 Environmental

#### Summary

- 6.1 Faber Maunsell was commissioned by Flintshire CC (via Pan-Leisure Consulting) to prepare a Geotechnical and Geo-Environmental Desk Study Report for the development known as 'Deeside Leisure Centre' in Queensferry. The client is proposing to redevelop the site for residential uses along with leisure facilities. The development will include the construction of a new leisure centre and residential buildings with associated hardstanding and landscaping.
- 6.2 The site is located on Chester Road West, Queensferry, centred at National Grid Reference 331540E, 368400N. The site is bounded to the northeast by a railway line and an embankment, to the southeast by residential buildings, to the southwest by Chester Road West, an ambulance and fire station and two schools, and to the northwest by Deeside Retail Park. The site is roughly rectangular in shape and approximately 295m long and 240m wide. It is fairly flat with an average elevation of 7m AOD. The site is currently used as a leisure centre, including an arena, ice rink and playground with associated buildings, car parking, hardstanding and grassed areas.
- 6.3 The actual ground conditions at the site are unknown, but a review of published geological information indicates that the site is likely to consist of superficial Marine Deposits of undifferentiated, organic-rich clay, silt, sand and gravel. The bedrock underlying the site is likely to comprise formations of the Lower Coal Measures. The bedrock which underlies the site is classed as a Minor Aquifer by the Environment Agency.
- 6.4 A northwest to southeast trending fault, downthrown to the southwest runs across the south eastern corner of the site. Coal Measures are present to the south and west of the site. The Landmark Envirocheck Report indicates that the site is located in an area which may be affected by coal mining. A Coal and Brine Report from the Coal Authority, dated June 2007 indicates that the site is in the likely zone of influence from workings in four seams of coal at 80m to 110m depth, last worked in 1884. A Radon Protective Measures Report from the British Geological Survey, dated June 2007 indicates that full radon protection measures are required for the site.
- 6.5 The Landmark Envirocheck Report also indicates that there is one registered landfill site 227m east of the site, of which the license has now lapsed.
- 6.6 The nearest watercourse is a land drain adjacent to the railway approximately 10m north of the site. The land drain feeds into the Queensferry Drain located 600m east of the site, which in turn feeds into the River Dee approximately 650m from the north eastern boundary of the site. The Environment Agency's flood map indicates that the site is within the River Dee floodplain. The River Dee has flood defences and the site is within the area that benefits from the flood defences.

- 6.7 A review of the historical maps indicates that the site was previously used as a leisure centre with associated tennis courts and sports pitches. The predominant use for the area surrounding the site has been residential, with the exception of the London and North Western Railway adjacent to the northeast site boundary and two collieries to the west of the site. Industrial warehouses and depots were also located to the west of the site from the 1960s to 2000.
- 6.8 The historical land use suggests that some localised contamination may be present, in particular heavy metals, semi- and non- metals, organic and inorganic compounds, hydrocarbons, phenols, asbestos, PCBs and herbicides associated with the former land use of the site. Methane and carbon dioxide ground gas may also be present, associated with the Made Ground and the landfill site.
- 6.9 It is considered that the potential contamination at the site may pose a hazard to human health, the environment and property. The preliminary risk assessment identified the likely risk from the on-site source to on-site and off-site receptors to be moderate to low. Current users, construction and maintenance workers, final end users, residential users in adjacent areas, the Minor Aquifer, land drain, landscaped areas and proposed buildings on the site have been highlighted as the receptors most at risk.
- 6.10 Potential geotechnical hazards include the variable nature and potential significant thickness of the Made Ground. Marine deposits of organic rich clay, silt and gravel are likely to be unsuitable for foundations so deep piled foundations to more competent soils or rock are likely to be required. The marine deposits may be locally water bearing and highly permeable and therefore pose a hazard to excavations. The site is in the likely zone of influence from coal workings at 80m to 110m depth. Ground movement from these is noted to should have stopped. However, further investigation should be undertaken to determine if any of these workings could be affected by the development.
- 6.11 The initial assessment of the environmental and geotechnical conditions of the site has highlighted a number of potential geo-environmental development constraints. However, it is considered that whilst potential constraints may exist there are suitable mitigation measures that can be employed to allow development of the site. Further assessment may determine whether or not these potential constraints pose a risk to the development.
- 6.12 In order to assess the extent of potential constraints upon the proposed development and suitable mitigation measures, and to assess the potential contamination at the site which may pose a hazard to human health, the environment and property, and the potentially poor ground conditions; it is recommended that an intrusive ground investigation and subsequent monitoring programme is undertaken to determine the ground, groundwater and ground gas hazards. It is recommended that this is commenced as soon as possible to reduce the risk of delaying the proposed development.
- 6.13 It is recommended that prior to any work commencing on site, a services search is undertaken. Before any demolition/renovation or construction work takes place, it is recommended that asbestos, bird and bat surveys are undertaken. (NB A full report is included as Appendix 1)

## 7 Transport Assessment

### Summary

- 7.1 In terms of testing the ability of the local highway network to accommodate traffic generated from additional development on the Deeside Leisure Centre site the TA assessed the ability of the local network to accommodate:
- An increase in the overall Gross Floor Area (GFA) of the Leisure Centre by 500m<sup>2</sup>; with
  - The development of 76 privately owned houses on site
- 7.2 The local highway network tested in relation to the above comprised of the following junctions:
- Junction of the B5129 Chester Road West / Evans Way
  - Junction of the B5129 Chester Road West / Site Access; and
  - Junction of the B5129 Chester Road West / B5144 Station Road / ASDA
- 7.3 The Transport Assessment (TA) tested the impact of the above development scenario on the local network during the AM and peak hours of a typical weekday and Saturday.
- 7.4 Prior to completing the TA, the scope of its examination was agreed with Flintshire County Council Highways Department and the TA was developed in accordance with the agreed scope. In the future, once a development proposal for the site is worked up in detail and the TA is subsequently revised, its findings should also be shared with the Welsh Assembly Government.

### Main Findings of the Transport Assessment

- 7.5 The Transport Assessment (TA) examined the transport characteristics of the Deeside Leisure Centre site in terms of its accessibility by walking, cycling, public transport and vehicular accessibility and concluded that the site is in a highly accessible location with good transport links across all modes, and significant potential for increasing the number of trips to and from the site by sustainable modes.
- 7.6 The TA reviewed the 3 year Personal Injury Accident (PIA) record summaries for the local network and confirmed that there are no noticeable accident trends or clusters within the vicinity of the development site that would restrict site development or require the implementation of local safety schemes.
- 7.7 In terms of the trip generation likely to be generated by the above development scenario the TA confirmed that this can be expected to be as shown in the tables below:

	AM Peak	PM Peak
	Trip Numbers	Trip Numbers
Arrivals	13	38
Departures	37	21
<b>Total</b>	<b>49</b>	<b>59</b>

**Weekday Trip Generation**

	AM Peak	PM Peak
	Trip Numbers	Trip Numbers
Arrivals	28	27
Departures	27	22
<b>Total</b>	<b>55</b>	<b>49</b>

**Saturday Trip Generation**

- 7.8 The TA also accounted for the potential reuse of the currently vacant B&Q site (3820m<sup>2</sup> GFA) to the northwest of the site on the B5129 Chester Road West. Reuse of this site (which would not require planning permission) could occur at any time and so this has been accounted for by adding the potential traffic generation of this site to the existing background traffic flows observed on the local highway network. The trip generation of the B&Q store is shown in the tables below, and as can be seen this is significantly more than for the potential development scenario at Deeside Leisure Centre.

	AM Peak	PM Peak
	Trip Numbers	Trip Numbers
Arrivals	51	57
Departures	39	67
<b>Total</b>	<b>90</b>	<b>124</b>

**Committed Development Weekday Trip Generation**

	AM Peak	PM Peak
	Trip Numbers	Trip Numbers
Arrivals	146	137
Departures	149	159
<b>Total</b>	<b>295</b>	<b>296</b>

**Committed Development Saturday Trip Generation**

- 7.9 The 3 local network junctions detailed above were tested in respect of their ability to cope with the additional traffic flows generated by the development in the future years of 2010 and 2020. All junctions are predicted to operate satisfactorily in these years with the maximum capacity values shown below for information.

- 7.10 It should be noted that a maximum RFC of 0.85 indicates that the junction arm is expected to be operating at 85% of its theoretical capacity. RFC's of between 0.85 and 0.9 are the generally accepted maximum levels of trafficking before the arm is said to be at its capacity limits.

	Assessment Year	Max RFC	Junction Arm	Period
B5129 Chester Road West / Evans Way	Weekday 2010	0.664	Chester Road West Ahead Movement	AM Peak
	Saturday 2010	0.663	Chester Road West Ahead Movement	AM Peak
	Weekday 2020	0.731	Chester Road West Ahead Movement	AM Peak
	Saturday 2020	0.724	Chester Road West Ahead Movement	AM Peak
B5129 Chester Road West / Site Access	Weekday 2010	0.176	Chester Road West Right turn to site	PM Peak
	Saturday 2010	0.194	Leisure Centre left turn onto Chester Road	AM Peak
	Weekday 2020	0.197	Chester Road West Right turn to site	PM Peak
	Saturday 2020	0.221	Leisure Centre left onto Chester Road	AM Peak
B5129 Chester Road West / B5144 Station Road / ASDA	Weekday 2010	0.722	Chester Road West Ahead Movement	PM Peak
	Saturday 2010	0.796	Asda All Movements	PM Peak
	Weekday 2020	0.792	Chester Road West Ahead	PM Peak
	Saturday 2020	0.879	Asda All Movements	PM Peak

#### **Junction Testing Results for 2010 and 2020 with Development at Deeside Leisure Centre**

- 7.11 As can be seen above, junction testing results indicate that with development and background traffic growth even in the future year 2020, all junctions will continue to operate satisfactorily although some junction arms on the local network will be approaching their capacity limits.
- 7.12 To support the above, a workable and effective Travel Plan Framework has been presented in the TA in accordance with the principles of local and national policy. This will provide further stimulus for the encouragement and promotion of sustainable travel post development.
- 7.13 The Transport Assessment therefore concludes that should an application be made for such development as assumed in this TA, then there would appear to be no reasons for refusal of this application on highway grounds. (NB A full copy of the report is included as Appendix 2).

## 8 Property Advice

### Summary

8.1 DTZ's role in relation to Deeside Leisure Centre can be summarised as follows:

- Advice relating to the linked redevelopment of the leisure centre and subsequent sale of residential land
- Specific advice in relation to the disposal of the residential portion
- An updated assessment of likely disposal proceeds from the sale
- Advice in relation to third party land interests on the disposal site
- Preparation of draft marketing material in relation to the residential element
- Informal discussions with potentially interested developers (namely Pochin, David McLean, Redrow Homes)

8.2 Key findings from DTZ's involvement are noted below.

- In respect of the need to link the reconfiguration of the leisure facilities with the disposal of the surplus land, owing to the need initially, to fund the works from the sale proceeds, there would be benefit in procuring a development partner who was both housing developer and contractor. This is essentially owing to the need to ensure the uninterrupted operation of the leisure facilities, requiring the partner to front-fund the works on the basis that they would gain vacant possession of the surplus land on completion of the reconfiguration works
- In terms of procurement, it was concluded that as the reconfiguration works would be wholly funded by the proceeds from the sale of the surplus land, and that the exact level of proceeds was uncertain, the Council would be required to procure a partner through the OJEU process. This would not be required if the Council were certain that the value of the works would not be greater than the value threshold above which procurement through OJEU is required
- Informal discussions with house builders suggested that total receipts could be less than the threshold (estimated at approximately £3.5 million as at October 2007). The recent housing downturn has made this less likely albeit that this has to some extent been counterbalanced by the strengthening of the euro against the pound
- Third party land interests within the site, namely two dwelling houses bought under Right to Buy, could materially impact on the overall receipts from the site and although it is understood that their right of access across the site could be varied as the result of development, the very presence of these properties within the site could ultimately detract

from value. For this reason it was concluded that the Council should seek to acquire options on the properties in advance of marketing

- 8.3 In terms of the current position which has been clarified at a recent meeting with the Council we understand that there is no longer a need to link the refurbishment of the leisure centre with the disposal of the subsequent surplus land. This is due to the availability of capital funding through the Council's own reserves. This has had the consequence that the disposal of the residential land need not take place until the completion of the leisure facilities or at the earliest when a clear timetable for vacant possession is known. This coupled with the current difficulties being faced in the residential market would suggest that the preparation for the disposal of the residential land can be postponed until a later date. Clearly it is not known how the residential market will fair in the coming months and years but given the difficulties associated with linking the residential sale with the new leisure facilities, it is clear that this part of the site should not be offered to the market at the current time.
- 8.4 Notwithstanding this, in due course the Council should prepare the site in such a way as to maximise receipts and as outlined in previous advice this may include:
- Securing control by way of purchase or options over the two residential dwellings that occupy part of the site
  - Absolute clarification in respect of rights of access to those dwellings in the absence of an agreement to purchase
  - Re-Modelling any highways solutions for the leisure centre as reconfigured to take into account the anticipated redevelopment of the surplus land

**Disclaimer**

*Forecasts and recommendations in any proposal, report or letter are made in good faith and on the basis of the information before the Company at the time. Their achievement must depend, among other things, on effective co-operation of the Client and the Client's staff. In consequence, no statement in any proposal, report or letter is to be deemed to be in any circumstances a representation, undertaking, warranty or contractual condition.*



## FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 8

**REPORT TO:** **EXECUTIVE**  
**DATE :** **09 DECEMBER 2008**  
**REPORT BY:** **DIRECTOR OF LIFELONG LEARNING**  
**SUBJECT :** **WELSH PUBLIC LIBRARY STANDARDS ANNUAL REPORT**  
**2007-08**

### **1.00 PURPOSE OF REPORT**

1.01 To present the response of the Welsh Assembly Government (WAG) to Flintshire County Council's Welsh Public Library Standards Annual Report for 2007-08, which was approved for submission to WAG by Lifelong Learning Overview and Scrutiny on 4<sup>th</sup> September 2008. The response is attached as Appendix A.

### **2.00 BACKGROUND**

2.01 As part of the process of implementing and monitoring the second framework of Welsh Public Library Standards, the County Council submitted to WAG a three year Library Plan for April 2005-March 2008, outlining how it intended to address the revised Standards over the three year period. The authority was also required to submit an annual report charting progress against the Standards for each of the three years up to March 2008. The Annual Report for 2007-08 (the final year in this framework of Standards) was approved for submission by Lifelong Learning Overview and Scrutiny on 4<sup>th</sup> September 2008.

2.02 The Standards are defined by reference to the top quartile (25%) of performance by library authorities in the UK, using CIPFA Public Library returns for 2002-03 as the statistical basis for the 2005-08 framework.

### **3.00 CONSIDERATIONS**

3.01 The response from WAG to the Chief Executive was received on 7<sup>th</sup> October 2008, and judged the Annual Report to have met all the stated requirements. WAG commended the level of corporate scrutiny and constructive response in matters relating to the library service, acknowledging its contribution in enabling the authority to make significant progress in terms of improving its performance against the Standards in each year of the first and second frameworks. WAG noted the correlation between additional investment and improved performance, and commended the careful and strategic approach adopted by the authority and its service managers towards meeting the specific and overall requirements of the Standards.

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Date: 02/12/2008

- 3.02 WAG's assessment of Flintshire's achievement judged that, of the 17 Standards for which targets had been set :-

12 were met in full (1 more than the Service's own assessment)  
1 was met in part (1 fewer than the Service's own assessment)  
4 were not met

whilst one Standard remained under development. It also noted that performance against the Continuing Performance Checklist (all elements of which were met) continued to improve. WAG judged the authority to have met the Standard relating to convenient opening hours because the authority demonstrated an overall percentage increase, despite there being 6 small libraries which are not open for the stipulated 5 hours per week outside the Mon.-Fri. 9-5 core.

- 3.03 The assessment also noted full achievement, for the first time, of those Standards dependent on internet access in the mobile libraries. These were achieved through the purchase of mobile data cards. It acknowledged the impact of increased investment in stock on the achievement of related Standards such as the supply of requests, stock quality health check, additions to stock and the replenishment of stock. External capital investment in Mold Library, and internal revenue funding for a temporary building in Saltney were noted.
- 3.04 Out of those Standards not currently met, the WAG response accepted the Authority's conclusion that the needs of library users would not necessarily be enhanced through increased opening hours, and noted improved performance against the Standard on physical visits, but not against the percentage of the budget expended on Welsh language materials.
- 3.05 The assessment noted that the majority of internal targets were met or exceeded, the only exceptions relating to the total opening hours per week, which decreased slightly as a result of the transfer of reference and information functions from Library HQ to Mold Library and Museum, as a result of which the range of hours these services are available to users increased.
- 3.06 WAG's conclusion was that Flintshire has progressed from fully meeting 7 standards in 2005-06 to 12 in 2007-08, demonstrating commendable progress.

#### **4.00 RECOMMENDATIONS**

- 4.01 Executive is requested to note the response of the Welsh Assembly Government to the Welsh Public Library Standards Annual Report 2007-08.

#### **5.00 FINANCIAL IMPLICATIONS**

- 5.01 The financial implications of complying with the Standards continue to be assessed and will be reported to Members. Specific targets have been set only for those Standards which can be met from within existing revenue budget.

**6.00 ANTI POVERTY IMPACT**

- 6.01 The Standards address a number of access issues which relate to anti-poverty.

**7.00 ENVIRONMENTAL IMPACT**

- 7.01 None.

**8.00 EQUALITIES IMPACT**

- 8.01 The Standards address a number of issues which relate to equal opportunities.

**9.00 PERSONNEL IMPLICATIONS**

- 9.01 The personnel implications of complying with the Standards continue to be assessed and will be reported to Members.

**10.00 CONSULTATION REQUIRED**

- 10.01 There are no consultation requirements arising as a direct result of this report.

**11.00 CONSULTATION UNDERTAKEN**

- 11.01 User and non-user consultation has been undertaken on a range of issues related to the Standards during the last three years.

**12.00 APPENDICES**

- 12.01 Appendix 1, Response of Welsh Assembly Government to Flintshire County Council's Welsh Public Library Standards Annual Report for 2007-08

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**  
**BACKGROUND DOCUMENTS**

Flintshire County Council, Comprehensive, Efficient and Modern Public Libraries for Wales – Promoting Higher Service Standards 2005-08: Three Year Library Plan 1<sup>st</sup> April 2005 - 31<sup>st</sup> March 2008, September 2005.  
Flintshire County Council, Welsh Public Library Standards Annual Report for 2007-08

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**Adroddiad Blynyddol SLICC Sir y Fflint 2007/08**  
**Flintshire WPLS Annual Report 2007/08**



Llywodraeth Cynulliad Cymru  
Welsh Assembly Government

1. The authority submitted its **Annual Report for 2007/08** to the Welsh Assembly Government by the stipulated date, and its contents complied with all the stated requirements. Clear commentary and presentation of data has assisted with the assessment process. Due to changes in the new administration of the Council following the local authority elections in May 2008, the Report had not received formal scrutiny or approval by the Council prior to its submission to CyMAL, but did so in September 2008.
2. The assessment of the 2006/07 WPLS Annual Report was presented to the Lifelong Learning Overview and Scrutiny Committee in November 2007. As a result a review of the mobile library service was undertaken. This level of corporate scrutiny and constructive response in matters relating to the library service is encouraging. It has enabled the authority to make significant progress in terms of improving its performance against the Standards in each year of the first and second frameworks. The processes used to address the challenge of the assessment of performance can therefore be regarded as suitable and robust, and the management approach adopted to addressing the Standards is clearly effective.
3. There has been continued satisfactory progress in terms of the requirements of the framework of Welsh Public Library Standards during 2007/08. The value of the additional investment in the service can be seen in the improved performance, and the careful and strategic approach adopted by the authority and its service managers towards meeting the specific and overall requirements is to be commended.
4. In line with previous assessments of Annual Reports in the second Framework of WPLS, unless an authority achieves at least half of the elements of a Standard, it will be deemed not to have met the requirements of that Standard. If half or more of the elements are met, but not the whole Standard, then the authority will be deemed to have partly met a Standard. Therefore, according to our calculations, the authority
  - **is achieving 12 of the 17 Welsh Public Library Standards stipulated (71%) on 31 March 2008. Those Standards are numbers 24, 25, 27, 28, 30, 32, 33, 35, 36, 37, 38, and 41.**

Although the 'convenient' opening hours for a small number of libraries fall below the stipulated five hours, the overall increase in the percentage of convenient hours has led to the authority being granted WPLS 24 in full. The purchase of mobile data cards providing access to the online catalogue and quick reference enquiries via the Internet, following the review of mobile libraries has enabled the authority to meet WPLS 27 and 28 in full for the first time. The significant level of expenditure on library materials (WPLS 38), has impacted positively on the achievement of stock related Standards, such as the supply of requests (WPLS 30), stock quality health check (WPLS 35), additions to stock (WPLS 36), and the replenishment of stock (WPLS 37).

Significant investment is also being made in capital projects in the authority, including a Welsh Assembly Government Community Learning Libraries Capital grant towards work at Mold Library, and internal funding for a temporary building at Saltney Library, whilst an appraisal into the building is undertaken.

- **partly meets the requirements of 1 Standard – WPLS 29.**

Although this Standard was not met in full, the authority has made significant progress in achieving a higher number of virtual visits to the library website, increasing the number of visits fivefold during the three years of this framework. The total number is now very close to the stipulated level of the Standard.

- **is not meeting the requirements of 4 Standards – WPLS 26, 31, 34 and 39.**

Reviews of functions of static libraries and visit patterns of mobile libraries undertaken by the library service concluded that the needs of library users would not necessarily be enhanced through increased opening hours (WPLS 26). Although the authority falls some way short of meeting WPLS 31 (physical visits), there has been a considerable increase during the period of 2005-08. Expenditure on Welsh language material falls short of meeting the minimum 4% of expenditure.

- **The remaining Standard – WPLS 40 (Welsh Writing in English) – is still under development.**

Although the percentage of titles purchased has reduced slightly from 2006/07, the average number of copies has increased. The authority notes that a joint catalogue and inter-availability of stock with Denbighshire increases both of these figures, and offers a wider range of stock to users as a consequence overall. This may become a substantive Standard in the third framework, so library authorities investing in this area may gain an additional Standard for groundwork undertaken at this stage.

5. Performances in relation to the **Continuing Performance Checklist** have continued to improve during 2007/08.
6. Many of the internal targets set in the locally designated priority areas have been met or exceeded. Growth is evident in certain areas, and it is encouraging to see the range of work with users, particularly younger age groups.
7. The majority of targets set internally by the authority for the Welsh Public Library Standards during 2007/08 have been met or exceeded. Only two were not met, and the Standard was met in one those two areas. It would appear that the authority has identified an appropriate and achievable level for its development and is progressing well towards it. According to our calculations, all movements (improvement and decline) in performance during the year, compared to 2006/07 were movements upwards.

8. By way of comparison the average number of Standards fully met by all authorities in Wales as at 31 March 2008 is 9.2 out of 17 (54.1%), the highest being 14 (82%). During the year under review, 4 authorities' overall performance declined, 2 achieved no additional Standards compared to 2006/07, but the average increase in the number of Standards achieved among the remaining library authorities in Wales was 1.5 (15%). The number of Standards being achieved on average by all authorities in March 2008 compared to March 2006 has risen by 56%.
9. In summary, Flintshire is achieving or partly achieving 13 Standards (76% of the total), and failing to achieve 4. The authority fully met 7 Standards in 2005/06, 9 in 2006/07 and has increased its total to 12 during 2007/08. This shows commendable progress in respect of achieving the service Standards set for the period 2005-08, in what has been generally regarded as a period of resource constraints.

## FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 9

**REPORT TO:** **EXECUTIVE**  
**DATE :** **09 DECEMBER 2008**  
**REPORT BY:** **DIRECTOR OF COMMUNITY SERVICES**  
**SUBJECT :** **NATIONAL SERVICE FRAMEWORK FOR OLDER PEOPLE -  
FLINTSHIRE PROGRESS**

### **1.00 PURPOSE OF REPORT**

1.01 To inform the Executive of Flintshire's progress in relation to the National Service Framework (NSF) for Older People.

### **2.00 BACKGROUND**

2.01 The NSF is of key significance in developing and providing high quality social care and health services to meet the needs of an ageing population. The NSF for Older People was published in March 2006 and is a set of 10 standards for health and social care services for older people in Wales. There is an expectation that the actions within the NSF are addressed by a partnership approach and Flintshire have a Local Implementation Team (LIT) which consists of representation from Flintshire County Council, Flintshire Local Health Board, North Wales NHS Trust, Countess of Chester Foundation Trust and the voluntary sector.

### **3.00 CONSIDERATIONS**

3.01 Progress on the NSF for Older People is measured using a Self Assessment Audit Tool (SAAT). The SAAT scores progress from 1-6 with 6 showing that the action has been fully implemented. Open reporting has recently been made available on the SAAT and the Flintshire leads for each of the 10 standards are currently comparing Flintshire's progress with other authorities.

3.02 The Flintshire NSF newsletter for Summer 2008 details progress made in the first six months of the year. The Newsletter is attached as an appendix to this report.

3.03 The Welsh Assembly Government (WAG) has recently extended the deadline for meeting the requirements of the NSF in full from March 2008 to March 2009. Flintshire is making good progress in relation to the 10 standards. It is likely that there will be outstanding actions (refer to 3.05 below) by March 2009 and officers from all partner agencies will meet with WAG in the new year to discuss this.

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Date: 02/12/2008



- 3.04 The message from WAG is that 2009 – 2010 will be a year of consolidating the progress made during stage 1 of the NSF for older people and that each area will be requested to provide a local interim implementation plan by the end of June '09. The plans will need to demonstrate how the NSF will be continued, for example:
- How progress from stage 1 will be maintained
  - Local partnership structures that will ensure continued progress
  - Details of how the local experience from stage 1 will be used
  - Specific local strengths, weaknesses, opportunities and threats.
  - Further details about requirements of the action plan are expected by February 2009.
- 3.05 A report which gives a detailed description of progress against the baseline taken in September 2006 is available in the Members Services office. The following information is a brief summary of Flintshire's current reporting to WAG for the period April - Sept '08.

### **Rooting Out Age Discrimination**

- 3.06 This standard states that *"Health and social care services are provided regardless of age on the basis of clinical and social need. Age is not used in eligibility criteria or policies to restrict access to and receipt of available services."*
- 3.07 The reporting systems that were required to be in place for this standard were well established. However, to attain the highest score required putting additional measures to scrutinise practice into place across both social care and health. It is hoped that we will have a joint action plan for rooting out age discrimination in health and social care by the end of March '09.
- 3.08 A partnership task group has been established to consider advocacy services in Flintshire and it is hoped that this will move work forward over the next few months.

### **Person Centred Care**

- 3.09 This standard states - *"Health and social care services treat people as individuals and enable them to make choices about their own care." This is achieved through the unified assessment process, integrated commissioning arrangements, the integrated provision of services and appropriate personal and professional behaviour of staff."*
- 3.10 The actions within this standard have taken some discussion and debate to interpret the meaning of the actions as well as clarifying the work to be undertaken. Progress was initially slow because of this but pace is increasing. Flintshire has decided that they will move past what WAG

expect in action 8.2 and produce one overarching joint commissioning strategy for older people.

### **The Promotion of Health and Well-being in Older Age**

- 3.11 This standard states *"The physical and emotional health and wellbeing of people over 50 is promoted through strong partnerships, with the aim of extending healthy life expectancy and quality of life."*
- 3.12 Capacity issues have meant that there has not been a consistent lead for this standard until very recently. A lead has now been identified and systems are established and it is hoped that there will be better coordination in this area over the next six months.

### **Challenging Dependency**

- 3.13 This standard states - *"A range of enabling, community based services is available to intervene promptly and effectively when older people's independence is threatened by health or social care needs, with the aim of challenging dependency and maximising wellbeing and autonomy."*
- 3.14 Progress in relation to this standard includes the appointment of additional case managers by the LHB to work with patients with chronic conditions and FCC Extra Care developments.

### **Intermediate Care**

- 3.15 This standard states - *"Intermediate Care is established as a mainstream, integrated system of health and social care which:*
- *enables older people to maintain their health, independence and home life;*
  - *promptly identifies and responds to older people's health and social care needs, helping to avoid crisis management and unnecessary hospital or care home admission;*
  - *enables timely discharge or transfer from acute hospital settings to more appropriate care settings which promote effective rehabilitation and a return to independence. "*
- 3.16 The last six months has seen considerable progress with a joint planning workshop leading to a draft strategy being produced and an action plan is awaited. A Crisis Intervention Team pilot has been successful in one area in Flintshire and roll out across the county is anticipated. It is unlikely that this standard will be fully achieved by April '09.

### **Hospital Care**

- 3.17 This standard states - *"When admission to hospital is necessary for older people, the care they receive is co-ordinated, efficient and effective in meeting their clinical and non-clinical needs."*
- 3.18 Progress in relation to this standard includes the new Holywell Community Hospital.

### **Stroke**

- 3.19 This standard states - *"The NHS, working in partnership with other agencies where appropriate, take action to prevent strokes, and to ensure that those who do suffer a stroke have access to diagnostic services, are treated appropriately by a specialist stroke service, and subsequently, with their carers, participate in a multidisciplinary programme of secondary prevention and rehabilitation and appropriate longer term care."*
- 3.20 Progress has been steady on this standard and although the additional resource provided by WAG recently has been welcome, there is some disappointment in Flintshire that the funding is directed towards acute services when it is felt that locally the need for development is greatest within the community. It is unlikely that this standard will be complete by March '09 due to the resource challenges for services in the community.

### **Falls and Fractures**

- 3.21 This standard states - *"The NHS, working in partnership with Local Authorities and other takeholders, takes action to prevent falls, osteoporosis, fractures and other resulting injuries, and to maintain well being in their populations of older people. Older people who have fallen receive effective treatment and rehabilitation and, with their carers, receive advice on prevention through integration of falls and fracture services."*
- 3.22 Flintshire has made progress with this standard over the last 18 months with a specific role focusing on the work in the LHB. This role has been widened recently and it is hoped that the strong focus on falls will be retained. Substantial progress is expected on this standard over the next 6 months.

### **Mental Health and Older People**

- 3.23 This standard states - *"Older people who have a high risk of developing mental health problems and others with related diagnosis have access to primary prevention and integrated services to ensure timely and appropriate assessment, diagnosis, treatment and support for them and their carers."*
- 3.24 Progress is being made with a recently reviewed Elderly Mental Health plan being implemented by the Flintshire Implementation Group. There are considerable developments in the pipeline for older people with mental health problems in the community as well as for younger people with

dementia and it is envisaged that progress over the next 12 months will be significant. The issue of equality is a problem in Flintshire in that different areas have different levels of services because of the variation between the two trusts serving the county. Work is ongoing on resolving these issues.

### **Medicines and Older People**

- 3.27 This standard states - *"Older people are enabled to gain maximum benefit from medication to maintain or increase their quality and duration of life."*
- 3.28 Flintshire is performing well against this standard. This is mainly due to efficient systems for medication recording being in place across all sectors.

## **4.00 RECOMMENDATIONS**

- 4.01 The Executive notes Flintshire's progress in relation to the actions reported upon in this report and the attached newsletter and the areas for further development.

## **5.00 FINANCIAL IMPLICATIONS**

- 5.01 The majority of Standards will be met and from within existing resources from the Council, Local Health Board and two Trusts. The stroke standard is unlikely to be completed by March '09 due to the resource challenges for services in the community. There will be no additional resource implications for Flintshire County Council.

## **6.00 ANTI POVERTY IMPACT**

- 6.01 None directly arising from this report

## **7.00 ENVIRONMENTAL IMPACT**

- 7.01 None directly arising from this report

## **8.00 EQUALITIES IMPACT**

- 8.01 The NSF contains actions aimed at addressing age discrimination.
- 8.02 The Corporate Equality Impact Assessment should identify any areas of age discrimination which need addressing. A number of planned listening events for Older People, the voluntary sector, carers and staff will further identify areas of discrimination in practice.

## **9.00 PERSONNEL IMPLICATIONS**

9.01 None directly arising from this report.

#### **10.00 CONSULTATION REQUIRED**

10.01 Implementation of the NSF requires the involvement of older people and their carers. This is being taken forward through the structures in place to support the Strategy for Older People.

#### **11.00 CONSULTATION UNDERTAKEN**

11.01 A multi agency Local Implementation Team is tasked with ensuring that all agencies in Flintshire, and users and carer representatives are consulted with in the preparation of the response to the Welsh Assembly Government.

#### **12.00 APPENDICES**

NSF Newsletter Summer '08

### **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 BACKGROUND DOCUMENTS**

Flintshire NSF Progress

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Contact Officer: Sheila Lyons

# NATIONAL SERVICE FRAMEWORK for Older People in Wales



## Flintshire News!

**Summer '08**

**Welcome to the summer newsletter which describes some of the progress that has been made in Flintshire over the last 6 months in relation to the NSF for Older People.**

### **What is the NSF?**

The National Service Framework for older people is a driver for raising standards for health and social care services across Wales. Local organisations are responsible for working in partnership to develop and improve services. In Flintshire, the Local Implementation Team (LIT) consists of representatives from the County Council, Local Health Board, the North Wales NHS Trust, the Countess of Chester Hospital NHS Foundation Trust and the Voluntary sector.

### **Welcome to the new NSF Project Manager for Wales!**

On the 1<sup>st</sup> March, Gareth Morgan (of Carmarthen Local Health Board) began a secondment to the Welsh Assembly Government as a project manager for the NSF for Older People in Wales. The post has not been filled for a while,

therefore, it is with great pleasure that we welcome Gareth to provide that essential links across Wales. Gareth has been visiting the different regions across Wales, and visited us in Flintshire for an initial meeting in April, meeting members of the Local Health Board and Local Authority and attended a LIT meeting at the beginning of July. Gareth will attend the Older People's Partnership Network meeting in September.



**Timeframe Extended.** Early in March, Ann Lloyd who is the head of the Health and Social Care Department and Chief Executive, NHS Wales, delivered the news that the timeframes for delivery of the NSF for Older People had been extended for a further 12 months to 31<sup>st</sup> March '09.

**Reporting.** Reporting on the NSF has been on a quarterly basis. The '08 / '09 reporting requirements have been changed to six monthly intervals, meaning that the next reporting period will be April → September '08. This reporting will be expected by WAG at the end of October '08. The following reporting period will be October '08 → March '09, expected by WAG at the end of April '09.

It is hoped that by September '08, the Self assessment audit tool (SAAT) will allow open reporting; this will mean that authorities will be able to view each other's information via the SAAT which will assist with making links and sharing good practice for future development.

## **Rooting Out Age Discrimination** *(Services provided regardless of age on the basis of clinical and social need)*

A series of Listening Events has been gathering information about where discrimination exists in Flintshire. Views have been gathered from older people within social groups / forums, from statutory sector staff that work with older people and from the voluntary sector. Information has been collated into a report which will shortly be scrutinised by groups within the Local Authority, the LHB, North East Wales Trust and Conwy & Denbighshire Trust with a view to identifying the problem areas and draw up action plans for rooting out discrimination for older people.



**50+ Advisory Group.** A group which aims to give older people a voice, set up by Flintshire County Council is now working with key partner agencies from health, voluntary and private sectors acting as a major consultee on proposals and policies that affect older people. The group have already contributed to the development of the Health, Social Care and Wellbeing Strategy, responded to the current consultation on the restructure of the NHS in Wales and were key players in awarding the tender for the Forum Development Worker.

**“The 50+ Advisory Group is a way of having your voice heard collectively. Together we can make a difference no matter what your political beliefs,**



**background or social standing.”** Carol Madden, an independent member of the group.

**“Engagement, participation and empowerment of older people is a core feature of the Council’s Strategy for Older People and this 50+ Advisory Group will provide the opportunity for Flintshire and people over 50 to work alongside each other in shaping the future of services.”**

Susan Lewis, Director of Community Services.



If you would like more information on working with the 50+ Advisory

Group to shape future services please contact Dawn Holt, Older Peoples Strategy Co-ordinator on 01352 703391 or email [dawn.holt@flintshire.gov.uk](mailto:dawn.holt@flintshire.gov.uk) .

If you are over 50 and want to find out more about becoming involved please contact Ella Ellis, 50+ Forum Development Worker, Flintshire Neighbourhood Watch Association on 0845 6071002, Ext 33461; email [Ella.ellis@fnwa.org.uk](mailto:Ella.ellis@fnwa.org.uk) or write to Flintshire Neighbourhood Watch Association, Mold Police Station, King Street, Mold, CH7 1EF.

### **New Specialist Advocacy project starts in Flintshire.**

A Comic Relief funded specialist advocacy project started in Flintshire in May. This works with anyone over 50, who is in a hospital, nursing and/or residential home, and who needs support to make their voice heard in decisions that are being made about their lives – be that at the point at which they are discharged



to another setting, or if they are not happy with the care they are receiving. The project coordinator, Richard Kynaston, will also support older people who are potentially, or actually, subject to protection of vulnerable adult or domestic violence processes. For more information, or to speak to Richard about any potential referrals, please ring him on **08450 549969.**





**Unified Assessment (UA)** As part of this standard Local Authorities, Local Health Boards and NHS Trusts are required to implement the Unified Assessment Process.

**What is UA?** It's an assessment process which should stop people having to give the same information to different health and social care professionals over and over again.

**How?** By sharing information (with the person's consent) with other relevant professionals and services.

Health and social care agencies were required to find a common approach to assessment and to have a standardised framework to carry out their assessments. UA looks at both the health and social care areas of a person's life, keeping the individual as the central important factor. This approach ensures that issues that may result in the person losing their independence are identified as early as possible.

Another feature of the UA process is care co-ordination. This means that one of the professionals involved with the person, either from health or social care, takes on the role of Care Co-ordinator for that person and provides a central point of contact for all involved in the care. The care coordinator oversees the assessment and care planning process with the overview of what everyone else is doing.

In Flintshire and Wrexham the Local Authorities and Local Health Boards have been working closely with the NE Wales NHS Trust to develop UA. The Unified Assessment Implementation Group meets monthly to monitor arrangements and agree new processes.

**Progress has included:**

- Agreeing common forms which are used by health and social care professionals, such as district nurses and social workers;
- New working arrangements for reviews of people's care in nursing homes.

**Current work includes:**

- Care co-ordination
- Introduction of Personal Record Files, providing information held by the service user to be shared with other professionals.

**The future:** For information sharing and care co-ordination to work most effectively it is necessary for information to be shared electronically. An electronic solution is being actively explored.

Flintshire has been selected to be one of 7 areas to take part in a 2 year research study to be carried out by Bangor University. The study will look into the impact of the Unified Assessment Process on older people and their carers. This research will help to demonstrate whether the introduction of the Unified

Assessment Process has succeeded in developing of a more person centred approach to assessment and care planning which focuses on promoting independence and the outcomes older people and their carers want.

## **The Promotion of Health and Wellbeing in Older Age.** *(Promoting physical and emotional health and wellbeing, extending healthy life expectancy and quality of life)*

### **New Wellcheck Manager appointed.**

Rebecca Goodacre was appointed to the post of Wellcheck Manager with Age Concern North East Wales in April 2008. Rebecca was previously the Senior Advisor on the project and has been with Wellcheck since it began back in 2005. Rebecca's promotion created a vacancy in the team, which has now been filled by Jodie Hayes. Jodie will join advisors Rita Jones, Eddie Owen, Sara Owen, Gill Wills and Information and Administration Officer Debbie Thomas in providing supported information and advice to people over 50 across Flintshire. If anyone wants more information about the project, or feels that they would like to make a referral into the project, please ring Age Concern North East Wales on 08450 549969.



**Nintendo Wii.** Older people attending Flintshire County Council Day Centres or living in Flintshire County Council care homes are now benefiting from playing the Nintendo Wii, the latest hi-tech video games console. Taking it in turns with the hand-held controls, the service users go head to head against one another in the various games including bowling, tennis and darts. People are up and out of their armchairs and moving about and there's a real team spirit forming. Funded through the Strategy for Older People the consoles were introduced to encourage movement, participation, team work, physical and mental stimulation and intergenerational relationships. Grandchildren are visiting more often and are teaching the older generation how to use the consoles. We are always encouraging our residents to stay physically and mentally active and these consoles are a fun and interactive way of doing it. The games consoles have already been shown to assist in improving individuals' health and well-being.



**Project Enigma.** Flintshire County Council Care Homes and Day Care Services have teamed up with Flintshire University of Third Age (U3A). Inspired



by the work of Ralph Homer, a regular at the Melrose Day Centre who has successfully recorded his memories and had them published, a project has developed where volunteers from Flintshire U3A are visiting

the centres and recording people's memories and experiences. Several stories have been captured about people's experiences during the Second World War. There is a remarkable diversity of life experiences within our communities.

As part of the Strategy for Older People and funded by NIACE Dysgu Cymru this partnership helps take learning to a wide range of people and uses the skills and experiences of Flintshire residents to benefit others. Philip Johnson, Chair of Flintshire U3A said "I am extremely grateful to all those wonderful people who have unreservedly invited me into their lives, in order to share their memories. I found it both a humbling and yet uplifting experience. As Flintshire U3A we have over 37 Interest Groups meeting on a regular basis and covering a variety of subject areas." For further information on Flintshire U3A please contact Philip Johnson on 01352 741001 or visit their website [www.flintshire-u3a.co.uk](http://www.flintshire-u3a.co.uk).

**New Wellbeing and Independence group!** Phase 2 of the Strategy for Older People was launched in April 2008. One of changes to the strategy is the previous 'Living Longer and Healthier' and 'Coping With Increasing Dependency' themes combined into a new theme called 'Well Being and Independence'. The aim of this theme is to improve the health and well being of older people through initiatives to promote health, as well as high quality, responsive and appropriately regulated health, social care and housing services that enable older people to live as actively and independently as possible. In Flintshire the group is in the process of considering how this theme will continue to be implemented locally.

## **Flintshire Unintentional Injury Prevention Group**

**With financial support from the Flintshire Wellbeing Network**

**Workshop and Planning Day**

# **Prevention IS Better**

**Tuesday 23<sup>rd</sup> September 2008**

**Theatre Clwyd, Mold 9.00 am – 2.00 pm**

**Most injuries are not accidents – they are predictable and preventable.**



The 'Prevention is better' one-day event aims to bring together people with a contribution to make to the prevention of unintentional injuries in the home and on the roads, to share information and develop a county-wide action plan. For more information, contact: Hannah Lloyd (01352 803311) [hannah.lloyd@nphs.wales.nhs.uk](mailto:hannah.lloyd@nphs.wales.nhs.uk) or Jacqueline Carrington (01352 702146) [Jacqueline.carrington@flintshire.gov.uk](mailto:Jacqueline.carrington@flintshire.gov.uk)

**Challenging Dependency** *(A range services to support independence and maximise wellbeing and autonomy)*

## **Mold Extra Care Scheme, Focus on Dementia.**

**We Need Your Help!** Extra Care is sometimes called 'very sheltered housing'. The look of accommodation varies widely, some are purpose built but others are modernised sheltered schemes with extra services on site. The apartments will be able to cater for older people with a wide range of needs and will be available to those who receive a minimum of three and half hours of assessed care a week.

In Mold Extra Care scheme we are planning to provide self-contained accommodation of 40, two bedroom apartments for older people with care needs and 20, 1 and 2 bedrooms, specifically designed apartments for older people living with dementia.

The design will offer a feeling of 'domestic homeliness' offering familiar features that will support independence, communal facilities and also links with the community nearby. Care and support will be available 24 hours a day in order to meet each individuals assessed needs. We aim to make Extra Care 'a home for life'.

**Can you help?** We need older people and carers to help us design this scheme. Whether you or someone you know would want to attend 'one off' meetings or be part of an ongoing group who help plan the scheme as it develops, I would like to hear from you. If you want to know more or want to volunteer some time please contact Christine Jones in Adult Social Care on 01352 702537. Email: [Christine.a.Jones@flintshire.gov.uk](mailto:Christine.a.Jones@flintshire.gov.uk)

**Good News for Chronic Conditions.** The Local Health Board has appointed another 3 Case Managers to work with patients with chronic conditions in the primary care setting taking their complement up to 8 within the county.

**The Integration of the Community Equipment Service.** The purpose of the Community Equipment Service is to enable people with disabilities to remain within the community longer and enhance their quality of life through the provision (on loan) of equipment to assist them in maintaining independence. Equipment is provided following assessment by the Occupational Therapy Service or other appropriately qualified assessors and is delivered and collected by the Community Equipment Service.

Demand for the service has grown. For Flintshire alone, in 2000 / 01, 5,567 pieces of equipment were issued by comparison with 7,558 pieces in 2007 / 08. The “Designated for Life”, (2005) Welsh Assembly Government strategy for health and social care, included a requirement for local partners to integrate their community equipment service. The partners in this area have been identified and users / carers have been involved with the implementation of the project.

Flintshire Adult Social Care currently provides this service from Buckley and Wrexham County Borough Council provide a similar service from Wrexham.



The intention is to replace this with one building located on the border of Flintshire and Wrexham and will benefit from joint managed, pooled purchasing and shared resources. The service aims to relocate towards the end of the year. If you would like more information or would like to be involved in this initiative, please contact Gareth Dunn on 01244 541964

**Care pathway for the last days of life.** The Macmillan Specialist Palliative Care Team (MSPCT) continues to lead on the development and implementation of the Care Pathway for the Last Days of Life to ensure best practice in the care of dying patients is implemented by all multidisciplinary teams within the North East Wales health community (Wrexham Maelor Hospital, Wrexham and Flintshire community, including Community Hospitals and Independent Care Homes Settings).

Benefits include:

- Anticipatory care planning to respects the patient’s preferences.
- Advice on facilities.
- Support after death & bereavement care.
- Evidence based care / symptom control guidelines.
- Improved communication & teamwork.
- Reduced demand on out of hour’s services.
- Reduction in unscheduled acute hospital admissions.

The MSPCT maintain a high commitment to education initiatives / opportunities that support implementation of the pathway. For further information, contact

Alison Foster, Macmillan Lead Nurse / Manager & Lead Clinician for Specialist Palliative Care on 01978 727177 or alison.foster@new-tr.wales.nhs.uk

**Bladder & Bowel Pathway.** The All Wales Bladder and Bowel care pathway was launched by the Welsh Assembly Government in April 2006. It was introduced to identify and treat patients with bowel and bladder problems and improve the overall standard of continence care in Wales. Incontinence, when it happens, can be an embarrassing and stressful condition that can undermine a person's quality of life, encroaching on their dignity and independence.

All clients in care homes across Flintshire are now being assessed using the All Wales Bladder and Bowel Care Pathway and Flintshire LHB has purchased the pathway documentation for all Nursing Homes in Flintshire. Training and ongoing support to the nursing home staff during the implementation of the pathway is being provided by members of Flintshire LHB Clinical Support Team who are also providing advice and support for those individuals identified as experiencing bladder or bowel problems.

**Intermediate Care** *(A mainstream, integrated system of health and social care)*

**Update!** The NSF standard on intermediate care requires Local Health Boards, Local Authorities and NHS Trusts to develop strategies to develop and evaluate intermediate care services.

Intermediate care services are defined as:

- targeted at people who would otherwise face unnecessarily prolonged hospital stays or inappropriate admission to acute in-patient care, long term residential care, or continuing NHS in-patient care;
- usually time-limited, often no longer than six weeks and frequently as little as 1-2 weeks or less;

It is expected that intermediate care services are provided following a comprehensive assessment which involves professionals and agencies working together across their fields towards a planned outcome of maximising independence and enabling people to resume living at home.

Flintshire has a number of intermediate care services including:

- Crisis Intervention Team - providing a speedy response to people who may be at risk of being admitted to hospital unnecessarily
- Reablement Team – providing support and therapy to people at home to help regain or learn new skills in order to maintain their independence

- Intermediate care beds in Llys Gwenffrwd, a residential home – providing a short term, safe environment in which people can regain or learn new skills

Whilst this range of services meets the requirements of the NSF for ‘rapid community based assessment’ and helps people to remain in their own homes there are currently gaps in when and where some of these services are available. Flintshire’s Intermediate care strategy is being revised to include an action plan highlighting how gaps will be addressed.

The **Crisis Intervention Team** (CIT) was seconded to Flintshire LHB in September 2006. Initially the team targeted the Deeside area, focusing on the Countess of Chester Hospital. Once established within this area, the team expanded to incorporate Flint, Connah’s Quay, Shotton, Hawarden, Mold, Queensferry, Broughton, Buckley, Hope, Caergrwle and Leeswood. Future plans for the team will be decided at the end of August 2008.

The team is involved with patients for up to two weeks. In order to qualify for a service from the team, people must be over 18, resident within the areas stated above (predominantly the catchments for the Countess of Chester Hospital), the main focus of their care should be about managing crisis and thus preventing hospital admission or extended stay in hospital. Currently the hospitals served by the CIT include Countess of Chester, Deeside Community Hospital, Flint Community Hospital and Mold Community Hospital.

## **Hospital Care** *(Coordinated, efficient and effective care)*



### **Holywell Community Hospital**

Since opening in March this year Holywell Community Hospital is well established and being much appreciated by the local community as the replacement for the old Cottage and Lluesty Hospitals.



The Community hospital houses a busy Ward, Minor Injuries Unit / Outpatients Department, X Ray and new Therapies Department, the new Clinic, District Nurses, Health Visitors and Midwives from the old Park Lane and Greenfield Clinics. On the 9<sup>th</sup> June, the GP Practice which moved from Panton Place also opened there. Elderly services users have reported that it is lovely to be able to see a Doctor and Nurse, get blood tests, X Ray and even their feet done in one place!



It is anticipated that the 'one stop shop' approach will increase and continue to improve to ensure that services provided are modern and clean in a cheerful environment, meeting the needs of the local community. The hospital provides a wide range of services as Aneurin Bevan aspired to at the birth of the NHS 60 years ago "from the cradle to the grave".

**Green Light for Trust Merger.** Conwy & Denbighshire NHS Trust and North East Wales Trust have been given the green light to merge by the Minister of Health & Social Services, Welsh Assembly Government. The new Trust, which will be called the "North Wales NHS Trust", will be operational from the 1st July 2008. An announcement on the appointment of the Chairman of the new Trust is expected shortly with Directors to be appointed soon afterwards.

The North Wales NHS Trust serves four of the counties of North Wales. The area covered is home to around 500,000 people. The Trust has an annual budget of approximately £440 million and employs over 11,000 staff providing hospital, community and mental health services. Although there are no immediate plans to change patient services as a result of the merger, over time the changes will allow new developments to be introduced and these will be subject to full consultation.

Mr. Alun Lewis, Acting Chair of Conwy & Denbighshire NHS Trust said:  
"We are delighted to be joining with our colleagues in the east, and believe that together we have the experience, skills and commitment to develop services for patients which are fit for the 21st century."

Mr. Michael Williams, current Chair of North East Wales NHS Trust said:  
"Bringing these two organisations together means we can share our strengths and expertise for the benefit of patients across a large part of North Wales and beyond. This merger opens up new opportunities for us to develop services, raise standards and further reduce waiting times."

### **North Wales Trust celebrates 60th Anniversary of NHS.**

Saturday 5th July 2008 marked the 60th Anniversary of the founding of the National Health Service. This is a particularly special moment for the service in North Wales as it coincides with the creation of the North Wales NHS Trust following the merger of the Conwy and Denbighshire and North East Wales NHS Trusts. The Anniversary provides a chance to look back and celebrate the many successes that have been achieved, and to look forward to the opportunities for the new organisation.

Through the month of July, Trust staff, along with members of the voluntary groups that support the Trust, staged a number of events to celebrate the Anniversary, including:

- Teddy bears given to all babies born in the Wrexham Maelor Hospital on 5th July;
- Celebration birthday cake served at the League of Friends tea bar in Glan

Clwyd Hospital, and to the patients on the wards of all the Trust's hospitals in Wrexham and Flintshire;

- A garden fete at the new Holywell Community Hospital on 5th July;
- The Trust's public members carrying out '60 second' interviews to gather suggestions from patients and visitors on ways the Trust could improve its services;
- A service of thanksgiving held in the Chapel at Glan Clwyd Hospital;
- Parties or strawberry teas at a number of the Trust's Community Hospitals;
- An evening of musical entertainment at Mold Community Hospital;
- Displays linked to the Anniversary at a number of Trust Hospitals and touring around some of the health centres and clinics;
- A giant birthday card available for staff at Wrexham Maelor Hospital to sign, creating a record of who is working in the Hospital at the time of the Anniversary;

In addition ITV Wales featured both Glan Clwyd Hospital and Wrexham Maelor Hospital in their 60th Anniversary coverage and broadcast live from Glan Clwyd on 4th July.

Trust Chief Executive Mary Burrows said:

"The NHS is one of the largest employers in North Wales, and over the last 60 years many thousands of staff have dedicated themselves to caring for hundreds of thousands of patients across the region. During that time technological developments and the ever-increasing range of drugs that are available have totally changed the face of the treatments that patients now receive, and we can now offer safe and effective care for many more illnesses and conditions than was the case even ten or fifteen years ago. So while we are proud of our past achievements, I am most excited about looking forward to the advances that will enable us to develop more new services and treatments for our patients."

### **Stroke.** *(Action to prevent strokes and ensure access to diagnostic services and specialist treatment)*

Earlier this year the Welsh Assembly Government allocated £2.5 million to be divided between LHB's and their health communities in support of improving current stroke services in Wales. The health communities were directed to produce spending plans for assessment by the Stroke Service Improvement Project Expert Panel. The Expert Panel were then to make recommendations to the Welsh Assembly Government on the allocation of funding.

Following submission in May, the Expert Panel have recommended that in order to meet the NSF Standard this current round of investment should be directed towards acute care but recognise that further investment will be required in the future to meet other elements of the standard. The North East Wales health community plan is now currently being redeveloped for submission at the beginning of August.

At the Welsh Stroke conference on Friday 20<sup>th</sup> June Edwina Hart reaffirmed the Welsh Assembly Government's commitment to improving stroke services in Wales and that 'work is already well under way to improve services through the continued implementation of our Older People's National Service Framework and a plan developed in association with the Stroke Association.

## **Falls and Fractures.** *(Action to prevent falls, osteoporosis, fractures and other resulting injuries & effective treatment)*

**Change of role.** On May 1<sup>st</sup> the role of 'Falls and Injury Prevention Coordinator' was replaced by a 'Chronic Disease Management Nurse (Musculoskeletal)'. The post aims to develop an integrated approach to improve the health, wellbeing and quality of life of people living with arthritis and musculoskeletal conditions (such as osteoporosis) in Flintshire. The postholder is Celia Drew who can be contacted on 01352 803480 or by emailing: [celia.drew@flintshirelhb.wales.nhs.uk](mailto:celia.drew@flintshirelhb.wales.nhs.uk)



**Falls pathway.** The North East Wales Strategic Falls Board is overseeing falls prevention work Flintshire and Wrexham. The draft Flintshire Falls Prevention Pathway is to be reviewed by key representatives in a workshop on 30<sup>th</sup> July with the revised pathway being adopted across the North East Wales.

**Local Support Groups.** Plans are underway to start support groups for people with musculoskeletal conditions in Flintshire for the National Osteoporosis Society and for Arthritis Care. Details will be made available as soon as possible.

**Falls Prevention Guidelines for Flintshire Care Homes.** The launch of the guidelines is planned for autumn 2008.

**National Falls Awareness Day 2008.** This is an annual event promoted by Help The Aged, and this year's theme was "Stepping out". The Flintshire event was hosted by the Deeside Over 50s Forum and the Rhydymwyn Over 50s Forum, and supported by Flintshire LHB. Held at Connahs Quay Civic Hall, the main attraction was the Sloppy Slipper Exchange. Four podiatrists from North East Wales NHS Trust examined feet, gave advice on foot care, and provided free slippers to seventy five people aged 65 and over who had a



fall risk. Eighteen information stands from a number of local and national organisations provided information on a wide range of issues related to falls and injury with a quiz provided as the impetus for people to visit every stand.

## **New Falls Reduction project coming to Flintshire this autumn.**

As part of the Welsh Assembly Government's move to promote wellbeing and independence a special grant has been made available to start a falls reduction project in Flintshire in the early autumn. 'Sure Feet' has been operating in Wrexham on a part time basis since 2005, where it has been successfully trialled in four pilot areas of that county. It aims to give people over 50 information and advice on how to reduce their risk of falling. This is done in group settings and also through the provision of safety checks in the individual older person's home. These one to one checks help the older person to minimise the factors that might contribute to them having a fall in and around their home. For more information about the project, please call Age Concern North East Wales on 08450 549969.

## **Mental Health and Older People** *(Access to primary prevention and integrated services)*

### **Communication training for carers of people with**

**dementia.** The Flintshire Implementation Group of the Elderly Mental Health Strategy for older people and North East Wales NHS Trust Speech and Language



Therapy Services are embarking on a joint project to provide communication training to carers of people with dementia. This will be provided both in group and in individual settings by a Highly Specialist Speech and Language Therapist and a Speech and Language Therapy Technical Instructor.

Contact with carers started at a coffee morning held on 8<sup>th</sup> May at Ty'r Binwydden, Mold. Carers attended to find out more about the project and complete a questionnaire that will be used by the speech and language therapist to choose the candidates that will benefit most from the training. Candidates will receive general information about communication in dementia and the likely problems that occur as the disease progresses, an individual assessment in the client's home, general communication advice, a person-centred programme and therapeutic input to support the development. Each situation will be reviewed to see whether positive changes have been made and in communication and wellbeing.

The project is at its initial stages and is set to run for 12 months. Outcomes will



be made available towards the end of April '09 along with consideration for further work.

**Long awaited Consultant Psychiatrist!** Through working with the Conwy & Denbighshire Trust and North East Wales Trust (now the North Wales NHS Trust), a temporary locum psychiatrist has been appointed to the West of the county. Dr Alistair Gilbert has agreed to work in the area for a short time to support older people of West Flintshire with mental health problems, who currently have to travel to Rhyl for services. His main focus will be supporting the community psychiatric team, but he will also be working closely with all agencies to raise the profile and ensure the needs of the population of west Flintshire are met. Dr Gilbert is keen to ensure that his presence enables older people with mental health problems to be seen locally and in a timely fashion, and he hopes that whilst he is here the work that he does will ensure that long term plans enable the post to be made permanent.

Dr Gilbert said that he is very enthusiastic about his new role, and that he is looking forward to playing a part in developing the service for West Flintshire. He has already been able to see a number of older people and their carers in their own homes and he is certain that there is an ongoing need for a consultant to be based in the area.

**Flintshire Sounds continues!** Flintshire Sounds is a weekly therapeutic musical experience for older people with memory problems, carers, family and friends. People have the opportunity to play simple percussion instruments, to move and dance wherever appropriate, but most importantly to reminisce, make new friends and build new memories.

Following two successful rounds of six week sessions in five areas of Mold, the project continues over the summer with sessions being held during July and August in Buckley, Flint, Holywell, Shotton and Mold. The sessions are very popular so it is advisable to book beforehand by contacting Flintshire Sounds on 01352 703662 or email: [FlintshireSounds@flintshire.gov.uk](mailto:FlintshireSounds@flintshire.gov.uk)



## **Medicines and Older People** *(Maximum benefit from medication for quality and duration of life)*

**Minor Ailments Scheme.** Flintshire LHB has launched a Minor Ailments Scheme which is an enhanced service provided by certain pharmacies in Flintshire (Bagilt, Penyffordd, and Mynydd Isa). Patients requesting advice or treatment for conditions on a defined list (see below) will be offered the opportunity to see a pharmacist and receive the advice and medication that they need free of charge.



Conditions include: Athletes foot, Conjunctivitis, Constipation, Diarrhoea, Ear wax, Head lice, Sleep problems, Threadworm, Vaginal thrush.

Residents and temporary residents, who are registered with a Flintshire GP, will be eligible to be seen under the scheme. Patients who have conditions not included in the scheme, or have problems that are considered more serious will be advised to see their own GP. The scheme will be regularly reviewed and if the service proves to be beneficial to residents, it may be expanded to include other pharmacies, and conditions.

## **Workforce Planning Training & Development**

**Adult Social Care delivers 3,338 training days for social care staff!** During 2007 / 08 the Flintshire Social Care Workforce Development Programme funded 80 different training programmes, resulting in 295 training events, these provided a total of 3,338 days of attendance at training events, the majority of these being taken up by staff working with older people. 1,342 of these training days were taken up staff working in the independent sector or other agencies.

A range of different types of courses were provided from induction and core Health & Safety training, to specialist courses such as Protection of Vulnerable Adults training at levels 1,2 and 3, through to a new dementia care course for social workers and CPNs. Adult Social Care also enabled a significant number of staff from across the sector to achieve nationally recognised qualifications. 39 staff from across the sector achieved NVQ's in care through our assessment centre, with many more achieving through Deeside College. We also hosted 43 students undertaking the Degree in Social Work by organising and providing them all with practice learning opportunities, many of these in older people services."

**Where can I learn more about the NSF?** The NSF, Executive Summary and Public Information leaflet can be downloaded from the NSF website [www.wales.nhs.uk/nsf](http://www.wales.nhs.uk/nsf). Hard copies can be obtained from the Assembly's Older People & Long Term Care Policy Division, Cathays Park, Cardiff, CF10 3NQ, tel: 029 20823454, email : [olderpeoplensf@wales.gsi.gov.uk](mailto:olderpeoplensf@wales.gsi.gov.uk)

## Who can I contact about Flintshire?

Organisation	Person	Email	Tel no
North East Wales Trust	Jon Falcus	<a href="mailto:Jon.Falcus@new-tr.wales.nhs.uk">Jon.Falcus@new-tr.wales.nhs.uk</a>	01978 291100
Voluntary Sector	Ann Roberts	<a href="mailto:ann.roberts@flvc.org.uk">ann.roberts@flvc.org.uk</a>	01352 755008
Local Authority	Rhian Luned	<a href="mailto:Rhian.Luned@flintshire.gov.uk">Rhian.Luned@flintshire.gov.uk</a>	01352 702534
Local Health Board	Kate Novotny	<a href="mailto:kate.novotny@flintshirelhb.wales.nhs.uk">kate.novotny@flintshirelhb.wales.nhs.uk</a>	01352 803532
Conwy & Denbighshire Trust	Yvette Drysdale	<a href="mailto:Yvette.Drysdale@cd-tr.wales.nhs.uk">Yvette.Drysdale@cd-tr.wales.nhs.uk</a>	01745 583910
Countess of Chester Hospital	Shaun Brown	<a href="mailto:Shaun.Brown@coch.nhs.uk">Shaun.Brown@coch.nhs.uk</a>	01244 365288

# FFRAMWAITH GWASANAETH CENEDLAETHOL ar gyfer Pobl Hŷn yng Nghymru



## Newyddion Sir y Fflint!

**Haf '08**

**Croeso i newyddlen yr haf sy'n disgrifio rhywfaint o'r cynnydd a wnaethpwyd gan Sir y Fflint dros y 6 mis diwethaf yng nghyswllt y FfGC ar gyfer Pobl Hŷn.**

### Beth yw'r FfGC?

Bwriad y Fframwaith Gwasanaeth

Cenedlaethol yw codi safonau gwasanaethau iechyd a gofal cymdeithasol ledled Cymru. Mae sefydliadau lleol yn gyfrifol am weithio ar y cyd i ddatblygu a gwella gwasanaethau. Yn Sir y Fflint, mae'r Tîm Gweithredu Lleol (TGLI) yn cynnwys cynrychiolwyr o'r Cyngor Sir, Y Bwrdd Iechyd Lleol, Ymddiriedolaeth GIG Gogledd Cymru, Ymddiriedolaeth Sefydliad GIG Ysbyty Iarllles Caer a'r sector wirfoddol.

### Croeso i Reolwr Prosiect newydd y FfGC yng Nghymru!

Ar 1 Mawrth, dechreuodd Gareth Morgan (o Fwrdd Iechyd Lleol Sir Gaerfyrddin) ar secondiad gyda Llywodraeth Cynulliad Cymru fel rheolwr prosiect FfGC ar gyfer Pobl Hŷn yng Nghymru. Mae'r swydd wedi bod yn wag ers tro, felly mae'n bleser gennym groesawu Gareth i ddarparu cysylltiadau hanfodol ar draws Cymru. Mae Gareth wedi bod yn ymweld â gwahanol ranbarthau o Gymru a daeth i ymweld â ni yma yn Sir y Fflint ym mis Ebrill, gan gyfarfod â'r Bwrdd Iechyd Lleol a'r Awdurdod Lleol a mynychodd gyfarfod TGLI ar ddechrau mis Gorffennaf. Bydd Gareth yn mynychu cyfarfod y Rhwydwaith Partneriaeth Pobl Hŷn ym mis Medi.





**Ymestyn y terfyn amser.** Ar ddechrau mis Mawrth, cyhoeddodd Ann Lloyd, sef pennaeth Adran Iechyd a Gofal Cymdeithasol a Phrif Weithredwr GIG Cymru, bod y terfyn amser ar gyfer darparu'r FfGC ar gyfer Pobl Hŷn wedi'i ymestyn am 12 mis arall hyd 31 Mawrth '09.

**Adrodd.** Hyd yma mae adroddiadau ynghylch y FfGC wedi cael eu cynhyrchu bob chwarter. Mae gofynion adrodd '08 / '09 wedi newid i bob chwe mis, sy'n golygu mai'r cyfnod adrodd nesaf fydd Ebrill -> Medi '08. Bydd LICC yn disgwyl yr adroddiad hwn ar ddiwedd mis Hydref '08. Bydd y cyfnod adrodd dilynol ym mis Hydref '08 -> Mawrth '09, a bydd LICC yn ei ddisgwyl erbyn diwedd mis Ebrill '09.

Erbyn mis Medi '08, y gobaith yw y bydd yr offeryn archwilio hunanasesu (SAAT) yn caniatáu adrodd agored; bydd hyn yn golygu bod modd i awdurdodau weld gwybodaeth ei gilydd trwy'r SAAT a bydd hyn yn eu cynorthwyo i wneud cysylltiadau a rhannu arfer da ar gyfer datblygiad yn y dyfodol.

## **Cael Gwared ar Wahaniaethu ar Sail Oed** *(Darparu gwasanaethau beth bynnag fo'ch oedran ar sail anghenion clinigol a chymdeithasol)*

Mewn cyfres o ddigwyddiadau gwrando, casglwyd gwybodaeth am y manau y mae camwahaniaethu yn digwydd yn Sir y Fflint. Casglwyd barn pobl hŷn mewn grwpiau cymdeithasol / fforymau, gan staff y sector statudol sy'n gweithio gyda phobl hŷn a gan y sector wirfoddol. Mae'r wybodaeth wedi'i choladu mewn adroddiad a fydd, cyn bo hir, yn cael ei archwilio gan grwpiau yn yr Awdurdod Leol, y BILI, Ymddiriedolaeth Gogledd Ddwyrain Cymru ac Ymddiriedolaeth Conwy a Dinbych er mwyn nodi ardaloedd problemus a llunio cynlluniau gweithredu er mwyn cael gwared ar wahaniaethu ar sail oed.



**Grŵp Ymgynghorol 50+.** Mae grŵp sy'n anelu at roi llais i bobl hŷn, a sefydlwyd gan Gyngor Sir y Fflint, bellach yn gweithio gydag asiantaethau partner allweddol o'r sectorau iechyd, gwirfoddol a phreifat fel ymgynghorai pwysig ynghylch cynigion a pholisïau sy'n effeithio ar bobl hŷn. Mae'r grŵp eisoes wedi cyfrannu at ddatblygiad y Strategaeth Iechyd, Gofal Cymdeithasol a Lles, mae wedi ymateb i'r ymgynghoriad presennol ar ailstrwythuro'r GIG yng

Nghymru ac fe chwaraeodd rôl bwysig wrth ddyfarnu tendr ar gyfer y Gweithiwr Datblygu Fforwm.

“Mae'r Grŵp Ymgynghorol 50+ yn ffordd o gael pobl i wrando arnoch ar y cyd. Gyda'n gilydd gallwn wneud gwahaniaeth beth bynnag fo'ch credoau gwleidyddol, eich cefndir neu'ch sefyllfa gymdeithasol”.

Carol Madden, aelod annibynnol o'r grŵp.

“Mae ennyn diddordeb pobl hŷn, eu cael i gymryd rhan a rhoi grym iddynt yn nodwedd greiddiol yn Strategaeth Pobl Hŷn y Cyngor a bydd y Grŵp Ymgynghorol 50+ hwn yn rhoi cyfle i Sir y Fflint a phobl dros 50 oed i weithio ochr yn ochr â'i gilydd i ffurfio dyfodol gwasanaethau.”

Susan Lewis, Cyfarwyddwr y Gwasanaethau Cymunedol.

Os hoffech fwy o wybodaeth am weithio gyda'r Grŵp Ymgynghorol 50+ er

mwyn ffurfio gwasanaethau'r dyfodol, ffoniwch Dawn Holt, Cydlynnydd y Strategaeth Pobl Hŷn ar 01352 703391 neu e-bostiwch: [dawn.holt@flintshire.gov.uk](mailto:dawn.holt@flintshire.gov.uk) .

Os ydych dros 50 oed ac am ddarganfod mwy am gymryd rhan, ffoniwch Ella Ellis, Gweithiwr Datblygu'r Fforwm 50+, Cymdeithas Gwarchod Cymdogaeth Sir y Fflint ar 0845 6071002, Est 33461; e-bost [Ella.ellis@fnwa.org.uk](mailto:Ella.ellis@fnwa.org.uk) neu

ysgrifennwch at Gymdeithas Gwarchod Cymdogaeth Sir y Fflint, Gorsaf Heddlu'r Wyddgrug, King Street, Yr Wyddgrug, CH7 1EF.



## Prosiect Eiriolaeth Arbenigol newydd yn Sir y Fflint.

Dechreuodd prosiect eiriolaeth arbenigol a ariannwyd gan Comic Relief yn Sir y Fflint ym mis Mai. Mae'r prosiect hwn yn gweithio gydag unrhyw un dros 50 oed mewn ysbyty, cartref nyrsio a/neu gartref preswyl ac sydd angen cymorth i leisio eu barn am benderfyniadau sy'n cael eu gwneud am eu bywydau - boed



hynny pan fyddant yn cael eu trosglwyddo i leoliad arall, neu os nad ydynt yn hapus â'r gofal y maent yn ei gael. Bydd cydlynnydd y prosiect, Richard Kynaston, hefyd yn cynorthwyo pobl hŷn sy'n destun prosesau gwarchod oedolion sy'n agored i niwed neu brosesau trais yn y cartref neu bobl hŷn a allai fod yn destun prosesau tebyg. Am fwy o wybodaeth, neu i siarad gyda Richard am unrhyw gyfeiriadau posibl, ffoniwch ef ar 08450 549969.



**Asesiad Unedig (AU)** Mae gofyn i Awdurdodau Lleol, Byrddau Iechyd Lleol ac Ymddiriedolaethau GIG weithredu'r Broses Asesu Unedig.

**Beth yw AU?** Proses asesu ydyw a ddylai atal pobl rhag gorfod rhoi'r un wybodaeth i wahanol weithwyr iechyd a gofal cymdeithasol proffesiynol drosodd a throsodd.

**Sut?** Trwy rannu gwybodaeth (gyda chaniatâd yr unigolyn) gyda gweithwyr proffesiynol a gwasanaethau perthnasol eraill.

Gofynnwyd i asiantaethau iechyd a gofal cymdeithasol ddarganfod ymagwedd gyffredin tuag at asesu a chael fframwaith safonedig i gynnal eu hasesiadau. Mae AU yn edrych ar feysydd iechyd a gofal cymdeithasol ym mywyd yr unigolyn, gan gadw'r unigolyn yn ffactor canolog pwysig. Mae'r ymagwedd hon yn sicrhau bod materion a allai arwain at golli annibyniaeth yn cael eu hadnabod mor fuan ag sy'n bosibl.

Nodwedd arall yn y broses AU yw cydlynu gofal. Mae hyn yn golygu bod un gweithiwr proffesiynol sy'n gysylltiedig â'r unigolyn, naill ai o'r sector iechyd neu ofal cymdeithasol, yn ymgymryd â rôl Cydlynedd Gofal ar gyfer yr unigolyn hwnnw ac yn darparu cysylltbwynt canolog i bawb sy'n gysylltiedig â'r gofal. Mae'r cydlynedd gofal yn arolygu'r broses asesu a chynllunio gofal gyda throsolwg o'r hyn y mae pawb arall yn ei wneud.

Yn Sir y Fflint a Wrecsam, mae'r Awdurdodau Lleol a'r Byrddau Iechyd Lleol wedi bod yn cydweithio'n agos ag Ymddiriedolaeth GIG GDd Cymru i ddatblygu AU. Mae'r Grŵp Gweithredu Asesiadau Unedig yn cyfarfod bob mis i fonitro trefniadau a chytuno ar brosesau newydd.

### **Mae cynnydd wedi cynnwys:**

- Cytuno ar ffurfiau cyffredin a ddefnyddir gan weithwyr proffesiynol iechyd a gofal cymdeithasol, megis nyrsys ardal a gweithwyr cymdeithasol;
- Trefniadau gweithio newydd ar gyfer adolygiadau o ofal pobl mewn cartrefi nyrsio.

### **Mae gwaith presennol yn cynnwys:**

- Cydlynu gwaith;
- Cyflwyno Ffeiliau Cofnod Personol, gan ddarparu gwybodaeth a gedwir gan ddefnyddiwr y gwasanaeth i'w rannu gyda gweithwyr proffesiynol eraill.

**Y dyfodol:** Er mwyn rhannu gwybodaeth a chydlynu gofal yn y modd mwyaf effeithiol, rhaid rhannu gwybodaeth yn electronig. Mae datrysiad electronig yn cael ei archwilio'n ddiwyd.

Mae Sir y Fflint wedi ei ddewis i fod yn un o 7 ardal i gymeryd rhan mewn astudiaeth ymchwil i'w gynnal gan Brifysgol Bangor dros dwy flynedd. Bydd yr



astudiaeth yn edrych ar ddylanwad y broses asesiad uniedig ar bobl hŷn a'u gofalwyr. Bydd yr ymchwil yn dangos os yw asesiad uniedig wedi llwyddo i ddatblygu dull asesu a chynllunio gofal mwy person ganolig sy'n canolbwyntio ar hybu annibyniaeth a chael y canlyniadau y mae bobl hŷn a'u gofalwyr yn eu heisiau.

## **Hybu Iechyd a Lles ymysg Pobl Hŷn.** *(Hybu iechyd a lles corfforol ac emosiynol, gan ymestyn disgwyliad oes iach ac ansawdd bywyd)*

### **Penodi Rheolwr 'Wellcheck'**

**Newydd.** Penodwyd Rebecca Goodacre i'r swydd Rheolwr Wellcheck gyda Age Concern Gogledd Ddwyrain Cymru yn Ebrill 2008. Arferai Rebecca weithio fel Uwch Ymgynghorydd ar y prosiect ac mae wedi bod gyda Wellcheck ers i'r cynllun ddechrau yn ôl yn 2005. Creodd dyrchafiad Rebecca swydd wag yn y tîm a llenwyd hon gan Jodie Hayes. Bydd Jodi yn ymuno â'r ymgynghorwyr Rita Jones, Eddie Owen, Sara Owen, Gill Wills a'r Swyddog Gwybodaeth a Gweinyddu, Debbie Thomas, i roi gwybodaeth a chynghor cefnogol i bobl dros 50 oed ledled Sir y Fflint. Os hoffai unrhyw un gael mwy o wybodaeth am y prosiect, neu os ydych yn teimlo yr hoffech atgyfeirio rhywun at y prosiect, ffoniwch Age Concern Gogledd Ddwyrain Cymru ar 08450 549969.



**Nintendo Wii.** Mae pobl hŷn sy'n mynychu Canolfannau Dydd Cyngor Sir y Fflint neu sy'n byw yng nghartrefi Gofal Cyngor Sir y Fflint bellach yn elwa o chwarae Nintendo Wii, sef y consol gemau fideo diweddaraf. Mae defnyddwyr y gwasanaeth yn cymryd eu tro i ddal y teclyn rheoli er mwyn cystadlu yn erbyn ei gilydd mewn amryw o gemau gan gynnwys bowlio, tennis a dartiau. Mae pobl yn codi o'u cadeiriau ac yn symud o gwmpas ac mae ysbryd tîm gwirioneddol yn dechrau ffurfio. Ariennir y gemau gan y Strategaeth Pobl Hŷn ac fe'u cyflwynwyd i annog symudiad, cyfranogiad, gwaith tîm, symbyliad corfforol a meddyliol ac i greu cydberthnasau rhwng cenedlaethau. Mae wyrion ac wyresau'n ymweld â nhw'n amlach ac yn dysgu'r hen genhedlaeth sut i chwarae'r gemau. Rydym bob amser yn annog ein preswylwyr i gadw eu cyrff a'u meddwl yn brysur ac mae'r gemau cyfrifiadurol hyn yn ffordd hwyliog a rhyngweithiol o wneud hynny. Mae'r gemau eisoes wedi dangos eu bod yn cynorthwyo i wella iechyd a lles unigolion.



**Prosiect Enigma.** Mae Cartrefi Gofal Cyngor Sir y Fflint a'r



Gwasanaethau Gofal Dydd wedi ymuno â Phrifysgol y Drydedd Oes (U3A) Sir y Fflint. Ar ôl cael ysbrydoliaeth gan Ralph Homer, un o fynychwyr rheolaidd Canolfan Ddydd Melrose sydd wedi

cofnodi a chyhoeddi ei atgofion, datblygwyd prosiect lle mae gwirfoddolwyr o U3A Sir y Fflint yn ymweld â chanolfannau ac yn cofnodi atgofion a phrofiadau pobl. Mae nifer o straeon wedi cael eu nodi am brofiadau pobl o'r Ail Ryfel Byd. Mae gan ein cymunedau amrywiaeth anhygoel o brofiadau bywyd.

Fel rhan o'r Strategaeth Pobl Hŷn a chydag arian gan NIACE Dysgu Cymru, mae'r bartneriaeth hon yn helpu i roi addysg i amrywiaeth eang o bobl ac mae sgiliau a phrofiadau trigolion Sir y Fflint yn dod o fudd i bobl eraill. Meddai Philip Johnson, Cadeirydd U3A,

“Rwy'n hynod ddiolchgar i'r holl bobl hyfryd sydd wedi fy ngwahodd yn agored i'w bywydau er mwyn rhannu eu hatgofion. Roedd yn brofiad gostyngol ac ymgodol ar yr un pryd i mi. Fel U3A Sir y Fflint, mae gennym dros 37 o Grwpiau Diddordeb sy'n cyfarfod yn rheolaidd ac yn cwmpasu amrywiaeth o bynciau”.

Am fwy o wybodaeth am U3A Sir y Fflint, ffoniwch Philip Johnson ar 01352 741001 neu edrychwch ar eu gwefan [www.flintshire-u3a.co.uk](http://www.flintshire-u3a.co.uk).

## **Grŵp Atal Anafiadau Anfwriadol Sir y Fflint**

Gyda chymorth ariannol gan Rwydwaith Lles Sir y Fflint

**Gweithdy a Diwrnod Cynllunio**

# **MAE atal yn well**

**Dydd Mawrth 23 Medi 2008**

**Theatr Clwyd, Yr Wyddgrug 9.00 am – 2.00 pm**

**Nid damweiniau yw'r mwyafrif o anafiadau – mae modd eu rhagweld a'u hatal.**

Nod y digwyddiad undydd 'MAE atal yn well' yw dod â phobl at ei gilydd sy'n gallu cyfrannu at atal anafiadau anfwriadol yn y cartref ac ar y ffyrdd, rhannu gwybodaeth a datblygu cynllun gweithredu ledled y sir. Am fwy o wybodaeth, ffoniwch: Hannah Lloyd (01352 803311)

[hannah.lloyd@nphs.wales.nhs.uk](mailto:hannah.lloyd@nphs.wales.nhs.uk) neu Jacqueline Carrington (01352 702146) [Jacqueline.carrington@flintshire.gov.uk](mailto:Jacqueline.carrington@flintshire.gov.uk)

**Grŵp Lles ac Annibyniaeth Newydd!** Lansiodd ail gyfnod y Strategaeth Pobl Hŷn ym mis Ebrill 2008. Un o'r newidiadau i'r strategaeth yw cyfuno'r themâu 'Byw yn Hirach ac yn Iachach' ac 'Ymdopi â Dibyniaeth Gynyddol' er mwyn ffurfio thema newydd dan y teitl 'Lles ac Annibyniaeth'. Nod y thema hon yw gwella iechyd a lles pobl hŷn trwy fentrau hybu iechyd yn ogystal â gwasanaethau iechyd, gofal cymdeithasol a thai o ansawdd uchel sydd hefyd yn ymatebol ac yn cael eu rheoleiddio'n briodol er mwyn galluogi pobl hŷn i fyw bywydau mor brysur ac annibynnol ag sy'n bosibl. Yn Sir y Fflint, mae'r grŵp yn y broses o ystyried sut bydd y thema hon yn parhau i gael ei gweithredu'n lleol.

**Herio Dibyniaeth** (*Ystod o wasanaethau i gefnogi annibyniaeth a chynyddu lles ac ymreolaeth*)

**Cynllun Gofal Ychwanegol yr Wyddgrug, Ffocws ar Dementia. Mae angen eich help arnom!** Ambell waith, gelwir gofal ychwanegol yn 'dai cysgodol iawn'. Mae edrychiad lletyau yn amrywio'n fawr. Mae rhai wedi'u hadeiladu'n bwrpasol ond mae eraill yn gynlluniau cysgodol wedi'u moderneiddio gyda gwasanaethau ychwanegol ar y safle. Bydd y fflatiau yn gallu darparu ar gyfer pobl hŷn sydd ag amrywiaeth eang o anghenion a byddant ar gael i'r rheiny sy'n derbyn o leiaf tair awr a hanner o ofal wedi'i asesu bob wythnos.

Yng nghynllun Gofal Ychwanegol yr Wyddgrug, rydym yn bwriadu darparu llety hunangynhaliol o 40 o fflatiau dwy ystafell wely i bobl hŷn ag anghenion gofal ac 20 o fflatiau 1 a 2 ystafell wely sydd wedi'u cynllunio'n arbennig ar gyfer pobl hŷn â dementia.

Bydd y dyluniad yn cynnig naws 'llety domestig cartrefol' sy'n cynnig nodweddion cyfarwydd a fydd yn cefnogi annibyniaeth, cyfleusterau cymunedol a chysylltiadau â'r gymuned gerllaw. Bydd gofal a chymorth ar gael 24 awr y dydd er mwyn diwallu anghenion asesedig pob unigolyn. Rydym yn anelu at wneud Gofal Ychwanegol yn 'gartref am oes'.

**A allwch helpu?** Mae angen pobl hŷn a gofalwyr arnom i'n helpu i ddylunio'r cynllun hwn. P'un a ydych chi neu rywun yr ydych yn ei adnabod yn barod i fynychu cyfarfodydd unigol neu fod yn rhan o grŵp parhaus a all helpu i gynllunio'r cynllun wrth iddo ddatblygu, hoffem glywed gennych. Os hoffech wybod mwy neu os hoffech wirfoddoli ambell waith, ffoniwch Christine Jones yn yr Adran Gofal Cymdeithasol i Oedolion ar 01352 702537. E-bost: [Christine.a.Jones@flintshire.gov.uk](mailto:Christine.a.Jones@flintshire.gov.uk)

**Anhwylderau Hirfaith.** Mae'r Bwrdd Iechyd Lleol wedi penodi 3 Rheolwr Achos arall i weithio gyda chleifion ag anhwylderau hirfaith mewn lleoliadau gofal sylfaenol gan gynyddu'r nifer i 8 o fewn y sir.

**Integreiddio'r Gwasanaeth Cyfarpar Cymunedol.** Pwrpas y Gwasanaeth Cyfarpar Cymunedol yw galluogi pobl ag anableddau i aros yn y gymuned yn hirach a gwella ansawdd eu bywydau trwy ddarparu (ar fenthyg) cyfarpar i'w cynorthwyo i aros yn annibynnol. Darperir cyfarpar yn dilyn asesiad gan y Gwasanaeth Therapi Galwedigaethol neu aseswyr cymwys priodol eraill a chaiff ei ddarparu a'i gasglu gan y Gwasanaeth Cyfarpar Cymunedol.

Mae'r galw am y gwasanaeth hwn wedi tyfu. I Sir y Fflint yn unig, dosbarthwyd 5,567 o ddarnau o gyfarpar yn 2000/01 o'i gymharu â 7,558 o ddarnau yn 2007/08. Mae strategaeth Llywodraeth Cynulliad Cymru, "Cynllun Oes", ar gyfer iechyd a gofal cymdeithasol, yn cynnwys y gofyn i bartneriaid lleol integreiddio eu gwasanaeth cyfarpar cymunedol. Mae partneriaid yn yr ardal hon wedi'u nodi ac mae defnyddwyr / gofalwyr wedi bod yn gysylltiedig â gweithredu'r prosiect.



Ar hyn o bryd, mae Adran Gofal Cymdeithasol i Oedolion Sir y Fflint yn darparu'r gwasanaeth hwn o Fwcle ac mae Cyngor Bwrdeistref Sirol Wrecsam yn darparu gwasanaeth tebyg o Wrecsam. Y bwriad yw rhoi'r gorau i'r trefniant hwn trwy gael un adeilad ar y ffin rhwng Sir y Fflint a Wrecsam a bydd yn elwa ar gyd-reoli, cronfa

brynu ac adnoddau rhanedig. Nod y gwasanaeth yw adleoli tua diwedd y flwyddyn. Os hoffech fwy o wybodaeth neu os hoffech gymryd rhan yn y fenter hon, ffoniwch Gareth Dunn ar 01244 541964

**Llwybr gofal ar gyfer dyddiau olaf eich oes.** Mae Tîm Gofal Lliniarol Arbenigol Macmillan (TGLIAM) yn parhau i arwain datblygiad a gweithrediad Llwybr Gofal ar gyfer Dyddiau Olaf eich Oes i sicrhau bod pob tîm amlddisgyblaeth yng nghymuned iechyd Gogledd Ddwyrain Cymru (Ysbyty Maelor Wrecsam, cymuned Wrecsam a Sir y Fflint, gan gynnwys Ysbytai Cymunedol a Lleoliadau Cartrefi Gofal Annibynnol) yn gweithredu ymarfer gorau wrth ofalu am gleifion sy'n marw.

Mae buddiannau'n cynnwys:

- Cynlluniau gofal rhagflaenrol i barchu dewisiadau'r claf.
- Cyngor am gyfleusterau.
- Cymorth ar ôl marwolaeth a gofal mewn profedigaeth.
- Gofal yn seiliedig ar dystiolaeth / canllawiau rheoli symptomau.



- Gwell cyfathrebu a gwaith tîm.
- Lleihau'r galw am wasanaethau y tu allan i oriau.
- Lleihad yn nifer y bobl sy'n mynd i ysbytai'n annisgwyl am reswm difrifol.

Mae ymroddiad y Tîm i fentrau / cyfleoedd addysg sy'n cefnogi gweithrediad y llwybr yn gryf. Am fwy o wybodaeth, ffoniwch Alison Foster, Nyrs Arweiniol Macmillan / Rheolwraig a Chlinigwraig Arweiniol ar gyfer Gofal Lliniarol Arbenigol ar 01978 727177 neu e-bostiwch [alison.foster@new-tr.wales.nhs.uk](mailto:alison.foster@new-tr.wales.nhs.uk)

**Llwybr y Bledren a'r Coluddyn.** Lanswyd llwybr gofal ar gyfer y bledren a'r coluddyn i Gymru gyfan gan Lywodraeth Cynulliad Cymru yn Ebrill 2006. Cafodd ei gyflwyno er mwyn adnabod a thrin cleifion sydd â phroblemau gyda'r bledren a'r coluddyn a gwella safon gofal ymataliaeth yn gyffredinol yng Nghymru. Gall ymataliaeth fod yn gyflwr sy'n codi cywilydd ac achosi straen pan fo'n digwydd a gall danseilio ansawdd bywyd rhywun gan amharu ar eu hurddas a'u hannibyniaeth.

Mae pob cleient mewn cartref gofal yn Sir y Fflint yn cael eu hasesu trwy ddefnyddio Llwybr Gofal y Bledren a'r Coluddyn i Gymru Gyfan ac mae BILL Sir y Fflint wedi prynu dogfennau'r llwybr ar gyfer pob Cartref Nyrsio yn Sir y Fflint. Darperir hyfforddiant a chefnogaeth barhaus i staff y cartrefi nyrsio yn ystod gweithrediad y llwybr gan aelodau Tîm Cefnogaeth Glinigol BILL Sir y Fflint sydd hefyd yn darparu gofal a chymorth i'r unigolion hynny a nodwyd fel rhai sy'n cael problemau gyda'r bledren a'r coluddyn.

**Gofal Canolraddol** *(System prif ffrwd, integredig o iechyd a gofal cymdeithasol)*

**Diweddariad!** Mae'r safon FfGC ar ofal canolraddol yn mynnu bod Byrddau Iechyd Lleol, Awdurdodau Lleol ac Ymddiriedolaethau GIG yn datblygu strategaethau i ddatblygu a gwerthuso gwasanaethau gofal canolraddol.

Diffinnir gwasanaethau gofal canolraddol fel:

- Gofal wedi'i dargedu at bobl a fyddai fel arall yn wynebu cyfnodau hir mewn ysbytai neu'n cael eu derbyn yn amhriodol i gael gofal cleifion mewnol diangen, gofal preswyl hirdymor neu ofal cleifion mewnol gyda'r GIG yn barhaus;
- Fel arfer caiff ei gyfyngu gan amser, yn aml ni fydd yn hirach na chwe wythnos ac yn aml mor fach â 1-2 wythnos neu lai;

Disgwylir i wasanaethau gofal canolraddol gael eu darparu yn dilyn asesiad cynhwysfawr lle mae gweithwyr proffesiynol ac asiantaethau'n gweithio gyda'i gilydd ar draws meysydd i gael canlyniad cynlluniedig i gynyddu annibyniaeth a galluogi pobl i barhau i fyw yn eu cartrefi.

Mae gan Sir y Fflint nifer o wasanaethau gofal canolraddol gan gynnwys:

- Tîm Ymyrraeth mewn Argyfwng - yn darparu ymateb cyflym i bobl sydd mewn perygl o orfod mynd i ysbyty yn ddiangen
- Tîm Ail-alluogi - yn darparu cymorth a therapi i bobl yn eu cartrefi i'w helpu i adfer neu ddysgu sgiliau newydd er mwyn cynnal eu hannibyniaeth
- Gwelyau gofal canolraddol yn Llys Gwenffrwd, cartref preswyl – yn darparu amgylchedd diogel byrdymor lle gall pobl adfer neu ddysgu sgiliau newydd

Er bod yr ystod hon o wasanaethau yn ateb gofynion y FfGC ar gyfer 'asesiad cymunedol cyflym' ac yn helpu pobl i aros yn eu cartref, mae bylchau ar hyn o bryd o ran pryd a lle mae rhai o'r gwasanaethau hyn ar gael. Mae strategaeth gofal canolraddol Sir y Fflint yn cael ei ddiwygio i gynnwys cynllun gweithredu sy'n amlygu sut yr eir i'r afael â'r bylchau.

Cafodd y **Tîm Ymyriad Argyfwng** (Crisis Intervention Team) ei drosglwyddo i Fwrdd Iechyd Sir y Fflint am gyfnod ym mis Medi 2006. I ddechrau roedd y tîm yn targedu ardal Glannau Dyfrdwy gan ganolbwyntio ar ysbyty Countess of Chester. Wedi iddo sefydlu yn yr ardal ehangodd y tîm i gynnwys Fflint, Cei Connah, Shotton, Penarllog, yr Wyddgrug, Queensferry, Brychdyn, Bwcle, yr Hôb, Caergrwle a Coed Iai. Bydd cynllun dyfodol y tîm yn cael ei benderfynu tua diwedd Awst '08.

Bydd y tîm yn gweithio gyda chleifion am hyd at bythefnos. Mae'r tîm yn darparu gwasanaeth ar gyfer pobl sydd dros 18 ac yn byw yn yr ardaloedd a enwir uchod (yn bennaf dargylch ysbyty Countess of Chester) a dylai canolbwynt eu gofal fod ynglyn â rheoli argyfwng a felly atal mynediad I ysbyty neu bod yn yr ysbyty am amser hir. Ar hyn o bryd mae'r tîm yn gweithio gyda'r ysbytai canlynol: Countess of Chester, ysbyty cymunedol Glannau Dyfrdwy, ysbyty cymunedol Flint, a ysbyty cymunedol yr Wyddgrug.

**Gofal mewn Ysbytai** (*Gofal Cydgysylltiedig, effeithlon ac effeithiol*)



**Ysbyty Cymunedol Treffynnon.** Ers agor ym mis Mawrth eleni, mae Ysbyty Cymunedol Treffynnon wedi sefydlu'n dda ac mae'r gymuned leol wedi rhoi croeso mawr iddi ar ôl iddi gymryd lle Ysbytai'r Bwthyn a Lluesty gynt.



Mae gan yr ysbyty cymunedol ward brysur, uned anafiadau bach / adran

cleifion allanol, adran Pelydr-X a Therapïau, y clinig newydd, nyrsys ardal, Ymwelwyr Iechyd a Bydwagedd o hen Glinigau Park Lane a Maes Glas. Ar 9 Mehefin, symudodd meddygfa Panton Place yno hefyd. Yn ôl defnyddwyr hŷn y gwasanaeth mae'n wych gallu gweld meddyg a nyrs, cael profion gwaed, Pelydr-X a chael trin eu traed mewn un lle!

Disgwylir y bydd yr ymagwedd 'siop un stop' yn cynyddu ac yn parhau i wella er mwyn sicrhau bod gwasanaethau'n cael eu darparu'n fodern ac yn lân mewn amgylchedd hwyliog, gan ddiwallu anghenion y gymuned leol. Mae'r ysbyty'n darparu ystod eang o wasanaethau yn unol â dyhead Aneurin Bevan pan anwyd y GIG 60 mlynedd yn ôl - "o'r cryd i'r bedd".

**Golau Gwyrdd i Gyfuno Ymddiriedolaethau.** Mae Ymddiriedolaeth GIG Conwy a Sir Ddinbych ac Ymddiriedolaeth Gogledd Ddwyrain Cymru wedi cael caniatâd gan Weinidog Iechyd a Gwasanaethau Cymdeithasol, Llywodraeth Cynulliad Cymru i gyfuno. Daeth yr Ymddiriedolaeth newydd, a elwir yn "Ymddiriedolaeth GIG Gogledd Cymru", i rym ar 1 Gorffennaf 2008. Disgwylir cyhoeddi penodiad Cadeirydd yr Ymddiriedolaeth newydd yn fuan a'r Cyfarwyddwyr yn fuan wedyn.

Mae Ymddiriedolaeth GIG Gogledd Cymru yn gwasanaethu pedair sir yng ngogledd Cymru. Mae'r ardal a gwmpesir yn gartref i oddeutu 500,000 o bobl. Mae gan yr Ymddiriedolaeth gyllideb flynyddol o ryw £440 miliwn ac mae'n cyflogi dros 11,000 o staff sy'n darparu gwasanaethau mewn ysbytai, yn y gymuned a gwasanaethau iechyd meddwl. Er nad oes cynlluniau i newid gwasanaethau cleifion ar unwaith o ganlyniad i'r cyfuniad, dros amser bydd y newidiadau yn ein galluogi i gyflwyno datblygiadau newydd a bydd y rhain yn destun ymgynghoriad llawn.

Meddai Mr. Alun Lewis, Cadeirydd Dros Dro Ymddiriedolaeth GIG Conwy a Sir Ddinbych:

"Rydym yn hynod falch o ymuno â'n cydweithwyr yn y dwyrain a chredwn fod gennym, gyda'n gilydd, brofiad, sgiliau ac ymroddiad i ddatblygu gwasanaethau i gleifion sy'n addas i'r 21ain ganrif."

Meddai Mr. Michael Williams, Cadeirydd presennol Ymddiriedolaeth GIG Gogledd Ddwyrain Cymru:

"Mae dod â'r ddau sefydliad at ei gilydd yn golygu y gallwn rannu ein cryfderau a'n harbenigedd er budd cleifion ar draws rhan fawr o ogledd Cymru a thu hwnt. Mae'r cyfuniad hwn yn agor cyfleoedd newydd i ni ddatblygu gwasanaethau, codi safonau a lleihau amseroedd aros ymhellach."

**Ymddiriedolaeth GIG Gogledd Cymru yn dathlu 60 mlynedd ers sefydlu'r GIG.** Ddydd Sadwrn 5 Gorffennaf 2008, nodwyd 60 mlynedd ers sefydlu'r Gwasanaethau Iechyd Gwladol. Mae hwn yn adeg arbennig iawn i'r gwasanaeth yng ngogledd Cymru gan ei fod yn cyd-

ddigwydd â chread Ymddiriedolaeth GIG Gogledd Cymru wedi i Ymddiriedolaethau GIG Conwy a Sir Ddinbych a'r Gogledd Ddwyrain gyfuno. Mae'r pen-blwydd hwn yn rhoi cyfle i edrych yn ôl a dathlu llwyddiannau ac i edrych ymlaen at y cyfleoedd sy'n wynebu'r sefydliad newydd.

Trwy gydol mis Gorffennaf, bu staff yr Ymddiriedolaeth ynghyd ag aelodau o grwpiau gwirfoddol sy'n cefnogi'r Ymddiriedolaeth, yn cynnal nifer o ddigwyddiadau i ddathlu'r pen-blwydd, gan gynnwys:

- Rhoi tedi bêrs i bob baban a anwyd yn Ysbyty Maelor Wrecsam ar 5 Gorffennaf;
- Darparu cacen ben-blwydd ym mar te Cynghrair Cyfeillion Ysbyty Glan Clwyd ac i gleifion ar y wardiau ym mhob un o ysbytai'r Ymddiriedolaeth yn Wrecsam a Sir y Fflint;
- Ffair ardd yn Ysbyty Cymunedol Treffynnon ar 5 Gorffennaf;
- Cynhaliodd aelodau cyhoeddus yr Ymddiriedolaeth gyfweiliadau '60 eiliad' i gasglu gwybodaeth gan gleifion ac ymwelwyr am ffyrdd y gallai'r Ymddiriedolaeth wella ei wasanaethau;
- Gwasanaeth diolchgarwch yng nghapel Ysbyty Glan Clwyd;
- Partïon a the mefus yn nifer o Ysbytai Cymunedol yr Ymddiriedolaeth;
- Noson o adloniant cerddorol yn Ysbyty Cymunedol yr Wyddgrug;
- Arddangosfeydd yn gysylltiedig â'r pen-blwydd yn nifer o Ysbytai'r Ymddiriedolaeth ac yn teithio o amgylch rhai canolfannau iechyd a chlinigau;
- Cerdyn pen-blwydd anferth ar gael i staff Ysbyty Maelor Wrecsam i'w arwyddo gan greu cofnod o bwy sy'n gweithio yn yr Ysbyty ar adeg y pen-blwydd;

Hefyd, cafodd Ysbyty Glan Clwyd ac Ysbyty Maelor Wrecsam ymddangos ar ITV Cymru yn eu rhaglenni am ben-blwydd y GIG yn 60 oed a chafwyd darllediad byw o Ysbyty Glan Clwyd ar 4 Gorffennaf.

Meddai Prif Weithredwr yr Ymddiriedolaeth, Mary Burrows:

“Y GIG yw un o'r cyflogwr mwyaf yng ngogledd Cymru a dros y 60 blynedd diwethaf mae miloedd o aelodau o staff wedi ymrwymo i ofalu am gannoedd o filoedd o gleifion ar draws y rhanbarth. Yn ystod yr amser hwnnw mae datblygiadau technolegol a'r amrywiaeth gynyddol o gyffuriau sydd bellach ar gael wedi newid y triniaethau sydd ar gael i gleifion yn gyfan gwbl a bellach gallwn gynnig gofal diogel ac effeithiol ar gyfer llawer mwy o wahanol fathau o salwch ac anhwylderau nag y gallem ddeg neu bymtheng mlynedd yn ôl. Felly, er ein bod yn falch o'n cyflawniadau yn y gorffennol, rwy'n teimlo'n hynod gyffrous am edrych ymlaen at y datblygiadau a fydd yn ein galluogi i ddatblygu mwy o wasanaethau a thriniaethau newydd i'n cleifion.”

## **Strôc.** *(Gweithredu i atal strôc a sicrhau mynediad at wasanaethau diagnostig a thriniaeth arbenigol)*

Yn gynharach eleni, dyrannodd Llywodraeth Cynulliad Cymru £2.5 miliwn i'w rannu rhwng BILlau a'u cymunedau iechyd er mwyn ceisio gwella gwasanaethau strôc presennol yng Nghymru. Cafodd y cymunedau iechyd eu cyfarwyddo i gynhyrchu cynlluniau gwario ar gyfer asesiad gan Banel o Arbenigwyr Prosiect Gwella Gwasanaeth Strôc. Roedd y Panel o Arbenigwyr wedyn yn gwneud argymhellion i Lywodraeth Cynulliad Cymru ynglŷn â dyraniad y cyllid.

Ar ôl y cyflwyniad ym mis Mai, mae'r Panel o Arbenigwr wedi argymhell y dylai'r buddsoddiad presennol fynd tuag at ofal difrifol er mwyn ateb y Safon FfGC ond mae'n cydnabod y bydd angen buddsoddi ymhellach yn y dyfodol i gyflawni elfennau eraill o'r safon hwn. Mae cynllun cymunedol iechyd Gogledd Ddwyrain Cymru bellach yn cael ei ailddatblygu i'w gyflwyno ar ddechrau mis Awst.

Yn y gynhadledd Strôc Cymru a gynhaliwyd ddydd Gwener 20 Mehefin, ailddatganodd Edwina Hart ymroddiad Llywodraeth Cynulliad Cymru i wella gwasanaethau strôc yng Nghymru a dywedodd bod 'gwaith eisoes ar y gweill i wella gwasanaethau trwy barhad yng ngweithrediad ein Fframwaith Gwasanaethau Cenedlaethol ar gyfer Pobl Hŷn a chynllun a ddatblygwyd mewn cysylltiad â'r Gymdeithas Strôc.

## **Cwmpo a Thorri Esgyrn.** *(Gweithredu i atal cwmpadau, osteoporosis, torri esgyrn ac anafiadau eraill a thriniaethau effeithiol)*

**Newid rôl.** Ar 1 Mai, disodlwyd rôl y 'Cydllynydd Atal Cwmpadau ac Anafiadau' gan 'Nyrs Rheoli Afiechydon Hirfaith (Cyhyrysgerbydol)'. Nod y swydd yw datblygu ymagwedd integredig tuag at wella iechyd, lles ac ansawdd bywyd pobl sy'n byw gydag arthritis ac anhwylderau cyhyrysgerbydol (megis oestoporosis) yn Sir y Fflint. Y swyddog dan sylw yw Celia Drew a gallwch ei ffonio ar 01352 803480 neu ei e-bostio ar:

[celia.drew@flintshirelhb.wales.nhs.uk](mailto:celia.drew@flintshirelhb.wales.nhs.uk)



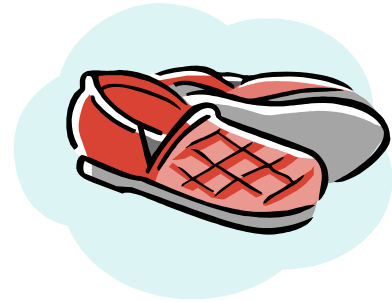
**Llwybr Cwmpadau.** Mae Bwrdd Cwmpadau Strategol Gogledd Ddwyrain Cymru yn goruchwylio gwaith atal cwmpadau Sir y Fflint a Wrecsam. Adolygir Llwybr Atal Cwmpadau drafft Sir y Fflint gan gynrychiolwyr allweddol mewn gweithdy ar 30 Gorffennaf a bydd y llwybr diwygiedig yn cael ei fabwysiadu ar draws Gogledd Ddwyrain Cymru.



**Grwpiau Cefnogi Lleol.** Mae cynlluniau ar waith i ddechrau grwpiau cefnogi i bobl ag anhwylderau cyhyrsgerbydol yn Sir y Fflint ar gyfer Cymdeithas Genedlaethol Oestoporosis ac Arthristis Care. Bydd manylion ar gael cyn gynted ag sy'n bosibl.

**Canllawiau Atal Cwmpadau i Gartrefi Gofal Sir y Fflint.** Bwriedir lansio'r canllawiau newydd yn hydref 2008.

**Diwrnod Ymwybyddiaeth Cwmpadau 2008.** Digwyddiad blynyddol yw hwn a hyrwyddir gan Help the Aged a'r thema eleni oedd "Camu allan". Cynhaliwyd y digwyddiad yn Sir y Fflint gan Fforwm dros 50 oed Glannau Dyfrdwy a Fforwm dros 50 oed Rhydymwyn ac fe'i cefnogwyd gan BILI Sir y Fflint. Cynhaliwyd y digwyddiad yn Neuadd Ddinesig Cei Connah a'r prif atyniad oedd y gyfnewidfa sliperi bler. Bu pedwar podiatregydd o Ymddiriedolaeth GIG Gogledd Ddwyrain Cymru yn archwilio traed, rhoi cyngor am ofalu am draed a darparu sliperi am ddim i saith deg a phump o bobl 65 oed ac yn hŷn a oedd mewn perygl o gwmpo. Bu deunaw o stondinau gwybodaeth o nifer o sefydliadau lleol a chenedlaethol yn darparu gwybodaeth am ystod eang o faterion yn ymwneud â chwmpadau ac anafiadau a chynhaliwyd cwis i ddenu pobl i bob standin.



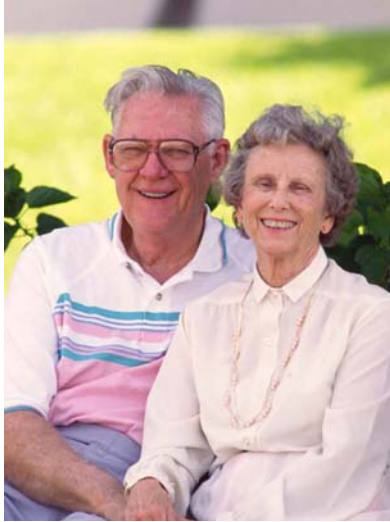
**Prosiect Lleihau Cwmpadau yn Sir y Fflint yr hydref**

**hwn.** Fel rhan o ymgyrch Llywodraeth Cynulliad Cymru i hyrwyddo lles ac annibyniaeth, mae grant arbennig wedi'i greu i ddechrau prosiect lleihau cwmpadau yn Sir y Fflint ar ddechrau'r hydref. Mae 'Sure Feet' wedi bod yn weithredol yn Wrecsam ar sail ran-amser ers 2005, lle mae wedi'i brofi'n llwyddiannus mewn pedair ardal beilot yn y sir. Ei nod yw rhoi gwybodaeth a chynngor i bobl dros 50 oed ar sut i leihau'r perygl o gwmpo. Gwneir hyn mewn grwpiau a hefyd trwy ddarparu gwiriadau diogelwch mewn cartrefi unigol. Mae'r gwiriadau unigol hyn yn helpu pobl hŷn i leihau'r ffactorau sy'n cyfrannu at achosion o gwmpadau yn eu cartrefi a thu hwnt. Am fwy o wybodaeth am y prosiect, ffoniwch Age Concern Gogledd Ddwyrain Cymru ar 08450 549969.

# Iechyd Meddwl ymysg Pobl Hŷn *(Mynediad at wasanaethau atal sylfaenol ac integredig)*

## Hyfforddiant cyfathrebu i ofalwyr pobl â dementia.

Mae Grŵp Gweithredu Strategaeth Iechyd Meddwl Pobl Hŷn yn Sir y Fflint a



Gwasanaethau Iaith a Lleferydd Ymddiriedolaeth GIG Gogledd Ddwyrain Cymru ar fin cychwyn prosiect ar y cyd i roi hyfforddiant cyfathrebu i ofalwyr pobl â dementia. Caiff hwn ei ddarparu i grwpiau ac unigolion gan Therapydd Iaith a Lleferydd hynod arbenigol a hyfforddwr technegol Therapi Iaith a Lleferydd.

Dechreuwyd cysylltu â gofalwyr mewn bore coffi ar 8 Mai yn Nhŷ'r Binwydden, Yr Wyddgrug. Daeth gofalwyr i ddarganfod mwy am y prosiect a llenwi holiadur a ddefnyddir gan y therapydd iaith a lleferydd i ddewis yr ymgeiswyr a fydd yn elwa fwyaf o'r

hyfforddiant. Bydd ymgeiswyr yn cael gwybodaeth gyffredinol am gyfathrebu â phobl sydd â dementia a'r problemau tebygol a fydd yn codi wrth i'r afiechyd ddatblygu, asesiad unigol yng nghartref y cleient, cyngor cyffredinol am gyfathrebu, rhaglen yn canolbwyntio ar yr unigolyn a mewnbwn therapiwtig i gefnogi'r datblygiad. Adolygir pob sefyllfa i weld a oes unrhyw newidiadau positif wedi digwydd ac unrhyw newidiadau o ran cyfathrebu a lles.

Mae'r prosiect yn ei gyfnodau cyntaf a bwriedir ei redeg am 12 mis. Bydd y canlyniadau ar gael tua diwedd Ebrill 09 ynghyd ag ystyriaeth ar gyfer mwy o waith.

## Seiciatrydd Ymgynghorol o'r diwedd!

Trwy weithio gydag Ymddiriedolaeth Conwy a Sir Ddinbych ac Ymddiriedolaeth y Gogledd Ddwyrain (sef Ymddiriedolaeth Gogledd Cymru bellach), mae seiciatrydd locwm dros dro wedi'i benodi i orllewin y sir. Mae Dr Alistair Gilbert wedi cytuno i weithio yn yr ardal am gyfnod byr i gefnogi pobl hŷn Gorllewin Sir y Fflint sydd â phroblemau iechyd meddwl, sy'n teithio i'r Rhyl i gael gwasanaethau ar hyn o bryd. Ei brif ffocws fydd cefnogi'r tîm seiciatrig cymunedol, ond bydd hefyd yn gweithio'n agos gyda phob asiantaeth i godi proffil a sicrhau bod anghenion poblogaeth gorllewin Sir y Fflint yn cael eu diwallu. Mae Dr Gilbert yn awyddus i sicrhau bod ei bresenoldeb yn galluogi pobl hŷn gyda phroblemau iechyd meddwl i weld rhywun yn lleol ac yn brydlon ac mae'n gobeithio y bydd y gwaith y bydd yn ei wneud tra ei fod yma yn sicrhau bod cynlluniau hirdymor yn gofalu bod y swydd yn dod yn un barhaol.

Dywedodd Dr Gilbert ei fod yn teimlo'n frwdfrydig iawn am ei rôl newydd a'i fod yn edrych ymlaen at chwarae rhan yn y gwaith o ddatblygu'r gwasanaeth i

Orllewin Sir y Fflint. Mae eisoes wedi gweld nifer o bobl hŷn a'u gofalwyr yn eu cartrefi eu hunain ac mae'n sicr bod angen parhaus am ymgynghorydd yn yr ardal.

**Sain Sir y Fflint yn parhau!** Mae Sain Sir y Fflint yn brofiad cerddorol therapiwtig i bobl hŷn â phroblemau cof ynghyd â'u gofalwyr, eu teuluoedd a'u ffrindiau. Mae pobl yn cael cyfle i chwarae offer taro syml, symud a dawnsio lle bynnag bo hynny'n briodol, ond yn bwysicaf oll, maent yn cael cyfle i hel atgofion, gwneud ffrindiau ac adeiladu atgofion newydd.



Ar ôl dwy rownd lwyddiannus o sesiynau am chwe wythnos mewn pum ardal yn yr Wyddgrug, mae'r prosiect yn parhau dros yr haf gyda sesiynau yn ystod mis Gorffennaf ac Awst ym Mwcle, Y Fflint, Treffynnon, Shotton a'r Wyddgrug. Mae'r sesiynau'n boblogaidd iawn felly fe'ch cynghorir i neilltuo lle o flaen llaw trwy ffonio Sain Sir y Fflint ar 01352 703662 neu trwy e-bostio:

[FlintshireSounds@flintshire.gov.uk](mailto:FlintshireSounds@flintshire.gov.uk)

**Meddyginiaethau a Phobl Hŷn** *(Y budd mwyaf o feddyginiaeth ar gyfer ansawdd a hyd bywyd)*

**Cynllun Anhwylderau Bach.** Mae BILI Sir y Fflint wedi lansio Cynllun Anhwylderau Bach sef gwasanaeth estynedig a ddarperir gan rai fferyllfeydd yn Sir y Fflint (Bagillt, Penyffordd a Mynydd Isa). Bydd cleifion sy'n gofyn am gyngor neu driniaeth ar gyfer anhwylderau ar restr benodol (gweler isod) yn cael cyfle i weld fferyllfydd a chael cyngor a meddyginiaeth sydd eu hangen arnynt yn rhad ac am ddim. Mae'r anhwylderau'n cynnwys: trawden y traed, llid yr amrant, rhwymedd, dolur rhydd, cwyr yn y clustiau, llau pen, problemau cysgu, edeulyngyren, y llindag.



Bydd preswylwyr a phreswylwyr dros dro sydd wedi cofrestru â meddyg teulu yn Sir y Fflint yn gymwys i gael eu gweld o dan y Cynllun. Cynghorir cleifion sy'n dioddef o anhwylderau eraill neu sydd â phroblemau mwy difrifol i fynd i'w meddyg teulu. Caiff y cynllun ei adolygu'n rheolaidd ac os yw'r gwasanaeth o fudd i'r preswylfydd, mae'n bosibl y caiff ei ymestyn i gynnwys fferyllfeydd ac anhwylderau eraill.



## Hyfforddiant a Datblygiad Cynllunio Gweithlu

### Mae'r Adran Gofal Cymdeithasol i Oedolion yn darparu 3,338 o ddiwrnodau hyfforddi i staff gofal cymdeithasol!

Yn ystod 2007/08 ariannodd Rhaglen Datblygu Gweithlu Gofal Cymdeithasol Sir y Fflint 80 o wahanol raglenni, a arweiniodd at 295 o ddigwyddiadau hyfforddi. Darparodd y rhain gyfanswm o 3,338 o ddiwrnodau o bresenoldeb mewn digwyddiadau hyfforddi ac fe gymerwyd y mwyafrif o'r rheiny gan staff sy'n gweithio gyda phobl hŷn. Cymerwyd 1,342 o'r diwrnodau hyfforddi hyn gan staff sy'n gweithio yn y sector annibynnol neu asiantaethau eraill.

Darparwyd ystod o wahanol fathau o gyrsiau o hyfforddiant iechyd a diogelwch ymsefydlu a chraidd i gyrsiau arbenigol fel hyfforddiant Amddiffyn Oedolion sy'n Agored i Niwed ar lefelau 1, 2 a 3 a chwrs gofal dementia newydd i weithwyr cymdeithasol a Nyrsys Seiciatryddol Cymunedol. Llwyddodd yr Adran Gofal Cymdeithasol i Oedolion i alluogi nifer fawr o staff ar draws y sector i gyflawni cymwysterau a gydnabyddir yn genedlaethol. Enillodd 39 aelod o staff ar draws y sector gymhwyster NVQ mewn gofal yn ein canolfan asesu a llwyddodd llawer mwy i gyflawni yng Ngholeg Glannau Dyfrdwy. Bu i ni hefyd dderbyn 43 o fyfyrwyr a oedd yn astudio Gradd mewn Gwaith Cymdeithasol trwy drefnu a rhoi cyfleoedd dysgu ymarferol iddynt i gyd, llawer ohonynt yn y gwasanaethau pobl hŷn."

**Ble allaf ddysgu mwy am y FfGC?** Gallwch lawrlwytho'r FfGC, Crynodeb Gweithredol a thaflen wybodaeth oddi ar wefan y FfGC [www.wales.nhs.uk/nsf](http://www.wales.nhs.uk/nsf). Ceir copïau caled gan Is-adran Polisi Pobl Hŷn a Gofal Hirdymor y Cynulliad, Parc Cathays, Caerdydd, CF10 3NQ, ffôn: 029 20823454, e-bost : [olderpeoplensf@wales.gsi.gov.uk](mailto:olderpeoplensf@wales.gsi.gov.uk)

## Pwy allaf gysylltu â nhw ynglŷn â Sir y Fflint?

Sefydliad	Unigolyn	E-bost	Rhif ffôn
Ymddiriedolaeth Gogledd Ddwyrain Cymru	Jon Falcus	<a href="mailto:Jon.Falcus@new-tr.wales.nhs.uk">Jon.Falcus@new-tr.wales.nhs.uk</a>	01978 291100
Y Sector Wirfoddol	Ann Roberts	<a href="mailto:ann.roberts@flvc.org.uk">ann.roberts@flvc.org.uk</a>	01352 755008
Yr Awdurdod Lleol	Rhian Luned	<a href="mailto:Rhian.Luned@flintshire.gov.uk">Rhian.Luned@flintshire.gov.uk</a>	01352 702534
Y Bwrdd Iechyd Lleol	Kate Novotny	<a href="mailto:kate.novotny@flintshirelhb.wales.nhs.uk">kate.novotny@flintshirelhb.wales.nhs.uk</a>	01352 803532
Ymddiriedolaeth Conwy a Sir Ddinbych	Yvette Drysdale	<a href="mailto:Yvette.Drysdale@cd-tr.wales.nhs.uk">Yvette.Drysdale@cd-tr.wales.nhs.uk</a>	01745 583910
Ysbyty Iarllles Caer	Shaun Brown	<a href="mailto:Shaun.Brown@coch.nhs.uk">Shaun.Brown@coch.nhs.uk</a>	01244 365288

## FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 10

**REPORT TO:**      **EXECUTIVE**  
**DATE :**            **09 DECEMBER 2008**  
**REPORT BY:**    **DIRECTOR OF COMMUNITY SERVICES**  
**SUBJECT :**        **SUPPORTING PEOPLE OPERATIONAL PLAN 2009-10**

### **1.00 PURPOSE OF REPORT**

1.01 To seek Executive approval for the Supporting People Operational Plan 2009/10.

### **2.00 BACKGROUND**

2.01 A previous report to Executive in November 2008 provided an update about the Supporting People Programme. The report detailed some key changes that have been implemented and provided a vision for the delivery of Supporting People Services in Flintshire. The Supporting People Operational Plan provides the operational detail for the vision.

2.02 The Supporting People Operational Plan is a requirement of the Welsh Assembly Government. The plan is developed by the Supporting People Team and overseen by the Supporting People Planning Group.

2.03 The plan outlines the current position, assesses needs and identifies gaps and priorities for development. At a local level, the Plan sets out the agenda for Supporting People for the year ahead and it is clear there is a lot of further work in terms of assessing need and supply which will feed into future plans and a longer term strategy.

### **3.00 CONSIDERATIONS**

3.01 The Plan is in a number of sections as set out below.

3.02 The Introduction section includes the following areas:

- an overview of the demography of Flintshire
- the amended administration arrangements for the Supporting People Programme
- the strategic links between Supporting People and other key strategies and plans
- an overview of the local and national influences affecting Supporting People

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Date: 02/12/2008

- results of the consultation process and proposed response
- 3.03 The largest section of the plan is the Client Groups section. This section looks at each client group covered by Supporting People and carries out an analysis including need, supply, links to strategies and stakeholder feedback. Each client group has a brief action plan which feeds into a Supporting People action plan that is cross referenced to the Work Plan.
- 3.04 The Funding Analysis section provides an opportunity to look at where the grant is currently invested. A breakdown has been provided by client group and by policy area.
- 3.05 The next section 'Work Plan for 2008-10' lists the achievements and developments to date and future implementation issues. There is a clearly detailed list of tasks which will be reviewed when producing the next Supporting People Operational Plan. This section is attached at Appendix 2.
- 3.06 The most important section of the plan is the 'Proposals for Future Developments'. This section details the developments and amendments that will be made to Supporting People Services in 2009-10. The section lists proposed new developments which have been identified as a priority. The section also looks at where it is necessary to make changes to existing services to ensure they are strategically relevant and remain a priority to fund. This section is attached at Appendix 1.
- 3.07 The final section is the 'Procurement and Commissioning Framework' which demonstrates our commitment to commissioning in a fair, open and transparent manner. We have committed to creating a document which will outline how we intend to determine which services we need, how we will purchase them and how we will monitor and review them.
- 3.08 A full copy of the Supporting People Operational Plan is available in Member Services. In order to give Members an opportunity to learn about and discuss Supporting People in more detail, a Member Workshop is in the process of being arranged.

#### **4.00 RECOMMENDATIONS**

- 4.01 That Executive notes the achievements to date within the work plan, and approves the Supporting People Operational Plan.

#### **5.00 FINANCIAL IMPLICATIONS**

- 5.01 The Supporting People Grant is a specific grant for funding housing related

support services. All new services and amendments will be contained within the grant funding available.

- 5.02 The Supporting People Operational Plan has identified a need to reduce funding to some services which are deemed ineligible for Supporting People funding. This will have an impact on Social Services for Adults' budgets.
- 5.03 The table below provides a summary of the impact on Social Services for Adults' budgets in 2009/10.

<b>Reduction in SP Funding Summary</b>	
	09/10
	£K
Reduction in SSA SP allocation	657
Re-investment in SSA eligible services	343
Transfer of SP team costs to SP Grant	150
<b>Net reduction in SSA budget</b>	<b>164</b>
Re-investment in new SP services	183
WAG re-distribution	0

This net reduction of available funding will be dealt with as part of the preparations for the 2009/10 budget.

## **6.00 ANTI POVERTY IMPACT**

- 6.01 The Supporting People programme provides support to disadvantaged people who are often living on low incomes, creates stability in their lives and opportunities for escaping the poverty trap.

## **7.00 ENVIRONMENTAL IMPACT**

- 7.01 The Supporting People Operational Plan has no specific environmental impact.

## **8.00 EQUALITIES IMPACT**

- 8.01 The Supporting People Programme was established to provide low-level accommodation support services to people with an assessed need for support. Access to these support services should be available to people living within the community, and need not be linked to Social Services provision.

8.02 At present, a range of services are delivered as part of Social Services core services. Releasing SPG funding from these 'core' services will provide the opportunity to develop a wider range of services in the community. This will enable equality of access to accommodation support services amongst those in our communities who have a need for such support.

8.03 The Supporting People programme provides support to disadvantaged people and gives opportunities for addressing inequalities.

## **9.00 PERSONNEL IMPLICATIONS**

9.01 There are no specific personnel implications within this report.

## **10.00 CONSULTATION REQUIRED**

10.01 No further consultation is required

## **11.00 CONSULTATION UNDERTAKEN**

11.01 An Inclusive Forum was held on 26th September 2008 to consult on this plan. All providers and wider stakeholders were invited to attend and feed in their views.

11.02 In addition, the Draft Supporting People Operational Plan has been circulated to the following groups and forums for comment:

Children and Young People Partnership  
Substance Misuse Action Team  
Community Safety Partnership  
Learning Disabilities Partnership  
Physical Disabilities Planning Group  
Older People Partnership Network  
Mental Health Strategic Planning Group  
Domestic Abuse Forum  
Flintshire Implementation Group (for Chair to decide if relevant)  
Flintshire Carers Group  
Health, Social Care & Well-Being Strategy Partnership Board  
Adults Partnership Group

## **12.00 APPENDICES**

12.01 Extract SPOP 2009-10 - Supporting People Work Plan  
Extract SPOP 2009-10 - Supporting People Proposals

## **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 BACKGROUND DOCUMENTS**

Flintshire Supporting People Operational Plan 2009/10  
Supporting People Update, Report to Executive, 18th November 2008

Contact Officer: Katie Davis  
Telephone: 01352 702626  
E-Mail: [katie\\_davis@flintshire.gov.uk](mailto:katie_davis@flintshire.gov.uk)

## **Appendix 1: SPOP 2009-10 Extract**

### **Section 5: Proposals for Future Developments**

This SPOP goes some way towards the development of a Procurement and Commissioning Strategy, but more detailed analysis of need and supply and agreement of Supporting People priorities by the SPPG for the medium term still have to be established within the context of known resources. Flintshire will aim to produce a longer term Commissioning Strategy during 2009.

The areas listed in this section are areas identified within this plan as existing gaps in provision. The lists include those services that can be developed or remodelled in 2009/10. There is recognition and evidence of further need. However, additional gaps and changes will need more analysis and investigation in order to identify the appropriate service to be developed or remodelled.

The Procurement and Commissioning Strategy will take this a step further and consider strategic priorities for Supporting People Services. The prioritisation will include existing services and identified gaps in provision. The strategy will propose priorities for development and remodelling to ensure services are targeted effectively to meet the needs of vulnerable people in Flintshire.

The review of the funding of SPG services in Flintshire will lead to a level of released funding which can be invested in prioritised services which contribute to Community Safety and Homeless Prevention. However, opportunities will be identified wherever possible to re-invest funding into appropriate SPG services for the same client groups. The development of the Keyring projects invested SPG funding into preventative services for people with learning difficulties and has been a good example of this process working. The Commissioning Strategy and ongoing reviews will establish whether these eligible services remain a strategic priority to fund.

Supporting People has developed a four-year plan to manage the withdrawal of ineligible funding from Social Services for Adults. The tables below show how released funding will be invested in priority SPG and SPRG services in 2009/10.



## 5.1 Supporting People Revenue Grant - Priority Services

The analysis by client group in section 2 has identified some emerging SPRG priorities:-

Gap	Notes	Funding per annum
Cross Boundary Domestic Abuse Floating Support for BME groups	A cross boundary project being developed by Denbighshire and Wrexham to identify need.  (SPG transferred to WAG SPRG for project duration and then transferred back to FCC SPG)	Full scheme costs 113.88 x 5 10.15 x 5 £32,299.80  FCC pay a third of the costs  <b>Total Cost: £10,766.60</b>  Proposed start January 2009
Supported Lodgings	Opportunity for cross boundary working with Denbighshire. They have a scheme which is not utilised to full capacity.	Full scheme costs for 8 young people = £92,339.52 (FCC would pay proportion cost )  Based on SPRG tariffs: 113.88 x 4 75.16 x 4 22.78 x 4 10.15 x 4  <b>Total cost: £46,169.76</b>
Young People Floating Support	Currently no floating support targeted at the under 25 group	Based on <b>28</b> people receiving 2.5-3hrs a week (2 full time workers)  Tariff 40.40 x <b>28</b>  <b>Total cost: £58,822.40</b>
Offender/ Substance Misuse Floating Support Service for individuals leaving prison	Currently no targeted floating support provision and a gap identified within Homelessness Strategy	Based on <b>14</b> people receiving 4-6 hrs per week. (2 full time workers)  Tariff 113.88 x <b>10</b> (min no)  <b>Total cost: £59,217.60</b>

The required investment for the service development identified in the table above for **2009/10 = £174,976.36** (+ £8k contribution to a Regional Worker = £182,976.36)

## 5.2 SPG Services - New services

Supporting People SPG funding will contribute to the Extra Care development in Shotton.

Project	Location	SPG Funding
Extra Care - 50 units	Shotton	Approx £80,000

## 5.3 Remodelling Existing Services

Greenbank Villas	This project is currently funded by SPG, Housing and Social Services for Children. This project will be transferred to SPRG from April 2009. Greenbank Villas will be remodelled to prioritise the over 25 age group to meet this gap in existing provision from April 2009.
Erw Groes Hostel	This project is currently funded by SPG, Housing and Social Services for Children. This project will be transferred to SPRG from April 2009.
Reablement Service	A Supporting People Review has identified that 50% of this service is eligible for SPG funding. £67,000 of SPG will be transferred from Older People services identified as being ineligible for SPG funding from April 2009.
Flintshire Wellcheck	This service delivered by Age Concern provides support to older people who are not involved with Social Services but require support to maintain independence. £70,000 of SPG will be transferred from Older People services identified as being ineligible for SPG funding from April 2009.
Adult Placements	Supporting People will work to jointly commission an Adult Placements Scheme. The SPG funding contribution will be transferred from Learning Disability services identified as being ineligible for SPG funding.
Homeless SPRG Services	Supporting People are working in partnership with SPRG providers to identify where services can provide better value for money. Remodelling proposals from the outcome of this work will be submitted on the proforma in February following full consultation with providers.
Homeless Accommodation Support Officers	Supporting People will work in partnership with Housing to commission a Housing Accommodation Support Worker Scheme providing a tenancy support service. The new provision will be delivered within existing funding.

## **Appendix 2: SPOP 2009-10 Extract**

### **Section 4: Work Plan for 2008-10**

#### **4.1 Introduction**

The Supporting People work programme for Flintshire County Council was set in May 2008. An Away Day was held pulling together senior managers from the Directorates involved in the Supporting People Programme. A detailed project plan emerged from the day with clear timescales and milestones. This project plan will influence the way in which the Supporting People Programme is developed and delivered over the next 2 years.

The work programme recognises the need for Supporting People to move toward a strategic planning and commissioning approach. A significant amount of work has been done since the project plan was implemented in May.

#### **4.2 Achievements and Developments**

1. Work has been carried out to establish arrangements to involve and update corporate management and Elected Members with the programme.
2. The Director of Community Services has been identified as Supporting People Champion and chair of the Supporting People Planning Group
3. Reports regarding Supporting People issues are submitted to Corporate Management Team on a regular basis.
4. A revised Terms of Reference has been developed for the SPPG including revised membership to include external members. The new SPPG has been launched and is meeting regularly.
5. This 2009/10 SPOP will be agreed by SPPG, Corporate Management Team and Elected Members.
6. Changes have been made to the financial arrangement for Supporting People, providing more robust systems and controls.
7. A revised eligibility criteria has been agreed to inform an ongoing service review process and future commissioning decisions.
8. A review process has been carried out to consider the funding arrangements within Social Services for Adults.
9. The outcomes of this review process and proposals for change are to be submitted to the SPPG and CMT and are contained within this plan.
10. This SPOP 2009/10 analyses need and supply information and maps links between Supporting People and other strategies in Flintshire.

11. Flintshire Supporting People attended an Away Day with other North Wales Local Authorities to consider opportunities for cross boundary working.
12. The structure of the Supporting People Team has been reviewed and a proposal agreed for a team that is based in one location. The Supporting People Team Manager has been recruited and has been in post since August. There will be a Reviewing Officer and Support Officer in post from September, the remainder of the team is in the process of being recruited.

#### **4.3 Implementation Issues 2008-10**

1. Review relevant strategies and ensure Supporting People is included.
2. Ensure current supply mapping is up to date and accurate. There will also be a need to ensure there is more comprehensive information provided on existing services.
3. Map services beyond those services funded by Supporting People in order to give a clear picture of need and avoid duplication.
4. Continue to be involved with cross boundary discussions in North Wales and progress the development of cross boundary projects such as BAWSO and Supported Lodgings.
5. A Charging Policy will be investigated which is fair and equitable across all services.
6. Develop a transparent and robust service review methodology to determine strategic relevance of legacy funded services as well as assessing quality standards, value for money, performance, appeals and service user consultation.
7. Propose a review schedule prioritising those services deemed to be most high risk.
8. Develop new contracts with Supporting People Providers with clear specifications and implement as required.
9. Develop a clear commissioning and procurement framework which follows the All Wales Commissioning and Procurement Principles. (attached at Appendix 4)
10. Develop systems to collate additional performance information from providers to inform planning and commissioning.
11. Develop a Communication Strategy for Supporting People.
12. Improve service user information and involvement.

13. Manage the changes to funding to ineligible legacy services and ensure service users are not affected.
14. Invest released funds into priority services following a transparent commissioning process.
15. Develop a medium term Supporting People Commissioning Strategy detailing any remodelling, de-commissioning and new developments required in order to appropriately meet the needs of vulnerable people in Flintshire.
16. Develop new projects working in partnership with relevant agencies, partnerships and forums.
17. Review the Supporting People Planning Group Terms of Reference by April 2009.
18. Review the project plan and progress against milestones at bi-monthly Supporting People Planning Groups meetings.
19. Ensure the Supporting People Programme is linked to the Social Housing Grant Programme more effectively in order to identify capital resources required within timescales.

## **FLINTSHIRE COUNTY COUNCIL**

**AGENDA ITEM NUMBER: 11**

**REPORT TO:**        **EXECUTIVE**  
**DATE :**             **09 DECEMBER 2008**  
**REPORT BY:**      **DIRECTOR OF COMMUNITY SERVICES**  
**SUBJECT :**         **NEIGHBOURHOOD RENEWAL ASSESSMENT**

### **1.00 PURPOSE OF REPORT**

- 1.01 To inform Executive of a bid to the Welsh Assembly Government for the declaration of a Renewal Area as a key component of the Council's Private Sector Housing Renewal Policy.
- 1.02 To seek Executive approval for the necessary Large Neighbourhood Renewal Assessment for the Declaration of the Renewal Area.
- 1.03 To ask Executive to agree to a further report being presented following completion of the necessary Neighbourhood Renewal Assessment in order to consider its Declaration, no later than September 2009.

### **2.00 BACKGROUND**

- 2.01 Following an invitation by Welsh Assembly Government in July 2007, a bid was made to the Assembly for a Renewal Area. Detail of the streets and houses to be included in the boundary of the proposed Renewal Area (RA) are annexed to this report. The bid is non binding; however the Assembly has notified the Council that it is willing to make £400,000 Specified Capital Grant available in the first year of declaration of the Renewal Area subject to the completion of a satisfactory Neighbourhood Renewal Assessment and formal declaration of the Renewal Area by the Council. The bid suggests that as an area of high deprivation, Deeside is likely to meet the criteria necessary for declaration (subject to the findings of the relevant Neighbourhood Renewal Assessment). The bid has also identified an area in Higher Shotton which would make a suitable first phase scheme within the boundaries of the wider Renewal Area. A mini neighbourhood renewal assessment of the area fully supports this potentiality.
- 2.02 Renewal Areas are a strategic tool available to a Council for the improvement of living conditions in areas of poor housing and deprivation. Once declared they provide Councils with an extensive array of powers to improve local living conditions including giving grants, clearance of poor housing and the compulsory acquisition of land. As such they are a very powerful tool and they must meet stringent Welsh Assembly Government criteria if they are to be declared. This includes neighbourhood renewal assessment, public consultation, a resolution of the Council to declare, public notice and most importantly Council (financial) commitment to the life of the Renewal Area.

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Date: 02/12/2008

- 2.03 In general Renewal Areas have a life of 10 years. However they may be declared over longer periods if that is the wish of the Council making the declaration. The benefit of declaring a Renewal Area is that once declared they have the potential to lever in funding not otherwise available to a target area for its improvement.
- 2.04 Neighbourhood Renewal Assessment is a highly technical approach to assessing the viability of a Renewal Area in any given location and developing options for approach and improvement activities.
- 2.05 Deeside was previously chosen as an area suitable for a bid because in the opinion of officers it closely matches the necessary criteria. The deprivation scores are attached at appendix 1 and Members will note Higher Shotton, the initial focus of the bid has the highest deprivation score in Flintshire. The initial project area is also next to a Communities First Area and this strengthens the bid in the eyes of Welsh Assembly Government. Rural deprivation does not score so highly and in the view of the officers, Deeside is the main candidate for a Renewal Area.

### **3.00 CONSIDERATIONS**

- 3.01 The Welsh Assembly Government has indicated it will support the declaration of a large Deeside Renewal Area with initial activity proposed to target approximately 102 homes in streets behind Shotton Lane. The Assembly is currently suggesting the Council works towards a Declaration date of October 2009. An indicative Renewal Area could consist of as many as 4287 houses and this is outlined in the bid to the Assembly, although the actual number may alter following a detailed assessment. 3612 homes in the indicative (bid) area are private sector, with 675 homes in the social housing sector. There are no firm figures for the number of private rented properties within this although it is estimated they would form approximately 10% of the make-up of the private sector stock. Initial work in the Renewal Area would focus down from this very large figure of 4287 houses so a manageable survey of a smaller number of houses could be undertaken.
- 3.02 The Deeside area represents the most difficult regeneration challenge to the County Council. The Deeside area developed as a result of the old traditional industries of iron and steel, engineering, chemicals and mining. Reminders of the area's old, industrial past still remain in the form of the large scale industrial development on the eastern banks of the Dee and the very dense urban fabric of the area.
- 3.03 Shotton, together with the rest of urban Deeside now exhibits high levels of multiple deprivation, particularly in the housing, income, physical environment, education and health domains. Higher Shotton is the most deprived area in Flintshire according to the Index of Multiple Deprivation. According to the All Wales Index of Multiple Deprivation Shotton is one of the 10 most deprived areas in Wales.

- 3.04 The Renewal Area bid proposals encourage renewal through the key activities of Community Development, tackling housing conditions, fuel poverty and energy efficiency, supporting economic regeneration, tackling crime and disorder, highways and parking related problems. This represents a joined up approach to tackling a range of issues
- 3.05 If Deeside were to be chosen as a renewal area, this would converge with a number of other related and significant initiatives:
- Community development undertaken by the Communities First programme.
  - The Warm Wales Scheme which tackles fuel poverty.
  - The Town Improvement Grant which has recently been delivered to Shotton's core retail area.
  - The Council's support to individual businesses.
  - The Council's employment strategy.
  - The fire safety strategy being undertaken by the Fire Authority.
- 3.06 Both the Council's adopted Housing Strategy and Private Sector Housing Renewal Policy commit the Council to developing a Housing Renewal Area.

#### **4.00 RECOMMENDATIONS**

- 4.01 That Executive approves the undertaking of the necessary Large Neighbourhood Renewal Assessment.
- 4.02 That Executive receives a further report following the Large Neighbourhood Renewal Assessment and considers whether to formally declare a Renewal Area.

#### **5.00 FINANCIAL IMPLICATIONS**

- 5.01 Renewal Areas in Wales are currently funded as a mix of Specific Capital Grant (SCG) provided by Welsh Assembly Government and Discretionary Housing Capital (General Fund).
- 5.02 Welsh Assembly Government has earmarked £0.4m SCG for the first year of the scheme following declaration and there is £0.15m ring fenced in the discretionary housing grants budget to meet the Council's commitment for the first year. This latter figure implies no growth on the existing budget resources and targets specific grant aid into the Renewal Area once declared.
- 5.03 The cost of undertaking the necessary Neighbourhood Renewal Assessment



is anticipated to be in the region of £100,000 and will be met within current budgets.

**6.00 ANTI POVERTY IMPACT**

6.01 This initiative would be specially targeted to areas of high deprivation.

**7.00 ENVIRONMENTAL IMPACT**

7.01 This initiative would be specifically targeted to address local environmental issues.

**8.00 EQUALITIES IMPACT**

8.01 All residents within the declared area will benefit equally according to need.

**9.00 PERSONNEL IMPLICATIONS**

9.01 Project staff would be appointed within the overall cost of the programme.

**10.00 CONSULTATION REQUIRED**

10.01 Consultation with Local residents and Businesses will need to be undertaken.

**11.00 CONSULTATION UNDERTAKEN**

11.01 Within Shotton identified area. Further required leading up to declaration.

**12.00 APPENDICES**

12.01 Appendix 1  
Map

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**  
**BACKGROUND DOCUMENTS**

Housing Strategy, Housing Renewal Policy

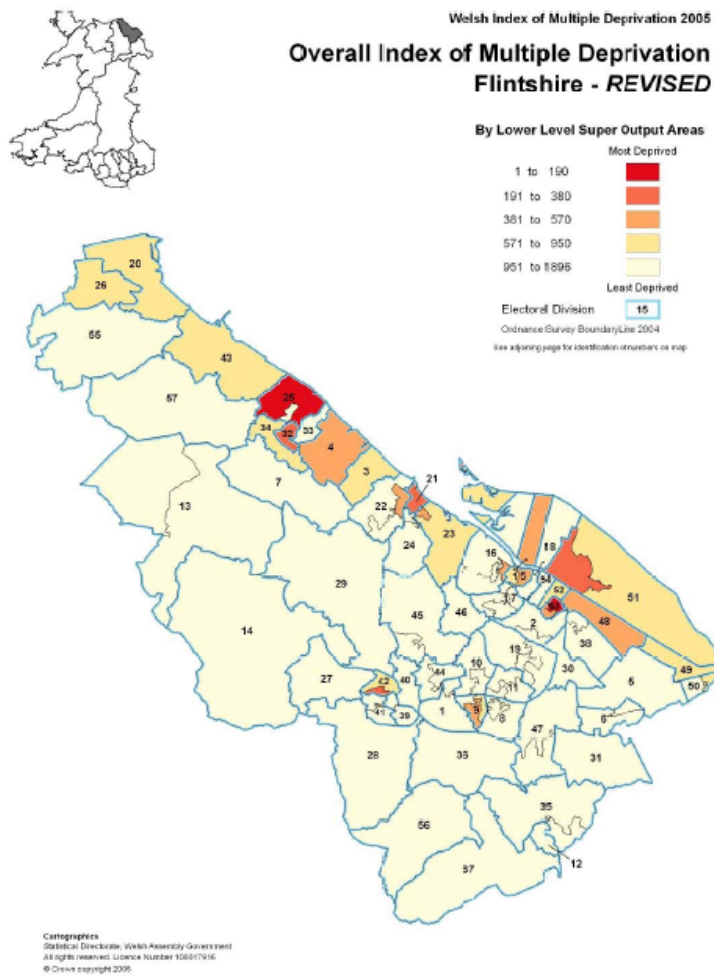
Contact Officer: Paul Bryon  
Telephone: 01352 703428  
E-Mail: paul\_bryon@flintshire.gov.uk

## Index of Multiple Deprivation



The shaded map of the 92 LSOAs in the Flintshire shows that 2 were in the most deprived 10% LSOAs in Wales. The three most deprived LSOAs in Flintshire were:

- Shotton Higher 2 with a score of 46.3, which ranked 126 out of 1896 in Wales. This LSOA was placed in the 10% most deprived category in Wales.
- Greenfield 1 with a score of 43.1, which ranked 170 out of 1896 in Wales. This LSOA was placed in the 10% most deprived category in Wales.
- Mold West 1 with a score of 40.6, which ranked 208 out of 1896 in Wales. This LSOA was placed in the 10%-20% most deprived category in Wales.



## FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 12

**REPORT TO:**        **EXECUTIVE**  
**DATE :**             **09 DECEMBER 2008**  
**REPORT BY:**      **MONITORING OFFICER**  
**SUBJECT :**         **NORTH WALES RESIDUAL WASTE PARTNERSHIP**  
                              **AGREEMENT**

### **1.00 PURPOSE OF REPORT**

- 1.01 To seek approval from the Executive to:-
- a. Set up a Joint Committee with Conwy County Borough Council, Denbighshire County Council, Gwynedd County Council and the Isle of Anglesey County Council called "The North Wales Residual Waste Treatment Partnership".
  - b. Approve the draft Agreement set out in Appendix A comprising the governance provisions and terms of reference of the Joint Committee.
- 1.02 To formally nominate one of the two Council representatives (Councillors N Matthews and P Heesom) to be the representative entitled to vote at meetings of the Joint Committee and to formally nominate two deputies in the event that either of those two representatives are unable to attend.

### **2.00 BACKGROUND**

- 2.01 At its meeting on the 29 October, 2008 the Executive formally approved the contents of the Project Initiation Document identifying the potential opportunities of jointly procuring a sustainable and integrated waste management solution that should remove the potential risk of authorities being exposed to Landfill Allowance Scheme infraction penalties from the point at which treatment facilities come "on stream" for a period of 25 years thereafter.
- 2.02 The Project Initiation Document contained the strategic outline case for the Project, the Project timetable and the Project governance arrangements.
- 2.03 To enable the matter to go forward, it is now necessary to set up a Joint Committee of all the Authorities involved in the Project and to this end lawyers from each of the five Local Authorities involved have met and prepared a draft Agreement for consideration by each of the individual Authorities. An earlier draft was considered by the Executive at its meeting on the 29 October, where it was noted that there were likely to be some changes and that the Agreement would be focused upon the period up to the approval or rejection of the outline business case.

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Date: 02/12/2008

### **3.00 CONSIDERATIONS**

- 3.01 Further meetings of the lawyers from each of the five Authorities have taken place and a further draft Agreement has now been produced for approval by each of the Authorities individually. A copy of the latest draft Agreement is attached as Appendix A.
- 3.02 The draft Agreement contains the terms of reference of the Joint Committee and provides for appropriate governance arrangements. The Agreement is now time limited and unless specifically extended by mutual agreement, will end on the approval and/or rejection of the outline business case. In the event that the outline business case is approved, then a further agreement will be necessary and further work will commence on this in the near future.
- 3.03 The Agreement provides for the composition of the Joint Committee and each Authority will need to appoint two members, one of whom shall be a voting member. Should the voting member be unable to be present, then each Authority can authorise the other member to be the voting member during that absence. Authorities may also appoint a deputy in the event of either nominated members being unable to attend.
- 3.04 As Members are aware, Flintshire will be the lead Authority in relation to the Project and the Agreement contains provisions for the reimbursement of the lead Authority's expenses in relation to the Project.
- 3.05 In accordance with the provision of the Project Initiation Document, a Project Board will be established consisting of the Chief Executive, Section 151 Officer and Monitoring Officer of the lead Authority and one Director from each of the four Authorities.
- 3.06 At its meeting on the 29 October the Executive has already authorised the Chief Executive and Director of Environment to commence the recruitment of specialist consultants to further develop the business case and the recruitment of the full-time Project Management Team. The full-time Project Management Team will be funded from monies supplied under the Regional Capital Access Fund. In addition, the Executive approved the projected spend profile in order to control costs and provide a baseline position and draw down recourses from the specific reserve.

### **4.00 RECOMMENDATIONS**

- 4.01 To agree the formation of a Joint Committee of the five North Wales Authorities concerned in the North Wales Treatment Project to be called "The North Wales Residual Waste Treatment Partnership".
- 4.02 To agree the draft Agreement set out in Appendix A and to give delegated authority to the Monitoring Officer to approve any necessary amendments to the draft in consultation with the Executive Member for Waste Management.

4.03 To appoint one of the two Council representatives on the Joint Committee to be the Council's voting representative on the Joint Committee. In the absence of the representative with voting rights the other representative shall be entitled to exercise those voting rights.

4.04 To appoint deputies to attend the Joint Committee in the absence of either or both nominated members and identify which of them will have voting rights if both nominated members are absent.

#### **5.00 FINANCIAL IMPLICATIONS**

5.01 The costs of administering the Joint Committee will form part of the costs of the Project and will be shared equally by the five participating Authorities.

#### **6.00 ANTI POVERTY IMPACT**

6.01 None

#### **7.00 ENVIRONMENTAL IMPACT**

7.01 None

#### **8.00 EQUALITIES IMPACT**

8.01 None

#### **9.00 PERSONNEL IMPLICATIONS**

9.01 None

#### **10.00 CONSULTATION REQUIRED**

10.01 Each participating Authority has been involved in the preparation of the Agreement and will be asked to make similar decisions in relation to the Joint Committee and the appointment of representatives on the Joint Committee.

#### **11.00 CONSULTATION UNDERTAKEN**

11.01 Representatives of all the participating Authorities, Partnerships UK, Shadow Joint Committee.

11.02 The decision of the Executive of the 29 October is to be considered by the Community and Housing Overview & Scrutiny Committee on the 17 November.

#### **12.00 APPENDICES**

12.01 Appendix A - copy of latest draft Agreement comprising the governance provisions and terms of reference of the Joint Committee.

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**  
**BACKGROUND DOCUMENTS**

As referred to in the report.

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**THE NORTH WALES RESIDUAL WASTE PARTNERSHIP  
AGREEMENT**

**AGREEMENT**

**Between**

**Conwy County Borough Council**

**Denbighshire County Council**

**Gwynedd Council**

**Flintshire County Council**

**Isle of Anglesey County Council**

**THIS AGREEMENT is made the**

**day of November 2008**

**Between**

**Conwy County Borough Council (1)  
Denbighshire County Council (2)  
Gwynedd Council (3)  
Flintshire County Council (4) and  
Isle of Anglesey County Council (5)**

**(“the Authorities”)**

**1. Definitions and Interpretation**

“Authority”	means any one of the Authorities
“Authorities”	means the parties to the Agreement or any combination of them
“Chief Executive”	means the Head of Paid Service
“Standing Orders”	means that part of an Authority’s Constitution governing contracts entered into by the Authority
Committee Member	means members of the Joint Committee as defined in Clause 8.
“Constitution”	means the rules and procedures governing the Authority
“Contract Procedure Rules”	means those rules which set a methodology for the procurement of goods works and services.
“Councillor”	means elected councillor
“Directors”	means the director of each Authority with responsibility for the services
“Financial Year”	means a period of 12 months commencing on 1 April in any year and ending on 31 March in the



following year

**Inter Authority Agreement** means a legal agreement setting out the basis on which risks and liabilities are apportioned between the Authorities for the procurement stage of the Project.

**Joint Committee** means the joint committee defined in Clause 6.

**Key Documents** means the documents that shall be received the Joint Committee in relation to the Project. These shall include:

- Project Initiation Document
- Outline Business Case

**Lead Authority** means Flintshire County Council

**Outline Business Case** means a document submitted to the Joint Committee for approval prior to commencing formal procurement of the Project, setting out the strategic, economic, commercial, financial and management case for the project. This document shall be prepared in accordance with good industry practice.

**Project Board** means as defined in Clause 15

**Project Initiation Document** means the Project Initiation Document for the Project agreed by the Authorities setting out the justification of the Project, its outline description and indicative costs, project timetable, project governance and management arrangements and the project budget

PRINCE 2	means a generic, process based best practice methodology for effective project management as is set out in the Office of Government Commerce publication “Managing Successful Projects with PRINCE 2”
Project Director	means the person appointed to direct the Project in accordance with the job description set out in the Project Initiation Document.
Project Manager	means the person appointed to manage the project in accordance with the job description set out in the Project Initiation Document.
Project	means the North Wales Residual Waste Project as set out in the Project Initiation Document.
Unauthorised Act	means an action which is contrary to or outside the scope of the powers, duties and obligations given or created pursuant to this Agreement and which is not reasonably incidental, ancillary or conducive to the carrying out of those powers, duties and obligations.

1.1 Reference to statutory provisions shall be construed as references to those provisions as respectively amended or re-enacted or as their application is modified by other provisions (whether before or after the making of this Agreement) from time to time and shall include any provisions of which they are re-enactments (whether with or without modifications)

1.2 References to “this Agreement” or to any other agreement or document referred to in this agreement mean this agreement or such other agreement or document as amended varied supplemented modified or novated from time to time and included as schedules to this agreement

1.3 Headings are inserted for convenience only and shall not affect the construction of this agreement

1.4 Any covenant by a party not to do an act or thing shall be deemed to include an obligation not to permit or suffer such act or thing to be done by another person

## **2. Background**

2.1 The Authorities have for several months co-operated on an informal partnership basis to develop the Project related to the provision of residual waste treatment services as defined in the Project Initiation Document.

2.2 The Authorities now wish to establish a clearer and more accountable framework to facilitate effective governance and a timely approval process for the Project. .

2.3 The Authorities have therefore agreed to establish a Joint Committee.

## **3. The Purpose of the Agreement**

3.1 The purpose of this Agreement is to set out in clear terms of reference how the Joint Committee will operate and how **key** decisions will be made **in the Project**.

3.2 The Agreement may be amended from time to time where all of the Authorities agree to such amendments.

## **4. Duration of this Agreement**

4.1 The Agreement shall commence on the date of this Agreement and shall terminate on the approval and/or rejection of the Outline Business Case submitted to the Joint Committee in accordance with Clause 12.

4.2 This Agreement may be extended by mutual agreement of the Authorities.

4.3 This Agreement will be replaced by an Inter-Authority Agreement for the procurement stage.

## **5. Organisational Structure**

5.1 The Joint Committee will be advised by a Project Board for the Project the composition of which is defined in clause **15**.

## **6. Name and Legal Status of Joint committee**

- 6.1 The Joint Committee is a joint committee constituted by the Authorities under Section 101(5) and 102(1) of the Local Government Act 1972 and Section 20 of the Local Government Act 2000.
- 6.2 The Joint Committee shall be called the North Wales Residual Waste Partnership.
- 6.3 Meetings of the Joint Committee are subject to the provisions of the Local Government Act 1972 including the provisions on access to information and meetings held in public.
- 6.4 The Joint Committee cannot employ staff or enter into contracts in its own right. In those respects the Joint Committee will act through the Lead Authority.

## **7. Terms of Reference of the Joint Committee**

- 7.1 The terms of reference of the Joint Committee are to:
  - 7.1.1 To promote joint working in the delivery of the Project through:
    - i. Facilitating constructive partnership working;
    - ii. Engaging with key interested bodies and stakeholders when appropriate; and
    - iii. Carrying out such other activities calculated to facilitate, or which are conducive to the successful delivery of the Project; and
  - 7.1.2 To ensure that the Project is developed and procured in accordance with good industry practice, is in the best interests of all Authorities, is affordable to all Authorities and delivers value for money.
- 7.2 The key functions of the Joint Committee are to:
  - 7.2.1 Approve the budget for the Project on an annual basis;
  - 7.2.2 Consider and make recommendations in respect of all Key Documents in relation to the Project.
  - 7.2.3 To recommend the appointment of the, Project Director and Project Manager for the Project to the Lead Authority.
  - 7.2.4 To monitor and manage the risks associated with the Project.
  - 7.2.5 To ratify requests for additional funding from individual Authorities.
- 7.3 The following matters are reserved for individual Authority decision

7.3.1 Approval of inter Authority Partnership governance arrangements.

7.3.2 Increase of budget over agreed Authority contributions.

7.3.3 Project Initiation Document approval.

7.3.4 Outline Business Case approval.

## **8. Composition of the Joint Committee**

8.1 The membership of the Joint Committee shall comprise two Councillors from each of the five Authorities, one of whom will be a voting member. Each Councillor must be a member of their Executive or Cabinet.

8.2 The non-voting Committee Member may, in the absence of the voting Committee Member attend and vote at the Joint Committee.

8.3 Each Authority shall be entitled to one vote.

## **9 Role of the Committee Members**

9.1 The role of the Committee Members shall be to act as a Champion for the achievement of the Joint Committee's terms of reference as set out in Clause 7 and to represent the view of the individual Authorities.

## **10 Meetings of the Joint Committee**

10.1 The Joint Committee shall meet to suit the needs of the Project, but it shall meet at least three times a year as required by the Project Board.

10.2 The venue for the meetings shall be agreed by the Joint Committee.

10.3 One meeting a year shall be specified as the Annual General Meeting.

10.4 The Chair and Vice-Chair of the Joint Committee shall be elected at the Annual General Meeting and appointments shall take effect until the next Annual General Meeting.

10.5 In the absence of the Chair for any reason, the responsibilities of the Chair can be discharged by the Vice-Chair.

10.6 A printed copy of the agenda for each meeting and the minutes of the previous meeting shall be despatched at least 5 clear working days before such meeting to each Committee Member. The Chief Executive from the Lead Authority shall ensure that the agenda and all relevant papers meet this deadline.

10.7 The quorum for the meeting shall be five Committee Members comprising at least one Committee Member from each of the Authorities.

10.8 Agendas reports for the Joint Committee shall be bilingual in both Welsh and English and translation will be available at all meetings of the Joint Committee.

## **11. Special Meetings of the Joint Committee**

11.1 The Chair may summon a Special Meeting of the Joint Committee at any time by written notice to the Lead Authority specifying the business to be considered at the Special Meeting.

11.2 A Special Meeting shall be summoned on the requisition in writing of any Committee Members acting on behalf of his/her Authority, which requisition shall specify the business to be considered at the Special Meeting.

11.3 Arrangements for holding a Special Meeting will be in accordance with the timetable in clause 10.

11.4 In the event that a Special Meeting is called the Lead Authority shall notify all members of the Project Board as a matter of urgency.

## **12. Decision Making by the Joint Committee**

12.1 The Joint Committee will be required to consider all Key Documents in relation to the Project.

In making a **recommendation** the Joint Committee may either:

12.1.1 Approve any Key Document;

12.1.2 Approve any Key Document subject to certain conditions;  
or

12.1.3 Reject any Key Document.

12.2 Save as is inconsistent with the terms of this Agreement the Council Procedure Rules of the Lead Authority shall apply. A simple majority shall be required.

12.3 Reports to be submitted to the Joint Committee shall be considered by the Project Board prior to submission to the Joint Committee.

## **13. The Lead Authority**

13.1 The Lead Authority shall take on the role of accountable and responsible body for the management of the procurement exercise and the holding of all central funds on account of the Joint Committee.

- 13.2 The employment of persons on behalf of the Joint Committee shall be in accordance with Schedule 3.
- 13.3 All costs incurred by the Lead Authority approved in accordance with Schedule 1 will be reimbursed by the other Authorities and costs incurred by any Authority other than the Lead Authority shall be dealt with in the manner set out in Schedule 2.
- 13.4 All Authorities agree to take all reasonable and necessary measures to ensure that the Lead Authority is able to perform its responsibilities including an obligation that they make payments to the Lead Authority of their respective share of payments to third parties in accordance with the provisions of this Agreement.
- 13.5 The Lead Authority will act on behalf of the Joint Committee and Project Board in accordance with their direction.
- 13.6 The role of the Lead Authority includes:
- 13.6.1 Acting on behalf of the Project in the management and supervision of the procurement exercise
- 13.6.2 Subject to indemnities act as the employing authority for any staff engaged in the discharge of the Project's functions (appointing, employing or accepting the secondment of staff) in accordance with this Agreement.
- 13.6.3 To be the legal point of contact for the purposes of the procurement exercise
- 13.6.4 Providing such additional administrative resources and office facilities that may be necessary for the purpose of discharging the Project and hold all central funds.
- 13.6.5 Provide senior officers who will act as Secretary, Monitoring Officer and Treasurer (who will also be the Section 151 Officer) for the Project and who will therefore act as the primary Legal and Financial Advisers to the Project.
- 13.6.6 Responsibility for liaison and communication with the Wales Assembly Government and coordination of communication and public relations.
- 13.6.7 Power to enter into contracts for Consultants as directed by the Project.
- 13.7 The Lead Authority may terminate its appointment as such by giving to each of the other Authorities at least six months notice in writing of its wish to do so.

- 13.8 The appointment of the Lead Authority may be terminated by all the other Authorities giving to the Lead Authority three months notice in writing
- 13.9 Terminating the appointment of the Lead Authority may only be made by the Joint Committee on the grounds of the Lead Authority's incompetence, inability to act, negligence or wilful misconduct in relation to the conduct of the Project.
- 13.10 In the event that the appointment of the Lead Authority is terminated the Authorities shall agree one of them to act as lead and to take over the role of the Lead Authority.

**14. Procedure Rules Standing Orders and Scrutiny**

The **Contract** Procedure Rules of the Lead Authority shall apply.

**15. The Project Board**

- 15.1 A Project Board shall be established for the Project. The Project Board will manage and monitor the Project and assume the role of Project Board as defined and set out within PRINCE 2. The Project Board will consist of the Chief Executive of the Lead Authority and one Director from each of the other four Authorities, the Project Director, the Section 151 Officer of the Lead Authority, the Monitoring Officer of the Lead Authority, and other external parties as appropriate.
- 15.2 Notwithstanding the above the following specific functions are given to the Project Board.
- 15.2.1 **Prior approval of all reports for decision by the Joint Committee save if impracticable in the case of a special meeting.**
  - 15.2.2 **Shortlist applicants for the posts of Project Director and Project Manager for interview by the Joint Committee provided that voting on this decision shall be on the basis of one vote per Authority only**
  - 15.2.3 Monitor the Project to ensure that it remains within budget.
- 15.3 The membership of the Project Board may vary at the discretion of each Authority as appropriate to the topic or issue being considered
- 15.4 Minutes and appropriate project documentation shall be kept of all minutes of the Project Board and submitted to the next meeting of the Joint Committee for consideration.

**16. Expiry**



- 16.1 This Agreement will expire on the approval or rejection of the Outline Business Case by the Joint Committee unless extended by mutual agreement.
- 16.2 On the expiry of this Agreement all sums determined by the Joint Committee in accordance with Schedule 1 as a liability of the Project and duly certified by the Section 151 Officer of the Lead Authority shall be notified in writing within three months and payment shall be made within 28 days of receipt of invoice.

## 17. **Liabilities and Indemnities**

- 17.1 Save where losses incurred are caused by an Unauthorised Act by the Lead Authority the Authorities shall indemnify the Lead Authority against each and every cost, claim, liability, expense or demand in relation to any contract of employment or collective agreement concerning the staff employed by the Lead Authority in compliance with these obligations under this Agreement including but without limitation on any such matter relating to or arising out of:

17.1.1 Claims of wrongful or unfair dismissal

17.1.2 Claims of redundancy payment (provided always that where the level of redundancy payment in any particular instance is established or calculated by reference to a period of continuous employment of that particular employee by any of the Authorities immediately preceding his or her employment that Authority shall indemnify the remaining Authorities to the extent of the proportion of the redundancy payment which is attributable to the period of employment with that Authority).

- 17.2 The Authorities will indemnify and keep indemnified (and in this regard they shall be jointly and severally liable) the Lead Authority for all losses that it suffers, in relation to all actions, proceedings, costs, claims, demands, liabilities, losses and expenses howsoever arising whether in tort (including negligence), default or breach of contract or breach of Law arising out of or in connection with any act or omission by the Lead Authority in carrying out all or any of the duties and responsibilities of the Lead Authority and/or implementing the decisions of the Joint Committee save where such losses incurred are caused by an Unauthorised Act by the Lead Authority..
- 17.3 All Authorities shall conduct the business of the Project with professionalism and due diligence and use all reasonable endeavours to mitigate their losses.
- 17.4 The liability of individual Authorities under this clause shall be apportioned on the basis set out in Schedules 1 & 2.
- 17.5 The provisions of this clause shall survive the expiry of this Agreement.

**18. Freedom of Information**

18.1 The Authorities will assist each other in meeting their obligations to provide on request access to information held by any of them within time limits set out in the Freedom of Information Act 2000.

**19. Exclusion of Partnership or Agency**

19.1 This Agreement shall not be deemed to create an agency or partnership between the authorities under the Partnership Act 1890 but each Authority shall owe a duty of care and good faith to the other Authorities in carrying out the obligations in this Agreement.

**20. Access to Documents for Audit**

20.1 Each Authority will allow access to any records documents and accounts created by them in pursuance of this Agreement to the Auditors of the Lead Authority within a reasonable time following a written request from such Auditors.

**21. Dispute Resolution**

21.1 Any dispute between the Authorities which cannot be resolved through the Joint Committee shall be referred to the Chief Executives of the Authorities in conjunction with their appropriate portfolio holders and leaders.

22.2. A dispute which cannot be resolved by the Chief Executives shall be referred to a mediator appointed by agreement between the Authorities.

**23. Service of Notices**

23.1 Any notice to be served under this Agreement shall be sufficiently served if it is delivered or sent by recorded Delivery Post or prepaid first class post to the Chief Executive of each Authority.

IN WITNESS whereof the Authorities have caused their respective common seals to be hereunto affixed the day and year first before written.

## SCHEDULE 1

### Costs of the Lead Authority

1. The costs incurred by the Lead Authority for the time being properly acting in its capacity as such and in respect of administrative, secretarial, financial and accountancy services to the Project and all other costs incurred by it arising out of or in connection with the work undertaken by it for the Project shall be certified by the Section 151 Officer of the Lead Authority and acting on behalf of the Joint Committee as being in accordance with the agreed spend profile and budget of the Project within the tolerances set out in the Project Initiation Document. Such reports shall be submitted to the Project Board for certification. **Where the expenditure to be certified exceeds the parameters set out above then the matter shall be reported to the Joint Committee for consideration.**
2. The Section 151 Officer of the Lead Authority shall report monthly to the Project Board on all Project costs.
3. Following certification of the costs as calculated above the Section 151 Officer shall notify each Authority of the sum due from them and payment of such sums shall be made within 28 days of receipt of invoice.

## SCHEDULE 2

### Costs incurred by each Authority

1. Where an Authority other than the Lead Authority for the time being, incurs expenditure previously authorised by the Joint Committee such expenditure shall be notified to the Section 151 Officer of the Lead Authority in a manner as shall be agreed by the Authorities or in default of such agreement in a manner chosen by the Section 151 Officer of the Lead Authority and notified to each Authority in writing. Such expenditure shall be certified by the Section 151 Officer of the Lead Authority **acting** on behalf of the Joint Committee as being in accordance with the agreed spend profile and budget of the Project within the tolerances set out in the Project Initiation Document. Such reports shall be submitted to the Project Board for certification. **Where the expenditure to be certified exceeds the parameters set out above then the matter shall be reported to the Joint Committee for consideration.**
2. Having been duly notified of their share of the said expenditure each Authority shall make payment of their allotted share to the Lead Authority within 28 days of receipt of invoice.

## SCHEDULE 3

### Staff employed by Lead Authority

1. In accordance with clause 13.2 of this Agreement the Lead Authority shall employ the Project Director and the Project Manager and any other staff and resources as determined by the Project Board and/or the Joint Committee.

2. If the Outline Business Case is rejected by the Joint Committee the Authorities shall make reasonable endeavours to offer employment to any member of staff who would otherwise be redundant.
3. All costs of employing such staff including any costs of redundancy shall be treated as a cost of the Lead Authority within the meaning of Schedule 1 and dealt with accordingly.
4. All such staff shall be employed in accordance with the terms and conditions of employment and pay structures of the Lead Authority or as otherwise properly approved by the Joint Committee.

**FLINTSHIRE COUNTY COUNCIL**

**AGENDA ITEM NUMBER: 13**

**REPORT TO:**        **EXECUTIVE**  
**DATE :**             **09 DECEMBER 2008**  
**REPORT BY:**      **DIRECTOR OF ENVIRONMENT**  
**SUBJECT :**         **FLINT CONSERVATION AREA APPRAISAL AND**  
                                 **CONSERVATION AREA MANAGEMENT PLAN**

**1.00 PURPOSE OF REPORT**

1.01 To seek formal approval of the Flint Conservation Area Appraisal and Management Plan as part of the Council's Conservation Area Management Strategy and as part of submission bid for the Flint Townscape Heritage Initiative.

**2.00 BACKGROUND**

2.01 Under the Planning (Listed Buildings and Conservation Areas) Act 1990, local authorities have the responsibility to designate areas of special architectural and historic interest that are desirable to preserve or enhance as Conservation Areas and to formulate and publish proposals for their preservation and enhancement.

2.02 The appraisal identifies the special interest, character and appearance of the Conservation Area requiring preservation and enhancement. This involves an assessment of the Conservation Area and a review of its boundary. The Management Plan identifies an holistic approach to managing the Conservation Area in conjunction with strategic and specific regeneration, planning, highways and other policies and proposals. The purpose of both documents is to ensure that rational and consistent approach is taken when determining the effects of change within the conservation area to ensure that its designation is effective and its holistic aspirations are supported in a corporate context. On 1 March 2004 the Executive approved a Conservation Area Management Strategy as the means to comply with the requirements of the Act.

2.03 Flintshire County Council is seeking to secure substantial public funding through the Townscape Heritage Initiative (THI) for the regeneration of Flint. The THI sits within a strategic framework of conservation based regeneration within the Council and relates to specific ongoing regeneration strategies in Flint which is to assist its longer term management and enhancement. The THI is located within the main historic town centre of Flint, which has been a designated Conservation Area since 1988. The Council has approved a number of committee reports regarding the authorisation and progression of the bid, the most recent being on 29 October 2008.

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Date: 02/12/2008

- 2.04 The requirements of the THI submission include a commitment from the Council for long term effective management of the Conservation Area as part of an holistic approach to conservation based regeneration. The THI funding is unique in recognising that integration of positive conservation area management and addressing socio economic problems, such as vacant buildings and buildings in poor overall condition, has enormous potential in revitalising historic town centres in a sustainable way. The THI submission requires approval from the Council of the Flint Conservation Area Appraisal and Conservation Area Management Plan in order to ensure that the THI money spent on projects and buildings within the town centre will have a lasting and positive effect.

### **3.00 CONSIDERATIONS**

- 3.01 The Conservation Area Appraisal is a factual statement identifying the character, appearance and significance of the area. The format is methodical and consistent, and is based on best practice guidance in the UK, the most relevant being English Heritage guidance 'Guidance on Conservation Area Appraisals'. The Conservation Area Management Plan has been written using English Heritage guidance 'Guidance on the Management of Conservation Areas' and Department of Transport 'Manual for Streets'. Cadw's 'Urban Characterisation of Flint' document was also referenced, which was undertaken by Cadw to assist the Council with its Conservation Area appraisal and THI submission. The documents will be incorporated as a single document once approved.
- 3.02 The above documents identify the special character of each area, including its history and development, identify changes to the Conservation Area boundary, which is proposed to be extended to include the south of Church Street and both the west and east train station platforms (see map in Appendix 1) ; enhancement proposals where relevant and introduce where necessary recommendations regarding other controls. This will provide a clear framework in which sound and consistent decisions relating to the historic environment can be made. This would also give weight to development control and appeal decisions, and grant bids and assistance.
- 3.03 The Conservation Area Management Plan has identified the following actions: -
- Linking into corporate initiatives, such as the forthcoming Regeneration Strategy for Flintshire, the Walking Strategy, sustainable development and tourism initiatives, and continuing to work with external partnerships such as Cadw in relation to Flint Castle
  - Identification of future partnership working with other Council departments, such as Planning - Development Control, Policy and Enforcement, Regeneration, Communities First, Highways, Environmental Health.

- Creating further planning / additional advisory notes, leaflets, website information and press releases on conservation related initiatives
- Future partnership working with local interest groups in Flint  
Potential future funding sources

Such actions would be subject to further consultation prior to their implementation.

- 3.04 This is a positive strategy that allows for effective management of Flint Conservation Area which is the town centre core, with the support of the Council and community that live, work and visit Flint. Copies of the documents have been deposited in the Members Library.

#### **4.00 RECOMMENDATIONS**

- 4.01 That Members approve the Flint Conservation Area Appraisal and Flint Conservation Area Management Plan.

#### **5.00 FINANCIAL IMPLICATIONS**

- 5.01 No staff resources should be affected but actions arising from the Management Plan may require additional funding. These will be reported as they emerge and will have to be met from existing resources.

#### **6.00 ANTI POVERTY IMPACT**

- 6.01 The Conservation Area Appraisal and Management Plan are intended to inform all stakeholders of the heritage asset and to improve control systems for heritage assets to minimise environmental impact. The THI aims to assist building owners with repair by conserving and maintaining heritage assets as a key step towards the economic regeneration of Flint. The Conservation Area Appraisal and Management Plan must form part of the Council's agreement with the Heritage Lottery Fund for the THI funding to be released. The THI is complementary to a number of regeneration initiatives, including the forthcoming Regeneration Strategy, Town Centre Action Plans and Communities First. The combination of effective and agreed management to Flint Conservation Area has the potential to increase the viability of businesses and opportunities for job creation in one of the most deprived wards in Flintshire.

#### **7.00 ENVIRONMENTAL IMPACT**

- 7.01 The purpose of the Conservation Area Appraisal, Management Plan and the THI scheme is to identify and provide a positive environmental framework resulting in physical benefit to the historic environment of Flint by enhancing the character of its predominantly commercial core.

## **8.00 EQUALITIES IMPACT**

8.01 The scheme is in accordance with the principles of equal opportunities.

## **9.00 PERSONNEL IMPLICATIONS**

9.01 There will be no personnel implications of the adoption of the Conservation Area appraisal and Management Plan. A dedicated THI officer for Flint is a requirement of the HLF, and was approved by Executive on 30 January 2008.

## **10.00 CONSULTATION REQUIRED**

10.01 No consultation is formally required.

## **11.00 CONSULTATION UNDERTAKEN**

11.01 Support for the Flint THI has been given in principle by the remaining funding partners, the HLF, the AM and MP for the local area and the Executive. Community engagement exercises with a wide cross section of the community included youth groups, the community, local interest groups, the Town Council and County Councillors were undertaken in October and November 2008 on the Conservation Area Appraisal, boundary review, Management Plan proposals and THI. The support for the overall proposals for Flint are well supported.

## **12.00 APPENDICES**

12.01 Appendix 1: Flint Conservation Area Map 1 : Existing and Proposed Conservation Area Boundary

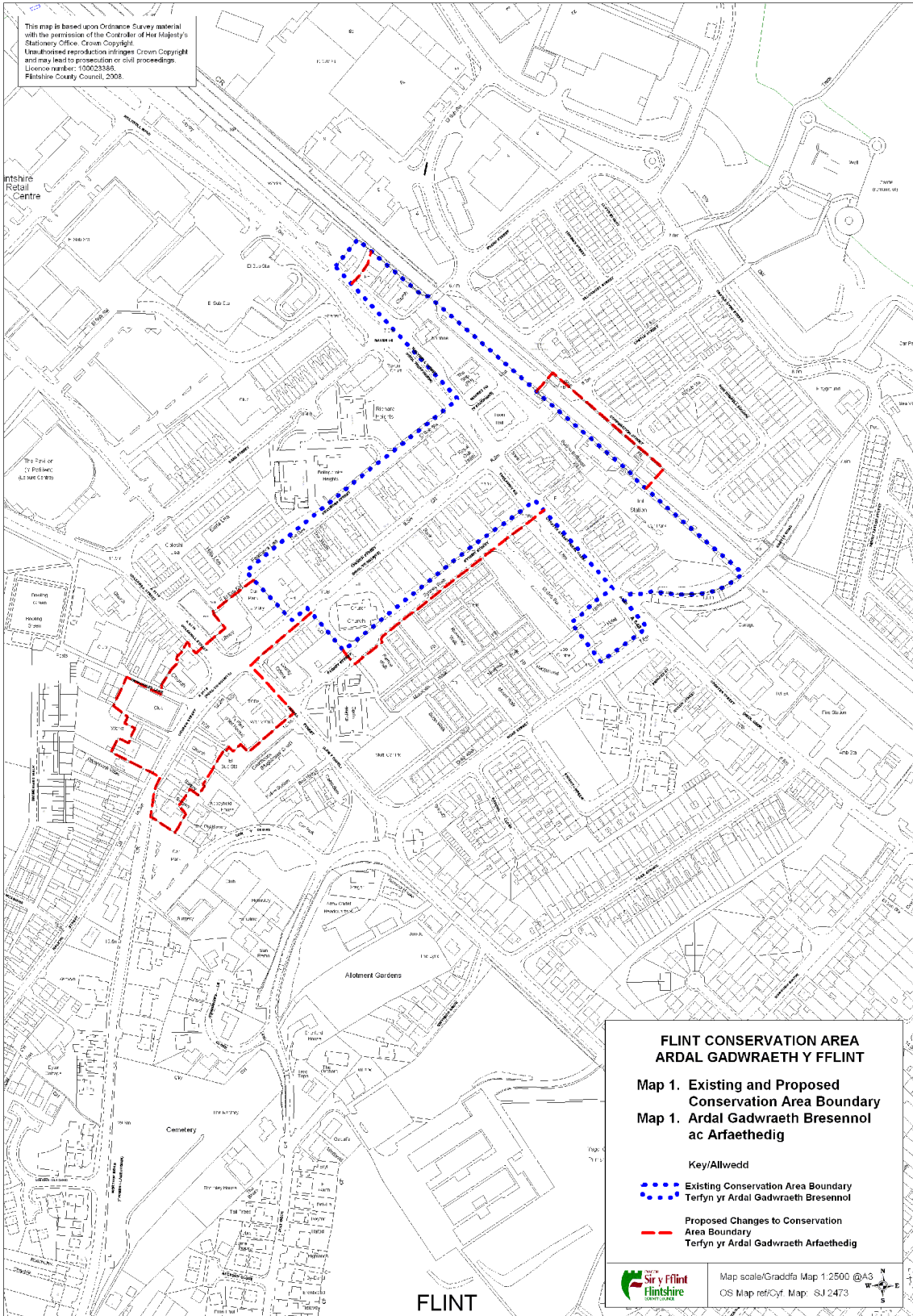
## **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985** **BACKGROUND DOCUMENTS**

Flint Conservation Area Appraisal  
Flint Conservation Area Management Plan  
Flint THI Stage I Submission

Contact Officer: Kirsty Henderson  
Telephone: 01352 703215  
E-Mail: [kirsty\\_henderson@flintshire.gov.uk](mailto:kirsty_henderson@flintshire.gov.uk)



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**FLINT CONSERVATION AREA  
ARDAL GADWRAETH Y FFLINT**

**Map 1. Existing and Proposed  
Conservation Area Boundary  
Map 1. Ardal Gadwraeth Bresennol  
ac Arfaethedig**

**Key/Allwedd**

- Existing Conservation Area Boundary  
Terfyn yr Ardal Gadwraeth Bresennol
- Proposed Changes to Conservation  
Area Boundary  
Terfyn yr Ardal Gadwraeth Arfaethedig

Map scale/Graddfa Map 1:2500 @A3  
OS Map ref/Cyf. Map: SJ 2473

FLINT

## FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 14

**REPORT TO:**        **EXECUTIVE**  
**DATE :**             **09 DECEMBER 2008**  
**REPORT BY:**      **DIRECTOR OF ENVIRONMENT**  
**SUBJECT :**         **HOLYWELL TOWNSCAPE HERITAGE INITIATIVE PHASE 1 -**  
                                 **FINAL REPORT**

### **1.00 PURPOSE OF REPORT**

1.01 The first phase of the Holywell Townscape Heritage Initiative (THI) was formally completed earlier this year. This report informs Members about the principal outputs of the Initiative during its period of operation between 2001-2007.

### **2.00 BACKGROUND**

2.01 The Holywell THI is a restoration, repair and regeneration scheme for the historic town centre of Holywell. Partners in the initiative include the Heritage Lottery Fund (HLF); CADW; Welsh Assembly Government and Flintshire County Council.

2.02 The scheme was launched in Holywell in September 2001 and since that time has been managed by Flintshire County Council Environment and Conservation Section on behalf of the funding partners.

2.03 The aims of the scheme are to revitalise the town by means of bringing empty properties into use and by repair and restoration of buildings with special emphasis on heritage features. The objective is to enhance the distinctiveness and special character of the town and to assist the vitality of Holywell through reuse of previously vacant floorspace.

2.04 A common fund of approximately £850,000 of public agency and lottery monies was initially secured for regeneration. Flintshire County Council initially allocated £105,000 towards grant assistance and 50% towards the salary costs of the Project Officer.

2.05 An application for a Holywell THI Phase II scheme was submitted to HLF in 2006 and this was successful in obtaining almost £1,600,000 of further public agency and lottery money for the town. This Phase II was launched in September 2007 and is programmed for completion in 2012.

### **3.00 CONSIDERATIONS**

3.01 Since the first phase of the Holywell THI scheme was launched, 22 properties have been repaired with the aid of grant assistance from the

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Date: 02/12/2008

partnership common fund. Private investment in the scheme has increased from an initial forecast of £400,000 to over £2,700,000. This has resulted in a total investment into the town, through THI scheme of £4,055,749.

3.02 Many significant redundant sites that blighted the town for many years have been carefully restored and brought back into use during this phase. Principal projects include the following:-

- Former St. Winefrides School - Vacant since 1976 following the relocation of school to new premises. Comprehensive restoration and reuse of 5,770sq. feet as 14 apartments for Wales and West Housing Association. Project cost £1,057,545 grant offer £222,067
- Ave Maria Hall - Vacant since 1973. Quality repair, restoration and reuse scheme as a new residential accommodation for the Bridgittine Order of Sisters at Holywell. They operate the adjacent St. Winefride's House (Phase II THI Project) as visitor accommodation. Project cost £980,000, grant offer £230,000.
- Exchange House, High Street - Premises vacant since circa 1996 Grade II listed property. Previous unsympathetic alterations undertaken that adversely impact on the special character of the building also significant repairs required. Careful restoration and repair project creating four new apartments from vacant upper floors and quality shop unit to ground floor. The shop was occupied shortly after completion by new business operating as quality tea rooms. Project cost £245,148, grant offer £178,000.
- Number 16-26 Well Street (former Beaufort Arms) - An extensive row of vacant and derelict properties that had been badly vandalised and subject to poor alteration. Scheme created 12 individual apartments for the private sector. Extensive restoration of 19th Century architectural features. 9,655sq ft of vacant floorspace reuse. Total project cost £725,400, grant offer £243,024.

3.03 Phase I of the scheme has brought over 2,933m<sup>2</sup> (31,571ft<sup>2</sup>) sq. feet of previously vacant floorspace in to use. Nine new shop fronts have been installed and 20 properties have been comprehensively restored to their original period style. Forty three individual residential apartments have been created from vacant buildings.

3.04 The following project work of the Holywell THI has been recognised nationally;

- Former St. Winefrides School - (Plas Gwenfrewi) Civic Trust Awards - Mention. Also used as a case study in "A Model Design Guide for Wales, Residential Development" for The Planning Officers Society for Wales.
- Exchange House - National Georgian Group Awards. Awarded a Commendation at their Annual 2005 Award Ceremony at Christie's,

London within the category of "Best Restoration of a Georgian Building in an Urban Setting".

- Holywell THI - National finalist as 'Best Housing and Regeneration Initiative' at the APSE Annual Awards 2008, at the National Ice Arena, Nottingham

3.05 In conclusion, the Phase I Holywell THI scheme has contributed significantly to the regeneration of the Holywell town centre in the following ways:

- The physical and environmental improvements of buildings and sites that are prominent and previously detracted from the image of the town e.g. 1 Well Street, Exchange House.
- Created good quality affordable residential units within the town centre for both the private and public sector. E.g. Plas Gwenfrewi and Beaufort Arms.
- Created quality shop units with authentic shop fronts to enable owners to successfully let out their premises to new business that will contribute positively to the retail vitality of the town centre e.g. 10 High Street, 4, 6 and 8 Well Street.
- Access audits undertaken on all projects and they have enabling improved accessibility to buildings for disabled people.
- Completed quality enhancement and restoration projects on important historical buildings and features within the town centre e.g. Statue of Christ and St. James Church, Well Hill.
- Raised awareness of historic significance of Holywell and importance of sustaining the heritage interest of the town centre. Held regular exhibitions and distributed newsletters in the town to promote the scheme and engage with the public.
- During the life of the Holywell THI Phase I the THI Project Manger has also devised and run a complementary grant scheme initiative under the Holywell Area Regeneration Programme (HARP). This scheme provided grant assistance for those business premises outside the THI scheme boundary. This scheme has provided £565,500 of further investment with physical regeneration of properties in the vicinity of the town centre.
- Encouraged and assisted complementary retail development within the town centre eg. new Lidl and Tesco stores.
- The THI has directly created approximately 30 new jobs and safeguarded a further 75 jobs.

3.06 Holywell THI Phase II is well advanced and recent completed projects include the restoration of the former Holywell Textile Mill shop as a community led Arts and Craft centre and comprehensive restoration of the former St. Winefrides Hospice (new St. Winefrides House) as a new visitor

accommodation for the town. This now provides over 20 modern visitor bedrooms with en-suite facilities.

- 3.07 The Council were informed in August 2008 that Welsh Assembly Government had strategically reviewed its regeneration funding in North Wales. As a result Flintshire's Townscape Heritage Initiatives at Flint (Stage 2 bid to be submitted to Heritage Lottery Fund by 01/12/08 - see also Flint THI Report to Executive 29/10/08) and the current second phase of the Holywell scheme will no longer benefit from WAG partnership funding. However other funding commitments from CADW, Flintshire County Council and HLF will remain.
- 3.08 The Phase I Scheme has had a significant beneficial impact on the condition and historic interest of buildings within the town centre and on reusing vacant floorspace. Members may wish to refer the scheme for consideration by the Overview and Scrutiny Committee. Copies of more detailed Holywell THI phase I project portfolio will be deposited in the Member's room.

#### **4.00 RECOMMENDATIONS**

- 4.01 Members note the achievements of the completed First Phase of the Holywell THI.

#### **5.00 FINANCIAL IMPLICATIONS**

- 5.01 The total programme value of the Phase I physical works is currently £4,055,749. Flintshire County Council's total contribution in the Phase I scheme between 2001/2002 and 2007/2008 was £172,208.00.
- 5.02 Flintshire County Councils agreed contribution towards the THI Phase II scheme is currently allocated with the authorities Capital Programme.

#### **6.00 ANTI POVERTY IMPACT**

- 6.01 The scheme has been served to alleviate and address issues of social deprivation, areas of deprivation, barriers to employment and skill deficit within the Holywell area.

#### **7.00 ENVIRONMENTAL IMPACT**

- 7.01 All of the THI projects have significantly enhanced the environment within the Holywell town centre.

#### **8.00 EQUALITIES IMPACT**

- 8.01 Projects have assisted in the social inclusion of people with mobility impairments by improving access into retail and residential properties.

**9.00 PERSONNEL IMPLICATIONS**

9.01 None.

**10.00 CONSULTATION REQUIRED**

10.01 None.

**11.00 CONSULTATION UNDERTAKEN**

11.01 Consultation was undertaken during the schemes development, delivery and closure with Welsh Assembly Government, CADW, Heritage Lottery Fund, Holywell Town Council, religious organisations, Holywell and District Chamber of Trades, Communities First, general public and Flintshire County Council staff etc.

**12.00 APPENDICES**

12.01 Holywell Townscape Heritage Initiative Project Portfolio

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**  
**BACKGROUND DOCUMENTS**

Holywell Townscape Heritage Initiative Project Portfolio

Contact Officer: Chris Rees-Jones  
Telephone:  
E-Mail: [chris\\_rees-jones@flintshire.gov.uk](mailto:chris_rees-jones@flintshire.gov.uk)



# Holywell Townscape Heritage Initiative

## Project Portfolio



Environment Directorate

County Hall | Mold | Flintshire | CH7 5NF







# Holywell Townscape Heritage Initiative

## 1 Well Street

<b>Originally built:</b>	<b>Project began:</b>	<b>Project completed:</b>	<b>Floor space re-used:</b>	<b>Total project value:</b>
Circa 1760	2007	2008	183m <sup>2</sup> (1970ft <sup>2</sup> )	Circa £187,000







# Holywell Townscape Heritage Initiative

## 16 – 26 Well Street

<b>Originally built:</b>	<b>Project began:</b>	<b>Project completed:</b>	<b>Floor space re-used:</b>	<b>Total project cost:</b>
Circa 1700-1840	2002	2004	897m <sup>2</sup> (9655ft <sup>2</sup> )	£760,000







# Holywell Townscape Heritage Initiative

## St Winefrides School

<b>Originally built:</b>	<b>Project began:</b>	<b>Project completed:</b>	<b>Total project cost:</b>	<b>Floor space re-used</b>
Circa 1880	2002	2004	£1,057,545	536m <sup>2</sup> (5770ft <sup>2</sup> )







# Holywell Townscape Heritage Initiative

## Statue of Christ (of the Sacred Heart)

Originally erected: 1888    Project began: 2003    Project completed: 2004    Total project cost: £12,000





# Holywell Townscape Heritage Initiative

## Exchange House

Originally built: 1702    Project began: 2003    Project completed: 2005    Floor space re-used: 315m<sup>2</sup> (3991ft<sup>2</sup>)    Total project cost: £245,148







# Holywell Townscape Heritage Initiative

## 10 High Street

<b>Originally built:</b>	<b>Project began:</b>	<b>Project completed:</b>	<b>Floor space re-used:</b>	<b>Total project cost:</b>
1913	2003	2006	65m <sup>2</sup> (698ft <sup>2</sup> )	£28,000





# Holywell Townscape Heritage Initiative

## 4 – 6 Well Street

<b>Originally built:</b>	<b>Project began:</b>	<b>Project completed:</b>	<b>Total project cost:</b>
Circa 1800	2006	2006	£13,477



Before

After







# Holywell Townscape Heritage Initiative

## Ave Maria Hall

<b>Originally built:</b>	<b>Project began:</b>	<b>Project completed:</b>	<b>Floor space re-used:</b>	<b>Total project cost:</b>
Circa 1830	2005	2007	401m <sup>2</sup> (4317ft <sup>2</sup> )	£1,200,000



*Continued overleaf*







# Holywell Townscape Heritage Initiative

## Ave Maria Hall







# Holywell Townscape Heritage Initiative

## St Winefrides House (formerly Pilgrims Rest)

<b>Originally built:</b>	<b>Project began:</b>	<b>Project completed:</b>	<b>Floor space re-used:</b>	<b>Total project cost:</b>
Circa 1830	2005	2007	823m <sup>2</sup> (8,859ft <sup>2</sup> )	£810,000



### Phase 2 Project

*Continued overleaf*





# Holywell Townscape Heritage Initiative

## St Winefrides House (formerly Pilgrims Rest)







# Holywell Townscape Heritage Initiative

## 17 – 19 Well Street

<b>Originally built:</b>	<b>Project began:</b>	<b>Project completed:</b>	<b>Floor space re-used:</b>	<b>Total project cost:</b>
Circa 1820	2007	2008	187m <sup>2</sup> (1800ft <sup>2</sup> )	£179,800



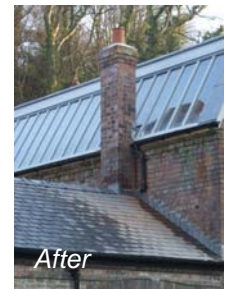




# Holywell Townscape Heritage Initiative

## Textile Mill Shop

<b>Originally built:</b>	<b>Project began:</b>	<b>Project completed:</b>	<b>Floor space re-used:</b>	<b>Total project cost:</b>
Circa 1870	2004	2008	490m <sup>2</sup> (5274ft <sup>2</sup> )	£1,300,000



Phase 2 project

Continued overleaf







# Holywell Townscape Heritage Initiative

## Textile Mill Shop







# Holywell Townscape Heritage Initiative

## Panton Place

Originally built: 1816    Project began: 2006    Project completed: In progress



## FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 15

**REPORT TO:**        **EXECUTIVE**  
**DATE :**             **09 DECEMBER 2008**  
**REPORT BY:**      **COUNTY LEGAL AND DEMOCRATIC SERVICES OFFICER**  
**SUBJECT :**         **OLD BUCKLEY BATHS BUILDING**

### **1.00 PURPOSE OF REPORT**

1.01 To review the decision of the Executive made on 12 December, 2006 for the sale of the old Buckley baths building and consider an alternative proposal to create a Charitable Community Trust to undertake a feasibility study to establish whether it is viable to restore and remodel the building for use by the local community.

### **2.00 BACKGROUND**

2.01 On the 12 December, 2006 the Executive considered a report of the then Acting Chief Executive concerning a delegated power that was about to be exercised following the recommendation of an earlier meeting of the Land Disposal Panel. The Land Disposal Panel had recommended the sale of the old Buckley baths on terms negotiated with a private developer. The Executive were informed that a challenge had been made to the Council's legal right to sell the premises and an assurance was given that the proposed sale would not be completed until all legal enquiries were complete and that no one had a valid claim on the building.

2.02 Following that meeting there has been considerable correspondence and follow-up meeting with representatives of Buckley Town Council and a representative of the Coal Industry Social Welfare Organisation (CISWO).

2.03 The Town Clerk and Financial Officer of Buckley Town Council has provided the Council with the results of comprehensive research undertaken on behalf of the Town Council and a meeting has been held to discuss the outcome of this research and the outcome of separate research undertaken by CISWO. A copy of the notes produced by the Town Clerk pursuant to the research undertaken is attached as Appendix 1. The position of CISWO is set out in their letter of the 3 March, 2008 and attached as Appendix 2 to this report.

2.04 Discussions have also taken place with local Members (past and present), who agreed that it would be appropriate to investigate the possibility of retaining the building for community use.

2.05 The Buckley Baths Review Sub Committee met on the 13 November to discuss the matter further in the light of asbestos and structural surveys which had been commissioned to help ascertain the extent of repairs and

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Date: 02/12/2008



maintenance necessary to bring the building back into use. Whilst further clarification is required from the author of the asbestos survey, at this stage it would appear that the problems posed by asbestos are limited to a small number of locations and that the structure of the building is in good condition, although repairs are needed to all flat roofs and guttering for example.

### **3.00 CONSIDERATIONS**

- 3.01 At the meeting of the Buckley Baths Review Sub Committee it was agreed that a report be submitted to the Executive requesting that it consider whether it would be prepared in the fullness of time to transfer the old Buckley baths into the ownership of a Charitable Community Trust comprising representatives of the Town Council, other local bodies and/or CISWO and Flintshire County Council.
- 3.02 If all interested parties agreed in principle to the proposition of a charitable trust, it would be possible for Buckley Town Council to commission a feasibility study to examine the potential for creating a multi-function community hall from suitably qualified consultants. Clearly without an "in principle agreement" from Flintshire County Council to the creation of a trust and the vesting of the premises in the trust, the Town Council would be unable to exercise any power to commission a feasibility study.
- 3.03 CISWO have provided a copy of a model constitution which could be used if all parties agreed to create a charitable trust and a copy of the model document is attached at Appendix 3.
- 3.04 Should the Council agree to the proposal, then Buckley Town Council will commission a feasibility study and further consideration would need to be given to the matter on receipt of the consultant's report when received.

### **4.00 RECOMMENDATIONS**

- 4.01 That the Executive consider, in principle, whether it would be prepared to participate in the creation of a Charitable Community Trust in which to vest the old Buckley baths in the event that the proposed feasibility study demonstrated that the conversion of the building for community use was viable and affordable.

### **5.00 FINANCIAL IMPLICATIONS**

- 5.01 The implications at this stage are that the Council will not realise the anticipated capital receipts on the disposal of the building. The sale price previously negotiated may not be valid in the current economic climate. The negotiated price involved the Council demolishing the building and making good the site prior to sale. The cost of demolition could be high in the light of the findings of the asbestos survey. In addition, the Council will continue to be responsible for the national non-domestic rate on the property.

**6.00 ANTI POVERTY IMPACT**

6.01 None

**7.00 ENVIRONMENTAL IMPACT**

7.01 None

**8.00 EQUALITIES IMPACT**

8.01 None

**9.00 PERSONNEL IMPLICATIONS**

9.01 None

**10.00 CONSULTATION REQUIRED**

10.01 Local Members (past and present), Buckley Town Council

**11.00 CONSULTATION UNDERTAKEN**

11.01 Local Members (past and present), Buckley Town Council

**12.00 APPENDICES**

12.01 Appendix 1 - A copy of the notes produced by the Town Clerk pursuant to the research undertaken

Appendix 2 - Letter from CISWO of 3 March, 2008

Appendix 3 - model constitution provided by CISWO

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**  
**BACKGROUND DOCUMENTS**

As referred to in the report.

Contact Officer: Barry Davies  
Telephone: 01352 702344  
E-Mail: barry\_davies@flintshire.gov.uk

## NOTES RE BUCKLEY BATHS

### INTRODUCTION:

1. Mining Industry Act 1920, enacted in 1922 – following the Sankey Commission – created the National Miners' Welfare Fund to assist in welfare matters. Not just mine, but mining communities.
2. Mining Industry Act 1920, Section 20, Sub Section 4 states "The Committee may invite a local authority to submit a scheme for any of the purposes to which the fund may be applied and if such scheme is approved by the Committee, they may make such grants in aid to the said local authority out of the fund and upon such conditions as may seem to them desirable".
3. :-
  - a) How did it work – Central National Welfare Cttee. Held funds – financed by 1p per ton from a levy charged against Mine Owners/Companies. It was Government money designed to target deprived mining communities.
  - b) Local Mining Welfare Committees set up – Non Statutory Bodies.
  - c) Schemes sent to Local Miners' Welfare Committees, who, if they approved the scheme applied for funds from the National Welfare Committee.
  - d) National Welfare Committee had rules and regulations which had to be complied with for grant monies to be approved and released.
  - e) Local Miners' Welfare Committees applied agreements in respect of the grants – Agreements incorporated the rules and regulations of the National Cttee.
  - f) 1939 – National Miners' Welfare Cttee. Reconstituted under the Mining Industry (Welfare Fund) Act 1939 as the Miners' Welfare Commission – Became a corporate body with the ability to hold property.

g) 1952 – Miners’ Welfare Commission incorporated into the Coal Industry Social Welfare Organisation (CISWO).

#### KEY DEVELOPMENTS RE BUCKLEY BATHS

- A. March 1922 – Miners Welfare Fund (Local Cttee.) (MWF) became involved with Buckley Urban District Council (BUDC) in considering the possibility of a Public Baths for Buckley.
- B. 10/07/1922 – BUDC resolved to adopt a scheme for a Public Baths provisional upon finding a site and scheme costing no more than £3,000.
- C. 18/07/1922 – MWF advised that a scheme for a Public Baths had been adopted and requested to appoint 4 Members to a Sub-Committee of BUDC to assist in recommending a site.
- D. 17/07/1923 – MWF recommend the land to the rear of the Free Library, where a bowling green existed.
- E. 13/05/1924 MWF agreed to subscribe £2,700 for the Public Baths with BUDC arranging for £1,000 through loan sanction approved by Ministry of Health. ALSO A Baths Cttee. Be formed to deal with matters, made up of all BUDC Members and 4 representatives of MWF.
- F. 09/12/1924 – F A Roberts approached to act as Architect.
- G. 13/01/1925 – BUDC considered the whole matter of applying for loan sanction to the Ministry of Health.
- H. 27/01/1925 – MWF increased their offer of support to £3,700. ALSO MWF was willing to allow BUDC a majority representation on the Baths Committee. Clerk instructed to draw up a permanent scheme for communication to MWF.
- I. 09/06/1925 – BUDC advised by Ministry of Health that it would have to apply to the Ministry for an order appropriating the land for the purposes of providing a Public Baths.

- J. 21/07/1925 – Ministry of Health approved the appropriation of the land but on the presumption that the MWF paid the full cost of the Baths which would, upon completion, vest in BUDC.
- K. 16/03/1926 – BUDC resolved request definite reply from MWF in relation to funding of the scheme (Note 9 Months after appropriation approval with presumption)
- L. 07/09/1926 – BUDC write again asking MWF for present situation.
- M. 12/10/1926 – MWF indicate £3,500 and requested to guarantee the remainder.
- N. 24/05/1927 – MWF assure BUDC that £5,100 available for the Baths.
- O. 1). MWF informs BUDC that they (MWF) will enter into the contract to build the Baths with Messrs. Hayes Bros. Contractor. 2). An agreement would be entered into for the handing over of the Baths and 3). That a separate book of accounts be held for the Baths with Mr c j Knight of Lloyds Bank acting as the Treasurer, cheques to be signed by MWF and countersigned by BUDC.
- P. 03/01/1928 – BUDC asked by Baths Cttee. To comply with the regulations of the Miners' Welfare Scheme. ALSO Baths Cttee. Asked BUDC to write to National Headquarters confirming BUDC would comply with the regulations. BUDC confirmed terms as requested and Clerk instructed to prepare necessary Agreement of Tenancy.
- Q. 14/02/1928 – BUDC agrees to the constitution of a permanent Management Committee for the Baths with equal representation from MWF and BUDC.
- R. 08/05/1928 – BUDC appoints its REPRESENTATIVES to the permanent Management Committee, MWF advise of their representatives.
- S. 30/05/1928 – First meeting of the Baths Management Cttee. – Mr Collin (MWF) appointed Chair. ALSO Clerk instructed to prepare necessary documents for the purpose of handing the Baths to BUDC.

- T. From 11/09/1928 to 24/05/1960 – The Baths Management Committee (BMC) met regularly and managed the Baths through monitoring BUDC's performance in running the Baths. The BMC had its own letter headed stationery and under the heading on the stationery incorporated the words (Miners Welfare Scheme)
- U. 24/05/1960 – BUDC resolved to incorporate the BMC as a Sub- Committee of the Council. No evidence can be traced which confirms that CISWO were contacted with regard to this act, nor is there any evidence that CISWO agreed to this act.
- V. Throughout the period 11/09/1928 to 24/05/1960 BUDC annually appointed REPRESENTATIVES to sit on the BMC.
- W. Annual Statements of Income and Expenditure were submitted by the BMC to BUDC.
- X. By the end of the 1930's most, if not all, the collieries in Buckley had closed down. Therefore over the years fewer and fewer miners/mine owners were available to sit on the BMC. No evidence has been found that BUDC tried to contact the Miners Welfare Commission or latterly CISWO to discuss the situation. There is, however, evidence that BUDC appointed its own its own Members to act as the MWF's representatives.
- Y. Buckley Town Council still has a sitting Member who was part of the Baths Sub-Committee in the 1960's and remembers references to the Board which was reported to.

ADDITIONAL INFORMATION:

1. There is evidence that not only did the BMC inspect the Baths and report any problems to BUDC, with regard to the upkeep and running of the Baths, but surveyors appointed by MWF inspected the Baths and reported their findings to the BMC who in turn reported them to BUDC.
2. 2 Agreements have been discovered where the North Wales MWF through the London Headquarters have either

funded an adaptation to a building or have built a building for the mining community. In these agreements the MWF are the Lessor and the Company/Authority is the Lessee. The conditions of the agreement for the building of the building requires actions on the part of the Lessee which mirror the actions of BUDC in connection with the Baths, these include:

- a) Tenancy agreement drawn up.
  - b) Building required to be inspected.
  - c) Building equipment to be supplied by the MWF – 03/01/1928 BUDC resolved not to entail any expenditure until Baths handed over – Therefore MWF must have equipped the Baths.
  - d) Equal representation on a Management Committee.
  - e) Separate Books of Account to be maintained.
  - f) The Lessee to maintain the building and equipment in good order.
3. The Agreements also require that if the building is no longer used for its original purpose, any demolition requires the approval of the Lessor and any monies achieved by disposal or demolition and sale must be applied as (now CISWO) directs.
4. The Agreements can be determined by both parties agreement in writing. It appears no determination of the Agreement (which must have existed, see above notes and minutes etc.) has ever been enacted and BUDC took it upon itself in 1960 to take ownership of the Baths building without ever properly researching the history and requirements of its agreement with the then MWF, now CISWO.
5. Mary has located copies of the National Miners' Welfare Fund rules and regulations and is currently awaiting receipt of them from her source.



APPENDIX 2

# COAL INDUSTRY SOCIAL WELFARE ORGANISATION

A charity registered with the Charity Commissioners with the number 1015581

Registered Office: The Old Rectory, Rectory Drive, Whiston, Rotherham, South Yorkshire, S60 4JG  
Telephone 01709 728115 Fax 01709 839164



INVESTOR IN PEOPLE

Chief Executive  
V O S Jones MBE



**Please Reply To:**

142 Queens Road  
Penkull  
Stoke-on-Trent  
ST4 7 LH  
Tel: 01782 744996  
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DT/IG/33/44  
3<sup>rd</sup> March 2008

Martin Wright  
Town Clerk  
Buckley Town Council  
Council Offices  
Buckley  
Flintshire  
CH7 2JB

Dear Martin

## **Buckley Baths**

I have now had a full response from our Chief Executive with reference to the probably situation regarding Buckley Baths.

Firstly there is indisputable evidence that the Treasury Solicitor directed the Miners' Welfare Commission that all capital grants made had to be protected.

The first option was for all grants to be held on charitable trusts and model documentation was produced by the Treasury Solicitor. The protection for capital grants was not limited to recreational facilities and for example convalescent homes, canteen facilities, cycle stores, nurses homes and ambulance stations were established on charitable trusts. To give one very clear example of the seriousness with which protection of capital grant was treated there is in Derbyshire a bus stop, originally provided for use by the colliery, now used by the local bus company which was, and is, a miners' charity.

A major exception was made where grants were made for educational purposes to colleges or universities where a charitable trust was not legally possible. In those cases a legal agreement was entered into which included the necessity to repay the grants if the educational facilities ceased to meet the objects of the grant (mining education).

There was also a situation in which grants were made to existing charities for small amounts or to non charitable associations for example municipal village halls. These grants tended to be small or for very specific equipment. Protection was available here either through the existing charitable trusts document or agreements linked to the provision of equipment. These limited cases provide no guidance in this situation as the amount granted to Buckley makes it quite and exceptional case.

~ 3 MAR 2008

The grant to Buckley was the largest grant made in North Wales between 1920 and 1952, actually it was over twice the amount of the next largest grant. Taking into account the fact that protection of grant is the Treasury Solicitors requirement it appears beyond belief that this protection would have been waived in this case. In two other cases in other regions where grants were made for swimming baths (Bolsover £6,238 and Cresswell £3,500) charitable trusts were set up) both these grants are important as in both cases the land on which the baths were built the land was gifted. This is relevant as local authorities were not allowed to declare charitable trusts on land already owned by the municipality. They could, however, accept land subject to trusts or have trusts declared on land vested in them. The phraseology used in the documents passed to us by you refers to land given by the UDC. When the word "given" is used the question "Given to whom?" must follow.

The whole thrust of the minutes and recorded decisions suggest strongly that the baths was a separate legal entity from the local authority.

This is strongly reinforced by the establishment of a committee specifically to run the baths. If this committee were part of the municipality, which it would legally have to be if the baths were simply council property, then there is no justification for representation from an outside body. Similarly it is inconceivable that the Treasury Solicitor would accept representation on such a committee as in any way protecting the capital grant.

It is clear that this committee had the power to make decisions that had revenue implications and no council would allow such decision making to be shared by non elected representatives if the baths were part of the local authority. This is given even greater force by the fact that the miners' welfare committee had the power to carry out inspections on the baths and make recommendations to the committee about actions that needed to be taken. Once again a local authority would be unlikely to allow such power to a separate legal entity unless there was a degree of ownership and management vested in that body.

Taking the whole sweep of the minutes it appears to us that the agreement to accept the rules and regulations of the Miners' Welfare Committee must have included acceptance of the Treasury Solicitors concern for protection of capital grant, the establishment of a separate managing committee and the references to the transfer of land and baths makes it unavoidable to assume that the baths was seen as separate from the local authority and the management details we can glean from the minutes and other documentation confirms that the MWC had a continuing management interest.

From both the documentation and our own experience in similar cases we believe that there was almost certainly an intention that the baths would be established as a charitable trust. There is a slim chance that the baths were to be seen as a municipal facility but in that case it would be unique if no formal agreement were entered into to protect the capital grant on the cessation of the use of the baths for their original purpose. This latter option appears unlikely as there is no reference to concessionary fees or additional benefit to miners and their families which would suggest that no direct benefit to the mining population accrued from the provision of the baths. This lack of any direct benefit puts the municipal ownership theory in serious doubt as the whole thrust of the Mining Industry Act 1920 would imply some direct benefit if a grant was made to an outside body.

While it appears unlikely that we will be able to make a definitive decision the weight of the evidence does we believe suggest that the baths were provided on the general terms of the grant giving procedure at that time. Further study or indeed a stroke of luck might at some time provide evidence that confirmed our belief. However, we see it as more important that a positive way forward be found now rather than a continuation of the debate.

I think it is unarguable that the original grant was provided to benefit the people of Buckley and that the intention of the grant was to improve their quality of life. If it is possible to use the baths in a way that contributes to that aim then we would rather see that than simply share in the spoils once

it was demolished. Both the land and the baths buildings were the result of philanthropic intent and a solution that perpetuated that intent is our preferred option.

There is a strong moral case for establishing a charitable trust to manage the baths and to seek funding for alternative uses. Such a trust could be vested in the local authority or managed by a body with nominations from the local authority and/or other local bodies and/or CISWO. In such a case we would propose that a reversionary clause be included that made proceeds from any future sale subject to a division between CISWO and the local community.

If this solution is not acceptable to Flint Council and they decide to pursue the sale option I would suggest that we obtain an independent valuation of the property value with a view to continuing the argument about the proper destination for funds from such a sale. If at any time in the future it was then found that a reversionary clause existed we would then be able to pursue that matter, as Flint have been made aware of both the Town Council and our belief that such an agreement would have been entered into at the time the grant was made.

I look forward to hearing from both Buckley and Flint about what is likely to happen next.

Yours sincerely

A handwritten signature in black ink, appearing to read 'D. Thomas'.

Dave Thomas  
Regional Manager

**1. Definitions**

In this scheme:

“the charity” means the charity identified at the beginning of this scheme.

“the area of benefit” means Buckley and the neighbourhood thereof.

“the trustees” means the trustees of the charity acting under this scheme and “trustee” means one of the trustees.

“affiliated organisation” means a sub section which is a bona fide sectional activity of the charity where the financial activities are consolidated within the main accounts of the charity.

“CISWO” means the Coal Industry Social Welfare Organisation (registered charity number 1015581)

**ADMINISTRATION**

**2. Administration**

The charity is to be administered in accordance with this scheme. This scheme replaces the former trusts of the charity.

**3. Name of the charity**

The name of the charity is.

**OBJECT**

**4. Object of the charity**

The object of the charity is

- (1) The provision of recreation facilities for the benefit of the inhabitants of the area of benefit without distinction of political, religious or other opinions with the object of improving the conditions of life for the said inhabitants;
- (2) The land identified in part 2 of the schedule to this scheme must be retained by the trustees for use for the object of the charity;
- (3) In so far as the land and buildings in part 2 of the schedule to this scheme, or other assets of the charity, are not required for the said object in (1) above, then provided that the trustees shall have consulted and obtained the agreement of the trustees of CISWO in advance, the Trustees may use the charity's land and other assets for such other charitable purposes as are exclusively charitable at law for the direct benefit of the inhabitants of the area of benefit.

## POWERS OF THE TRUSTEES

### 5. Powers of the trustees

In addition to any other powers which they have, the trustees may exercise the following powers in furtherance of the objects of the charity:

- (1) Power to acquire or hire property and to maintain and equip it for use. (The property must be needed to further the object of the charity.)
- (2) Power to appoint staff and pay them reasonable remuneration, including pension provision for them and their dependants.
- (3) Power to insure against public liability and, if appropriate, employers' liability; and to insure the buildings of the charity to their full value against fire and all other usual risks (except to the extent that the buildings are insured against any of these risks by a tenant).
- (4) Power to delegate to any one or more of the trustees the transaction of any business or the performance of any act required to be transacted or performed in the execution of the trusts of the charity and which is within the professional or business competence of such trustee or trustees: Provided that the trustees shall exercise reasonable supervision over any trustee or trustees acting on their behalf under this provision and shall ensure that all their acts and proceedings are fully and promptly reported to them.
- (5) Power to raise funds. (The trustees must not undertake any permanent trading activity.)
- (6) Power to co-operate with other charities, voluntary bodies and statutory authorities. The trustees may exchange information and advice with them.
- (7) Power, with the prior written approval of CISWO (such approval not to be unreasonably withheld), to make rules and regulations consistent with this scheme for the management of the charity.

## TRUSTEES

### 6. Trustees

- (1) There should be:  
  
8 nominated trustees and  
  
2 co-opted trustees (if the trustees determine that it is in the interests of the charity so to do and subject to the prior written consent of CISWO),  
  
appointed in accordance with clauses 7 and 8 and the number of trustees should not fall below the quorum required by clause 17 herein;

- (2) The first nominated trustees are the persons listed in part 1 of the schedule to this scheme. Subject to clause 12 (termination of trusteeship) they will hold office for the periods shown in the schedule.

**7. Nominated trustees**

- (1) The nominated trustees must be appointed as follows:
- 2 shall be appointed by the Buckley Town Council
  - 2 shall be appointed by Flint County Council and
  - 2 shall be appointed by CISWO
- 2 shall be appointed at a meeting to be convened by the Secretary of the Charity on or about the nearest convenient date to the 1<sup>st</sup> April each year (or at any time in the case of casual vacancies), to be attended by one representative of each organisation affiliated to the charity. Subject to clause 12 herein, they shall hold office until the next meeting called under this provision, but may, if eligible, be reappointed.
- (2) Any appointment must be made at a meeting held according to the ordinary practice of the appointing body.
- (3) Each appointment must be made for:
- (a) 4 years; or
  - (b) 1 year in the case of trustees nominated at a meeting of the affiliated organisations; or
  - (c) if the appointment is being made to fill a casual vacancy, the unexpired term of the appointee's predecessor.
- (4) The appointment will be effective from the date the nominated trustee declares a willingness to act, and signs the minute book.
- (5) The person appointed need not be a member of the relevant appointing body.

**8. Co-opted casual vacancies**

- (1) The appointment of a co-opted trustee must be made by the trustees at a special meeting called under clause 16.
- (2) An appointment may, but need not, be made before the date on which the term of office of an existing co-opted trustee comes to an end, to take effect on that date. In these circumstances:
- (a) the appointment may not be made more than three months before the date on which the existing co-opted trustee's term of office is due to end; and

(b) any co-opted trustee whose term of office is about to come to an end must not vote in favour of their own re-appointment.

(3) Each appointment must be made for the shorter of:

(a) four years; or

(b) if the appointment is being made to fill a casual vacancy, the unexpired term of the appointee's predecessor.

**9. New trustees**

The trustees must give each new trustee, on their first appointment:

(1) a copy of this scheme and any amendments made to it;

(2) a copy of the charity's latest report and statement of accounts.

**10. Register of trustees**

(1) The trustees must keep a register of the name and address of every trustee and the dates on which their terms of office begin and end. Every trustee must sign the register before acting as a trustee, whether on their first appointment or on any later re-appointment.

(2) The trustees must promptly report any vacancy in the office of nominated trustee to the body entitled to appoint the trustee.

**11. Trustees not to have a personal interest**

Except with the prior written approval of the Commissioners no trustee may:

(1) receive any benefit in money or in kind from the charity; or

(2) have a financial interest in the supply of goods or services to the charity; or

(3) acquire or hold any interest in property of the charity (except in order to hold it as a trustee of the charity).

**12. Termination of trusteeship**

A trustee will cease to be a trustee if he or she:

(1) is disqualified from acting as a trustee by section 72 of the Charities Act 1993; or

(2) is absent without the permission of the trustees from all their meetings held within a period of 6 months and the trustees resolve that his or her office be vacated; or

(3) gives not less than one month's notice in writing of his or her intention to resign (but only if at least 3 trustees will remain in office when the notice of resignation is to take effect).



## OFFICERS

### 13. Chairperson and Vice Chairperson

- (1) At their first ordinary meeting in each year the trustees must elect one of their number to be chairperson of their meetings.
- (2) At their first ordinary meeting in each year the trustees must elect one of their number to be the vice chairperson of their meetings.
- (3) The trustees present at a meeting must elect one of their number to chair the meeting if the chairperson or vice chairperson is not present within 15 minutes of the scheduled start of the meeting or the offices of chairperson and vice chairperson are vacant.

### 14. Secretary

The trustees may appoint a secretary. The office may be held by:

- (1) a trustee (who must not receive any reward for acting and who may be dismissed by the trustees as secretary at any time); or
- (2) some other suitable person (who may be employed upon such reasonable terms, including terms as to notice, as the trustees think fit).

## MEETINGS OF TRUSTEES

### 15. Ordinary meetings

- (1) The first meeting after the date of this scheme must be called by NAMED OFFICER or, if they do not do so within 3 months from that date, by any 2 trustees.
- (2) The trustees must hold at least 6 ordinary meetings in each 12 month period, usually at 2 monthly intervals, unless there are exceptional circumstances.
- (3) Ordinary meetings require at least 10 days' notice.

### 16. Special meetings

- (1) The chairperson, or any 2 trustees, may call a special meeting at any time.
- (2) Special meetings require at least 4 days' notice, except that meetings to consider:
  - (a) the amendment of this scheme under clause 27,  
require at least 21 days' notice.
- (3) The notice calling a special meeting must include details of:
  - (a) the business to be transacted at the meeting; and

(b) any amendment to be made to this scheme (under clause 27).

(4) A special meeting may, but need not, be held immediately before or after an ordinary meeting.

**17. Quorum**

No business may be transacted at a meeting unless at least 3 trustees are present when the meeting proceeds to business.

**18. Voting**

(1) Every matter must be decided by majority decision of the trustees present and voting at a duly convened quorate meeting of the trustees.

(2) The chairperson of the meeting may cast a second or casting vote only if there is a tied vote.

**19. Recording of meetings**

The trustees must keep a proper record of their meetings.

**20. Trustees to act jointly**

The trustees must exercise their powers jointly, at properly convened quorate meetings.

**CHARITY PROPERTY**

**21. Transfer of property**

The title to the land described in part 2 of the schedule to this scheme is transferred by this scheme to the Official Custodian for Charities in trust for the charity.

**22. Use of income and capital**

(1) The trustees must firstly apply:

(a) the charity's income; and

(b) if the trustees think fit, expendable endowment;

in meeting the proper costs of administering the charity and of managing its assets (including the repair and insurance of its buildings).

(2) After payment of these costs, the trustees must apply the remaining income in furthering the object of the charity.

(3) The trustees may also apply for the object of the charity:

(a) expendable endowment.

**23. Letting**

- (1) Subject to the condition that the use of the remainder of the land used for the object of the charity shall not be unduly interfered with, the trustees may, with the prior written consent of the trustees of CISWO, let any part of the land not required for the object of the charity.
- (2) The trustees must comply with the restrictions on disposal imposed by section 36 of the Charities Act 1993, unless the disposal is excepted from these restrictions by section 36(9)(b) or (c) or section 36(10) of that Act.

**24. Mortgage**

The trustees shall have power, if so recommended in writing by the trustees of CISWO, to mortgage the property of the charity, or any part thereof subject to such consents as are required by law.

**25. Sale of land**

If the land and buildings or any part of it, owned by the charity is no longer required for use in furthering the object of the charity the trustees shall have power, if so recommended in writing by the trustees of CISWO, to sell it subject nevertheless to complying with the restrictions on disposition imposed by section 36 of the Charities Act 1993, unless the sale is excepted from such restriction under section 36(9) (b) or (c).

**26. Proceeds of sale**

The trustees shall pay the net proceeds of any such sale to the (This will need discussion)

**AMENDMENT OF SCHEME**

**27. Amendment of scheme**

- (1) Subject to the provisions of this clause, the trustees may amend the provisions of this scheme.
- (2) Any amendment must be made by a resolution passed at a special meeting of the trustees. The notice of the special meeting must include notice of the resolution, setting out the terms of the amendment proposed.
- (3) The trustees must not make any amendment which would:
  - (a) vary this clause;
  - (b) vary clause 1, clause 4, clause 7, clause 22, clause 23, clause 24, clause 25 or clause 26;
  - (c) confer a power to dissolve the charity;

- (4) The trustees must obtain the prior written approval of the Commissioners before making any amendment which would:
  - (a) affect the composition of the trustees or the terms on which they hold office;
  - (b) remunerate the trustees or effect indemnity insurance;
  - (c) vary clauses 11 or 17 of this scheme;
  - (d) vary the name of the charity.
- (5) The trustees must:
  - (a) Prior to the execution of any amendment under this power, obtain the written approval of CISWO to any such amendment (such approval not to be unreasonably withheld)
  - (b) promptly send to the Commissioners and CISWO, a copy of any amendment made under this clause; and
  - (c) keep a copy of any such amendment with this scheme.

#### **GENERAL PROVISIONS**

#### **28. Questions relating to the Scheme**

The Commissioners may decide any question put to them concerning:

- (1) the interpretation of this scheme; or
- (2) the propriety or validity of anything done or intended to be done under it.

**FLINTSHIRE COUNTY COUNCIL**

**AGENDA ITEM NUMBER: 16**

**REPORT TO: EXECUTIVE**  
**DATE : 09 DECEMBER 2008**  
**REPORT BY: CHIEF EXECUTIVE**  
**SUBJECT : QUARTER TWO PERFORMANCE REPORT 2008/09 AND**  
**PERFORMANCE REPORTING**

**1.00 PURPOSE OF REPORT**

1.01 To consider progress of 2008/09 performance at the mid year point.

**2.00 BACKGROUND**

**2.01 Quarter 2 Performance**

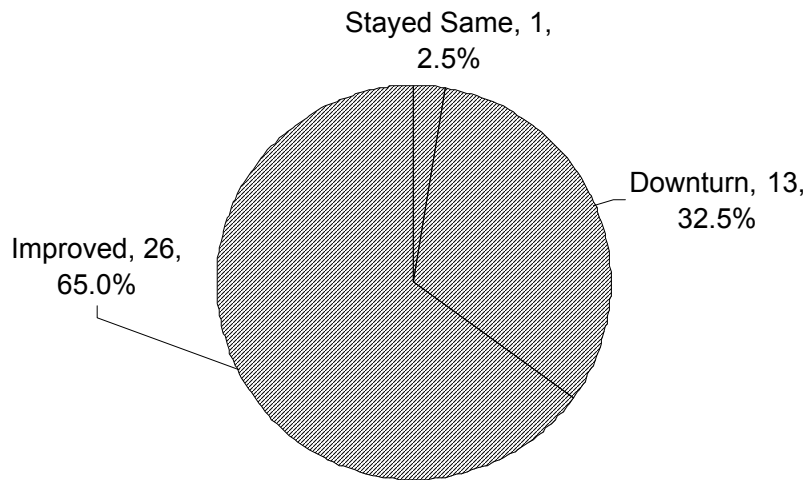
The attached schedule (Appendix 1) shows outturn performance data and commentary for the period April to September 2008 against year end targets and quarter 2 trend positions.

2.02 Some indicators have not been reported on for this period because of data collection mechanisms and/or appropriateness of reporting to provide meaningful information, and therefore will be reported at year end. The attached schedule considers 64 of the proposed indicators reported at the mid year stage of the year, and is in fact based on a relatively small number of the total measures.

2.03 Both data and comments shown on the schedule are at the 6 month point for the year. It is difficult to quantify at this stage whether year end targets will be met. **Analysis was undertaken of the 2008/09 quarter 2 outturns compared with those for quarter 2 last year;** of the 64 indicators presented, 24 could not be trended. Of the remaining 40:

- 26 (65.0%) have improved.
- 13 (32.5%) have not improved.

### Comparison of Performance Between Q2 2007/08 and Q2 2008/09

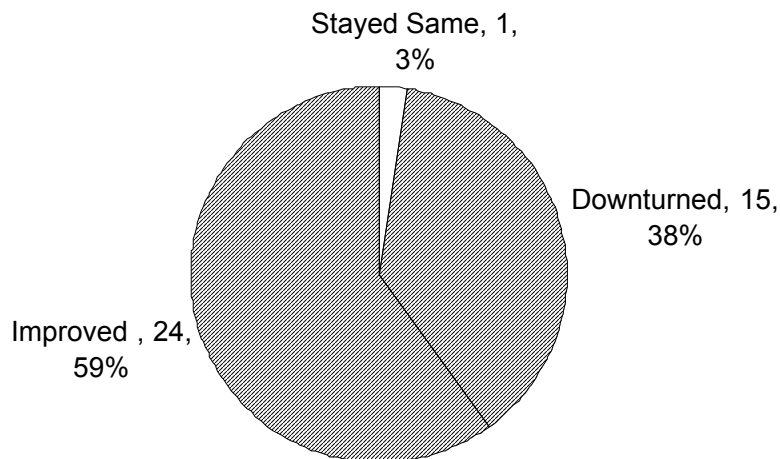


The data has been analysed in this way as an interim measure until Ffynnon is implemented. Outturns will then be compared with target and intervention levels to generate a RAG (Red, Amber, Green) Status.

The following chart shows the **analysis of the 2008/09 quarter 1 outturns compared with those for quarter 1 last year**; of the 40 indicators where analysis could be undertaken:

- 24 (59.0%) have improved.
- 15 (38.0%) have not improved.

### Comparison of Performance Between Q1 2007/2008 & Q1 2008/09



- 2.04 Continuous improvement is evident in 16 indicators where both in year (quarter 1 to quarter 2) and 2008/09 quarter 2 performance to 2007/08 quarter 2 performance has improved:

#### **Housing & Homelessness**

- (64) The total amount of rent collected during the financial year from current and former tenants as a percentage of the total rent collectable for the financial year, in permanent accommodation
- (75) The average number of calendar days taken to complete: Urgent repairs
- (76) The average number of calendar days taken to complete: Non-urgent repairs
- (277) The total amount of rent arrears owed by former tenants in the following types of accommodation as a percentage of the total rent collectable for the financial year: Permanent accommodation
- (124) The average number of calendar days taken to deliver a Disabled Facilities Grant.
- (127) The average number of calendar days taken to deliver low cost adaptation works in private dwellings where the Disabled Facilities Grant process is not used
- (554) Reduce the average re-let times for: All Council homes, excluding hard-to-let and special circumstances properties, from 80 days in 2007 to 42 days by 2010

#### **Social Care & Supporting People**

- (130) The rate of older people (aged 65 or over) Whom the authority supports in care homes per 1,000 population aged 65 or over at 31 March.
- (134.1) The average number of working days between initial enquiry and completion of the care plan including specialist assessments.
- (142.1) The rate per 1,000 adult clients assessed during the year who are provided with electronic assistive technology as part of a package of care
- (146) The percentage of carers of adult service users who were offered an assessment

#### **Waste Management**

- (244) The percentage of municipal waste reused and/or recycled.
- (255) The percentage of municipal waste received at all household waste amenity sites that is reused, recycled or composted

#### **Planning**



- (92) The percentage of minor planning applications determined during the year within 8 weeks
- (94) The percentage of all other planning applications determined during the year within 8 weeks.

### **Highways, Transport & Environment**

- (241) The average number of calendar days taken to repair street lamp failures during the year

The aforementioned does not take account of those indicators where performance has improved in year but has not improved on the quarter 2 performance for 2007/08.

Performance has shown a downturn in 8 indicators both in year (quarter 1 to quarter 2) and between 2008/09 quarter 2 performance and 2007/08 quarter 2 performance:

### **Corporate**

- (6) Housing Benefit security: The number of prosecutions and sanctions per 1,000 caseload

### **Housing & Homelessness**

- (55) The average number of working days between homeless presentation and discharge of duty for households found to be statutorily homeless.
- (60) The percentage of homeless presentations decided within 33 working days
- (275) The total amount of rent arrears owed by current tenants in the following types of accommodation as a percentage of the total rent collectable for the financial year: Permanent accommodation

### **Social Care & Supporting People**

- (131) The percentage of clients who are supported in the community during the year, who are aged 18-64

### **Planning**

- (91) The percentage of major planning applications determined during the year within 13 weeks
- (93) The percentage of householder planning applications determined during the year within 8 weeks
- (95) The percentage of enforcement complaints resolved during the year within 12 weeks of receipt

The aforementioned does not take account of those indicators where performance has downturned in year but has improved on the quarter 2 performance for 2007/08.

### **3.00 CONSIDERATIONS**

#### **3.01 Quarter 2 Performance**

The attached schedule (Appendix 1) shows performance data, trend information and commentary for the period April to September 2008.

### **4.00 RECOMMENDATIONS**

4.01 That Members note the performance information contained within Appendix 1 and recommend any specific indicators which they consider may require referral to the appropriate Overview and Scrutiny Committees for consideration.

### **5.00 FINANCIAL IMPLICATIONS**

5.01 There are no specific financial implications

### **6.00 ANTI POVERTY IMPACT**

6.01 There are no specific anti-poverty implications within this report.

### **7.00 ENVIRONMENTAL IMPACT**

7.01 There are no specific environmental implications within this report.

### **8.00 EQUALITIES IMPACT**

8.01 There are no specific equalities implications within this report.

### **9.00 PERSONNEL IMPLICATIONS**

9.01 There are no specific personnel implications implicit this report.

### **10.00 CONSULTATION REQUIRED**

10.01 Overview & Scrutiny committees will continue to receive quarterly reports for all relevant indicators as part of their regular considerations.

### **11.00 CONSULTATION UNDERTAKEN**

11.01 All Directorates have been consulted with regarding the reporting of relevant information.

### **12.00 APPENDICES**

12.01 Appendix 1: Quarter 2 performance report

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**  
**BACKGROUND DOCUMENTS**

None

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**QUARTER 2 PERFORMANCE REPORT 2008**

**CORPORATE**

ID	Reference	Short Description	Previous EoY	07/08 Welsh Avg	08/09 Target	Target Type	08/09 Q1 Value	08/09 Q2 Value	07/08 Q2 Value	Performance Improved? Q2 07/08 to Q2 08/09	Period Comments
<b>CORPORATE</b>											
14	CFH/006	The percentage of undisputed invoices which were paid within 30 days	92.80%	86.50%	92%	Maintenance	90.20%	<b>86.90%</b>	94.56%	<b>X</b>	The removal of the Vodafone and BT feeds from the calculation of performance now ensures a true picture of invoice processing performance. Performance levels in the majority of departments continue to improve. However, some departments have advised that their reduced performance can be attributed to increased workloads whilst testing the new Payroll IT system.
22	CHR/001	The percentage of employees (including teachers and school based staff) who leave the employment of the local authority, whether on a voluntary or involuntary basis;	12.25%	9.72%	92%	Improvement	Not Reported	<b>Not Reported</b>	4.75%		Quarter 1 and 2 figures will be reported at the end of quarter 2 once the new HR systems have been implemented.
24.1	CHR/002	The number of working days/ shifts per full time equivalent (FTE) local authority employee lost due to sickness absence	10.66 Days	11.6 Days	10.25 Days	Improvement	Not Reported	<b>Not Reported</b>	2.56 Days		Quarter 1 and 2 figures will be reported at the end of quarter 2 once the new HR systems have been implemented.

QUARTER 2 PERFORMANCE REPORT 2008

HOUSING & HOMELESSNESS

ID	Reference	Short Description	Previous EoY	07/08 Welsh Avg	08/09 Target	Target Type	08/09 Q1 Value	08/09 Q2 Value	07/08 Q2 Value	Performance Improved? Q2 07/08 to Q2 08/09	Period Comments
<b>HOUSING &amp; HOMELESSNESS</b>											
6	BNF/001 d	Housing Benefit security: The number of prosecutions and sanctions per 1,000 caseload	11.19	6.22	11	Maintenance	2.98	<b>2.82</b>	3.07	X	Performance is on target and compares well when benchmarked against other North Wales authorities. The denominator will be subject to minor change once the annual average caseload is calculated in February 2009.
705	BNF/004	Time taken to process Housing Benefit (HB) and Council Tax Benefit (CTB) new claims and change events.	N/A	New	17.5 Days	N/A	14.4 Days	<b>13.3 Days</b>	N/A		Performance for quarter 2 is very good. The target set at the start of the year for this new measure was calculated based on previous performance in the two performance indicators that were merged to form this new measure.
55	HHA/002	The average number of working days between homeless presentation and discharge of duty for households found to be statutorily homeless.	121.6 Days	149 Days	122 Days	Maintenance	165 Days	<b>255 Days</b>	97.15 Days	X	This indicator continues to increase due to a lack of suitable permanent and affordable accommodation becoming available. It needs to be noted that the majority of homeless people awaiting discharge of duty are currently placed in good standard of temporary accommodation. Increase in discharging duty to homeless applicants due to change of Allocations Policy and taking into account additional preference groups. Homeless household's have a right under legislation to stipulate their areas of choice for permanent accommodation and should not be treated any different to applicants on the housing waiting list. Homeless legislation also states one offer of suitable accommodation to be made which could be interpreted to any area of Flintshire. However this could lead to an increase of a service user's right to review on grounds of suitability.

**QUARTER 2 PERFORMANCE REPORT 2008**

**HOUSING & HOMELESSNESS**

ID	Reference	Short Description	Previous EoY	07/08 Welsh Avg	08/09 Target	Target Type	08/09 Q1 Value	08/09 Q2 Value	07/08 Q2 Value	Performance Improved? Q2 07/08 to Q2 08/09	Period Comments
59	HHA/008 a	The percentage of homeless presentations accepted as statutorily homeless;	78.60%	N/A	80%	Incremental	75%	<b>83.80%</b>	77.20%	✓	A percentage of 83.8% reflects a high number of acceptances - this means that only persons who are actually homeless/threatened with homelessness go on to make a homeless presentation. Through early prevention work, those who are in a housing crisis are assisted in keeping their homes or access alternative accommodation through staff assistance.
60	HHA/008 b	The percentage of homeless presentations decided within 33 working days	83.70%	N/A	85%	Maintenance	92.30%	<b>86.50%</b>	93.20%	✗	Although there have been staff absence issues the main reason for this indicator being unmet is that due to the credit crunch people are approaching the housing option team with complex financial issues which in turn leads to the necessity for indepth enquiries and negotiations through third parties which inevitably are time consuming.
686	HHA/014 a	The number of homeless families with children who have used Bed and Breakfast accommodation during the year, except in emergencies	N/A	29.07	40	TBC	19	<b>4</b>	N/A		Bed and Breakfast accommodation is only used for homeless families with children when no other suitable temporary accommodation is available. This accommodation could also be used when we have reason to believe that the Local Authority may not have a full statutory duty through third parties.
687	HHA/014 b	The average number of days all homeless families with children spent in Bed and Breakfast accommodation	N/A	169 Days	30 Days	TBC	26 Days	<b>3 Days</b>	N/A		

**QUARTER 2 PERFORMANCE REPORT 2008**

**HOUSING & HOMELESSNESS**

ID	Reference	Short Description	Previous EoY	07/08 Welsh Avg	08/09 Target	Target Type	08/09 Q1 Value	08/09 Q2 Value	07/08 Q2 Value	Performance Improved? Q2 07/08 to Q2 08/09	Period Comments
688	HHA/015 a	The average number of days that all homeless households spent in: Bed and Breakfast accommodation	N/A	New	30 Days	N/A	28 Days	<b>37 Days</b>	N/A		Despite having less families in Bed & Breakfast, the number of single people was apparent, mainly single or childless couples (19) this will remain a huge factor due to lack of single person accommodation for service users to access whether its temporary, move on or permanent accommodation
689	HHA/015 b	The average number of days that all homeless households spent in: Other forms of temporary accommodation	N/A	New	135 Days	N/A	191 Days	<b>176 Days</b>	N/A		Smaller amounts of persons accommodated in Bed & Breakfast accommodation. It is anticipated that those leaving temporary accommodation will increase as we get nearer to the Christmas period when there is usually less activity with voids.
64	HLS/006 a	The total amount of rent collected during the financial year from current and former tenants as a percentage of the total rent collectable for the financial year, in permanent accommodation	N/A	96.55%	97.40%	Incremental	87.93%	<b>92.04%</b>	91.86%	✓	Collection rate showing steady improvement over the quarter. Targeting and rigorous monitoring of serious rent arrears cases is being undertaken in local offices to ensure procedures are being followed. Non collectable week over Christmas will also help
65	HLS/006 b	The total amount of rent collected during the financial year from current and former tenants as a percentage of the total rent collectable for the financial year, in temporary accommodation	0%	N/A	N/A	N/A	N/A	<b>N/A</b>	N/A		Not applicable as there is no temporary accommodation within the Housing Revenue account.
68.1	HLS/012 ci	The total amount of rent arrears owed by former tenants in the following types of accommodation which were written off as unrecoverable during the financial year as a percentage of the total rent collectable for the financial year: Permanent accommodation	0.89%	0.62%	1%	Improvement	0.75%	<b>0.70%</b>	0%	✗	The figure reported for quarter 2 is an accumulative total for April to September. The levels of write off in the first two quarters is on target and in line with expectations. The figure reported for quarter 1 has been recalculated and corrected.



## QUARTER 2 PERFORMANCE REPORT 2008

## HOUSING & HOMELESSNESS

ID	Reference	Short Description	Previous EoY	07/08 Welsh Avg	08/09 Target	Target Type	08/09 Q1 Value	08/09 Q2 Value	07/08 Q2 Value	Performance Improved? Q2 07/08 to Q2 08/09	Period Comments
69.1	HLS/012 cii	The total amount of rent arrears owed by former tenants in the following types of accommodation which were written off as unrecoverable during the financial year as a percentage of the total rent collectable for the financial year: Temporary accommodation	0%	N/A	0%	N/A	N/A	<b>N/A</b>	N/A		Not applicable as there is no temporary accommodation within the Housing Revenue account.
74	HLS/010 a	The average number of calendar days taken to complete: Emergency repairs	0.92 Days	0.6 Days	1 Day	Improvement	0.4 Days	<b>0.6 Days</b>	0.65 Days	✓	The level of performance is being maintained, but efforts are being made to further improve performance in this area, furthermore, the introduction of diagnostic repairs will also have a positive impact on the improved categorisation of emergency repairs, with the long term aim to reduce emergency repairs to a manageable number.
75	HLS/010 b	The average number of calendar days taken to complete: Urgent repairs	16.68 Days	5.7 Days	10 Days	Improvement	13.7 Days	<b>11.7 Days</b>	16.16 Days	✓	Performance in this category has continued to improve in this category and the introduction of improved management controls will ensure that the improvement in performance will be maintained and improved upon.
76	HLS/010 c	The average number of calendar days taken to complete: Non-urgent repairs	88.94 Days	31.6 Days	60 Days	Improvement	30.3 Days	<b>29.5 Days</b>	81.52 Days	✓	There has been a slight improvement in this category and the introduction of improved management controls will ensure that performance continues to be improved upon.

QUARTER 2 PERFORMANCE REPORT 2008

HOUSING & HOMELESSNESS

ID	Reference	Short Description	Previous EoY	07/08 Welsh Avg	08/09 Target	Target Type	08/09 Q1 Value	08/09 Q2 Value	07/08 Q2 Value	Performance Improved? Q2 07/08 to Q2 08/09	Period Comments
275	HLS/012 ai	The total amount of rent arrears owed by current tenants in the following types of accommodation as a percentage of the total rent collectable for the financial year: Permanent accommodation	3.44%	2.29%	3%	Incremental	4.07%	<b>4.46%</b>	4.15%	✘	Arrears as proportion of the total rent collected increasing. Revised monitoring and management arrangements of rent arrears are being put into place, and profile of rent arrears has been given increased priority and emphasis. Procedures will be reviewed to ensure action is taken earlier to avoid debts increasing too highly in future
276	HLS/012 aii	The total amount of rent arrears owed by current tenants in the following types of accommodation as a percentage of the total rent collectable for the financial year: Temporary accommodation	0%	5.17%	0%	N/A	N/A	<b>N/A</b>	N/A		Not applicable as there is no temporary accommodation within the Housing Revenue account.
277	HLS/ 012 bi	The total amount of rent arrears owed by former tenants in the following types of accommodation as a percentage of the total rent collectable for the financial year: Permanent accommodation	0.46%	1.40%	0.45%	Incremental	0.36%	<b>0.30%</b>	1.03%	✓	Amounts of former tenants arrears is reducing as a proportion of the total rent collected. This is primarily due to the reduced number of evictions of current tenants as a result of homeless prevention techniques. Recovery of former tenants arrears is at satisfactory levels
278	HLS/012 bii	The total amount of rent arrears owed by former tenants in the following types of accommodation as a percentage of the total rent collectable for the financial year: Temporary accommodation	0%	9.62%	0%	N/A	N/A	<b>N/A</b>	N/A		There is no temporary accommodation within the Housing Revenue account.

QUARTER 2 PERFORMANCE REPORT 2008

HOUSING & HOMELESSNESS

ID	Reference	Short Description	Previous EoY	07/08 Welsh Avg	08/09 Target	Target Type	08/09 Q1 Value	08/09 Q2 Value	07/08 Q2 Value	Performance Improved? Q2 07/08 to Q2 08/09	Period Comments
154	SCC/001 a	The percentage of first placements of looked after children during the year that began with a care plan in place.	100%	91.87%	100%	Maintenance	100%	<b>88.90%</b>	100%	X	One care plan was not provided within timescales. Following the breakdown of a placement, the child was moved to a new carer. Although the correct paperwork was in place for an emergency placement, the fact that the young person had been missing from her home address and previous foster placement meant that it was extremely difficult to develop a cohesive plan to cater for her longer term needs within the timescales.
<b>PRIVATE SECTOR RENEWAL</b>											
124	PSR/002	The average number of calendar days taken to deliver a Disabled Facilities Grant.	607 Days	453 Days	500 Days	Improvement	600 Days	<b>586 Days</b>	646 Days	✓	This PI includes DFGs for children. Average time taken from referral to completion of assessment is 192 days and from completion of assessment to completion of work is 325 days for adults.
125	PSR/003	The average number of calendar days taken to deliver an adaptation for a Local Authority tenant where the Disabled Facilities Grant process is not used.	31.68 Days	208 Days	25 Days	Improvement	21 Days	<b>23 Days</b>	35.55 Days	✓	There has been a reduction in performance in this category. Analysis of the adaptations being received reveals a number of adaptations that significantly exceed the £500 limit. Such adaptations are having a detrimental effect on performance. Alternative methods of working are currently being introduced, which will improve performance.
127	PSR/006	The average number of calendar days taken to deliver low cost adaptation works in private dwellings where the Disabled Facilities Grant process is not used	184 Days	81 Days	140 Days	Improvement	221 Days	<b>185 Days</b>	221 Days	✓	This PI includes adaptations for children. Time to completion includes the quality audit check.

QUARTER 2 PERFORMANCE REPORT 2008

SOCIAL CARE & SUPPORTING PEOPLE

ID	Reference	Short Description	Previous EoY	07/08 Welsh Avg	08/09 Target	Target Type	08/09 Q1 Value	08/09 Q2 Value	07/08 Q2 Value	Performance Improved? Q2 07/08 to Q2 08/09	Period Comments
<b>SOCIAL CARE &amp; SUPPORTING PEOPLE</b>											
128	SCA/001	The rate of delayed transfers of care for social care reasons per 1,000 population aged 75 or over.	1.3	7.01%	2	Maintenance	1.86	<b>1.84</b>	1.49	✓	Continuing good performance. Very few service users are subject to a Delayed Transfer of Care (DToC) for social care reasons so small variations in numbers can have a disproportionate effect.
129.1	SCA/002 a	The rate of older people (aged 65 or over) supported in the community per 1,000 population aged 65 or over at 31 March	72.45	88.62	70	Incremental	74.73	<b>73.3</b>	67.6	✓	The recorded deterioration in performance is due to the increase in the population figure rather than a decrease in service users.
130	SCA/002 b	The rate of older people (aged 65 or over) Whom the authority supports in care homes per 1,000 population aged 65 or over at 31 March.	23.34	24.32	23	Incremental	22.47	<b>22.4</b>	23.54	✓	The recorded slight improvement in performance is due to the increase in the population figure rather than a decrease in service users.
131	SCA/003 a	The percentage of clients who are supported in the community during the year, who are aged 18-64	97.25%	94.10%	98%	Incremental	97.27%	<b>96.78%</b>	97.42%	✗	This PI records service user movement in and out of services during the year so actual numbers quarter on quarter are not strictly comparable. Performance will continue to be monitored
132	SCA/003 b	The percentage of clients who are supported in the community during the year, who are aged 65+	81.53%	81.81%	81.50%	Incremental	81.89%	<b>81.09%</b>	78.81%	✓	
134.1	SCA/005 a	The average number of working days between initial enquiry and completion of the care plan including specialist assessments.	N/A	31 Days	N/A	Improvement	65 Days	<b>31 Days</b>	82 Days	✓	The apparent significant performance improvement is due to the revised calculation of this PI to bring it into line with the methodology used by other authorities.

QUARTER 2 PERFORMANCE REPORT 2008

SOCIAL CARE & SUPPORTING PEOPLE

ID	Reference	Short Description	Previous EoY	07/08 Welsh Avg	08/09 Target	Target Type	08/09 Q1 Value	08/09 Q2 Value	07/08 Q2 Value	Performance Improved? Q2 07/08 to Q2 08/09	Period Comments
142.1	SCA/010	The rate per 1,000 adult clients assessed during the year who are provided with electronic assistive technology as part of a package of care	N/A	111.33	58	Improvement	80.14	<b>87.02</b>	22.01	✓	Performance continues to improve. This indicator is based on the number of assistive technology services (telecare) provided to service users assessed in the quarter, not the total number of current assistive technology services
554	N/A	Reduce the average re-let times for: All Council homes, excluding hard-to-let and special circumstances properties, from 80 days in 2007 to 42 days by 2010	96.7 Days	N/A	89 Days	Improvement	96.48 Days	<b>88.7 Days</b>	94.7 Days	✓	There were 6 properties in this quarter which were classified as difficult to let or special circumstances. A total of 2066 days. 3 were difficult to let on the Holway Estate, which came back into letting following extensive repair work and were allocated under the new Local Lettings Policy (1208 days). 2 were difficult to let sheltered bedsits (635 days). 1 was special circumstances- whereby the property had been allocated to a disabled family who then failed to contact when it was ready for re-let (223 days).
664	SCA/014 a	The percentage of clients aged 65+ who started to receive home care or day services during the year in less than 29 calendar days from completion of the care plan or a review.	N/A	N/A	N/A	N/A	97.74%	<b>99.01%</b>	N/A		08/09 is a baseline year
665	SCA/014 b	For those services not started in less than 29 days, the average number of calendar days from completion of the care plan or review to starting to provide home care or day services for clients aged 65+	N/A	N/A	N/A	N/A	38	<b>35</b>	N/A		A variety of circumstances lead to a very few service users waiting more than 29 days for their service.

QUARTER 2 PERFORMANCE REPORT 2008

SOCIAL CARE & SUPPORTING PEOPLE

ID	Reference	Short Description	Previous EoY	07/08 Welsh Avg	08/09 Target	Target Type	08/09 Q1 Value	08/09 Q2 Value	07/08 Q2 Value	Performance Improved? Q2 07/08 to Q2 08/09	Period Comments
666	SCA/005 b	The average number of working days between initial enquiry and completion of the care plan, excluding specialist assessments	N/A	N/A	N/A	N/A	32	<b>28</b>	N/A		Part b of this PI is new and is designed to make the length of time taken to complete a non-specialist assessment more transparent. The average length of time taken is influenced by the time taken to complete hospital social work care plans where the patient is not ready for discharge. Shorter times are experienced by service users with high priority assessments
667	SCA/015	The average number of working days taken from completion of the care plan to provision and/or installation of aids/equipment	N/A	9 Days	3 Days	Maintenance	3 Days	<b>3.9 Days</b>	N/A		Performance deteriorated in quarter 2 due to staff absences, both annual leave and sickness.
146	SCA/012 a	The percentage of carers of adult service users who were offered an assessment	76.80%	78.90%	90%	Improvement	77.82%	<b>87.70%</b>	N/A	✓	Performance has significantly improved during the first 6 months of 08/09
677	SCA/017	The rate per 10,000 adult clients (aged 18+) supported in the community who receive a direct payment	N/A	N/A	280	Improvement	268	<b>269</b>	N/A		Performance has improved on the 2007/2008 outturn but has not yet reached the 2008/2009 target. The target for this PI should be revised, in line with the change in population rate, to 280 from 28
678	SCC/039	The percentage of health assessments for looked after children due in the year that have been undertaken	N/A	85%	75%	Improvement	67.90%	<b>75%</b>	N/A		Still below target for the half year. Work has been completed and instructions are shortly to be sent out regarding health assessments for children with disabilities.
679	SCC/040	The percentage of placements started during the year where the child is registered with a provider of general medical services within 10 working days of the start of the placement	N/A	N/A	85%	N/A	98.80%	<b>100%</b>	N/A		All LAC are now registered with an appropriate GP

**QUARTER 2 PERFORMANCE REPORT 2008**

**WASTE MANAGEMENT**

ID	Reference	Short Description	Previous EoY	07/08 Welsh Avg	08/09 Target	Target Type	08/09 Q1 Value	08/09 Q2 Value	07/08 Q2 Value	Performance Improved? Q2 07/08 to Q2 08/09	Period Comments
<b>WASTE MANAGEMENT</b>											
244	WMT/001 b	The percentage of municipal waste reused and/or recycled.	18.79%	20.64%	21%	Maintenance	19.94%	<b>20.04%</b>	18.26%	✓	Improvements shown on all services, kerbside and Recycling Parks. Participation rates continued to be monitored. Awareness raising campaigns through local media.
245.1	WMT/001 bii	The percentage of municipal waste: Composted or treated biologically in another way	14.04%	11.17%	17%	Maintenance	21.28%	<b>20.88%</b>	19.69%	✓	On target. Down on last years performance due to seasonal issues (increased number of wet days over the summer months). May see improvements during October.
247	WMT/002 b	The percentage of bio-degradable municipal waste sent to landfill.	62.67%	62.23%	60%	Maintenance	Not Reported	<b>60.59%</b>	56%	✗	On target. 7045 tonnes of BMW sent to Landfill. LAS Target for the year = 40376 tonnes, which equates to 10092 per quarter.
251	WMT/004	The percentage of municipal wastes sent to landfill	62.47%	64.36%	58%	Maintenance	53.21%	<b>53.59%</b>	56.38%	✓	On Target. Local media being utilised for awareness campaigns. Links made with National love food hate waste campaign which targets waste minimisation. Improvements to recycling and composting.
255	WMT/007	The percentage of municipal waste received at all household waste amenity sites that is reused, recycled or composted	64.54%	52.01%	60%	Maintenance	57.34%	<b>57.71%</b>	51.70%	✓	Recycling rate has improved over the quarter July= 50.8%, August =61.6%, Sept =61.3%. Continued monitoring of sites to ensure capacity.



QUARTER 2 PERFORMANCE REPORT 2008

LIBRARIES & LEISURE

ID	Reference	Short Description	Previous EoY	07/08 Welsh Avg	08/09 Target	Target Type	08/09 Q1 Value	08/09 Q2 Value	07/08 Q2 Value	Performance Improved? Q2 07/08 to Q2 08/09	Period Comments
<b>LIBRARIES &amp; LEISURE</b>											
702	LCS/002	The number of visits to local authority sport and leisure centres during the year where the visitor will be participating in physical activity, per 1,000 population	N/A	7,407 Visits Per 1,000 Pop'n	14644	Maintenance Target	4,412 Visits per 1,000 Pop'n	<b>2918 Visits per 1,000 Pop'n</b>	N/A		No Commentary Provided

## QUARTER 2 PERFORMANCE REPORT 2008

## PLANNING

ID	Reference	Short Description	Previous EoY	07/08 Welsh Avg	08/09 Target	Target Type	08/09 Q1 Value	08/09 Q2 Value	07/08 Q2 Value	Performance Improved? Q2 07/08 to Q2 08/09	Period Comments
<b>PLANNING</b>											
91	PLA/004 a	The percentage of major planning applications determined during the year within 13 weeks	31.80%	34.10%	35%	Incremental	20%	<b>17.60%</b>	22.20%	✘	The nature of the 'Major' applications is such that they are often subject to detailed regulation to improve the quality of the development and the applicant will usually prefer an approval at the end of this process
92	PLA/004 b	The percentage of minor planning applications determined during the year within 8 weeks	40.20%	52.60%	50%	Improvement	42.30%	<b>47.80%</b>	47.80%	↔	There has been an improvement on the Q1 outturn. It is anticipated that this measure will be on target for Q3
93	PLA/004 c	The percentage of householder planning applications determined during the year within 8 weeks	82.30%	76.90%	85%	Incremental	79.10%	<b>75.40%</b>	86.50%	✘	Performance is being addressed through revised provision of resources. Improved Householder applications performance has been targeted and prioritised for improvement in Q3/4 with new procedures and full staffing.
94	PLA/004 d	The percentage of all other planning applications determined during the year within 8 weeks.	60%	64%	75%	Improvement	66.70%	<b>75%</b>	60.10%	✓	On target
95	PLA/005	The percentage of enforcement complaints resolved during the year within 12 weeks of receipt.	63.60%	66.80%	65%	Improvement	57%	<b>39.10%</b>	62.40%	✘	Performance is being addressed through revised prioritisation of resources. Procedures are now in place to close a significant proportion of long standing cases - this will be reflected in quarter 3 and 4 returns.

**QUARTER 2 PERFORMANCE REPORT 2008**

**PLANNING**

ID	Reference	Short Description	Previous EoY	07/08 Welsh Avg	08/09 Target	Target Type	08/09 Q1 Value	08/09 Q2 Value	07/08 Q2 Value	Performance Improved? Q2 07/08 to Q2 08/09	Period Comments
693	PLA/004 e	The percentage of all applications subject to Environmental Impact Assessment (EIA) determined within 16 weeks	N/A	N/A	N/A	TBC	Not Reported this Quarter	0%	N/A		Monitoring was not undertaken for Quarter 1, but has been for Quarter 2 and will be undertaken for the remaining quarters. The denominator of 2 refers to Quarter 2. Screening for EIA also has implications on validation. Applications accompanied by Environmental Impact Assessments are complex in their make up. Many of the Statutory Consultees will go through the documentation with a fine tooth comb. This can often result in further information being sought from the developer / agent. This leads to a lengthy process. The two cases indicated above were a) The Council's application for the Cycle track and b) Fagl Lane Quarry

**QUARTER 2 PERFORMANCE REPORT 2008**

**PUBLIC PROTECTION**

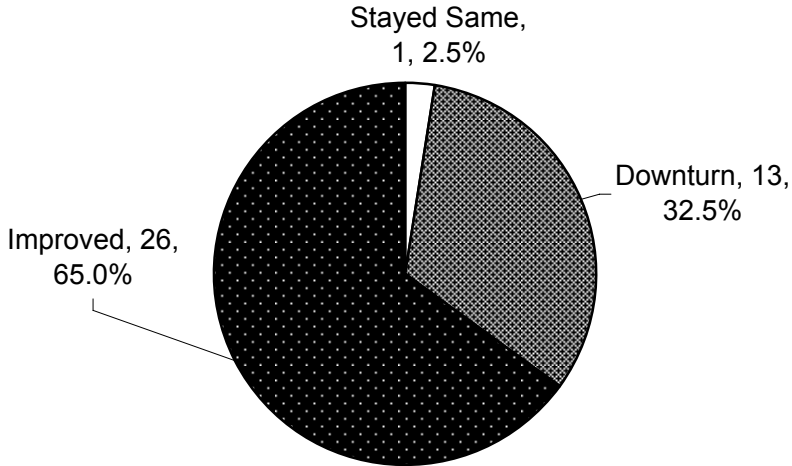
ID	Reference	Short Description	Previous EoY	07/08 Welsh Avg	08/09 Target	Target Type	08/09 Q1 Value	08/09 Q2 Value	07/08 Q2 Value	Performance Improved? Q2 07/08 to Q2 08/09	Period Comments
<b>PUBLIC PROTECTION</b>											
707	PSR/007a	Of the Houses in Multiple Occupation known to the local authority, the percentage that: has a full licence	N/A	N/A	8.70%	TBC	8.70%	<b>8.70%</b>	N/A		Only 8 of the 92 Houses in Multiple Occupation known to Flintshire County Council are subject to licencing
708	PSR/007b	Of the Houses in Multiple Occupation known to the local authority, the percentage that:Have been issued with a conditional licence	N/A	N/A	0.00%	TBC	0%	<b>0</b>	N/A		There are currently no Houses of Multiple Occupation known to the Local Authority that have been issued with a conditional licence.
709	PSR/007c	Of the Houses in Multiple Occupation known to the local authority, the percentage that: are subject to enforcement activity	N/A	N/A	0.00%	TBC	0%	<b>0</b>	N/A		There are currently no Housing in Multiple Occupation known to the Local Authority that are subject to enforcement activity.

QUARTER 2 PERFORMANCE REPORT 2008

HIGHWAYS TRANSPORT & ENVIRONMENT

ID	Reference	Short Description	Previous EoY	07/08 Welsh Avg	08/09 Target	Target Type	08/09 Q1 Value	08/09 Q2 Value	07/08 Q2 Value	Performance Improved? Q2 07/08 to Q2 08/09	Period Comments
<b>HIGHWAYS TRANSPORT &amp; ENVIRONMENT</b>											
241	THS/009	The average number of calendar days taken to repair street lamp failures during the year	3.87 Days	4.54 Days	3 Days	Incremental	2.43 Days	<b>2.16 Days</b>	4.47 Days	✓	Improving trend. Comfortably on target and should exceed target of 3 calendar days at year end.
691	STS/006	The percentage of reported fly tipping incidents cleared within 5 working days	N/A	N/A	90%	TBC	90%	<b>94.97%</b>	N/A		On target

### Comparison of Performance Between Q2 2007/08 and Q2 2008/09



Cat	Number
Stayed Same	1
Downturn	13
Improved	26

40

## FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 17

**REPORT TO:**        **EXECUTIVE**  
**DATE :**             **09 DECEMBER 2008**  
**REPORT BY:**      **COUNTY FINANCE OFFICER**  
**SUBJECT :**         **REVENUE BUDGET MONITORING 2008/09 (MONTH 6)**

### **1.00 EXECUTIVE SUMMARY**

- 1.01 The report updates members on the Council's financial position for 2008/09 in respect of the the General Fund and the Housing Revenue Account.
- 1.02 Members are requested to note the projected net overspend of £0.717m on the General Fund and the projected overspend of £0.436m on the Housing Revenue Account.
- 1.03 Although half way through the year there are still many risks associated with the projection, and these are identified in the report (para 2.22).
- 1.04 Members are requested to note that unallocated Non Standard Inflation of £1.490m and Central Contingencies of £0.050m are assumed to be spent and future allocations will be monitored through subsequent monitoring reports (section 3).
- 1.05 On the basis that all non ringfenced underspends will be returned to the reserve, and that the net ringfenced overspend will be met from the reserve, the Contingency Sum available at 31st March 2009 (above the base level of £5.112m) will be £2.588m (para 4.04). However this would reduce to £1.228m if the current projected directorate non-ringfenced overspends are not managed within the cash limited budget (4.06).
- 1.06 Direct effects of the current unstable economic climate are estimated to be in the region of £1m, with probably more indirect effects reflected within a range of service budgets (2.22).
- 1.07 Taking into account the projected overspend of £0.436m on the Housing Revenue Account the level of balances at 31st March 2009 will be £0.814m (para 5.08).

### **2.00 PURPOSE OF REPORT**

- 2.01 To provide members with the most up to date revenue budget monitoring information (Month 6) for the General Fund and the Housing Revenue Account.

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Date: 02/12/2008

- 2.02 There was no detailed monitoring report in respect of the month 5 position, although members received reports on an exception basis. This report compares the current position to month 4.

### GENERAL FUND

- 2.03 The table below shows an in-year overspend of £0.717m, which is an increase of £0.648m on the figure reported at month 4.

TOTAL EXPENDITURE AND INCOME	Original Budget	Revised Budget	In-Year Over / (Under) spend		Non Ring-fenced		Ring-fenced	
			Month 4	Month 6	Month 4	Month 6	Month 4	Month 6
	£m	£m	£m	£m	£m	£m	£m	£m
Direct Services								
Community Services (Exc Housing)	48.176	48.278	0.337	0.422	(0.301)	(0.238)	0.638	0.660
Community & Housing	15.431	15.776	0.006	0.043	0.032	0.097	(0.026)	(0.054)
Lifelong Learning	104.216	104.144	0.431	0.981	0.261	0.542	0.170	0.439
Environment	17.089	17.363	0.191	0.591	0.191	0.591	-	-
Support Services								
Chief Executive	0.772	0.785	(0.004)	(0.003)	(0.004)	(0.003)	-	-
Corporate Strategy	8.336	8.590	0.166	0.082	0.166	0.082	-	-
Financial, Legal & Democratic Services	7.205	7.205	0.047	0.048	0.047	0.048	-	-
Clwyd Theatr Cymru Contribution	1.001	1.001	-	-	-	-	-	-
<b>Total Services</b>	<b>202.226</b>	<b>203.142</b>	<b>1.174</b>	<b>2.164</b>	<b>0.392</b>	<b>1.119</b>	<b>0.782</b>	<b>1.045</b>
Central and Corporate Finance	25.915	24.999	(1.105)	(1.447)	(1.105)	(1.447)	-	-
<b>Total</b>	<b>228.141</b>	<b>228.141</b>	<b>0.069</b>	<b>0.717</b>	<b>(0.713)</b>	<b>(0.328)</b>	<b>0.782</b>	<b>1.045</b>

- 2.04 The Original Budget column reflects the budget approved by Council on the 4th March 2008. The Revised Budget column reflects in-year virements which have been approved in compliance with Finance Procedure Rules. Appendix 1 gives further analysis of the above net figures showing separately the total expenditure and total income for each Service. Appendices 2-10 detail directorate variances compared to the revised budget in budget book format.

- 2.05 The Organisational Restructure is being implemented in a phased process which means that the disaggregation of budgets has not yet been undertaken. Due to this, the figures mainly reflect the previous structure, with the exception of Children's Services which is now included within Community Services. The monitoring report will be changed to reflect changes as and when they occur.

- 2.06 The net projection can be grouped into underspends and overspends over ringfenced and non-ringfenced budgets as follows:-



	<b>Mth4 £m</b>	<b>Mth 6 £m</b>	<b>Variance £m</b>
<b>Non Ringfenced</b>			
(Underspends)	(1.410)	(1.688)	(0.278)
Overspends	0.697	1.360	0.663
	(0.713)	(0.328)	0.385
<b>Ringfenced</b>			
Overspends/(Underspends)	0.782	1.045	0.263
<b>General Fund Revenue Account in-year (under)/ overspend</b>	<b>0.069</b>	<b>0.717</b>	<b>0.648</b>

### Significant New Variances

#### **Community Services - Professional Support – Overspend £0.107m (£0.158m at Month 4)**

- 2.07 Professional Support is projecting a reduction in the overspend due to a reduction of agency costs within this service due to the anticipated savings resulting from the implementation of the revised arrangements for procuring agency staff.

#### **Community Services - Community Living - Underspend of £0.083m (£0.167m at Month 4)**

- 2.08 Community Living is projecting a reduction in the underspend mainly due to an increase in the number of project worker hours supporting clients in Community Living and Short Term Care schemes.

#### **Community Services - Day Services - Overspend of £0.038m (Underspend of £0.019m at Month 4)**

- 2.09 Day Services is projecting an increased overspend due to additional costs of hired transport for service users following the renewal of contracts.

#### **Community Services - Business Services Income - Underspend of £0.206m (£0.004m at Month 4)**

- 2.10 Business Services income has been subject to further analysis and the projected outturn has been increased as a result identifying additional client contribution income of £0.202m. This area will continue to be kept under close review throughout the year.

#### **Community and Housing - Waste Disposal – Underspend of £0.246m (£0.099m at Month 4)**

- 2.11 Previous monitoring reports included a 'provision' for anticipated additional costs from any claim made by A.D.Waste for additional costs of transferring waste out of county. Now that this service will be transferred in-house it has been deemed appropriate to remove this so that all of the financial

implications regarding the transfer can be dealt with in isolation (see also 2.22g)

**Community and Housing - Civic Amenity Sites – Overspend of £0.131m (£0.205m at Month 4)**

- 2.12 A saving of £0.083m was included in the 2008/09 budget associated with the closure of the Saltney CA Site. This decision was based on the opening of a local alternative facility at Sandycroft, which has been delayed due to the deferral of the Aston road widening scheme. Executive on 16th September received a report on the issues surrounding this and approved that the service be reinstated the £0.083m from the contingency reserve.

**Community and Housing - Industrial Units - Underspend of £0.288m (£0.365m at Month 4)**

- 2.13 The movement on the month 4 position is due to additional NDR costs relating to various empty units within the council's portfolio.

**Lifelong Learning - Out of County Budget - Overspend of £0.439m (£0.170m at Month 4)**

- 2.14 The projected overspend at month 6 on special education and recoument has increased by £0.269m to £0.439m. This increase in the projected outturn is due to a number of new starters at Out of County Special Schools as well as an increase in the projected cost of placements at Ysgol Brondyffryn (currently 43 FCC children). The increase in the overspend is also due to agreed changes in the apportionment of costs between Lifelong Learning and Community Services.

**Lifelong Learning - Leisure Centres & Pools - Overspend of £0.242m (£0.038m at Month 4)**

- 2.15 There is a projected overspend of £0.115m due to a shortfall in income relating to the cancellation of direct debit mandates and general income. It is believed that this is related to the downturn in the general economy and the pressure on customer's personal budgets. A further shortfall in income of £0.089m is projected relating to only having a part week's worth of income from Easter which effects all leisure sites but deeside ice rink in particular. Work is ongoing to mitigate the effects of the downturn in income. A scheme is currently being considered to upgrade the gym equipment at minimal extra cost to the council. It is projected that a publicity campaign during January and February, emphasising the enhanced services, will help lower the shortfall. Detailed figures on the scheme have yet to be finalised.

**Environment - Highways Strategy - Underspend of £0.060m (Nil Variance at Month 4)**

- 2.16 Due to the supervision requirements of the Streetworks Inspector for the installation of broadband cabling on a number of Flintshire's roads, the Council is recharging North Midland Construction Plc for this work. The estimated income from this is £0.030m and is based on 30 week timetable. In

addition to this, anticipated income from North Wales Trunk Road (NWTRA) related work is anticipated to generate £0.030m in additional staff recharges.

**Environment - Neighbourhood Services - Overspend of £0.125m (Nil Variance at Month 4)**

- 2.17 Due to the estimated 30-35% year on year increase in fuel costs, the fleet recharges incurred by the Neighbourhood Services Division vehicles i.e. Highways, Grounds Maintenance and Cleansing will result in estimated additional costs of £0.135m in 2008/09. However, it is hoped that the overspend will reduce in light of very recent fuel price reductions, and the situation going forward will continue to be monitored very closely. There are also additional staff recharges of £0.010m which offsets this projected overspend.

**Environment - Planning Control - Overspend of £0.350m (£0.025m at Month 4)**

- 2.18 Due to the continuing downward trend of the economy and housing market, it is now estimated that planning fee income will be £0.325m short of the original budgeted target. In 2008/09, the income target was increased by £0.300m in line with 2007/08 outturn, with half of this utilised to finance a staffing restructure within the Division. Unfortunately, the current economic climate has led to a significant reduction in planning fee applications and it is felt that this trend is likely to continue for the foreseeable future. The service will continue to be closely reviewed over the coming months.

**Environment - Land Charges - Overspend of £0.150m (£0.095m at Month 4)**

- 2.19 Due to the continuing downward trend of the economy and housing market, it is now estimated that search fee income will be £0.150m short of the original budgeted target. As reported previously, both the Home Information Pack (HIP) requirements, increased demand for personal searches and current economic position have contributed to the impact on income levels and resources.

**Central & Corporate - Central Loans & Investment Account - Underspend of £1.176m (£1.071m at Month 4)**

- 2.20 The revised projected outturn of £11.074m reflects increased temporary investment income of £0.209m, offset by net adjustments of £0.104m, including investment income due to the HRA of £0.050m, and the removal of the depreciation surplus of £0.050m. The projection also allows for a potential loss of investment income of £0.101m in respect of the council's investment in Landsbanki.

**Central & Corporate - Corporate Other - Underspend of £0.347m (£0.117m at Month 4)**

- 2.21 An amount of £0.520m is included in the budget in respect of the Extra Care facility in Shotton. The budget has been held centrally due to the scheme being delayed. Staffing costs and initial set up costs will be incurred from

December and it is anticipated that £0.190m will be required, resulting in an in-year saving of £0.330m. However, off-setting this underspend is a projected deficit of £0.100m on the Collection Fund due to:-

- i) Increases in single persons discount
- ii) An increase in the bad debt provision.
- iii) A less than anticipated increase in the council tax base.

### **STATEMENT ON RISK**

2.22 Even though we are half way through the year, there are still many unknowns that could have a significant impact on the final position, with the following of particular note:-

- a) The pay award has still not been agreed and any final settlement above or below 2.5% will change the projection.
- b) There is a significant amount of non standard inflation and central contingency currently held at the centre (see section 3) which is currently assumed as being required. Included in this allocation is an amount of £1m in respect of energy (gas, electricity,oil), and the amount required from this allocation is unlikely to become clear until well into the winter months.
- c) Fuel costs increased significantly in the early part of the year and no specific additional resource was included in the budget. This impacts across many services of the council such as local bus service contracts, school transport, refuse collection and client contract costs within Adult Social Care. However, it appears that the cost of fuel has begun to drop and the impact on council services will continue to be monitored closely.
- d) The effects of recent changes in interest rates have a significant impact on the amount of interest receivable on investment income and interest payable on debt. The implications of this will be reported in future monitoring reports.
- e) Rising inflation generally will also have an impact in respect of the prices the Council pays for its goods and services, and also the impact on the income that the Council must generate to achieve its budget. e.g. leisure income.
- f) The impact generally of the current unstable economic climate, and in particularly the housing market is beginning to affect various council services and the direct effects of this are estimated to be in the region of £1m, with probably more indirect effects reflected within a range of service budgets.

- g) It has recently been approved to transfer in-house the services currently provided by A.D.Waste. The financial implications regarding this transfer are yet to be determined and no account of any in-year overspend is included in the projection as stated in 2.11.
- h) A number of significant corporate projects are nearing completion and Phase 2 of the review of Organisational Design is now underway. The in-year financial effects of these are currently being analysed and will be reported to members in future monitoring reports.

2.23 Taking into account the overall projected overspend and all of the risks identified above, it is important that the monitoring process ensures that all changes to the projection are reported early. This will help ensure that where necessary corrective action can be implemented, and also that information is available for future financial planning. Finance Procedure Rules require an action plan to be submitted to the County Finance Officer in respect of those Departments projecting an overspend.

### **3.00 NON STANDARD INFLATION/CENTRAL CONTINGENCIES**

#### **NON STANDARD INFLATION**

3.01 Included in the budget is an amount of £2.606m, which, as in previous years is being held centrally until the actual need is known.

3.02 The following allocations have now been transferred to the relevant directorate:-

	£m
i) Composting Facility (RPI Uplift)	0.025
ii) Recycling Parks (RPI Uplift)	0.022
iii) Civic Amenity Site (RPI Uplift)	0.009
iv) Transfer Station	0.010
v) BT Circuits - rental price increase	0.028
vi) School Catering - Food Prices	<u>0.145</u>
	0.239

3.03 The amount remaining is £1.490m, of which £1m relates to increased energy costs. The increased energy costs are being monitored closely corporately, but the early indications are that the full allocation will be required and the projection assumes this.

There is also an amount of £0.490m held centrally in respect of school transport costs, and early indications are that all of this may not be required. However, many of the contracts are currently being retendered and the cost implications arising from this will be reported in future monitoring reports. The projection does not assume an underspend in this area at this stage.

### **CENTRAL CONTINGENCIES**

- 3.04 The budget for 2008/09 included £0.269m in respect of Central Contingencies. It was agreed that these items be held centrally and only allocated out to services when the actual increase in cost is known.
- 3.05 A one-off amount of £0.184m has previously been allocated in respect of backdated pay for a number of resident wardens to comply with National Minimum Wage Legislation. The ongoing budget of £0.035m has also now been released to Community Services.
- 3.06 The amount remaining of £0.050m is assumed to be required at a later stage in the year, and is therefore assumed in the projection to be spent.

### **4.00 UNEARMARKED RESERVES**

- 4.01 Executive on 5th August approved an amount of £0.051m in respect of support for the Voluntary Sector following the decommissioning of Ty'r Binwydden.
- 4.02 Executive on 16th September approved an amount of £0.083m relating to the delayed closure of Saltney Recycling Park (para 2.12 refers).
- 4.03 Executive on 29th October approved an amount of £0.240m in respect of additional costs associated with the UDP Public Inquiry.
- 4.04 The amount of un-earmarked reserves brought forward into 2008/09 and the current projected amount available for delegation to Executive is detailed below. This is on the basis that all non ringfenced underspends will be returned to the reserve, and that the net ringfenced overspend will be met from the reserve (see 2.06)

	£m	£m
Un-earmarked Reserves as at 1 April 2008		10.737
Less – Base Level (Inc increase as per budget report 2008/09)		<u>5.112</u>
Amount Available for Delegation to Executive		5.625
<u>Less other approvals in 2008/09 budget report</u>		
One – Off expenditure	(1.901)	
Contribution to Capital Programme	<u>(1.000)</u>	(2.901)
Less In-year approvals previously reported		(0.405)
<u>Less</u>		
Ty'r Binwedden (see 4.01)	(0.051)	
Saltney CAS (see 4.02)	(0.083)	
UDP Inquiry Costs (see 4.03)	<u>(0.240)</u>	(0.374)
Add Non Ringfenced Underspends (see 2.06)	1.688	
Less Ringfenced Overspends (2.06)	<u>(1.045)</u>	<u>0.643</u>
Amount remaining as at 31 <sup>st</sup> March 2009 (above base level of £5.112m)		2.588
Less Projected Non-Ringfenced Overspend		<u>(1.360)</u>
Amount remaining as at 31 <sup>st</sup> March 2009 if overspend met (above base level of £5.112m)		1.228

- 4.05 Action Plans are required from Directorates projecting a non ringfenced overspend, to identify ways of containing net expenditure within the cash limited budget. However, if this is not achievable Finance Procedure rules state that any overall directorate overspend (non ringfenced) 'will be payable in the following financial year, unless the Executive or Council authorise otherwise.'
- 4.06 If Executive or Council were to approve that the current projected non ringfenced overspend of £1.360m was to be met from unearmarked reserves, the contingency sum available would reduce from £2.588m to £1.228m.

## **5.00 HOUSING REVENUE ACCOUNT**

- 5.01 On 19<sup>th</sup> February, 2008, the Council approved a Housing Revenue Account budget for 2008/09 of £22.613m.
- 5.02 The budget provided for a closing balance at 31<sup>st</sup> March, 2009 of £0.986m which at 4.36% of total expenditure satisfies the prudent approach of ensuring a minimum level of 3%.
- 5.03 Since the 2008/09 budget was agreed, the accounts for 2007/08 have been closed (subject to audit) and the closing balance at the end of 2007/08 was £1.342m which was £0.264m higher than the estimate of £1.078m. This has the effect of increasing the opening balance for 2008/09 by the same amount.
- 5.04 The projected revenue account and the use of balances for 2008/09 are set out in Appendix 11 and the reasons for significant variances from last month are shown in the following paragraphs.

### **Significant New Variance**

#### **Building Maintenance Trading Account - Overspend of £0.299m (Underspend of £0.072m at Month 4)**

- 5.05 There has been a significant swing in the outturn position reported at month 4, arising from a need to adjust the level of projected outturn reported against the use of external sub contractors. It is clear that the budget allocated for sub contractor expenditure will now be exceeded. A detailed report outlining the current position and potential recovery action was taken to Executive on 29th October.

#### **Repairs and Maintenance - Overspend of £0.312m (£0.088m at month 4)**

- 5.06 The increased projection is mainly due to a planned overspend of £0.200m on the Housing Client R&M Premises budget (£6.5m). This action will allow the building maintenance trading account to achieve its budgeted level of income for the current financial year. If attempts were made to control the flow of expenditure to achieve a break even position the trading account will consequently return a higher deficit than already is being projected. This decision also allows housing repairs to be undertaken in a consistent manner until the end of the financial year, based on the current weekly run rate of jobs allocated by the client to the in house DLO contractor. The remaining swing of £0.024m from the month 4 position is due to increased costs associated with the schedule of rates and diagnostic reporting projects, which are now near to implementation and should improve operational processes.

#### **Finance and Support - Underspend of £0.187m (£0.078m at Month 4)**

- 5.07 There are a two main factors which have influenced the favourable swing from the position at month 4. Firstly a budget of £0.150m was allocated to cover housing stock options related work for the current financial year. It has



now been determined that only £0.070m of this budget will be required initially, resulting in an underspend position on this budget line of £0.080m. The other movement within this service block relates to the Extra Care Housing Scheme at Jasmine Crescent, Mold. The authority is in the process of making compensation payments to the affected tenants. Based on the actual level of this compensation paid out to tenants to date an underspend of £0.028m on the budget allocated of £0.192m can now be reported.

5.08 The net effects of the revised balance brought forward and the projected outturn is that there would be balances in hand at the end of the year of £0.814m (budget £0.986m) which at 3.6% of budgeted expenditure is greater than the minimum level of 3% recommended by the County Finance Officer.

## **6.00 RECOMMENDATIONS**

6.01 Members are recommended to:-

- a) Note the overall report.
- b) Note the General Fund Contingency Sum available as at 31st March 2009. (Section 4).
- c) Note the projected final level of balances on the Housing Revenue Account.(para 5.08)

## **7.00 FINANCIAL IMPLICATIONS**

7.01 The financial implications are as set out in Sections 2.00 – 5.00 of the report.

## **8.00 ANTI-POVERTY IMPACT**

8.01 None.

## **9.00 ENVIRONMENTAL IMPACT**

9.01 None.

## **10.00 PERSONNEL IMPLICATIONS**

10.01 None.

## **11.00 CONSULTATION UNDERTAKEN**

11.01 None.

## **12.00 APPENDICES**

12.01 General Fund Variances - Appendices 1-11.

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**  
**BACKGROUND DOCUMENTS**

Month 6 Monitoring Papers

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**APPENDIX 1**

<b>EXPENDITURE</b>	Original Budget	Revised Budget	In-Year Over / (Under) spend		Non Ring-fenced		Ring-fenced	
			Month 4	Month 6	Month 4	Month 6	Month 4	Month 6
	£m	£m	£m	£m	£m	£m	£m	£m
Direct Services								
Community Services (Exc Housing)	61.453	61.496	1.588	2.057	0.950	1.397	0.638	0.660
Community & Lifelong Learning	34.204	34.562	0.280	0.484	0.306	0.538	(0.026)	(0.054)
Environment	129.496	129.406	0.431	0.730	0.261	0.291	0.170	0.439
Environment	38.903	39.371	0.071	0.161	0.071	0.161	-	-
Support Services								
Chief Executive	0.783	0.809	(0.014)	(0.013)	(0.014)	(0.013)	-	-
Corporate Strategy	11.175	11.504	(0.017)	(0.120)	(0.017)	(0.120)	-	-
Financial, Legal & Democratic Services	42.710	42.890	(0.017)	0.358	(0.017)	0.358	-	-
Clwyd Theatr Cymru Contribution	1.001	1.001	-	-	-	-	-	-
<b>Total Services</b>	<b>319.725</b>	<b>321.039</b>	<b>2.322</b>	<b>3.657</b>	<b>1.540</b>	<b>2.612</b>	<b>0.782</b>	<b>1.045</b>
Central and Corporate Finance	32.659	32.474	(0.054)	(0.388)	(0.054)	(0.388)	-	-
<b>Total Expenditure</b>	<b>352.384</b>	<b>353.513</b>	<b>2.268</b>	<b>3.269</b>	<b>1.486</b>	<b>2.224</b>	<b>0.782</b>	<b>1.045</b>
<b>INCOME</b>								
Direct Services								
Community Services (Exc Housing)	(13.277)	(13.218)	(1.251)	(1.635)	(1.251)	(1.635)	-	-
Community & Lifelong Learning	(18.773)	(18.786)	(0.274)	(0.441)	(0.274)	(0.441)	-	-
Environment	(25.280)	(25.262)	-	0.251	-	0.251	-	-
Environment	(21.814)	(22.008)	0.120	0.430	0.120	0.430	-	-
Support Services								
Chief Executive	(0.011)	(0.024)	0.010	0.010	0.010	0.010	-	-
Corporate Strategy	(2.839)	(2.914)	0.183	0.202	0.183	0.202	-	-
Financial, Legal & Democratic Services	(35.505)	(35.685)	0.064	(0.310)	0.064	(0.310)	-	-
Clwyd Theatr Cymru Contribution	-	-	-	-	-	-	-	-
<b>Total Services</b>	<b>(117.499)</b>	<b>(117.897)</b>	<b>(1.148)</b>	<b>(1.493)</b>	<b>(1.148)</b>	<b>(1.493)</b>	-	-
Central and Corporate Finance	(6.744)	(7.475)	(1.051)	(1.059)	(1.051)	(1.059)	-	-
<b>Total Income</b>	<b>(124.243)</b>	<b>(125.372)</b>	<b>(2.199)</b>	<b>(2.552)</b>	<b>(2.199)</b>	<b>(2.552)</b>	-	-
<b>Net Expenditure</b>	<b>228.141</b>	<b>228.141</b>	<b>0.069</b>	<b>0.717</b>	<b>(0.713)</b>	<b>(0.328)</b>	<b>0.782</b>	<b>1.045</b>

**COMMUNITY SERVICES (EXCLUDING HOUSING)**
**APPENDIX 2**
**Budget Monitoring as at Month 6 - Objective Analysis**

Month 4 Variance		2008/09 Budget Monitoring				Movement between Periods
		Original Budget	Revised Budget	Final Outturn	Variance	
£000		£000	£000	£000	£000	£000
	<b>Children's Services</b>					
-15	Children's Training	119	119	116	(3)	12
	Family placement	1,526	1,526	1,553	27	27
	Grants	162	162	162	-	-
41	Family Support	290	290	329	39	(2)
	Prevention and Support	75	75	75	-	-
-257	Other Residential	709	709	452	(257)	-
-27	Professional Support	5,553	5,571	5,544	(27)	-
	Youth Offending Team	376	376	376	-	-
-48	Special Investigation	38	38	13	(25)	23
<b>(306)</b>	<b>Sub-Total - Children's Services</b>	<b>8,848</b>	<b>8,866</b>	<b>8,620</b>	<b>(246)</b>	<b>60</b>
	<b>Services for Older People</b>					
(7)	Community Re-enablement	380	379	378	(1)	6
(26)	Day Services	1,216	1,194	1,198	4	30
(10)	Intermediate Care Beds	155	155	139	(16)	(6)
84	Domiciliary Support	6,435	6,435	6,559	124	40
(2)	Meal Services	1	1	1	-	2
	- Supporting People Income	(847)	(847)	(847)	-	-
(67)	Residential Services	9,602	9,540	9,441	(99)	(32)
158	Professional Support	2,390	2,472	2,579	107	(51)
<b>130</b>	<b>Sub-Total - Services to Older People</b>	<b>19,332</b>	<b>19,329</b>	<b>19,448</b>	<b>119</b>	<b>(11)</b>
	<b>Physical Disability &amp; Sensory Impairment</b>					
(22)	Vulnerable Adults	106	106	86	(20)	2
(21)	Day Centres	137	137	113	(24)	(3)
38	Equipment - Stores	314	314	356	42	4
	- ESF Transition	-	-	-	-	-
(25)	Domiciliary Support	1,450	1,450	1,450	-	25
	- Minor Adaptations	126	126	126	-	-
	- Supporting People Income	(219)	(219)	(219)	-	-
135	Residential Services	641	641	790	149	14
41	Professional Support	1,205	1,205	1,232	27	(14)
(8)	Visual Impaired	11	11	3	(8)	-
(28)	Supported ABI	39	54	38	(16)	12
<b>110</b>	<b>Sub-Total - PDSI</b>	<b>3,810</b>	<b>3,825</b>	<b>3,975</b>	<b>150</b>	<b>40</b>
	<b>Learning Disability Services</b>					
8	Work Opportunities	1,775	1,770	1,809	39	31
(167)	Community Living	7,165	7,151	7,068	(83)	84
(19)	Day Services	957	962	1,000	38	57
<b>(178)</b>	<b>Sub-Total - Learning Disability Services</b>	<b>9,897</b>	<b>9,883</b>	<b>9,877</b>	<b>(6)</b>	<b>172</b>
	<b>Mental Health Services</b>					
	- Contracts	19	19	19	-	-
	- Day Services	233	233	228	(5)	(5)
(9)	Grants	130	130	121	(9)	-
(21)	Supported Accommodation	426	426	384	(42)	(21)
8	Supported Living	330	330	346	16	8
	- Supporting People Income	(567)	(513)	(513)	-	-
(157)	Residential Services	470	412	347	(65)	92
128	Professional & Support	819	802	920	118	(10)
13	Substance Misuse	223	226	218	(8)	(21)
(5)	Work Schemes	394	394	386	(8)	(3)
<b>(43)</b>	<b>Sub-Total - Mental Health Services</b>	<b>2,477</b>	<b>2,459</b>	<b>2,456</b>	<b>(3)</b>	<b>40</b>
	<b>Ringfenced Budgets</b>					
648	Out of county Pooled Budget - Children's Services	2,545	2,545	3,242	697	49
(29)	Learning Disability	570	570	519	(51)	(22)
(10)	Mental Health	391	391	370	(21)	(11)
29	Older People	-	-	35	35	6
<b>638</b>	<b>Sub-Total - Ringfenced Budgets</b>	<b>3,506</b>	<b>3,506</b>	<b>4,166</b>	<b>660</b>	<b>22</b>
	<b>Partnerships and Performance</b>					
(9)	Business Systems and Financial Assessments	977	945	918	(27)	(18)
2	Supporting People	-	136	106	(30)	(32)
(4)	Business Services - Income	(2,684)	(2,684)	(2,890)	(206)	(202)
(2)	Finance	331	331	319	(12)	(10)
	- Good Health	28	28	26	(2)	(2)
20	Management & Support	1,030	1,030	1,072	42	22
(16)	Public Information & Planning	438	438	423	(15)	1
(5)	Training	186	186	184	(2)	3
<b>(14)</b>	<b>Sub-Total - Business Services</b>	<b>306</b>	<b>410</b>	<b>158</b>	<b>(252)</b>	<b>(238)</b>
<b>337</b>	<b>TOTAL - COMMUNITY SERVICES (EXCLUDING HOUSING)</b>	<b>48,176</b>	<b>48,278</b>	<b>48,700</b>	<b>422</b>	<b>85</b>

## **COMMUNITY SERVICES (EXCLUDING HOUSING)**

### **Budget Monitoring as at Month 6 - Objective Analysis**

#### **Subjective Analysis**

Month 3 Variance		2008/09 Budget Monitoring				Movement between Periods
		Original Budget	Budget	Final Outturn	Variance	
£000		£000	£000	£000	£000	£000
784	Employees	27,089	27,318	28,035	717	(67)
116	Premises	740	740	875	135	19
281	Transport	1,977	1,986	2,351	365	84
385	Supplies and Services	1,939	1,998	2,422	424	39
138	Third Party Payments	27,020	26,761	27,252	491	353
(59)	Transfer Payments	2,568	2,614	2,554	(60)	(1)
14	Support Services	36	66	50	(16)	(30)
(71)	Capital Financing	84	13	14	1	72
(1,251)	Income	(13,277)	(13,218)	(14,853)	(1,635)	(384)
<b>337</b>	<b>TOTAL - COMMUNITY SERVICES (EXCLUDING HOUSING)</b>	<b>48,176</b>	<b>48,278</b>	<b>48,700</b>	<b>422</b>	<b>85</b>

**COMMUNITY & HOUSING**

**APPENDIX 3**

**GENERAL FUND**

**Budget Monitoring as at Month 6 - Objective Analysis**

Month 4 Variance		2008/09 Budget Monitoring				Movement between Periods
		Original Budget	Revised Budget	Final Outturn	Variance	
£000		£000	£000	£000	£000	£000
	<b>Business &amp; Support - Operational</b>					
	- Cemeteries	464	464	464	-	-
	<b>- Sub-Total - Business &amp; Support - Operational</b>	<b>464</b>	<b>464</b>	<b>464</b>	<b>-</b>	<b>-</b>
	<b>Customer &amp; Housing Services</b>					
(18)	Community Services	200	200	193	(7)	11
	- Grants & Contributions	94	94	94	-	-
(28)	Homelessness - Non Ringfenced	325	328	309	(19)	9
(26)	Homelessness - Ringfenced	336	336	282	(54)	(28)
8	Housing Grants	(123)	(123)	(127)	(4)	(12)
(4)	Housing Strategy	-	68	59	(9)	(5)
	- Neighbourhood Wardens	245	250	251	1	1
<b>(68)</b>	<b>Sub-Total - Customer &amp; Housing Services</b>	<b>1,077</b>	<b>1,153</b>	<b>1,061</b>	<b>(92)</b>	<b>(24)</b>
	<b>Technical Services - Operational</b>					
32	Waste Collection	2,722	2,713	2,748	35	3
(99)	Waste Disposal	4,604	4,606	4,360	(246)	(147)
(10)	Agricultural Estates	(142)	(142)	(164)	(22)	(12)
3	Fly Tipping	83	83	67	(16)	(19)
1	Sustainable Waste Management	235	283	283	-	(1)
44	Markets	(93)	(93)	(44)	49	5
136	Property Holdings	(27)	(27)	169	196	60
(3)	Recycling	504	504	533	29	32
205	Civic Amenity Sites	1,610	1,712	1,843	131	(74)
(11)	Public Conveniences	169	169	165	(4)	7
(365)	Industrial Units	(1,802)	(1,802)	(2,090)	(288)	77
9	Animal & Pest Control	121	128	129	1	(8)
<b>(58)</b>	<b>Sub-Total - Technical Services - Operational</b>	<b>7,984</b>	<b>8,134</b>	<b>7,999</b>	<b>(135)</b>	<b>(77)</b>
	<b>Technical Services - Support</b>					
35	Administrative Buildings	1,201	1,201	1,256	55	20
165	Design Services	(69)	(69)	107	176	11
(1)	Energy Services	217	217	220	3	4
(20)	Corporate Property Maintenance	2,523	2,532	2,504	(28)	(8)
(30)	Valuation and Estates	517	517	482	(35)	(5)
<b>149</b>	<b>Sub-Total - Technical Services - Support</b>	<b>4,389</b>	<b>4,398</b>	<b>4,569</b>	<b>171</b>	<b>22</b>
	<b>Supporting People</b>					
18	Carelink	125	128	151	23	5
3	Community Centres	126	126	128	2	(1)
119	General	(1,371)	(1,371)	(1,215)	156	37
(31)	Management & Admin.	253	222	224	2	33
5	Relief Wardens	215	219	216	(3)	(8)
	- Tenants Gardens	231	231	231	-	-
(39)	Resident Wardens	973	1,189	1,185	(4)	35
<b>75</b>	<b>Sub-Total - Supporting People</b>	<b>552</b>	<b>744</b>	<b>920</b>	<b>176</b>	<b>101</b>
	<b>Business Units</b>					
19	Waste Collection - Contractor	(195)	(195)	(193)	2	(17)
(111)	Administration Support	1,160	1,078	999	(79)	32
<b>(92)</b>	<b>Sub-Total - Business Units</b>	<b>965</b>	<b>883</b>	<b>806</b>	<b>(77)</b>	<b>15</b>
<b>6</b>	<b>TOTAL - COMMUNITY &amp; HOUSING</b>	<b>15,431</b>	<b>15,776</b>	<b>15,819</b>	<b>43</b>	<b>37</b>

## **COMMUNITY & HOUSING**

### **Budget Monitoring as at Month 6 - Objective Analysis**

#### **Subjective Analysis**

Month 4 Variance		2008/09 Budget Monitoring				Movement between Periods
		Original Budget	Budget	Final Outturn	Variance	
£000		£000	£000	£000	£000	£000
(236)	Employees	9,974	10,171	10,046	(125)	111
178	Premises	8,450	8,458	8,975	517	339
326	Transport	1,611	1,611	1,941	330	4
90	Supplies and Services	6,481	6,391	6,437	46	(44)
107	Third Party Payments	7,666	7,909	7,474	(435)	(542)
20	Transfer Payments	24	24	44	20	-
(10)	Support Services	(240)	(240)	(246)	(6)	4
(63)	Capital Financing	238	238	375	137	200
(406)	Income	(18,773)	(18,786)	(19,227)	(441)	(35)
<b>6</b>	<b>TOTAL - COMMUNITY &amp; HOUSING</b>	<b>15,431</b>	<b>15,776</b>	<b>15,819</b>	<b>43</b>	<b>37</b>

# LIFELONG LEARNING

# APPENDIX 4

## Budget Monitoring as at Month 6

### Objective Analysis

Month 4 Variance		2008/09 Budget Monitoring				Movement between Periods
		Original Budget	Revised Budget	Final Outturn	Variance	
£000		£000	£000	£000	£000	£000
	<b>Out County Pooled Budget</b>					
170	Special	1,278	1,278	1,717	439	269
<b>170</b>	<b>Sub-Total - Out County Pooled Budget</b>	<b>1,278</b>	<b>1,278</b>	<b>1,717</b>	<b>439</b>	<b>269</b>
	<b>Libraries, Culture and Heritage</b>					
	- Libraries and Arts	2,407	2,407	2,407	-	-
	- County Record office and Records Management	422	422	459	37	37
	- Museums and Heritage Service	380	380	380	-	-
	- Schools Library Service	334	334	334	-	-
	<b>- Sub-Total - Libraries,Culture &amp; Heritage</b>	<b>3,543</b>	<b>3,543</b>	<b>3,580</b>	<b>37</b>	<b>37</b>
	<b>Leisure Services</b>					
38	Leisure Centres and Pools	2,483	2,483	2,725	242	204
12	Recreational Grounds and Amenities	415	415	438	23	11
23	Leisure services	267	267	290	23	-
	- Play Development	333	333	328	(5)	(5)
<b>73</b>	<b>Sub-Total - Leisure Services</b>	<b>3,498</b>	<b>3,498</b>	<b>3,781</b>	<b>283</b>	<b>210</b>
	<b>Delegated Schools Budgets</b>					
	- Nursery	1,073	1,073	1,073	-	-
	- Primary	36,662	36,662	36,662	-	-
	- Secondary	32,263	32,263	32,263	-	-
	- Special	3,016	3,016	3,016	-	-
	<b>- Sub-Total - Delegated Schools</b>	<b>73,014</b>	<b>73,014</b>	<b>73,014</b>	<b>-</b>	<b>-</b>
	<b>School Improvement Service</b>					
	- Early Years	-	-	-	-	-
	- Primary - non delegated	766	766	766	-	-
	- Secondary non - delegated	538	538	538	-	-
2	Inclusion	5,755	5,755	5,757	2	-
	- School Improvement Service	1,323	1,323	1,323	-	-
2	ICT Unit	1,083	1,083	1,085	2	-
	- Schools Related	1,379	1,379	1,379	-	-
	- Sports Development	136	136	170	34	34
<b>4</b>	<b>Sub-Total - School Improvement</b>	<b>10,980</b>	<b>10,980</b>	<b>11,018</b>	<b>38</b>	<b>34</b>
	<b>Development and Resources</b>					
	- Youth and Community	1,276	1,276	1,276	-	-
	- Pupil/Student Transport	6,147	5,947	5,947	-	-
	- Student Finance	108	108	108	-	-
	- Service Units	2,040	2,040	2,040	-	-
184	Facilities Services	1,190	1,335	1,519	184	-
	- Management and Administration	1,142	1,125	1,125	-	-
<b>184</b>	<b>Sub-Total - Development &amp; Resources</b>	<b>11,903</b>	<b>11,831</b>	<b>12,015</b>	<b>184</b>	<b>-</b>
<b>431</b>	<b>TOTAL - LIFELONG LEARNING</b>	<b>104,216</b>	<b>104,144</b>	<b>105,125</b>	<b>981</b>	<b>550</b>



## **LIFELONG LEARNING**

### **Budget Monitoring as at Month 6**

#### **Subjective Analysis**

Month 4 Variance		2008/09 Budget Monitoring				Movement between Periods
		Original Budget	Revised Budget	Final Outturn	Variance	
£000		£000	£000	£000	£000	£000
	Balances	-	-	-	-	-
2	Employees	100,937	100,916	100,948	32	30
12	Premises	7,651	7,637	7,660	23	11
	- Transport	5,204	5,004	5,004	-	-
43	Supplies and Services	7,955	8,100	8,179	79	36
170	Third Party Payments	7,055	7,055	7,494	439	269
	- Transfer Payments	85	85	85	-	-
157	Support Services	409	409	566	157	-
	- Capital Financing	200	200	200	-	-
47	Income	(25,280)	(25,262)	(25,011)	251	204
<b>431</b>	<b>TOTAL - LIFELONG LEARNING</b>	<b>104,216</b>	<b>104,144</b>	<b>105,125</b>	<b>981</b>	<b>550</b>

## ENVIRONMENT

## APPENDIX 5

### Budget Monitoring as at Month 6

#### Objective Analysis

Month 4 Variance		2008/09 Budget Monitoring				Movement between Periods
		Original Budget	Revised Budget	Final Outturn	Variance	
£000		£000	£000	£000	£000	£000
	<b>Highways &amp; Transportation</b>					
	- Maintenance Works					
	- Structural Maintenance	939	939	939	-	-
	- Routine Maintenance	2,108	2,408	2,408	-	-
	- Environmental Maintenance	2,198	1,890	1,890	-	-
	- Winter Maintenance	488	488	488	-	-
116	- Street Lighting	750	819	935	116	-
	- Structures	73	73	73	-	-
	- Car Parks	64	64	64	-	-
25	- Fleet Services	75	75	100	25	-
	- Highways Strategy	1,047	908	848	(60)	(60)
	- Neighbourhood Services	935	1,140	1,265	125	125
	- Transportation	1,052	1,052	1,052	-	-
	- Concessionary Fares	269	270	270	-	-
	- Trunk Road Management Unit	(38)	(38)	(38)	-	-
20	- Environmental Maintenance Trading Account	-	-	20	20	-
	- Highways Maintenance Trading Account	-	8	8	-	-
<b>161</b>	<b>Sub-Total - Highways &amp; Transportation</b>	<b>9,960</b>	<b>10,096</b>	<b>10,322</b>	<b>226</b>	<b>65</b>
	<b>Engineering Services</b>					
	- Consultancy	46	6	6	-	-
	- Land Drainage Works	229	229	209	(20)	(20)
(30)	- Traffic Services	519	497	447	(50)	(20)
	- Traffic Works	170	192	192	-	-
<b>(30)</b>	<b>Sub-Total - Engineering Services</b>	<b>964</b>	<b>924</b>	<b>854</b>	<b>(70)</b>	<b>(40)</b>
	<b>Planning</b>					
25	- Planning Control	12	(69)	281	350	325
	- Service Development and Control	243	267	267	-	-
(5)	- Policy and Implementation	518	752	752	-	5
	- Environment and Conservation	293	328	328	-	-
95	- Land Charges	(234)	(234)	(84)	150	55
	- Countryside Service	359	359	359	-	-
<b>115</b>	<b>Sub-Total - Planning</b>	<b>1,191</b>	<b>1,403</b>	<b>1,903</b>	<b>500</b>	<b>385</b>
	<b>Public Protection</b>					
	- Pollution Control	317	285	285	-	-
	- Environmental Control	341	341	341	-	-
	- Food Safety	362	399	399	-	-
	- Health & Safety	293	255	245	(10)	(10)
	- Trading Standards	646	646	646	-	-
	- Building Control	261	261	261	-	-
	- Building Regulations Charging Account	-	-	-	-	-
	- <b>Sub-Total - Public Protection</b>	<b>2,220</b>	<b>2,187</b>	<b>2,177</b>	<b>(10)</b>	<b>(10)</b>
	<b>Management Support &amp; Performance</b>					
	- Finance & Performance	684	683	683	-	-
(30)	- Directorate Support	705	705	675	(30)	-
	- Information Services	148	148	148	-	-
	- Electronic Services	154	154	154	-	-
(15)	- Geographical Information Services	88	88	73	(15)	-
<b>(45)</b>		<b>1,779</b>	<b>1,778</b>	<b>1,733</b>	<b>(45)</b>	<b>-</b>
	<b>Regeneration</b>					
(10)	- Economic Development	485	485	475	(10)	-
	- Tourism	132	132	132	-	-
	- European Partnership	-	-	-	-	-
	- Flintshire Business Services	358	358	358	-	-
	- Communities First	-	-	-	-	-
<b>(10)</b>	<b>Sub-Total - Regeneration</b>	<b>975</b>	<b>975</b>	<b>965</b>	<b>(10)</b>	<b>-</b>
<b>191</b>	<b>TOTAL - ENVIRONMENT</b>	<b>17,089</b>	<b>17,363</b>	<b>17,954</b>	<b>591</b>	<b>400</b>

## **ENVIRONMENT**

### **Budget Monitoring as at Month 6**

#### **Subjective Analysis**

Month 4 Variance		2008/09 Budget Monitoring				Movement between Periods
		Original Budget	Revised Budget	Final Outturn	Variance	
£000		£000	£000	£000	£000	£000
(60)	Employees	17,532	17,312	17,252	(60)	-
116	Premises	1,574	1,663	1,779	116	-
-	- Transport	5,321	5,174	5,309	135	135
15	Supplies and Services	5,439	5,573	5,563	(10)	(25)
-	- Third Party Payments	8,577	9,187	9,167	(20)	(20)
-	- Transfer Payments	6	6	6	-	-
-	- Support Services	454	456	456	-	-
-	- Capital Financing	-	-	-	-	-
120	Income	(21,814)	(22,008)	(21,578)	430	310
<b>191</b>	<b>TOTAL - ENVIRONMENT</b>	<b>17,089</b>	<b>17,363</b>	<b>17,954</b>	<b>591</b>	<b>400</b>

**CHIEF EXECUTIVE****APPENDIX 6****Budget Monitoring as at Month 6****Objective Analysis**

Month 4 Variance		2008/09 Budget Monitoring				Movement between Periods
		Original Budget	Revised Budget	Final Outturn	Variance	
£000		£000	£000	£000	£000	£000
-	Management & Administration	440	440	449	9	9
(4)	Corporate Communications	332	345	333	(12)	(8)
						-
<b>(4)</b>	<b>TOTAL - CHIEF EXECUTIVE</b>	<b>772</b>	<b>785</b>	<b>782</b>	<b>(3)</b>	<b>1</b>

**Subjective Analysis**

Month 4 Variance		2008/09 Budget Monitoring				Movement between Periods
		Original Budget	Revised Budget	Final Outturn	Variance	
£000		£000	£000	£000	£000	£000
3	Employees	482	482	493	11	8
(1)	Premises	1	1	-	(1)	-
1	Transport	3	3	5	2	1
(5)	Supplies and Services	201	219	217	(2)	3
	- Third Party Payments	-	-	-	-	-
	- Transfer Payments	-	-	-	-	-
(12)	Support Services	96	104	81	(23)	(11)
	- Capital Financing	-	-	-	-	-
10	Income	(11)	(24)	(14)	10	-
<b>(4)</b>	<b>TOTAL - CHIEF EXECUTIVE</b>	<b>772</b>	<b>785</b>	<b>782</b>	<b>(3)</b>	<b>1</b>

## SERVICES WITHIN FORMER CORPORATE STRATEGY

## APPENDIX 7

### Budget Monitoring as at Month 6

#### Objective Analysis

Month 4 Variance		2008/09 Budget Monitoring				Movement between Periods
		Original Budget	Revised Budget	Final Outturn	Variance	
£000		£000	£000	£000	£000	£000
	<b>Management</b>					
45	Management	294	209	224	15	(30)
45	Sub-Total - Management	294	209	224	15	(30)
	<b>Human Resources &amp; Organisational Development</b>					
	- CRB Checks	74	74	74	-	-
	- Corporate Training & Development	278	278	258	(20)	(20)
31	Payroll	333	404	444	40	9
	- Human Resources	819	874	874	-	-
	- Job Evaluation	78	78	80	2	2
	- Temporary HR Projects	54	271	271	-	-
31	Sub-Total - HR & Org Development	1,636	1,979	2,001	22	(9)
	<b>Occupational Health &amp; Safety</b>					
	- Occupational Health & Safety	679	679	678	(1)	(1)
	- Counselling Support	60	60	60	-	-
	- Sub-Total - Occupational Health & Safety	739	739	738	(1)	(1)
	<b>Policy, Performance &amp; Partnerships</b>					
	- Civil Contingencies	136	136	110	(26)	(26)
	- Policy Grants	-	-	-	-	-
(31)	Policy, Performance & Partnerships	1,063	1,059	1,009	(50)	(19)
(31)	Sub-Total - Policy, Performance & Partnerships	1,199	1,195	1,119	(76)	(45)
	<b>ICT &amp; Customer Services</b>					
(1)	Information Communication Technology	3,773	3,773	3,767	(6)	(5)
	- Customer Services	695	695	701	6	6
122	Design & Print	-	-	122	122	-
121	Sub-Total - ICT & Customer Services	4,468	4,468	4,590	122	1
<b>166</b>	<b>TOTAL - CORPORATE STRATEGY</b>	<b>8,336</b>	<b>8,590</b>	<b>8,672</b>	<b>82</b>	<b>(84)</b>

#### Subjective Analysis

Month 4 Variance		2008/09 Budget Monitoring				Movement between Periods
		Original Budget	Revised Budget	Final Outturn	Variance	
£000		£000	£000	£000	£000	£000
(15)	Employees	7,054	7,162	6,987	(175)	(160)
5	Premises	44	44	51	7	2
(1)	Transport	83	83	92	9	10
(7)	Supplies and Services	3,593	3,654	3,699	45	52
	- Third Party Payments	173	314	314	-	-
	- Transfer Payments	-	-	-	-	-
1	Support Services	208	220	220	-	(1)
	- Capital Financing	21	27	21	(6)	(6)
183	Income	(2,840)	(2,914)	(2,712)	202	19
<b>166</b>	<b>TOTAL - CORPORATE STRATEGY</b>	<b>8,336</b>	<b>8,590</b>	<b>8,672</b>	<b>82</b>	<b>(84)</b>

# FINANCE AND LEGAL & DEMOCRATIC SERVICES

# APPENDIX 8

## Budget Monitoring as at Month 6

### Objective Analysis

Month 4 Variance		2008/09 Budget Monitoring				Movement between Periods
		Original Budget	Revised Budget	Projected Outturn	Variance	
£000		£000	£000	£000	£000	£000
	<b>Management &amp; Secretariat - Finance</b>					
52	Management & Secretariat	495	284	337	53	1
	<b>Financial Management &amp; Audit</b>					
(1)	Corporate & Capital Accounting	314	314	304	(10)	(9)
(39)	Financial Planning	195	195	154	(41)	(2)
(5)	Service Accounting	571	571	573	2	7
(23)	Internal Audit	578	550	521	(29)	(6)
23	Procurement	154	157	181	24	1
(45)	<b>Sub-Total - Financial Management &amp; Audit</b>	<b>1,812</b>	<b>1,787</b>	<b>1,733</b>	<b>(54)</b>	<b>(9)</b>
	<b>Funds &amp; Customer Accounts</b>					
10	Pensions & Funds	(8)	(8)	(2)	6	(4)
8	Insurance & Risk Management	18	18	25	7	(1)
20	Customer Accounts	1,141	1,156	1,174	18	(2)
38	<b>Sub-Total - Funds &amp; Customer Accounts</b>	<b>1,151</b>	<b>1,166</b>	<b>1,197</b>	<b>31</b>	<b>(7)</b>
	<b>Management &amp; Secretariat - Legal &amp; Democratic Services</b>					
46	Management & Secretariat	-	190	236	46	
	<b>Legal Services</b>					
(14)	Legal Services	825	853	833	(20)	(6)
	<b>Democratic Services</b>					
-	Business Development	79	77	76	(1)	(1)
(23)	Committee, Member & Electoral Services	2,160	2,160	2,161	1	24
(6)	Administration	494	499	493	(6)	-
(1)	Scrutiny	189	189	187	(2)	(1)
(30)	<b>Sub-Total - Democratic Services</b>	<b>2,922</b>	<b>2,925</b>	<b>2,917</b>	<b>(8)</b>	<b>22</b>
<b>47</b>	<b>TOTAL - FLADS</b>	<b>7,205</b>	<b>7,205</b>	<b>7,253</b>	<b>48</b>	<b>1</b>

### Subjective Analysis

Month 4 Variance		2008/09 Budget Monitoring				Movement between Periods
		Original Budget	Revised Budget	Projected Outturn	Variance	
£000		£000	£000	£000	£000	£000
41	Employees	7,401	7,379	7,360	(19)	(60)
(7)	Premises	23	23	23	-	7
(10)	Transport	100	100	83	(17)	(7)
(44)	Supplies and Services	2,029	2,215	2,241	26	70
-	- Third Party Payments	-	-	-	-	-
-	- Transfer Payments	32,961	32,961	33,314	353	353
3	Support Services	196	196	211	15	12
-	- Capital Financing	-	-	-	-	-
64	Income	(35,505)	(35,669)	(35,979)	(310)	(374)
<b>47</b>	<b>TOTAL - FLADS</b>	<b>7,205</b>	<b>7,205</b>	<b>7,253</b>	<b>48</b>	<b>1</b>

**Budget Monitoring as at Month 6****Objective Analysis**

Month 4 Variance		2008/09 Budget Monitoring				Movement between Periods
		Original Budget	Revised Budget	Projected Outturn	Variance	
£000		£000	£000	£000	£000	£000
	<b>Clwyd Theatr Cymru</b>					
	- General Administration	(164)	(164)	(294)	(130)	(130)
	- Production Overheads	828	828	810	(18)	(18)
	- Clwyd Theatr Cymru Productions	497	497	645	148	148
	- Other Art Forms	(16)	(16)	(16)	-	-
	- Other Earned Income	(144)	(144)	(144)	-	-
	<b>- TOTAL - CLWYD THEATR CYMRU</b>	<b>1,001</b>	<b>1,001</b>	<b>1,001</b>	<b>-</b>	<b>-</b>

**Subjective Analysis**

Month 4 Variance		2008/09 Budget Monitoring				Movement between Periods
		Original Budget	Revised Budget	Projected Outturn	Variance	
£000		£000	£000	£000	£000	£000
47	Employees	2,966	2,966	3,013	47	-
	- Premises	268	268	268	-	-
	- Transport	31	31	26	(5)	(5)
(45)	Supplies and Services	1,636	1,636	1,808	172	217
	- Third Party Payments	-	-	-	-	-
	- Transfer Payments	-	-	-	-	-
	- Support Services	-	-	-	-	-
	- Capital Financing	-	-	-	-	-
(2)	Income	(3,900)	(3,900)	(4,114)	(214)	(212)
	<b>- TOTAL - CLWYD THEATR CYMRU</b>	<b>1,001</b>	<b>1,001</b>	<b>1,001</b>	<b>-</b>	<b>-</b>

## CENTRAL & CORPORATE FINANCE

## APPENDIX 10

### Budget Monitoring as at Month 6

#### Objective Analysis

Month 4 Variance		2008/09 Budget Monitoring				Movement between Periods
		Original Budget	Revised Budget	Projected Outturn	Variance	
£000		£000	£000	£000	£000	£000
	<b>Central &amp; Corporate Finance</b>					
(30)	Coroners	210	210	180	(30)	-
	- Central Services - Other	3	3	3	-	-
(1,071)	Central Loans & Investment Account	12,323	12,223	11,047	(1,176)	(105)
	- Financing & Funding (insurance, banking etc.)	3,611	3,711	3,704	(7)	(7)
	- Development Grants	292	279	279	-	-
	- Corporate Discretionary Rate Relief	95	95	95	-	-
(117)	Corporate Other	7,109	6,936	6,589	(347)	(230)
<b>(1,218)</b>	<b>Sub-Total - Central &amp; Corporate Finance</b>	<b>23,643</b>	<b>23,457</b>	<b>21,897</b>	<b>(1,560)</b>	<b>(342)</b>
	<b>Levying Bodies</b>					
	- North West/Wales Sea Fisheries Committee	27	27	27	-	-
	- Fire Service	6,739	6,739	6,739	-	-
	- <b>Sub-Total - Levying Bodies</b>	<b>6,766</b>	<b>6,766</b>	<b>6,766</b>	-	-
	<b>Other</b>					
113	Central Service Recharges	(1,618)	(1,618)	(1,505)	113	-
	- Contribution to / (from) Balances	(2,876)	(3,606)	(3,606)	-	-
<b>113</b>	<b>Sub-Total - Other</b>	<b>(4,494)</b>	<b>(5,224)</b>	<b>(5,111)</b>	<b>113</b>	-
<b>(1,105)</b>	<b>TOTAL - CENTRAL &amp; CORPORATE FINANCE</b>	<b>25,915</b>	<b>24,999</b>	<b>23,552</b>	<b>(1,447)</b>	<b>(342)</b>

#### Subjective Analysis

Month 4 Variance		2008/09 Budget Monitoring				Movement between Periods
		Original Budget	Revised Budget	Projected Outturn	Variance	
£000		£000	£000	£000	£000	£000
(72)	Employees	7,529	7,445	7,042	(403)	(331)
	- Premises	49	1,049	1,049	-	-
	- Transport	-	490	490	-	-
(47)	Supplies and Services	3,410	1,932	1,878	(54)	(7)
(30)	Third Party Payments	7,771	7,758	7,728	(30)	-
	- Transfer Payments	-	-	-	-	-
113	Support Services	(1,618)	(1,618)	(1,505)	113	-
(18)	Capital Financing	15,518	15,418	15,404	(14)	4
(1,051)	Income	(6,744)	(7,475)	(8,534)	(1,059)	(8)
<b>(1,105)</b>	<b>TOTAL - CENTRAL &amp; CORPORATE FINANCE</b>	<b>25,915</b>	<b>24,999</b>	<b>23,552</b>	<b>(1,447)</b>	<b>(342)</b>



# HOUSING REVENUE ACCOUNT

# APPENDIX 11

## Budget Monitoring as at Month 6

### Objective Analysis

Month 4 Variance		2008/09 Budget Monitoring				Movement
		Original Budget	Revised Budget	Projected Outturn	Variance	
£000		£000	£000	£000	£000	£000
	<b>Income</b>					
16	Rents (Council Houses & Garages)	(22,074)	(22,074)	(22,017)	57	41
45	Capitalised Salaries	(443)	(443)	(361)	82	37
-	- Interest	(4)	(4)	(4)	-	-
<b>61</b>	<b>Sub-Total - Income</b>	<b>(22,521)</b>	<b>(22,521)</b>	<b>(22,382)</b>	<b>139</b>	<b>78</b>
	<b>Expenditure</b>					
(72)	Building Maintenance Trading Account	300	300	599	299	371
(134)	Housing Subsidy (Deficit)	6,688	6,688	6,554	(134)	-
(150)	Estate Management	1,017	1,017	872	(145)	5
32	Home Ownership (Right to Buy)	(4)	(4)	28	32	-
5	Allocations and Welfare	347	347	335	(12)	(17)
88	Repair and Maintenance	8,059	8,059	8,371	312	224
132	Capital Financing	2,411	2,411	2,543	132	-
(78)	Finance and Support	2,125	2,125	1,938	(187)	(109)
-	- Capital Expenditure from Revenue Account (CERA)	1,340	1,340	1,340	-	-
-	- Supporting People Transitional Costs	330	330	330	-	-
<b>(177)</b>	<b>Sub-Total - Levying Bodies</b>	<b>22,613</b>	<b>22,613</b>	<b>22,910</b>	<b>297</b>	<b>474</b>
(116)	Net Expenditure before use of/to balances	92	92	528	436	552
(116)	Contribution to / (from) Balances	92	92	528	436	552
-	Net Expenditure after use of/to balances	-	-	-	-	-
	<b>Balances</b>					
(1,342)	Opening Balance	(1,078)	(1,342)	(1,342)		
(24)	Contribution to / (from) Balances	92	92	528	436	552
<b>(116)</b>	<b>TOTAL - HOUSING REVENUE ACCOUNT</b>	<b>(986)</b>	<b>(1,250)</b>	<b>(814)</b>	<b>436</b>	<b>552</b>

### Subjective Analysis

Month 4 Variance		2008/09 Budget Monitoring				Movement
		Original Budget	Revised Budget	Projected Outturn	Variance	
£000		£000	£000	£000	£000	£000
(228)	Employees	6,687	6,687	6,382	(305)	(77)
65	Premises	7,595	7,595	7,874	279	214
3	Transport	788	788	792	4	1
88	Supplies and Services	3,888	3,888	4,563	675	587
-	- Third Party Payments	-	-	-	-	-
7	Transfer Payments	229	229	182	(47)	(54)
(274)	Support Services	1,449	1,449	1,175	(274)	-
130	Capital Financing	3,811	3,811	3,941	130	-
93	Income	(24,355)	(24,355)	(24,381)	(26)	(119)
<b>(116)</b>	<b>TOTAL - HOUSING REVENUE ACCOUNT</b>	<b>92</b>	<b>92</b>	<b>528</b>	<b>436</b>	<b>552</b>

## FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 18

**REPORT TO:** **EXECUTIVE**  
**DATE :** **09 DECEMBER 2008**  
**REPORT BY:** **COUNTY FINANCE OFFICER**  
**SUBJECT :** **CAPITAL PROGRAMME 2008/09 (MONTH 6)**

### **1.00 PURPOSE OF REPORT**

1.01 To provide Members with the latest capital programme information for 2008/09.

### **2.00 BACKGROUND**

2.01 The Council approved a capital programme for 2008/09 of £48.590m at its meeting of 4th March 2008.

### **3.00 CONSIDERATIONS**

#### **3.01 Programme - Movements**

3.01.1 The table below sets out how the programme has changed during 2008/09.

	<b>General Fund</b>	<b>Housing Revenue Account (HRA)</b>	<b>Total</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>
<b>Council 04.03.08.</b>			
Original Capital Programme	40.316	8.274	48.590
<b>Executive 07.10.08.</b>			
Revised Capital Programme	44.722	10.903	55.625
<b>Latest Monitoring</b>			
As previously reported	44.722	10.903	55.625
Change this Period	0.477	0.000	0.477
	<b>45.199</b>	<b>10.903</b>	<b>56.102</b>
Rephasing/Rollover to 2009/10	0.000	(1.988)	(1.988)
Contractually Uncommitted	(0.358)	0	(0.358)
Identified Savings	(0.015)	0	(0.015)
<b>Revised Programme</b>	<b>44.826</b>	<b>8.915</b>	<b>53.741</b>

Date: 02/12/2008

3.01.2 From the table it can be seen that the previously reported programme total of £55.625m has decreased to £53.741m; this net reduction of £1.884m arises by way of -

	£m
Additional <b>General Fund</b> schemes, as detailed in Section 3.02	0.477
<b>HRA</b> Rephasing/rollover to 2009/10, as detailed in Section 3.02.7	(1.988)
Contractually uncommitted <b>General Fund</b> scheme adjustments, as detailed in Section 3.03.	(0.358)
Identified <b>General Fund</b> savings, as detailed in Section 3.04	(0.015)
	1.884

3.01.3 Detailed information relating to each programme area is provided in Appendix A, and summarised below -

REVISED PROGRAMME	Original Budget	Rollover (from 2007/08)	Movements	Contractually Uncomm'd	Rollover (to 2009/10)	Savings	Revised Budget
	£m	£m	£m	£m	£m	£m	£m
Community Services (Excluding Housing)	1.498	0.077	0	0	0	0	1.575
Ex Community & Housing	5.228	0.249	0.716	(1.796)	0	(0.015)	4.382
Lifelong Learning	14.858	0.102	1.292	0	0	(0.539)	15.713
Environment	13.831	1.473	2.365	(0.160)	0	0	17.509
Central Departments/Ciwyd Theatr Cymru	0.980	0.127	0.123	0	0	(0.060)	1.170
	36.395	2.028	4.496	(1.956)	0.000	(0.614)	40.349
Housing - General Fund	3.921	0.556	0	0	0	0	4.477
<b>General Fund Total</b>	40.316	2.584	4.496	(1.956)	0.000	(0.614)	44.826
<b>Housing Revenue Account</b>	8.274	2.605	0.024	0	(1.988)	0	8.915
<b>Programme Total</b>	48.590	5.189	4.520	(1.956)	(1.988)	(0.614)	53.741

3.01.4 Work continues in 'stage profiling' all programme schemes i.e. assessing at what stage each scheme is at in terms of readiness for letting contracts and commencing works. This information together with the 'time profiling' of all anticipated funding resources will assist in the future identification of contractually uncommitted amounts, and in the projection of final outturn figures.

3.01.5 Latest capital receipts monitoring information indicates a significant downturn in anticipated capital receipts over the next three years - work is currently underway in assessing the impact of such on the forward capital programme. The immediate (2008/09) impact is detailed in Section 3.05.3 below.

### 3.02 Movements During This Period

3.02.1 The Community Services programme total remains unchanged during the period, but for the reallocation of the minor works budget (£0.150m).

3.02.2 The ex Community and Housing's programme has increased by £0.453m in respect of two Sustainable Waste Management schemes, being -

	£m
Sandycroft Household Waste Recovery Centre, funded by way of grant and general funding resources, as confirmed (and funding approved) by way of the report to Executive 16 <sup>th</sup> September 2008 (Subject: Development of Sandycroft Household Waste Recovery Centre (Recycling Park).	0.450
Flint Recycling Park (Access Road), funded by way of specific reserve monies.	0.003
	<u>0.453</u>

3.02.3 The Lifelong Learning programme remains unchanged.

3.02.4 Environment's net programme increase (£0.024m) takes account of -

	£m
Additional WAG funded Engineering (land drainage programme) works at Afonwen.	0.105
Adjusted General Environmental Enhancement programme works, reflecting the reclassification of some related schemes as revenue.	(0.100)
Additional Ranger Services, grant funded works.	0.019
	<u>0.024</u>

3.02.5 The Central Departments programme remains unchanged, as does Clwyd Theatr Cymru's

3.02.6 The Housing General Fund programme is also unchanged.

3.02.7 The Housing Revenue Account (HRA) programme has been substantially adjusted with the rephasing of £1.988m of programmed expenditure from

2008/09 to 2009/10, mirroring the significant decline in the level of anticipated 2008/09 capital receipts (land sales and Right to Buy [RTB] dwelling sales). The decline in RTB sale numbers over the last four financial years is noted below -

Year	Sales (No.)
2008/09 (to date)	4
2007/08	45
2006/07	71
2005/06	107

The current average property sale price is £62,000 of which 25% (£15,500) is usable for HRA capital expenditure funding purposes.

### **3.03 Contractually Uncommitted (Generally Financed) Budgets**

3.03.1 Latest budget monitoring information indicates that a General Fund total of £0.358m funded by way of general (non-specific) financing resources (unhypothecated supported borrowing/general capital grant/capital receipts), will not be contractually committed during 2008/09, in addition to the £1.598 identified in the Month 4 report. The £1.956m will serve at this point to cover (in part) the shortfall in capital receipts as referred to in Section 3.01.5, and detailed in Section 3.05.3.

3.03.2 The £0.358m as referred to above, relates to the ex Community and Housing's Administrative Buildings - DDA works programme.

### **3.04 Identified Savings**

3.04.1 Savings totalling have been identified during the period of the report in addition to the £0.599m as previously reported. Again, as with the contractually uncommitted total referred to above, the £0.614m will serve at this point to cover (in part) the shortfall in capital receipts as referred to in Section 3.05.3.

### **3.05 Financing**

3.05.1 The capital programme is financed as summarised below.

<b>FINANCING RESOURCES</b>			
	<b>General Financing</b>	<b>Specific Financing</b>	
	<b>Supported Borrowing / General Capital Grant / Capital Receipts</b>	<b>Grants &amp; Contributions / CERA /Reserves/ Prudential Borrowing</b>	<b>Total Financing</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>
<b>Latest Monitoring</b>			
General Fund	21.733	25.049	46.782
Housing Revenue Account	4.263	6.640	10.903
	<b>25.996</b>	<b>31.689</b>	<b>57.685</b>
<b>Contractually Uncommitted</b>			
General Fund	(1.956)	0	(1.956)
Housing Revenue Account	0	0	0.0
	<b>(1.956)</b>	<b>0.000</b>	<b>(1.956)</b>
<b>Rephasing</b>			
General Fund	0	0	0.000
Housing Revenue Account	(1.988)	0	(1.988)
	<b>(1.988)</b>	<b>0.000</b>	<b>(1.988)</b>
<b>Total Financing Resources</b>	<b>22.052</b>	<b>31.689</b>	<b>53.741</b>

### 3.05.2 General Fund Capital Receipts

That element of the General Fund total financed from general (non-specific) financing resources - unhypothecated supported borrowing, general capital grant and capital receipts (£21.733m) - relies on total general fund capital receipts of £6.993m (rollover of £1.425m, and in-year receipts of £5.568m), on top of which a further budgeted capital receipts figure of £3.361m provides additional funding capacity (headroom) for any new/additional capital scheme expenditure requirements that may arise during in the year. A total capital receipts figure of £10.354m is therefore required, comprising the original approved budget figure of £8.745m, a rollover total of £1.425m and an in-year net additional funding requirement of £0.184m (as progressively reported within this report and the month 4 capital monitoring report).

3.05.3 Latest monitoring information indicates a shortfall of £4.054m in 2008/09 receipts against the £10.354m total which, at this stage, will be covered (in part) by the contractually uncommitted total of £1.956m (as referred to in Section 3.03.1), and the savings of £0.614m (as identified in Section 3.04.1). The balance of the shortfall (£1.484m) will be covered at this stage by a reduced headroom figure. Regular monitoring of capital receipts is undertaken as part of the overall monitoring of the capital programme.

3.05.4 The deterioration in the HRA capital receipts position, as referred to in the Month 4 report (and in Section 3.02.7 above), has resulted in the required rephasing of £1.988m of programmed expenditure; this reduces the 2008/09 capital receipts requirement to a total of £2.275m. This figure will continue to be closely monitored during the second half of the year.

### 3.06 Capital Expenditure

3.06.1 Recorded capital expenditure across the whole programme stands at just £10.671m at the half year stage (as detailed in the table below), which is explained to some extent by the year-end loading of many schemes (in terms of budget profiling). However, the low first half-year spends means that expenditure in excess of £43m is required during the second half of the year, in order to achieve full budget spends i.e. 80.14% of the revised budget total of £53.741m.

EXPENDITURE	Revised Budget	Cumulative Expenditure Month 6	Spends (%)
	£m	£m	%
Community Services (Excluding Housing)	1.575	0.037	2.36
Ex Community & Housing	4.382	0.711	16.23
Lifelong Learning	15.713	3.970	25.27
Environment	17.509	1.180	6.74
Central Departments/Clwyd Theatr Cymru	1.170	0.195	16.67
	40.349	6.093	
Housing - General Fund	4.477	0.729	16.28
<b>General Fund Total</b>	44.826	6.822	
<b>Housing Revenue Account</b>	8.915	3.850	43.18
<b>Programme Total</b>	<b>53.741</b>	<b>10.671</b>	<b>19.86</b>

### 4.00 RECOMMENDATIONS

4.01 The Executive is requested to note and approve the report.

### 5.00 FINANCIAL IMPLICATIONS

5.01 As set out in sections 2 and 3 of the report.

### 6.00 ANTI POVERTY IMPACT

6.01 None.

**7.00 ENVIRONMENTAL IMPACT**

7.01 Many of the schemes in the programme are designed to improve the environment, infrastructure and assets of the Authority.

**8.00 EQUALITIES IMPACT**

8.01 None.

**9.00 PERSONNEL IMPLICATIONS**

9.01 None.

**10.00 CONSULTATION REQUIRED**

10.01 None.

**11.00 CONSULTATION UNDERTAKEN**

11.01 None.

**12.00 APPENDICES**

12.01 Appendix A : Capital Programme - Movements

Appendix B : Capital Programme - Financing

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985  
BACKGROUND DOCUMENTS**

Capital Programme Monitoring Papers 2008/09

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## CAPITAL PROGRAMME - MOVEMENTS

	Original Budget	Rollover from 2007/08	Adjustments (Previous)	Adjustments (Current)	Revised Budget	Contractually Uncomm'd	Rollover to 2009/10	Revised Budget	Projected Outturn	Savings
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
<b>General Fund :</b>										
<b>Community Services (Exc. Housing)</b>										
Services to Older People	0.178	0.045	0	0	0.223	0	0	0.223	0.223	0
Learning Disability	0	0.032	0	0	0.032	0	0	0.032	0.032	0
General	0	0	0	0	0.200	0	0	0.200	0.200	0
Physical & Sensory Disability	1.120	0	0	0	1.120	0	0	1.120	1.120	0
	<b>1.498</b>	<b>0.077</b>	<b>0.000</b>	<b>0.000</b>	<b>1.575</b>	<b>0.000</b>	<b>0.000</b>	<b>1.575</b>	<b>1.575</b>	<b>0.000</b>
<b>Ex Community &amp; Housing</b>										
Administrative Buildings	1.670	0.154	0.027	0.000	1.851	(0.358)	0	1.493	1.493	0
Agricultural Estates	0.213	0.041	0	0	0.254	0	0	0.254	0.254	0
Cemeteries	0.971	0	0	0	0.971	0	0	0.971	0.971	0
Depots	1.438	0	0	0	1.438	(1.438)	0	0	0	(0)
Markets	0.025	0	0	0	0.025	0	0	0.025	0.010	(0.015)
Industrial Units	0.120	0	0	0	0.120	0	0	0.120	0.120	0
Public Conveniences	0.015	0	0	0	0.015	0	0	0.015	0.015	0
Sustainable Waste Management	0.753	0	0.236	0.453	1.442	0	0	1.442	1.442	0
Other	0.023	0.054	0	0.000	0.077	0	0	0.077	0.077	0.000
	<b>5.228</b>	<b>0.249</b>	<b>0.263</b>	<b>0.453</b>	<b>6.193</b>	<b>(1.796)</b>	<b>0.000</b>	<b>4.397</b>	<b>4.382</b>	<b>(0.015)</b>

Adjustments : Previous = cumulative as at previous quarter. Current = this quarter

**CAPITAL PROGRAMME - MOVEMENTS**

	<b>Original Budget</b>	<b>Rollover from 2007/08</b>	<b>Adjust- ments (Previous)</b>	<b>Adjust- ments (Current)</b>	<b>Revised Budget</b>	<b>Contractually Uncomm'd</b>	<b>Rollover to 2009/10</b>	<b>Revised Budget</b>	<b>Projected Outturn</b>	<b>Savings</b>
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
<b>Lifelong Learning</b>										
Leisure Centres	1.201	0.048	0	0	1.249	0	0	1.249	1.249	0
Swimming Pools	0.017	0.009	0	0	0.026	0	0	0.026	0.026	0
Recreation Grounds	0.170	0.026	0	0	0.196	0	0	0.196	0.196	0
Play Areas	0.350	0.018	0	0	0.368	0	0	0.368	0.368	0
Libraries	0.400	0	0	0	0	0	0	0.400	0.400	0
Education - General	4.360	0.017	0.009	0	4.386	0	0	4.386	4.386	0
Primary Schools	0.100	0	0	0	0.100	0	0	0.100	0.100	0
Community Youth Clubs	0.065	0.001	0	0	0.066	0	0	0.066	0.066	0
Secondary Schools	0	0	0.045	0	0.045	0	0	0.045	0.045	0
Special Education	0	(0.025)	0.025	0	0	0	0	0	0	0
New Opportunities Funding	0	0.112	(0.096)	0	0.016	0	0	0.016	0.016	0
Mobile Classrooms	0	(0.026)	0.026	0	0	0	0	0	0	0
School Improvement	1.741	0.063	0.573	0	2.377	0	0	2.377	2.377	0
Minor Works, Furniture & Equipment	0.078	0.021	0	0	0.099	0	0	0.099	0.099	0
Early Years	0	(0.162)	0.162	0	0	0	0	0	0	0
Schools - Additional Funding	6.376	0	0.548	0	6.924	0	0	6.924	6.385	(0.539)
	<b>14.858</b>	<b>0.102</b>	<b>1.292</b>	<b>0.000</b>	<b>16.252</b>	<b>0.000</b>	<b>0.000</b>	<b>16.252</b>	<b>15.713</b>	<b>(0.539)</b>

**CAPITAL PROGRAMME - MOVEMENTS**

	<b>Original Budget</b>	<b>Rollover from 2007/08</b>	<b>Adjustments (Previous)</b>	<b>Adjustments (Current)</b>	<b>Revised Budget</b>	<b>Contractually Uncomm'd</b>	<b>Rollover to 2009/10</b>	<b>Revised Budget</b>	<b>Projected Outturn</b>	<b>Savings</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
<b>Environment</b>										
Engineering	3.788	0.209	(0.200)	0.105	3.902	0	0	3.902	3.902	0
General Environmental Enhancement	1.015	0.226	(0.379)	(0.100)	0.762	0	0	0.762	0.762	0
Highways	2.934	0.446	(0.002)	0	3.378	(0.160)	0	3.218	3.218	0
Planning Grant Schemes	0.194	0	0	0	0.194	0	0	0.194	0.194	0
Ranger Services	0.100	0.015	0	0.019	0.134	0	0	0.134	0.134	0
Regeneration	0.880	0.023	0	0	0.903	0	0	0.903	0.903	0
Transportation	4.920	0.546	2.922	0	8.388	0	0	8.388	8.388	0
Economic Development	0	0.008	0	0	0.008	0	0	0.008	0.008	0
	<b>13.831</b>	<b>1.473</b>	<b>2.341</b>	<b>0.024</b>	<b>17.669</b>	<b>(0.160)</b>	<b>0.000</b>	<b>17.509</b>	<b>17.509</b>	<b>0.000</b>
<b>Central Departments</b>										
Information Technology	0.386	0.032	0.063	0	0.481	0	0	0.481	0.481	0
Human Resources - Information Technology	0.175	0.086	0	0	0.261	0	0	0.261	0.261	0
Reception/Customer Access - County Hall	0.230	0	0.060	0	0.290	0	0	0.290	0.230	(0.060)
<b>Theatre</b>										
Clwyd Theatr Cymru	0.189	0.009	0	0	0.198	0	0	0.198	0.198	0
	<b>0.980</b>	<b>0.127</b>	<b>0.123</b>	<b>0.000</b>	<b>1.230</b>	<b>0.000</b>	<b>0.000</b>	<b>1.230</b>	<b>1.170</b>	<b>(0.060)</b>

**CAPITAL PROGRAMME - MOVEMENTS**

	<b>Original Budget</b>	<b>Rollover from 2007/08</b>	<b>Adjustments (Previous)</b>	<b>Adjustments (Current)</b>	<b>Revised Budget</b>	<b>Contractually Uncomm'd</b>	<b>Rollover to 2009/10</b>	<b>Revised Budget</b>	<b>Projected Outturn</b>	<b>Savings</b>
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
<b>Housing General Fund</b>										
Renovation Grants	3.521	0.548	(0.052)	0	4.017	0	0	4.017	4.017	0
Special Initiatives	0.400	0.008	0.052	0	0.460	0	0	0.460	0.460	0
	<b>3.921</b>	<b>0.556</b>	<b>0.000</b>	<b>0.000</b>	<b>4.477</b>	<b>0.000</b>	<b>0.000</b>	<b>4.477</b>	<b>4.477</b>	<b>0.000</b>
<b>Housing Revenue Account :</b>										
<b>Housing Revenue Account Programme</b>										
	8.274	2.605	0.024	0	10.903	0	(1.988)	8.915	8.915	0
	<b>8.274</b>	<b>2.605</b>	<b>0.024</b>	<b>0.000</b>	<b>10.903</b>	<b>0.000</b>	<b>(1.988)</b>	<b>8.915</b>	<b>8.915</b>	<b>0.000</b>

**Totals :**

<b>General Fund</b>	40.316	2.584	4.019	0.477	47.396	(1.956)	0	45.440	44.826	(0.614)
<b>Housing Revenue Account</b>	8.274	2.605	0	0	10.903	0	(1.988)	8.915	8.915	0
<b>Grand Total</b>	<b>48.590</b>	<b>5.189</b>	<b>4.043</b>	<b>0.477</b>	<b>58.299</b>	<b>(1.956)</b>	<b>(1.988)</b>	<b>54.355</b>	<b>53.741</b>	<b>(0.614)</b>

## CAPITAL PROGRAMME - FINANCING

	Latest Monitoring	Contractually Uncommitted	Rephasing /Rollover to 2009/10	Total Financing
	£m	(General Financing) £m	£m	£m
<b>General Fund</b>	<b>46.782</b>	<b>(1.956)</b>	<b>0.000</b>	<b>44.826</b>
<b>Financing :</b>				
<b>General</b>				
Unhypothecated Supported Borrowing (USB)	7.827	0	0	7.827
General Capital Grant	6.913	(1.956)	0	4.957
Capital Receipts	6.993	0	0	6.993
	<b>21.733</b>	<b>(1.956)</b>	<b>0.000</b>	<b>19.777</b>
<b>Specific</b>				
Grants & Contributions	23.295	0	0	23.295
CERA/Reserves	1.682	0	0	1.682
Prudential Borrowing	0.072	0	0	0.072
	<b>25.049</b>	<b>0</b>	<b>0</b>	<b>25.049</b>
<b>Total Financing - General Fund</b>	<b>46.782</b>	<b>(1.956)</b>	<b>0.000</b>	<b>44.826</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
<b>Housing Revenue Account :</b>	<b>10.903</b>	<b>0</b>	<b>(1.988)</b>	<b>8.915</b>
<b>Financing :</b>				
<b>General</b>				
Capital Receipts	4.263	0	(1.988)	2.275
	<b>4.263</b>	<b>0</b>	<b>(1.988)</b>	<b>2.275</b>
<b>Specific</b>				
Grants & Contributions	5.300	0	0	5.300
CERA/Reserves	1.340	0	0	1.340
	<b>6.640</b>	<b>0</b>	<b>0</b>	<b>6.640</b>
<b>Total Financing - Housing Revenue Account</b>	<b>10.903</b>	<b>0</b>	<b>(1.988)</b>	<b>8.915</b>
<b>Total Financing - All</b>	<b>57.685</b>	<b>(1.956)</b>	<b>(1.988)</b>	<b>53.741</b>

## FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 19

**REPORT TO:** **EXECUTIVE**  
**DATE :** **09 DECEMBER 2008**  
**REPORT BY:** **DIRECTOR OF COMMUNITY SERVICES**  
**SUBJECT :** **HOUSING UPDATE : HOMELESSNESS, TENANT PARTICIPATION AND ALLOCATIONS**

### **1.00 PURPOSE OF REPORT**

1.01 To provide an update to members of the Executive in relation to three key areas of the Housing Service: tenant participation; housing allocations; and the homelessness service.

### **2.00 BACKGROUND**

#### **2.01 Tenant Participation**

Executive may be aware that the Welsh Assembly Government (WAG) published its National Tenant Participation Strategy for Wales in 2007, the aim of which was to develop quality tenant participation services, focusing on the services delivered by social landlords. This includes all local authorities and all housing associations, including stock transfer landlords.

#### **2.02 Housing Allocations**

The Council's new Housing Allocations Policy came into force on 1st May 2008. Following data conversion process, and some initial data problems, all applicants received a letter detailing their new points allocation during the summer 2008. Further work is now being undertaken to consolidate the policy.

#### **2.03 Homelessness**

The Flintshire Housing Strategy seeks to prevent homelessness and provide a wide range of accommodation for homeless people when homelessness is unavoidable. The Strategy Team have been working on developing and improving our Homeless Strategy to deliver the objectives of the Housing Strategy. A draft strategy was prepared during 2008 but due to a number of factors, including the recent dramatic increases in homeless presentations, and the ongoing impact of the credit crunch additional work will be required to ensure that the proposed Flintshire Strategy is fit for purpose.

### **3.00 CONSIDERATIONS**

#### **3.01 Tenant Participation**

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Date: 02/12/2008

- 3.01.1 WAG policy on tenant participation has been clearly stated and this recognised that involvement of the public is essential to the improvement of all public services. It placed a requirement on social landlords to share information, ideas, and decision making with tenants, and aimed to ensure this happened by encouraging tenant participation as a way of improving services for all social landlords, defining what is expected of social landlords in relation to tenant participation activities, and by monitoring the effectiveness of the national strategy.
- 3.01.2 The Assembly's expectations on social landlords is that each landlord should decide how they would ensure that tenant participation becomes a key feature of all their services, and as part of this, all landlords are required to produce a Local Tenant Participation Strategy. This should ensure the implementation of the national policy and strategy, but should also reflect local circumstances and priorities. The Assembly Government published further guidance on the development of local strategies in May 2008, and placed a requirement on all landlords to produce a local strategy by the end of October 2008.
- 3.01.3 Flintshire County Council has started the preparation and developmental work towards production of its local strategy, but along with a number of other authorities, has not been able to meet the Assembly's submission deadline. The principal reason for this has been the shortage of available staffing resources, a problem which has been remedied with a number of recent appointments. This position was relayed to the Assembly's Housing Directorate in September, and confirmed in writing more recently.
- 3.01.4 Work done so far has concentrated on sharing the guidance with all parties, and organising a number of workshops in September to which all Councillors were invited. These were facilitated by external TP consultants, Open Communities Cymru. Discussions at these workshops concentrated on some of the central features of the national strategy, namely levels of participation, communication, training and resources.

From these meetings, it was agreed to organise a small working group, consisting of tenants, officers, and members so that more detailed developmental work could proceed. This group will develop a strategic framework, and also the production of a strategic action plan setting out a series of SMART objectives and targets.

The aim is for this group to produce a draft strategy by early February 2009 which will be used as a vehicle for consultation with tenants and members before being endorsed by representatives of all our tenants at a conference in late February. A final draft of the strategy will then be presented to the Executive and once adopted by the Council, it will be submitted to the Assembly in March 2009. The Assembly's Housing Directorate has been informed of this projected timetable.

### **3.02 Allocations**

- 3.02.1 Members may be aware that there was an issue in September with IBS, our Housing computerised business system, a totally separate issue from the initial conversion problems referred to in 2.02 above. Software updates from IBS are sent to Flintshire County Council on a regular basis, but this was the first time that it directly impacted on the service for more than a day. A problem solving meeting was held and a procedure has been put in place to ensure that any future issues with IBS are dealt with more promptly and back up reports have been created.
- 3.02.2 Annual reminders are once again being sent to applicants with effect from October 2008, to enable us to maintain an up to date Housing Register. Applicants are required to renew their application every 12 months on the anniversary of their original application. This enables us to check information, up date any change of circumstances and cancel applications where the applicant fails to return the form. (Usually because they have moved without notifying us of a change of address).
- 3.02.3 Since the introduction of the new allocations policy both officers and members have identified a number of issues in relation to the effects of the policy which are currently being reviewed. A Members seminar has been arranged for December 17th as discussed with Community & Housing Overview and Scrutiny. This will give Councillors a chance to air their views and to evaluate the effectiveness of the policy by looking at profiles of those recently re-housed and to work with Officers to find solutions, where it is identified the Policy is not working as it should.
- 3.02.4 Allocations staff have re-introduced from the 1st November 2008, a satisfaction survey to customers applying for council housing. This will be evaluated on a monthly basis.

Officers are also putting into place a suite of statistical information to give customers and Councillors better information on allocations. Suggestions from Councillors on the type of information they require would be welcomed.

The information booklet to accompany the Application form is still in draft form and outcomes of the seminar will be used to formalise this document.

### **3.03 Homelessness**

- 3.3.01 The Housing Options Team has been strengthened recently by two posts: one which is externally funded for a period of 6 months through SMAP monies (Substance Misuse Action Plan) and one as a result of a successful budget pressure bid to provide much needed administration support to the team. In addition we will shortly be appointing 2 Accommodation Support



Officers, and 1 Specialist Money Advice Officer, who should be in place by December and January respectively. This will bring the team up to full strength and put us in a much better position to deal with the potential impact of the credit crunch (which was the subject of a separate report to Community and Housing Scrutiny Committee on the 19th November.

3.3.02 With regard to performance, staff absence has impacted on the number of decisions made within the 33 working day period in the last quarter. In addition, it must also be realised that many homeless applicants are now presenting with more complex financial issues and associated problems brought about by the present economic climate. This means that officers are spending longer periods of time in an effort to seek a resolution and make the necessary enquiries through third parties.

3.3.03 One measure of performance measured by local authorities is the percentage of people who seek support for homelessness who go on to receive a service. There has been an increase in homeless presentations accepted as statutorily homeless from 75% to 78% in quarter 2. This should be seen in a positive light, as it indicates that due to the excellent prevention work being carried out only the genuine applicant for whom homelessness cannot be prevented is going through to make a full homeless application.

	<b>Number of Homeless presentations</b>	<b>Number accepted as statutory homeless</b>	<b>%</b>
<b>Quarter 1</b>	52	39	75
<b>Quarter 2</b>	37	29	78

3.3.04 Vacancies at our family hostel at Erw Groes have continued to enable homeless families to access self-contained interim/temporary accommodation rather than Bed and Breakfast.

3.3.05 The use of Homeless at Home for a period of 28 days has also prevented families from needing Bed & Breakfast accommodation. Both options allow families to occupy 'Move On' accommodation once decisions have been made. Despite having fewer families in Bed & Breakfast the number of single or childless couples remains a significant factor due to lack of single person accommodation for service users to access whether it be temporary, move-on or permanent accommodation.

The suitability of Accommodation (Wales) Order 2006 states that all priority needs groups should not be accommodated longer than a period of between 3 or 6 weeks (depending on the standards within the Bed & Breakfast) in Bed & Breakfast accommodation. This requirement places extra pressure on the

team to find suitable alternatives and emphasises the importance of collaborative working with our RSLs and other partners.

- 3.3.06 Shelter Cymru have reported that they have seen a substantial increase in households accessing their service with regard to mortgage repossessions (actual figures will be available in due course). A total of 27 households accessed the Housing Options Team from August to October 2008 seeking advice with regard to mortgage repossessions, 22 were successfully supported to the extent that they did not need to make a formal homeless presentation.

Cymdeithas Tai Clwyd has processed one mortgage rescue application (as per WAG's recent announcement) and one case is pending.

- 3.3.07 Two Local Authorities, Gwynedd and Denbighshire have approached Flintshire with a view to visiting the authority to look at our Housing Options Team, since our model of partnership working has been recognised as a model of good practice within Wales. In addition the housing service is currently working with colleagues within Adult and Children's Social Services to set local performance monitoring targets so we can better measure our successes, and continue to improve the service we provide to our customers. Flintshire County Council has also volunteered to pilot the use of a recording system used in England for Homeless Prevention and Homeless Relief in North Wales. Updates will be provided in due course.

The Chief Executive of the YMCA Cardiff visited Flintshire on the 14th November to discuss issues surrounding its partnership with the Authority in providing our Bond Scheme, to consider how we can continue to develop this further. There are currently almost 200 live bonds in existence within the county and this means that 200 households who would have otherwise been on our waiting lists, or placed in homeless temporary accommodation, have been able to access accommodation within the private sector.

- 3.3.08 On a general level, we are currently examining the structure of the housing service to establish ways of improving performance including more generic working and the use of administrators to free up experienced staff to better manage their cases and provide a more customer focused service.

#### **4.00 RECOMMENDATIONS**

- 4.01 That Executive notes the contents of the report and agrees to receive regular updates on progress at future meetings.

#### **5.00 FINANCIAL IMPLICATIONS**

- 5.01 None

#### **6.00 ANTI POVERTY IMPACT**

6.01 The developments outlined in this report will have a positive impact on individuals and families experiencing poverty.

**7.00 ENVIRONMENTAL IMPACT**

7.01 None

**8.00 EQUALITIES IMPACT**

8.01 All three areas of work outlined in this report have a positive impact on people who may be disadvantaged in accessing a housing service.

**9.00 PERSONNEL IMPLICATIONS**

9.01 None

**10.00 CONSULTATION REQUIRED**

10.01 None

**11.00 CONSULTATION UNDERTAKEN**

11.01 None

**12.00 APPENDICES**

12.01 None

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985  
BACKGROUND DOCUMENTS**

None

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**FLINTSHIRE COUNTY COUNCIL**

**AGENDA ITEM NUMBER: 20**

**REPORT TO:**        **EXECUTIVE**  
**DATE :**             **09 DECEMBER 2008**  
**REPORT BY:**      **DIRECTOR OF COMMUNITY SERVICES**  
**SUBJECT :**         **APPOINTMENT OF CHILDREN'S SERVICES ASSISTANT TO  
PROVIDE SERVICES IN RELATION TO THE SUPPORTING  
PEOPLE REVENUE GRANT**

**1.00 PURPOSE OF REPORT**

1.01 To seek approval to employ a full-time post holder to undertake work with parents and their dependent children who require housing related support to develop or maintain their skills and confidence to live independently.

**2.00 BACKGROUND**

2.01 The Supporting People eligibility criteria (2007) identified a number of vulnerable groups to whom housing related support could be offered.

2.02 It was identified in July 2008 that within Social Services for Children, a specific service could be developed to meet a service demand. This service would be located in the Family and Adolescent Support Team (known as FAST). The service was chosen as its specific focus is to provide direct work with children, young people and families across a wide spectrum of support.

2.03 The aim of this specific post will be:-

- To provide support to families with housing related needs.
- To focus on assisting parents who are homeless or who are in danger of becoming homeless, to sustain their accommodation and maintain their place in the community.
- To assist parents to access services available within the community and move into education, training and employment.

2.04 The project worker will be responsible for direct work in the following areas:-

- To assist service users to secure permanent or more suitable accommodation if needed.
- To ensure that a support plan is drawn up with the service user to meet their individual needs and those of their family.

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Date: 02/12/2008

- To provide advice and assistance with welfare rights, budgeting, household maintenance and related independent living skills.
- To support service users in maintaining or developing contact with their support networks, e.g. family, friends, local community, schools.
- To provide support to service users in improving basic skills i.e. literacy, numeracy and communication.
- To ensure service users maximise their opportunities for training, career development and employment.

2.05 It is envisaged that the postholder will develop and maintain links with the Homelessness Team in Housing.

### **3.00 CONSIDERATIONS**

3.01 The Supporting People Grant represents a significant opportunity to provide an effective and outcome focussed service. This will ensure that those in danger of losing their homes or those who require assistance as a result of homelessness can be re-housed.

3.01 Further, from a social services perspective it is imperative to ensure that children and young people can be maintained within their existing family network and therefore avoid unnecessary disruption in their lives.

### **4.00 RECOMMENDATIONS**

4.01 The Executive approve the establishment of a Children's Services Assistant post to undertake the aims and tasks as set out in 2.03 and 2.04.

4.02 That Executive notes that the remainder of the grant will be used to fund sessional staff to support families.

### **5.00 FINANCIAL IMPLICATIONS**

5.01 The Supporting People Grant provides an opportunity to maximise income available to Social Services for Children's Services. The total amount of Supporting People Revenue Grant available for 2008/9 is £40,377.

5.02 The postholder will be employed as a Children's Services Assistant. The cost of this post would be £26,745.00 plus on costs.

5.03 Supporting People Revenue Grant is made available each year by WAG. In the event that the amount of grant available for this scheme is reduced in future years, the service available would be reduced to remain within budget.

5.04 The balance of funding remaining will be utilised by using sessional workers to undertake discreet areas of work to demonstrate compliance with the grant conditions.

5.05 The cost of the recruited Children's Services Assistant and the additional hours will be contained within the Supporting People Revenue Grant. There is no implication on core Social Services' budgets.

#### **6.00 ANTI POVERTY IMPACT**

6.01 The ability to maintain and sustain parents and children within settled accommodation provides the key foundation for social, health and economic well-being. It is well recognised that homelessness and the potential loss of a home can result in social and economic dislocation and disadvantage.

#### **7.00 ENVIRONMENTAL IMPACT**

7.01 It is evidenced that where families demonstrate anti-social behaviour within their communities and localities, support services to address these matters can result in improved environmental circumstances for all concerned.

#### **8.00 EQUALITIES IMPACT**

8.01 The Supporting People's philosophy is to empower vulnerable members of our society to engage and participate in common activities which are not restricted due to social exclusion and limited opportunities.

#### **9.00 PERSONNEL IMPLICATIONS**

9.01 The postholder in accordance with the Supporting People's specification will be expected to meet the requirements of the projects aims and objectives. The postholder will be trained in adult/child protection and have an enhanced CRB disclosure.

#### **10.00 CONSULTATION REQUIRED**

10.01 The Supporting People's specification requires that the service user is fully

involved in drawing up support plans and reviewing it in line with work undertaken.

## **11.00 CONSULTATION UNDERTAKEN**

11.01 Consultation has been undertaken with:

- Katie Davies, Supporting People's Manager, who has confirmed the conditions of the grant in accordance with staff levels, supervision, managerial overview and financial reporting.
- Nicky Humphreys, Finance Officer, who has confirmed the cost of the postholder and reporting requirements to meet Supporting People's Financial Regulations.

## **12.00 APPENDICES**

12.01 None.

## **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 BACKGROUND DOCUMENTS**

None

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**FOR INFORMATION**

**FLINTSHIRE COUNTY COUNCIL**

**REPORT TO:** EXECUTIVE  
**DATE:** 9 DECEMBER, 2008  
**REPORT BY:** CHIEF EXECUTIVE  
**SUBJECT:** EXERCISE OF DELEGATED POWERS

**1.00 PURPOSE OF REPORT**

1.01 To inform Members of action taken under delegated powers.

**2.00 BACKGROUND**

2.01 At the Executive Meeting held on 31<sup>st</sup> October, 2000 it was agreed that one of the standard agenda items at each Executive should be a report on the "Exercise of Delegated Powers".

**3.00 RECOMMENDATION**

3.01 Members note the details of actions taken under the "Exercise of Delegated Powers".

**4.00 FINANCIAL IMPLICATIONS**

4.01 As detailed in each report.

**5.00 ANTI-POVERTY IMPACT**

5.01 As detailed in each report.

**6.00 ENVIRONMENTAL IMPACT**

6.01 As detailed in each report.

**7.00 EQUALITIES IMPACT**

7.01 As detailed in each report.

**8.00 PERSONNEL IMPLICATIONS**

8.01 As detailed in each report

**9.00 CONSULTATION REQUIRED**

9.01 Not applicable

**10.00 CONSULTATION UNDERTAKEN**

10.01 Not applicable



## **11.00 APPENDICES**

11.01 Summary of Decisions taken under Delegated Powers.

### **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

Background documents: See individual report.

Contact Officer: See individual report.

**APPENDIX 1**

**EXERCISE OF DELEGATED POWERS – DECISIONS TAKEN**

**Directorate**

**Subject**

Environment

Disposal of 71 Clivedon Road, Connah's Quay, Deeside, Flintshire CH5 4LW

Disposal of the Buckley Little Theatre Premises, Mill Lane, Buckley to the Buckley Theatre Group

ICT & Customer Services

Private Citizenship Ceremonies. To introduce private citizenship ceremonies with effect from 1 December 2008 under the Nationality, Immigration and Asylum Act 2002.

Copies of the Delegated Powers reports are on deposit in the Members' Library

**FLINTSHIRE COUNTY COUNCIL  
FORWARD WORK PROGRAMME  
EXECUTIVE  
December 2008 to April 2009**

<b>MEETING DATE</b>	<b>DIRECTORATE/DIVISION</b>	<b>TOPIC</b>	<b>REPORT TYPE</b>	<b>PORTFOLIO</b>
<b>9 December 2008</b>	Chief Executive	<ul style="list-style-type: none"> <li>➤ Housing Strategy Review Board Progress Report</li> <li>➤ Improvement Agreement</li> <li>➤ Q2 Performance Reporting</li> </ul>	Strategic Strategic Operational	Housing Strategy & Planning Corporate Governance & Strategy “ “
<b>9 December 2008</b>	Finance	<ul style="list-style-type: none"> <li>➤ Medium Term Financial Strategy / Budget 2009/10</li> <li>➤ General Fund / Housing Revenue Account Revenue Budget Monitoring 2008/09 (Month 6)</li> <li>➤ Capital Programme 2008/09 (Month 6)</li> </ul>	Strategic Operational Operational	Finance & Asset Management “ “ “ “
<b>9 December 2009</b>	Community Services	<ul style="list-style-type: none"> <li>➤ Housing Update – Tenant Participation, Allocations and Homelessness</li> <li>➤ National Services Framework – Older People</li> <li>➤ Supporting People Operational Plan</li> </ul>	Strategic Operational Operational	Housing Strategy/Social Services Social Services Estate Management Social Services/Housing Strategy

		<ul style="list-style-type: none"> <li>➤ Appointment of new postholder to undertake responsibilities in relation to the Supporting People Revenue Grant</li> </ul>	Operational	Social Services
<b>9 December 2008</b>	Environment	<ul style="list-style-type: none"> <li>➤ Flint Conservation Area Appraisal and Conservation Area Management Plan</li> <li>➤ Completion of Stage 1 of the Holywell THI</li> </ul>	Strategic Operational	Housing Strategy & Planning Housing Strategy & Planning
<b>9 December 2008</b>	Lifelong Learning	<ul style="list-style-type: none"> <li>➤ Leisure Strategy – Progress Report</li> <li>➤ Deeside Leisure Centre – Outline Project Plan</li> </ul>	Strategic Operational	Leisure and Public Protection Leisure and Public Protection
<b>6 January 2009</b>	Chief Executive	<ul style="list-style-type: none"> <li>➤ Phase II of Organisational Change and Re-design: Priority Service Reviews</li> <li>➤ Organisational Change and Re-design: Efficiencies Statement</li> <li>➤ Strategic Assessment of Risks and Challenges</li> <li>➤ Relationship Manager's Letter</li> <li>➤ PwC Contractor Functions</li> <li>➤ Disability Equality Scheme – Annual Report</li> <li>➤ Equality Progress Report</li> </ul>	Strategic Strategic Strategic Strategic Strategic Operational Operational	Corporate Governance & Strategy “ “ “ “ “ “ “ “ “ “
<b>6 January 2009</b>	Finance	<ul style="list-style-type: none"> <li>➤ Medium Term Financial Strategy / Budget 2009/10</li> <li>➤ Procurement Strategy Update</li> <li>➤ General Fund / Housing Revenue Account Revenue Budget Monitoring 2008/09 (Month 7)</li> </ul>	Strategic Strategic Operational	Finance & Asset Management “ “ “ “

<b>6 January 2009</b>	Community Services	➤ PARIS Social Services Business System – Joint Report with Corporate IT	Operational	Social Services
<b>6 January 2009</b>	Environment	➤ Traffic Management Act – Update and Policies	Strategic	Environment
		➤ Mold to Saltney Greenway	Operational	Environment
<b>6 January 2009</b>	Lifelong Learning	➤ Education Asset Management Plan: Proposed Fit-for-Purpose Criteria	Operational	Education & Youth
		➤ Welsh Education Scheme	Operational	Education & Youth
		➤ School Place Planning - Pupil Forecasts	Operational	Education & Youth
<b>27 January 2009</b>	Chief Executive	➤ Depot Rationalisation Strategy	Strategic	Finance & Asset Management
		➤ Voluntary Sector Grant Management Review	Strategic	Corporate Governance & Strategy
<b>27 January 2009</b>	Finance	➤ Initial Budget Proposals 2009/10	Strategic	Finance & Asset Management
<b>27 January 2009</b>	HR & Organisational Development	➤ Workforce Information Report	Operational	Corporate Governance & Strategy
		➤ HRMIS Progress Report	Operational	“ “
<b>27 January 2009</b>	ICT/Customer Services	➤ Improving Access to Services for the Customer (County Hall)	Strategic	Corporate Governance & Strategy
<b>27 January 2009</b>	Community Services	➤ Sheltered Housing Review	Strategic	Estate Management
		➤ Housing Division Structure	Operational	“ “
		➤ Progress on Shotton Extra Care Scheme	Operational	Social Services
<b>27 January 2009</b>	Environment	➤ Progress on Flintshire Waste Management Strategy	Strategic	Waste Strategy & Management
		➤ Report on CADW Delegation Scheme	Operational	Housing Strategy & Planning
		➤ Review of Consents	Operational	“ “
		➤ Asset Management Planning - Progress	Operational	Estate Management

<b>27 January 2009</b>	Lifelong Learning	➤ Outline Mid and Long Term School Capital Programme	Operational	Education & Youth
<b>17 February 2009</b>	Chief Executive	➤ Draft Community Strategy ➤ Local Service Board – Progress Report ➤ Changing Climate, Changing Places	Strategic Strategic Strategic	Corporate Governance & Strategy “ “ “ “
<b>17 February 2009</b>	Finance	➤ Final Budget Proposals 2009/10 ➤ Treasury Management Policy & Strategy Statement Report 2009/10 ➤ Prudential Indicators 2009/10 ➤ General Fund / Housing Revenue Account Revenue Budget Monitoring 2008/09 (Month 8) ➤ Minimum Revenue Provision 2009/10	Strategic Strategic Strategic Operational Operational	Finance & Asset Management “ “ “ “ “ “
<b>17 February 2009</b>	HR & Organisational Development	➤ People Strategy Progress	Strategic	Corporate Governance & Strategy
<b>17 February 2009</b>	Community Services	➤ Voids Review ➤ Mental Health / Learning Disabilities and Substance Misuse Service Integration ➤ NRA Progress ➤ Progress on the NHS	Operational Operational Operational Operational	Estate Management Social Services Estate Management Social Services
<b>17 February 2009</b>	Environment	➤ TAIH Regional Transport Plan ➤ Review of Flintshire County Council's Contaminated Land Strategy ➤ Recycling Performance & Initiative ➤ Energy Conservation – Progress	Strategic Strategic Operational Operational	Environment Leisure & Public Protection Waste Management & Strategy Estate Management

		➤ Agricultural Estates – an Overview of Performance	Operational	Estate Management
<b>17 February 2009</b>	Lifelong Learning	➤ 2009-10 School Capital Programme	Operational	Education & Youth
<b>10 March 2009</b>	Chief Executive	➤ Draft Council Plan	Strategic	Corporate Governance & Strategy
		➤ Target Setting 2009/10	Strategic	“ “
		➤ Improvement Agreement	Strategic	“ “
		➤ Q3 Performance Reporting	Operational	“ “
		➤ Voluntary Sector Mid Year Review	Operational	“ “
<b>10 March 2009</b>	Finance	➤ General Fund / Housing Revenue Account Revenue Budget Monitoring 2008/09 (Month 9)	Operational	Finance & Asset Management
		➤ Capital Programme 2008/09 (Month 9)	Operational	“ “
<b>10 March 2009</b>	HR & Organisational Development	➤ Workforce Information Report	Operational	Corporate Governance & Strategy
<b>10 March 2009</b>	ICT/Customer Services	➤ IT Strategy Progress	Strategic	Corporate Governance & Strategy
		➤ Outcome of Review of Registration Service	Operational	“ “
		➤ Outcome of Review of Mobile Office Provision	Operational	“ “
<b>10 March 2009</b>	Community Services	➤ Looked After Children Work Placements	Operational	Social Services
		➤ Progress on Mold Extra Care Scheme	Operational	“ “
		➤ Social Services Performance Evaluation	Operational	“ “
<b>10 March 2009</b>	Environment	➤ Flintshire County Council and the National Air Quality Strategy – Progress Report and Forward Planning	Strategic	Leisure & Public Protection

		➤ North Wales Waste Treatment Partnership	Operational	Waste Strategy & Management
<b>10 March 2009</b>	Lifelong Learning	➤ Modernisation of Flintshire Schools: Consultation Proposals	Operational	Education & Youth
<b>1 April 2009</b>	Chief Executive	➤ Organisational Change/Redesign - Progress Report ➤ Theatr Clwyd Forward Strategy ➤ Regulatory Plan Mid Year Review	Strategic Strategic Operational	Corporate Governance & Strategy “ “ “ “
<b>1 April 2009</b>	Finance	➤ Procurement Strategy Progress Report ➤ General Fund / Housing Revenue Account Revenue Budget Monitoring 2008/09 (Month 10)	Strategic Operational	Finance & Asset Management “ “
<b>1 April 2009</b>	Community Services	➤ Housing Strategy Inc Private Sector	Strategic	Housing Strategy & Planning
<b>21 April 2009</b>	Chief Executive	➤ Community Strategy ➤ Council Plan Review	Strategic Strategic	Corporate Governance & Strategy “ “
<b>21 April 2009</b>	HR & Organisational Development	➤ HRMIS Progress Report	Operational	Corporate Governance & Strategy
<b>21 April 2009</b>	Community Services	➤ National Service Framework Children's Service ➤ Inspection of the Independent Reviewing Officer Function	Operational Operational	Social Services “ “
<b>21 April 2009</b>	Environment	➤ Consideration of UDP Inspectors Report	Operational	Housing Strategy & Planning