

TO: ALL MEMBERS OF THE COUNCIL

Your Ref /
Eich Cyf

Our Ref / Ein MP
Cyf

Date / Dyddiad 30/10/2008

Ask for / Mike Thomas
Gofynner am

Direct Dial / 01352 702324
Rhif Union

Fax / Ffacs

Dear Sir / Madam,

A **SPECIAL MEETING OF THE FLINTSHIRE COUNTY COUNCIL** will be held in the **COUNCIL CHAMBER, COUNTY HALL, MOLD** on **TUESDAY, 19 FEBRUARY 2008** at **15:00** to consider the following items.

Yours faithfully



Assistant Director (Democratic Services)

AGENDA

1. **PRAYERS**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTEREST**
4. **HOUSING REVENUE ACCOUNT 2008/09**
Report of Acting Director of Community and Housing and County Finance Officer enclosed.

A presentation will be made to the meeting. Members are asked to bring with them the Report circulated with the papers for the Executive relating to this item.

5. **FINANCIAL PROCEDURE RULES**
Report of County Finance Officer enclosed

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6. **COUNTY COUNCIL DIARY OF MEETINGS 2008/09**

Report of Chief Executive enclosed

7. **PROPOSED DESIGNATION OF WEPRE PARK INCLUDING EWLOE CASTLE UNDER THE CRIMINAL JUSTICE AND POLICE ACT 2001 AND LOCAL AUTHORITIES (ALCOHOL CONSUMPTION IN DESIGNATED PUBLIC PLACES) REGULATIONS 2007**

Report of County Legal and Democratic Services Officer enclosed

8. **REQUEST FOR CONFERMENT OF FREEDOM OF THE COUNTY UPON THE REGIMENT, THE ROYAL WELSH**

Report of Chief Executive enclosed

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 - TO CONSIDER THE EXCLUSION OF THE PRESS AND PUBLIC

The following item is considered to be exempt by virtue of Paragraph(s) 12, 15 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

9. **SENIOR MANAGEMENT STRUCTURE**

Report of Chief Executive enclosed

The following item is considered to be exempt by virtue of Paragraph(s) 14 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

10. **WELSH COLLEGE OF HORTICULTURE (WCOH)**

Report of Chief Executive and Interim Director of Education and Children's Services & Recreation enclosed

FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 4

REPORT TO: SPECIAL MEETING OF THE FLINTSHIRE COUNTY COUNCIL

DATE : 19 FEBRUARY 2008

**REPORT BY: ACTING DIRECTOR OF COMMUNITY AND HOUSING AND
COUNTY FINANCE OFFICER**

SUBJECT : HOUSING REVENUE ACCOUNT 2008/09

1.00 PURPOSE OF REPORT

1.01 To determine the Housing Revenue Account for 2008/09, including rent and heating charges.

2.00 BACKGROUND

2.01 The final proposals for the Housing Revenue Account (HRA) budget for the 2008/09 financial year, including proposed rent and heating charge increases, key areas of income and expenditure and the level of balance at the year end will be considered by Executive on the morning of the 19th February and a recommendation made to County Council.

3.00 CONSIDERATIONS

3.01 The outcome of the Executive meeting will be reported verbally to Council, along with a presentation on the main details of the HRA for 2008/09.

3.02 Members are asked to bring with them to Council the report to the Executive of 19th February 2008 on the Housing Revenue Account 2008/09.

4.00 RECOMMENDATIONS

4.01 Members are recommended to receive and approve the recommendation from Executive 19th February, 2008.

5.00 FINANCIAL IMPLICATIONS

5.01 As set out in the report to Executive of 19th February, 2008.

6.00 ANTI POVERTY IMPACT

6.01 None directly as a result of this report.

7.00 ENVIRONMENTAL IMPACT

7.01 None directly as a result of this report.

Date: 28/05/2008

8.00 EQUALITIES IMPACT

8.01 None directly as a result of this report.

9.00 PERSONNEL IMPLICATIONS

9.01 None directly as a result of this report.

10.00 CONSULTATION REQUIRED

10.01 None directly as a result of this report.

11.00 CONSULTATION UNDERTAKEN

11.01 None directly as a result of this report.

12.00 APPENDICES

12.01 None.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985
BACKGROUND DOCUMENTS

Report to Executive of 19th February 2008 on the Housing Revenue Account 2008/09

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FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 5

REPORT TO: **SPECIAL MEETING OF THE FLINTSHIRE COUNTY COUNCIL**

DATE : **19 FEBRUARY 2008**

REPORT BY: **COUNTY FINANCE OFFICER**

SUBJECT : **FINANCIAL PROCEDURE RULES**

1.00 PURPOSE OF REPORT

1.01 To provide Members with the proposed updated Financial Procedure Rules (FPRs), following the first annual review, which were agreed at Audit Committee on 22nd January 2008 for recommendation to Council. A copy of the FPRs has been placed in the Member Services Room for Members to access as required.

2.00 BACKGROUND

2.01 Section 151 of the Local Government Act 1972 and the Accounts and Audit (Wales) Regulations require the Council to make arrangements for the proper administration of its financial affairs.

2.02 On 13th February 2007 the Council approved and adopted the current version of its FPRs.

2.03 The FPRs state that 'the Chief Finance Officer will undertake an annual review, ensuring that each individual rule is reviewed at least every two years, commencing on the first anniversary of their adoption by Council and reporting the outcome of each review to Council, with any recommendations for changes'.

2.04 This report details the recommended changes following the first annual review, during which all twenty four rules were reviewed.

2.05 The proposed updated FPRs have been prepared following consultation with both the Finance Officers Group and Internal Audit. A final draft was submitted to and agreed by Corporate Management Team on 3rd January 2008.

2.06 At Audit Committee on 22nd January 2008 Members considered the proposed FPRs and recommended that they be submitted to Council on 19th February 2008.

Date: 28/05/2008

- 2.07 The rules refer to posts as per the current structure, as opposed to those posts outlined in the proposed restructure (which is in the process of consultation). It is proposed that the rules will be updated to reflect the new structure once Phases 1 and 2 have been confirmed.

3.00 CHANGES TO EXISTING RULES

3.01 FPR 2.8 Financial Planning – Leasing Arrangements

The section on leasing arrangements has been amended to incorporate the requirement that Chief Officers must undertake HPI checks where the items concerned are not brand new.

3.02 FPR 3.2 Budget Management – Coding of Income & Expenditure

This rule has been expanded in order to emphasise the requirement that all income and expenditure is properly recorded and accounted for against the correct budget head, irrespective of where the budget has been coded. This point is also covered in 9.15(h) Income & Expenditure.

FPR 3.7 Budget Management – Cash Limited Budgets

Reference to Chief Officers operating within their cash limited budgets has been added to this rule.

FPR 3.16/17 Budget Management – Capital Programme

Reference to the Capital Programme has been expanded to formalise current practice, i.e. reviewing capital resources, programme slippage and quantifying contractually uncommitted values by scheme. Whole, or part, schemes which are identified as slipping into the following financial year shall be included in the Capital Programme assessments for the later year.

The approved Capital Programme will include information on grant funded schemes, as estimated.

3.03 FPR 5 Additional Budget Allocations

The order of this section has been revised, with duplicate references deleted – no additional information has been included.

3.04 FPR 9.7(j) Income – Invoices

This section has been updated to reflect the fact that all invoices, with the exception of trading accounts, should be raised within 5 working days of the provision of goods or services.

FPR 9.16 Expenditure – Electronic Purchases

The rule on electronic purchases has been expanded and now details officer's responsibilities. Officers must ensure that they have received written pre-approval and that the goods cannot be purchased more cheaply through approved suppliers. Payment must only be made using a corporate card and there must be proof that the goods have been received and are in the custody of the Authority.

3.05 FPR 10.9 Risk Management & Insurance – Claims against the Authority

Due to the increasing number of potential claims against the Authority, the Chief Finance Officer and Monitoring Officer will liaise on a regular basis to monitor actual and potential claims and ensure the financial implications are fully reflected in budget monitoring.

FPR 10.11 Risk Management & Insurance – Annual Risk Assessment

This rule has been updated to include reference to Chief Officers responsibility to undertake an annual risk assessment and provide information to enable the Authority's Joint Risk Assessment to be completed. This process will ensure that the links between service planning, risk assessment and financial planning are enhanced and any financial implications are built into future budget considerations.

3.06 FPR 12 Security of Assets

This section does not include any additional information, but has been rewritten with duplicate references deleted.

3.07 FPR 14 Treasury Management, Funds Held on Behalf of Third Parties – Criminal Injuries Compensation Awards

Previously there has been uncertainty over the treatment of Criminal Injuries Compensation Awards and where to deposit the funds. This section now includes specific reference to such awards, and states that they will be deposited with the Authority's other funds and thus form part of the Central Loans and Investment Account.

3.08 FPR 21.3(b) External Funding – Corporate Grant Register

In addition to Directorates maintaining their own grant information locally, there will now be a requirement for all grant information to be held centrally on the Corporate Grant Register.

FPR 21.3(i) External Funding – Coding of Income

This rule has been expanded in order to emphasise the requirement that all grant income is to be coded, in the first instance, to the appropriate balance sheet code in order to avoid double counting the overall income and expenditure of the Authority.

4.00 IMPLEMENTATION

4.01 Once approved, the updated FPRs will be published on the Infonet, as per the original version, and will remain a standing item on the agenda for the Finance Officers Group (FOG).

4.02 In addition, the County Finance Officer will arrange a series of 'Officer Awareness' sessions to raise awareness and ensure consistent application throughout the Authority.

5.00 FUTURE CHANGES

- 5.01 Whilst the FPRs state that the Chief Finance Officer will undertake an annual review there is the option for any required urgent changes to be recommended to Council between annual reviews.
- 5.02 Corporate Management Team agreed on 3rd January 2008 that FPR 19 Central Procurement should be revisited in light of the Authority's emerging efficiency agenda and the recent move towards mandatory procurement for certain procurement categories.
- 5.03 This review will take place within the next six months, with a report detailing the proposed recommendations being brought to Council in July 2008.

6.00 RECOMMENDATIONS

- 6.01 That Members approve the proposed updated Financial Procedure Rules.

7.00 FINANCIAL IMPLICATIONS

- 7.01 The implementation of these rules will result in more robust, consistent financial processes across the Authority.

8.00 ANTI-POVERTY IMPACT

- 8.01 None directly as a result of this report.

9.00 ENVIRONMENTAL IMPACT

- 9.01 None directly as a result of this report.

10.00 EQUALITIES IMPACT

- 10.01 None directly as a result of this report.

11.00 PERSONNEL IMPLICATIONS

- 11.01 None directly as a result of this report.

12.00 CONSULTATION REQUIRED

- 12.01 All Departments, Finance Officers Group and Corporate Management Team

13.00 CONSULTATION UNDERTAKEN

- 13.01 Finance Officers Group and Internal Audit. A final draft was submitted for approval to Corporate Management Team on 3rd January 2008 and Audit Committee on 22nd January 2008.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985
BACKGROUND DOCUMENTS

Flintshire County Council - Constitution October 2003
Flintshire County Council - Financial Procedure Rules February 2007

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FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 6

REPORT TO: **SPECIAL MEETING OF THE FLINTSHIRE COUNTY COUNCIL**

DATE : **19 FEBRUARY 2008**

REPORT BY: **CHIEF EXECUTIVE**

SUBJECT : **COUNTY COUNCIL DIARY OF MEETINGS 2008/09**

1.00 PURPOSE OF REPORT

1.01 To consider the diary of meetings for 2008/09 as set out in the attached schedule which was recommended by Executive on 30 January 2008 for approval by County Council.

2.00 BACKGROUND

2.01 The schedule is based on the current ten week cycle of meetings.

2.02 The current practice of having Planning Site Inspection meetings on the Monday prior to a Planning and Development Control Committee is recognised and these meeting dates are reserved in the Diary.

3.00 CONSIDERATIONS

3.01 The County Legal and Democratic Services Officer, the County Finance Officer and the Head of Overview and Scrutiny have been consulted and their comments incorporated.

3.02 The current Diary is based on existing Overview & Scrutiny Committee names and functions. However, due to my proposals for the consolidation of the senior management functions and the implications of these proposed changes for the democratic governance of the Council, as discussed at the recent Council meeting, it may be that consideration will need to be given to a realignment of democratic structures with the new management structure.

3.03 Any amendments to the Diary will be circulated at the appropriate time.

4.00 RECOMMENDATIONS

4.01 That the Diary of Meetings 2008/09 be approved.

5.00 FINANCIAL IMPLICATIONS

5.01 None.

6.00 ANTI POVERTY IMPACT

Date: 17/09/2008

6.01 N/A

7.00 ENVIRONMENTAL IMPACT

7.01 N/A

8.00 EQUALITIES IMPACT

8.01 N/A

9.00 PERSONNEL IMPLICATIONS

9.01 N/A

10.00 CONSULTATION REQUIRED

10.01 None.

11.00 CONSULTATION UNDERTAKEN

11.01 County Legal and Democratic Services Officer, County Finance Officer and Head of Overview and Scrutiny.

12.00 APPENDICES

12.01 Diary of Meetings 2008/09

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985
BACKGROUND DOCUMENTS

None

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DIARY 2008/09

| <u>WEEK</u> | <u>DAY / DATE</u> | <u>10.00AM</u> | <u>2.00PM</u> |
|--------------------|--------------------------|---|--|
| | 1 May 08 | County Council Elections | |
| | 13 May 08 | County Council Annual Meeting (11am) | Your Council – Your Event (Clwyd Theatr Cymru) |
| 1 | 19 May 08 (Mon) | Planning SISC | Standards (6pm) |
| | 20 May 08 (Tues) | LSG (9.30) | People & Performance OSC |
| | 21 May 08 (Wed) | Environment & Regeneration OSC | Planning & Development Control |
| 2 | 26 May 08 (Mon) | Bank Holiday | |
| | 27 May 08 (Tues) | Clwyd Pension Fund (London) | |
| | 28 May 08 (Wed) | Clwyd Pension Fund (London) | |
| 3 | 2 June 08 (Mon) | Licensing | |
| | 3 June 08 (Tues) | Executive (9.30) | Social Inclusion Forum |
| | 4 June 08 (Wed) | Community & Housing OSC | FCCTCC |
| | 5 June 08 (Thurs) | Clwyd Pension Fund | Lifelong Learning OSC |
| 4 | 9 June 08 (Mon) | Corporate Management OSC | Sustainability Forum |
| | 10 June 08 (Tues) | LSG (9.30) | |
| | 11 June 08 (Wed) | Social & Health OSC | |
| 5 | 16 June 08 (Mon) | Planning SISC | JCC Standards (6pm) |
| | 17 June 08 (Tues) | | (Reserved Slot) |
| | 18 June 08 (Wed) | Environment & Regeneration OSC | Planning & Development Control |
| | 19 June 08 (Thurs) | Overview & Scrutiny Co-ordinating Committee | SACRE |

| | | | |
|----|--------------------|---|--|
| 6 | 24 June 08 (Tues) | Executive (9.30) | |
| | 25 June 08 (Wed) | Children's Services Forum (9.30) | Audit (Statement of Accounts) |
| | 26 June 08 (Thurs) | | County Council (Special – Statement of Accounts) |
| 7 | 30 June 08 (Mon) | Licensing | |
| | 1 July 08 (Tues) | LSG (9.30) | |
| | 2 July 08 (Wed) | | Lifelong Learning OSC |
| 8 | 7 July 08 (Mon) | | |
| | 8 July 08 (Tues) | | |
| | 9 July 08 (Wed) | Community & Housing OSC | |
| | 10 July 08 (Thurs) | | |
| | 11 July 08 (Fri) | North Wales Member Induction Day - Llandudno | |
| 9 | 14 July 08 (Mon) | Planning SISC | Standards (6pm) |
| | 15 July 08 (Tues) | Executive (9.30am) | |
| | 16 July 08 (Wed) | Social & Health OSC | Planning & Development Control |
| 10 | 21 July 08 (Mon) | Corporate Management OSC | |
| | 22 July 08 (Tues) | | County Council |
| | 23 July 08 (Wed) | LSG (9.30) | |
| 1 | 28 July 08 (Mon) | Licensing | |
| | 29 July 08 (Tues) | People & Performance OSC Clwyd Pension Fund (London) | |
| | 30 July 08 (Wed) | Environment & Regeneration OSC Clwyd Pension Fund (London) | |

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| | | AUGUST RECESS | |
| | 5 August 08 (Tues) | Executive (9.30am) | |
| | 7 August 08 (Thurs) | Clwyd Pension Fund Panel | |
| 2 | 1 September 08 (Mon) | Planning SISC | |
| | 2 September 08 (Tues) | LSG (9.30am) | |
| | 3 September 08 (Wed) | | Planning & Development Control |
| | 4 September 08 (Thurs) | | Lifelong Learning OSC |
| 3 | 8 September 08 (Mon) | North Wales Member Induction Day - Llandudno | Standards (6pm) |
| | 9 September 08 (Tues) | Community & Housing OSC | Social Inclusion Forum |
| | | | |
| 4 | 15 September 08 (Mon) | Social & Health OSC | JCC |
| | 16 September 08 (Tues) | Executive (9.30) | Sustainability Forum |
| | 17 September 08 (Wed) | Corporate Management OSC | FCCTCC |
| 5 | 22 September 08 (Mon) | Children's Services Forum (9.30) | |
| | 23 September 08 (Tues) | LSG (9.30) | (Reserved Slot) |
| | 24 September 08 (Wed) | Environment & Regeneration OSC | Audit (Statement of Accounts) |
| | 25 September 08 (Thurs) | Overview & Scrutiny Co-ordinating Committee | County Council (Special – Statement of Accounts) |
| 6 | 29 September 08 (Mon) | Planning SISC | |
| | 30 September 08 (Tues) | | |
| | 1 October 08 (Wed) | | Planning & Development Control |
| 7 | 6 October 08 (Mon) | Licensing | People & Performance OSC |
| | 7 October 08 (Tues) | Executive (9.30) | |

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|----|------------------------|--------------------------------|--|
| | 8 October 08 (Wed) | | Lifelong Learning OSC |
| 8 | 13 October 08 (Mon) | Community & Housing OSC | Standards (6pm) |
| | 14 October 08 (Tues) | LSG (9.30) | |
| | 15 October 08 (Wed) | | |
| 9 | 20 October 08 (Mon) | | |
| | 21 October 08 (Tues) | Social & Health OSC | |
| | 22 October 08 (Wed) | | |
| 10 | 27 October 08 (Mon) | Planning SISC | |
| | 28 October 08 (Tues) | | County Council |
| | 29 October 08 (Wed) | Executive | Planning & Development Control |
| | 30 October 08 (Thurs) | Corporate Management OSC | |
| 1 | 3 November 08 (Mon) | Licensing | People & Performance OSC |
| | 4 November 08 (Tues) | LSG (9.30) | |
| | 5 November 08 (Wed) | Environment & Regeneration OSC | |
| | 6 November 08 (Thurs) | Clwyd Pension Fund | |
| 2 | 10 November 08 (Mon) | | Standards (6pm) |
| | 11 November 08 (Tues) | | Lifelong Learning OSC |
| | 12 November 08 (Wed) | | Sustainability Forum Clwyd Pension Fund – Annual Joint Consultative Meeting |
| 3 | 17 November 08 (Mon) | Social Inclusion Forum | |
| | 18 November 08 (Tues) | Executive (9.30) | |
| | 19 November 08 (Wed) | Community & Housing OSC | |
| | 20 November 08 (Thurs) | | SACRE |

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|---|------------------------|--|---|
| | 21 November 08 (Fri) | North Wales Member Induction Day – Llandudno | |
| 4 | 24 November 08 (Mon) | Planning SISC | |
| | 25 November 08 (Tues) | LSG (9.30) | |
| | 26 November 08 (Wed) | Social & Health OSC | Planning & Development Control |
| | 27 November 08 (Thurs) | Audit | Corporate Management OSC |
| 5 | 1 December 08 (Mon) | Licensing | |
| | 2 December 08 (Tues) | Environment & Regeneration OSC | Special Council – Relationship Managers Letter |
| | 3 December 08 (Wed) | Overview & Scrutiny Co-ordinating Committee | Corporate Management OSC (Provisional Settlement) |
| 6 | 8 December 08 (Mon) | | Standards (6pm) |
| | 9 December 08 (Tues) | Executive (9.30) | |
| | 10 December 08 (Wed) | Children’s Services Forum (9.30) | JCC |
| 7 | 15 December 08 (Mon) | People & Performance OSC | |
| | 16 December 08 (Tues) | LSG (9.30) | |
| | 17 December 08 (Wed) | | Lifelong Learning OSC |
| | | CHRISTMAS RECESS | |
| 8 | 5 January 09 (Mon) | Planning SISC | |
| | 6 January 09 (Tues) | Executive (9.30) | |
| | 7 January 09 (Wed) | Community & Housing OSC | Planning & Development Control |
| 9 | 12 January 09 (Mon) | Licensing | Standards (6pm) |
| | 13 January 09 (Tues) | LSG (9.30) | |

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|----|------------------------|--|--------------------------------------|
| | 14 January 09 (Wed) | Social & Health OSC | |
| 10 | 19 January 09 (Mon) | Audit | |
| | 20 January 09 (Tues) | | County Council |
| | 21 January 09 (Wed) | Corporate Management OSC | |
| 1 | 26 January 09 (Mon) | People & Performance OSC | |
| | 27 January 09 (Tues) | Executive (9.30) | Overview & Scrutiny (Budget meeting) |
| | 28 January 09 (Wed) | Environment & Regeneration OSC | Overview & Scrutiny (Budget meeting) |
| | 29 January 09 (Thurs) | Overview & Scrutiny (Budget meeting) | Overview & Scrutiny (Budget meeting) |
| | 30 January 09 (Fri) | Overview & Scrutiny (Budget meeting) | Overview & Scrutiny (Budget meeting) |
| 2 | 2 February 09 (Mon) | Planning SISC | |
| | 3 February 09 (Tues) | LSG (9.30) | Lifelong Learning OSC |
| | 4 February 09 (Wed) | | Planning & Development Control |
| 3 | 9 February 09 (Mon) | Licensing | Standards (6pm) |
| | 10 February 09 (Tues) | Community & Housing OSC Clwyd Pension Fund (London) | |
| | 11 February 09 (Wed) | Clwyd Pension Fund (London) | FCCTCC |
| 4 | 16 February 09 (Mon) | Corporate Management OSC | |
| | 17 February 09 (Tues) | Executive (9.30) | |
| | 18 February 09 (Wed) | | Social & Health OSC |
| | 19 February 09 (Thurs) | | SACRE |
| 5 | 23 February 09 (Mon) | Environment & Regeneration OSC | |
| | 24 February 09 (Tues) | LSG | (Reserved Slot) |
| | 25 February 09 (Wed) | Overview & Scrutiny Co-ordinating Committee | |
| | 26 February 09 (Thurs) | Clwyd Pension Fund | |

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|----|--------------------|-------------------------------------|--|
| 6 | 2 March 09 (Mon) | Planning SISC | |
| | 3 March 09 (Tues) | | County Council – Special (Budget) |
| | 4 March 09 (Wed) | Audit | Planning & Development Control |
| 7 | 9 March 09 (Mon) | Licensing | People & Performance OSC Standards (6pm) |
| | 10 March 09 (Tues) | Executive (9.30) | Lifelong Learning OSC |
| | 11 March 09 (Wed) | | |
| 8 | 16 March 09 (Mon) | Community & Housing OSC | |
| | 17 March 09 (Tues) | LSG (9.30) | |
| | 18 March 09 (Wed) | Social Inclusion Forum | |
| 9 | 23 March 09 (Mon) | | JCC |
| | 24 March 09 (Tues) | Social & Health OSC | |
| | 25 March 09 (Wed) | Children’s Services Forum (9.30) | Sustainability Forum |
| 10 | 30 March 09 (Mon) | Planning SISC | |
| | 31 March 09 (Tues) | | County Council |
| | 1 April 09 (Wed) | Executive (9.30) | Planning & Development Control |
| | 2 April 09 (Thurs) | Corporate Management OSC | |
| 1 | 6 April 09 (Mon) | Licensing | People & Performance OSC |
| | 7 April 09 (Tues) | LSG (9.30) | |
| | 8 April 09 (Wed) | Environment & Regeneration OSC | |
| 2 | 13 April 09 (Mon) | EASTER MONDAY | |
| | 14 April 09 (Tues) | | Standards (6pm) |
| | 15 April 09 (Wed) | Audit | |

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|---|---------------------|---|--------------------------------|
| 3 | 20 April 09 (Mon) | | |
| | 21 April 09 (Tues) | Executive (9.30) | |
| | 22 April 09 (Wed) | Community & Housing OSC | Lifelong Learning OSC |
| 4 | 27 April 09 (Mon) | Planning SISC | |
| | 28 April 09 (Tues) | LSG (9.30) | |
| | 29 April 09 (Wed) | Social & Health OSC | Planning & Development Control |
| | 30 April 09 (Thurs) | Corporate Management OSC | |
| 5 | 4 May 09 (Mon) | BANK HOLIDAY | |
| | 5 May 09 (Tues) | | |
| | 6 May 09 (Wed) | Environment & Regeneration OSC | |
| | 7 May 09 (Thurs) | Overview & Scrutiny Co-ordinating Committee | |
| 6 | 11 May 09 (Mon) | Licensing | Standards (6pm) |
| | 12 May 09 (Tues) | County Council Annual Meeting (11am) | |
| | 13 May 09 (Wed) | Executive (9.30) | |
| 7 | 18 May 09 (Mon) | People & Performance OSC | |
| | 19 May 09 (Tues) | LSG (9.30) | Lifelong Learning OSC |
| | 20 May 09 (Wed) | Clwyd Pension Fund (London) | |
| | 21 May 09 (Thurs) | Clwyd Pension Fund (London) | |
| 8 | 25 May 09 (Mon) | BANK HOLIDAY | |
| | 26 May 09 (Tues) | Planning SISC | |
| | 27 May 09 (Wed) | Community & Housing OSC | Planning & Development Control |
| | 28 May 09 (Thurs) | | |

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|----|-------------------|--------------------------|----------------|
| 9 | 1 June 09 (Mon) | Social & Health OSC | |
| | 2 June 09 (Tues) | Executive (9.30) | |
| | 3 June 09 (Wed) | Audit | |
| | 4 June 09 (Thurs) | Clwyd Pension Fund | |
| 10 | 8 June 09 (Mon) | Corporate Management OSC | |
| | 9 June 09 (Tues) | | County Council |
| | 10 June 09 (Wed) | LSG (9.30) | |

FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 7

REPORT TO: SPECIAL MEETING OF THE FLINTSHIRE COUNTY COUNCIL

DATE : 19 FEBRUARY 2008

REPORT BY: COUNTY LEGAL AND DEMOCRATIC SERVICES OFFICER

SUBJECT : PROPOSED DESIGNATION OF WEPRE PARK INCLUDING EWLOE CASTLE UNDER THE CRIMINAL JUSTICE AND POLICE ACT 2001 AND LOCAL AUTHORITIES (ALCOHOL CONSUMPTION IN DESIGNATED PUBLIC PLACES) REGULATIONS 2007

1.00 PURPOSE OF REPORT

- 1.01 To inform Members about the background to the report.
- 1.02 To invite Members to consider the making of an order identifying Wepre Park, including Ewloe Castle as a designated public place for the purposes of combatting alcohol related disorder under the Criminal Justice and Police Act 2001

2.00 BACKGROUND

- 2.01 Part 1 of the 2001 Act provides a local authority with the power to make an order identifying a public place in its area as a designated public place for the purposes of the Act if the authority is satisfied that nuisance or annoyance to members of the public, or disorder, has been associated with the consumption of intoxicating liquor in that place.
- 2.02 The effect of such an order would be that a police officer would be authorised to require any person not to consume intoxicating liquor in that place, and to surrender any opened containers of intoxicating liquor. Any person who fails, without reasonable excuse, to comply with the officer's requirements commits an offence punishable in the Magistrates Court by a fine of up to £500

2.03 The Council has been approached by the North Wales Police who have requested the designation of land at Wepre Park, including Ewloe Castle, which is the property of CADW.

3.00 CONSIDERATIONS

- 3.01 The area proposed to be the subject of the designation is shown edged red on the plan attached to this Report. The area inside the park is owned by the County Council, and CADW is the owner and occupier of the area around the Castle. The proposed location is therefore “a public place in the area of a local authority” for the purposes of the 2001 Act.
- 3.02 The Local Authorities (Alcohol Consumption in Public Places) Regulations 2007 prescribe the procedure for making an order identifying a designated public place.
- 3.03 The procedure provides for a process of consultation as follows:
- Consultation with the chief officer of police for the area
 - Consultation with the Community Council (Connah’s Quay Town Council)
 - Consultation with the owners or occupiers of the land (i.e. CADW and the County Council)
 - Consultation with the licensee of any licensed premises in the place to be designated or which the Council considers may be affected by the designation.
- The publication in a newspaper of a notice identifying the land, setting out the effect of a designation order, and inviting representations as to whether or not an order should be made.
- 3.04 Consultation has already taken place with the Police, Connah’s Quay Town Council, the Council’s Countryside Service and CADW. There do not appear to be any licensed premises affected by the designation.
- 3.05 The request came originally from North Wales Police who had carried out a local consultation exercise with residents. The Police are fully supportive of the proposal and have confirmed that the area has been the subject of nuisance or disorder related to alcohol consumption.
- 3.06 The County Council’s Countryside Manager fully supports the proposal. There have been instances of people being under the influence of alcohol in the park, being abusive to staff and visitors. There have been parties held by large numbers of young people in the park during which large amounts of alcohol are consumed. Fires have been lit which have caused damage. There is a great deal of litter caused by empty bottles and cans which have been found in the Children’s Play Area and, on a weekly basis, dog walkers have complained of cuts sustained by their dogs caused by broken glass.
- 3.07 Connah’s Quay Town Council confirmed that the members of the Council unanimously supported the designation of Wepre Park.
- 3.08 CADW confirmed that it was content for the Council to proceed with a designation and stated that it endorsed and supported all action by the Council to reduce vandalism and anti social behaviour in the area surrounding Ewloe Castle.

- 3.09 Having considered these representations the Council may consider making a designation order. Before such an order is made, the Council is required to publish a notice in a newspaper circulating in its area. This notice must identify the land to be designated, set out the effect of a designation order and invite representations as to whether an order should be made. The order cannot be made until at least 28 days after the publication of this notice.
- 3.10 The appropriate notice was placed in the Flintshire Chronicle newspaper on the 11th January 2008. Members of the public had until 11th February 2008 to make representations. No representations have been received.
- 3.11 If an order is made the Council must publish a further notice in a newspaper circulating in its area identifying the designated area, setting out the effect of the order, and stating the date on which the order will take effect.
- 3.12 Before an order takes effect the Council must cause to be erected in the designated area such signs as it considers sufficient to draw the attention of the public in that area to the effect of the order.

4.00 RECOMMENDATIONS

- 4.01 That the County Council make an order identifying land at Wepre Park, Connah's Quay, including Ewloe Castle (as shown edged red on the attached plan) as a designated public place for the purposes of Part 1 of the Criminal Justice and Police Act 2001 to take effect from 1st April 2008

5.00 FINANCIAL IMPLICATIONS

- 5.01 The statutory notices in the newspaper will cost approximately £2500 . In addition the Council will be responsible for the erection of appropriate signage in the park without which the order will not take effect. The number of signs is yet to be decided and will require liaison between the Countryside Service, CADW and North Wales Police.

6.00 ANTI POVERTY IMPACT

- 6.01 None

7.00 ENVIRONMENTAL IMPACT

- 7.01 It is envisaged that the making of the order will reduce the litter caused by empty bottles and cans, the lighting of fires and the instances of abusive and anti social behaviour in the park.

8.00 EQUALITIES IMPACT

- 8.01 None

9.00 PERSONNEL IMPLICATIONS

9.01 The enforcement of the order will be a matter for the Police.

10.00 CONSULTATION REQUIRED

10.01 see paragraph 3.03 above

11.00 CONSULTATION UNDERTAKEN

11.01 see paragraphs 3.04 - 3.10 above

12.00 APPENDICES

12.01 Appendix 1: Plan showing the area to be the subject of the proposed order edged red

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985
BACKGROUND DOCUMENTS

Held on file L418005

Contact Officer:

Telephone: 01352 702330

E-Mail: gary.williams@flintshire.gov.uk

FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 8

REPORT TO: SPECIAL MEETING OF THE FLINTSHIRE COUNTY COUNCIL

DATE : 19 FEBRUARY 2008

REPORT BY: CHIEF EXECUTIVE

**SUBJECT : REQUEST FOR CONFERMENT OF FREEDOM OF THE
COUNTY UPON THE REGIMENT, THE ROYAL WELSH**

1.00 PURPOSE OF REPORT

1.01 To consider a request to confer the Freedom of the County upon the Regiment, The Royal Welsh.

2.00 BACKGROUND

2.01 The Royal Welsh has approached the Authority seeking to build a closer relationship with the County Council leading to the conferment of the Freedom of the County. The Regiment has provided the following information:-

"On St David's Day 2006 we were formed as the Royal Welsh as part of the Army's future infantry structure. We comprised of a lineage drawn from several strands The Royal Welch Fusiliers (raised in 1689), The Royal Regiment of Wales (24th/41st Foot) which was formed in 1969 from the South Wales Borders (raised in 1689) and The Welch Regiment (raised in 1719) plus the 69th of Foot that served as a Second Battalion in the South Wales Borderers and later the same for the Welch Regiment. This latest Reorganisation established us as The Welsh Infantry.

Looking back in history, the Royal Welch Fusiliers has been the main Regiment to recruit from Flintshire but the others have as well; there is evidence of this shown on war memorials county wide. Also our 3rd Battalion has its D Company based in Connah's Quay.

Our connection is still strong with men and family members with either from our regular Battalions coming from your County. Some of the men and their families are based in Cyprus at present with our 1st Battalion (RWF) which currently is coming to the end of an operational deployment in Afghanistan and Iraq. Our 2nd Battalion (RRW) is based in Tidworth and is deployed in operations in Iraq. Some 46 members of our 3rd (TA) Battalion are serving on those operational tours".

2.02 The former Delyn Borough Council had conferred the Freedom of the Borough on the Royal Welch Fusiliers in 1976. In April 1996 this Council

Date: 21/08/2008

agreed the principle of the Royal Welch Fusiliers becoming Honorary Freeman of the County.

- 2.03 A number of other authorities in Wales have already agreed to confer the honour. The County of Cardiff have already conferred the honour. Reaffirmations of the Freedom have been made to the City and County of Swansea, Powys County Council, Rhondda Cynon Taf and Wrexham County Borough Council. New Freedoms have been conferred by Bridgend County Borough Council and the Vale of Glamorgan Council. Other Counties considering the issue in the next few months include Caerphilly County Borough Council, Camarthenshire County Borough Council, Ceredigion County Council, Neath Port Talbot County Borough Council and Torfaen County Borough Council. Later in the year other Councils such as Gwynedd County Council, Pembrokeshire County Council and Newport City Council will consider the matter.

3.00 CONSIDERATIONS

- 3.01 The Council has a statutory power to confer the Freedom of the County upon persons of distinction and persons who have, in the opinion of the Council, rendered eminent service to the County Council. Such conferment must be agreed by Council by a resolution passed by not less than two thirds of the Members voting.
- 3.02 The Council also has a statutory power to spend a reasonable sum of money for the purpose of presenting an address or a casket containing an address to Honourary Freeman.
- 3.03 It is generally accepted that the conferring of title of Honourary Freeman is the highest honour that a Council can bestow, and in the view of many, it should not be given too often. It is also necessary for the resolution to recite the particular grounds upon which the Council have come to their decision and details of the public services rendered by the recipient should be included.
- 3.04 At this stage an agreement in principle is being sought. For the formal Freedom resolution it will be necessary to call a special meeting of the Council and it is suggested that this would be held at a date to be agreed with the Royal Welsh.

4.00 RECOMMENDATIONS

- 4.01 That the Council agree in principle to confer the Freedom of the County on the Royal Welsh.
- 4.02 That a special meeting of the Council be arranged to pass the formal resolution at a date to be agreed with the Royal Welsh.

4.03 That the Chief Executive be authorised to take the necessary action in support of the recommendations in 4.01 and 4.02 above and to make any supplementary arrangements in support of this.

5.00 FINANCIAL IMPLICATIONS

5.01 There will be a cost in the region of £2,000 for the commemorative scroll together with incidental expenditure relating to the organisation of the event.

6.00 ANTI POVERTY IMPACT

6.01 N/A

7.00 ENVIRONMENTAL IMPACT

7.01 N/A

8.00 EQUALITIES IMPACT

8.01 N/A

9.00 PERSONNEL IMPLICATIONS

9.01 None immediately as a result of this report. Implications on staff resources will be examined when the formal resolution is considered.

10.00 CONSULTATION REQUIRED

10.01 None.

11.00 CONSULTATION UNDERTAKEN

11.01 None.

12.00 APPENDICES

12.01 None.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985
BACKGROUND DOCUMENTS

Email to the Chief Executive from Major (retired) T P Wheadon, Assistant Regimental Secretary, The Royal Welsh.

Contact Officer: Chief Executive
Telephone: 01352 702101
E-Mail: chief_executive@flintshire.gov.uk

FLINTSHIRE COUNTY COUNCIL

EXEMPT INFORMATION SHEET

COMMITTEE: Special Meeting of the Flintshire County Council

DATE: 19 February 2008

AGENDA ITEM NO: 9



REPORT OF: (Director of originating Department)

Chief Executive

SUBJECT:

SENIOR MANAGEMENT STRUCTURE

The report on this item is NOT FOR PUBLICATION because it is considered to be exempt information in accordance with the following paragraph(s) of Schedule 12A to the Local Government Act 1972.

| | <u>Para</u> | |
|--|-----------------|---|
| Information relating to a particular individual * | 12 |  |
| Information likely to reveal the identity of an individual * | 13 | |
| Information relating to financial/business affairs of a particular person * See Note 1 | 14 | |
| Information relating to consultations/negotiations on labour relations matter * | 15 |  |
| Legal professional privilege | 16 | |
| Information revealing the authority proposes to: | 17 | |
| (a) give a statutory notice or | | |
| (b) make a statutory order/direction * | | |
| Information on prevention/investigation/prosecution of crime * | 18 | |
| <u>For Standards Committee meetings only:</u> | Sec. | |
| Information subject to obligations of confidentiality | 18a | |
| Information relating to national security | 18b | |
| The deliberations of a Standards Committee in reaching a finding | 18c | |
| <u>Confidential</u> matters which the County Council is not permitted to disclose | Sec. 100A(3) | |

PLEASE TICK APPROPRIATE BOX

**SCHEDULE 12A LOCAL GOVERNMENT ACT 1972
EXEMPTION FROM DISCLOSURE OF DOCUMENTS**

REPORT: SENIOR MANAGEMENT STRUCTURE
AUTHOR: Colin Everett
MEETING AND DATE OF MEETING: Special Meeting of the Flintshire County Council on 19 February 2008

I have considered grounds for exemption of information contained in the report referred to above and make the following recommendation to the Proper Officer:-

Exemptions applying to the report:

Paragraphs 12 and 15.

Factors in favour of disclosure:

Transparency.

Prejudice which would result if the information were disclosed:

Negotiations with existing and future employees.

My view on the public interest test is as follows:

Adverse effect on Trade Union relations.

Recommended decision on exemption from disclosure:

Adverse effect on staff morale.

Date: 13/02/2008



Post: Principal Solicitor

I accept the recommendation made above.



Proper Officer

Date: 13/02/2008

FLINTSHIRE COUNTY COUNCIL

EXEMPT INFORMATION SHEET

COMMITTEE: Special Meeting of the Flintshire County Council

DATE: 19 February 2008

AGENDA ITEM NO: 10


REPORT OF: (Director of originating Department)

Chief Executive

SUBJECT:

Welsh College of Horticulture (WCoH)

The report on this item is NOT FOR PUBLICATION because it is considered to be exempt information in accordance with the following paragraph(s) of Schedule 12A to the Local Government Act 1972.

| | <u>Para</u> | |
|--|-----------------|---|
| Information relating to a particular individual * | 12 | |
| Information likely to reveal the identity of an individual * | 13 | |
| Information relating to financial/business affairs of a particular person * See Note 1 | 14 |  |
| Information relating to consultations/negotiations on labour relations matter * | 15 | |
| Legal professional privilege | 16 | |
| Information revealing the authority proposes to: | 17 | |
| (a) give a statutory notice or | | |
| (b) make a statutory order/direction * | | |
| Information on prevention/investigation/prosecution of crime * | 18 | |
| <u>For Standards Committee meetings only:</u> | Sec. | |
| Information subject to obligations of confidentiality | 18a | |
| Information relating to national security | 18b | |
| The deliberations of a Standards Committee in reaching a finding | 18c | |
| <u>Confidential</u> matters which the County Council is not permitted to disclose | Sec. 100A(3) | |

PLEASE TICK APPROPRIATE BOX

**SCHEDULE 12A LOCAL GOVERNMENT ACT 1972
EXEMPTION FROM DISCLOSURE OF DOCUMENTS**

REPORT: Welsh College of Horticulture (WCoH)
AUTHOR: Sharron Jones
MEETING AND DATE OF MEETING: Special Meeting of the Flintshire County Council on 19 February 2008

I have considered grounds for exemption of information contained in the report referred to above and make the following recommendation to the Proper Officer:-

Exemptions applying to the report:

Paragraph 14.

Factors in favour of disclosure:

None.

Prejudice which would result if the information were disclosed:

Prejudice proper consideration of the various options under consideration. Advert effect on relations with the college.

My view on the public interest test is as follows:

The prejudice that would result would outweigh the advantages.

Recommended decision on exemption from disclosure:

That the report be exempt and the press and public be excluded.

Date: 14/02/2008



Post: Principal Solicitor

I accept the recommendation made above.



Proper Officer

Date: 15/02/2008