

**FLINTSHIRE COUNTY COUNCIL**  
**24 JANUARY 2023**

Minutes of Flintshire County Council held as a hybrid meeting on Tuesday,  
24 January 2023

**PRESENT: Councillor Mared Eastwood (Chair)**

Councillors: Mike Allport, Bernie Attridge, Glyn Banks, Pam Banks, Marion Bateman, Sean Bibby, Chris Bithell, Gillian Brockley, Helen Brown, Mel Buckley, Teresa Carberry, Tina Claydon, David Coggins Cogan, Geoff Collett, Steve Copple, Bill Crease, Paul Cunningham, Rob Davies, Ron Davies, Adele Davies-Cooke, Chris Dolphin, Rosetta Dolphin, Carol Ellis, David Evans, Chrissy Gee, David Healey, Gladys Healey, Ian Hodge, Ray Hughes, Dennis Hutchinson, Alasdair Ibbotson, Paul Johnson, Christine Jones, Richard Jones, Simon Jones, Richard Lloyd, Dave Mackie, Gina Maddison, Roz Mansell, Allan Marshall, Hilary McGuill, Ryan McKeown, Billy Mullin, Debbie Owen, Ted Palmer, Andrew Parkhurst, Michelle Perfect, Vicky Perfect, Carolyn Preece, David Richardson, Ian Roberts, Dan Rose, Kevin Rush, Dale Selvester, Jason Shallcross, Sam Swash, Linda Thew, Linda Thomas, Roy Wakelam, Arnold Woolley and Antony Wren

**APOLOGIES:** Councillor Jean Davies

**IN ATTENDANCE:** Chief Executive, Chief Officer (Governance), Chief Officer (Planning, Environment & Economy), Chief Officer (Housing and Community), Corporate Finance Manager, Head of Democratic Services, Service Manager Strategy, Service Manager Development, Corporate Manager – Capital Programme and Assets, Strategic Finance Manager, Internal Audit, Performance and Risk Manager, Corporate Finance Officers, Democratic Services team, and Fr Martin Bachelor for prayers.

At the start of the meeting Councillor Billy Mullin took the opportunity to remind everyone that Friday, 27 January 2023, was Holocaust Memorial Day. Holocaust Memorial Day was a national commemoration day dedicated to the remembrance of those who suffered in the Holocaust under Nazi Persecution, and in subsequent genocides in Cambodia, Rwanda, Bosnia and Darfur. The chosen date is the anniversary of the liberation of Auschwitz concentration camp by the Soviet Union in 1945.

In his statement Councillor Mullin explained that the theme for Holocaust Memorial Day 2023 was Ordinary People and he asked that everyone commemorated this day by observing a two minute silence on Friday, 27 January, to remember the past and consider the part which everyone can play in challenging hatred and creating a safer, better future.

**64. DECLARATIONS OF INTEREST**

In response to a request from Councillor Bernie Attridge the Chief Officer (Governance) provided guidance on the declarations of personal and personal and prejudicial interests by Members.

Councillor David Healey and Councillor Gladys Healey declared a personal and prejudicial interest on item 5: Adoption of the Flintshire Local Development Plan (LDP). Councillors Dale Selvester and Sam Swash also declared a personal interest on item 5.

Councillors Hilary McGuill, Andrew Parkhurst, Carolyn Preece and Geoff Collett, declared a personal interest on item 6: Capital Programme 2023/24 – 2025/26.

Councillor Ted Palmer declared a personal interest on item 8: Housing Revenue Account (HRA) 30 Year Financial Business Plan.

## **65. CHAIR'S COMMUNICATIONS**

The Chair referred to her communication which had been circulated prior to the meeting and listed the events she had attended between 14 December 2022 – 24 January 2023. The Chair took the opportunity to thank Members for their support for the Charity Dinner to be held on 24 March, and also referred to the Anglesey Coastal Path Challenge she would be participating in to fundraise for the organisations she was supporting as Chair of Flintshire County Council.

## **66. PETITIONS**

The following petitions were received:

- Councillor Dave Hughes submitted a petition on Save the Llanfynydd footbridge.
- Councillor Bill Crease submitted a petition on behalf of Connah's Quay Angling Club to exclude dogs from the fishing platform access paths within the fenced area at 'The Rosie', Wepre Park.
- Councillor Glyn Banks and Councillor Gina Maddison submitted a joint petition on behalf of the residents of Gronant regarding concerns on a proposed new housing development at Gronant Institute.
- Councillor Glyn Banks and Councillor Gina Maddison also submitted a joint petition on behalf of the residents of Gronant Ward regarding provision of suitable disabled access to a residential property.

## **67. ADOPTION OF THE FLINTSHIRE LOCAL DEVELOPMENT PLAN (LDP)**

Prior to consideration of the report Councillor David Healey and Councillor Gladys Healey, who had both declared a personal and prejudicial interest on Adoption of the Flintshire Local Development Plan (LDP), withdrew from the room

The Chief Officer (Planning, Environment and Economy) presented a report to seek Members' approval for the adoption of the Flintshire Local Development Plan (LDP). He provided background information and advised that the LDP Inspectors

had concluded their deliberations and that their Final Report on the Examination into the Flintshire LDP, dated 15 December 2022, had been published. The Final Report and its appendices were included as appendix 1 to the report.

The Chief Officer reported on the main considerations as detailed in the report and paid tribute to all involved for their professionalism, tenacity and collaboration in producing the LDP. In conclusion, the Chief Officer summarised that if the LDP was adopted it would give certainty to communities in Flintshire regarding the areas and environments that would be protected and identify a limited number of areas where development could, in principle, take place subject to future planning applications. The LDP would provide the Council with the relevant policies against which to determine proposed developments.

The Service Manager Strategy commented on the positive reasons for adopting the LDP and referred to the key points concerning the Inspectors' Report. The Chief Executive and Service Manager Strategy gave a presentation which covered the following:

- Inspectors' final report
- adoption process
- legal duty
- consequences of not adopting
- post adoption
- recent correspondence

The Chief Officer (Governance) drew attention to the legal duties as set out in paragraph 1.13 of the report and referred to the options detailed in the report to either adopt the policy without amendment, or reject it in its entirety. The Chief Officer explained that there was no power under the Regulations to adopt the LDP in part or to amend and advised on the implications of the options.

Councillor Chris Bithell spoke in support of the LDP and moved the recommendations in the report. Councillor Dave Hughes said he fully supported the LDP and seconded the proposal.

Councillor Alasdair Ibbotson spoke in support of the LDP and encouraged Members to support the recommendations.

Councillor Bernie Attridge said he supported the LDP.

Councillor Sam Swash spoke against adoption of the LDP and said that the residents of the Hawarden/Mancot Ward did not support the Plan.

Councillor Mike Peers said the LDP provided 'certainty' and commented on the problem of "speculative development" in Flintshire. He said that he supported the LDP overall.

Councillor Helen Brown said that adoption of the LDP would have a devastating effect on local communities and commented on the issues of flooding in

her Ward, and the lack of infrastructure and schools. She urged Members to vote against the LDP.

Councillor Gillian Brockley said she was unable to support all aspects of the LDP and reiterated the concerns expressed by Councillor Brown around the issue of flooding, the need for infrastructure, affordable homes, schools, and protection of green spaces and bio-diversity.

Councillor Carol Ellis said she could not support the LDP and spoke of the difficulties experienced by local residents in her Ward as a result of recent development.

Councillor Ant Turton spoke of the issue of flooding and the devastating impact on residents and their homes.

In summing up Councillor Chris Bithell addressed the concerns which had been raised by Members around “affordability”, site location, flooding, transport, schools and infrastructure.

The Chair asked Members to consider and vote on the recommendations in the report.

A recorded vote was requested and the requisite number of Members stood in support of this.

The following Councillors voted for the recommendations:

Bernie Attridge, Sean Bibby, Chris Bithell, Mel Buckley, Teresa Carberry, Tina Claydon, Geoff Collett, Steve Copple, Paul Cunningham, Rob Davies, Ron Davies, Chris Dolphin, Rosetta Dolphin, Mared Eastwood, David Evans, Dave Hughes, Ray Hughes Alasdair Ibbotson, Paul Johnson, Christine Jones, Richard Jones, Simon Jones, Richard Lloyd, Gina Maddison, Allan Marshall, Hilary McGuill, Billy Mullin, Debbie Owen, Ted Palmer, Andrew Parkhurst, Mike Peers, Michelle Perfect, Vicky Perfect, Ian Roberts, Kevin Rush, Jason Shallcross, Linda Thew, Roy Wakelam, Arnold Woolley, and Antony Wren.

The following Members voted against the recommendations:

Gillian Brockley, Helen Brown, David Coggins-Cogan, Bill Crease, Chrissy Gee, Ian Hodge, Andy Hughes, Carolyn Preece, David Richardson, Dan Rose, Dale Selvester, Sam Swash, Linda Thomas, and Ant Turton.

The following Members abstained:

Glyn Banks, Pam Banks, Marion Bateman, Adele Davies-Cooke, Carol Ellis, Dave Mackie, and Roz Mansell

On being put to the vote the following recommendations were carried.

## **RESOLVED:**

- (a) That the Flintshire Local Development Plan (LDP) (Final version at Appendix 2 – as amended by the binding changes set out in the Inspectors Report), as the new development plan for the Flintshire administrative area be adopted;
- (b) That the Adoption Statement (Appendix 3), Final Sustainability Appraisal including Equalities Impact Assessment (Appendix 4), and Habitat Regulations Assessment (Appendix 5) be approved; and
- (c) That Council authorises the Chief Officer (Planning, Environment and Economy) to make outstanding typographical, grammatical, presentational, or factual amendments to the Flintshire LDP and supporting documents prior to its final publication.

Councillors David Healey and Gladys Healey were invited to return to the meeting and were informed that following a recorded vote the recommendations in the report had been carried.

At this point the meeting was adjourned for a short break.

## **68. CAPITAL PROGRAMME 2023/24 – 2025/26**

The Strategic Finance Manager introduced the report which presented the Capital Programme 2023/24 – 2025/26 for approval.

The Strategic Finance Manager advised that the Council Fund Capital Programme was divided into the following three sections:

- Statutory/Regulatory - allocations to cover regulatory and statutory works;
- Retained Assets - allocations to fund infrastructure works necessary to ensure service and business continuity; and
- Investment - allocations to fund works necessary to remodel services to deliver efficiencies outlined in portfolio business plans and invest in services as outlined in the Council Plan.

The Strategic Finance Manager gave a presentation which covered the following main points:

- structure - Council fund capital programme
- current programme 2022/23 – 2024/25
- projected funding 2023/24 – 2025/26
- statutory/regulatory – proposed allocations
- retained assets – proposed allocations
- Investment section – proposed allocations
- summary generally funded programme
- specifically funded schemes
- summary capital programme

- potential future schemes

Councillor Richard Jones proposed deferral of the item. He stated his reasons and said that in his view it would be unwise to agree to a Capital Programme until the Revenue Account had been balanced. This was seconded by Councillor Bernie Attridge.

Councillor Ian Roberts spoke in opposition to the motion for deferral and sought advice from the Corporate Finance Manager and Chief Executive regarding the priority to consider the Capital Programme at the meeting.

Councillor Alasdair Ibbotson moved an amendment to the proposal made by Councillor Richard Jones. He proposed that recommendations 1 to 4 in the report be adopted.

A vote was taken on the proposal from Councillor Richard Jones that the item be deferred to a future meeting of the County Council. When put to the vote the proposal was lost.

Councillor Ian Roberts moved that the Capital Programme be approved in accordance with the recommendations in the report and spoke in support of the Capital Programme. Councillor Christine Jones seconded the proposal.

Councillor Bernie Attridge raised questions around funding to address the issues of cyber-security, homelessness, and additional funding from the Welsh Government for Theatr Clwyd. The Chief Officer (Governance) responded to the comments raised on cyber-security. The Corporate Manager – Capital Programme and Assets, provided a response to the questions raised on funding for Theatr Clwyd and gave further clarification on the Capital Programme. The Chief Executive provided explanation concerning grant funding from the Welsh Government for homelessness.

Councillor Mike Peers referred to the Capital Programme and raised questions on the relocation of Tri-ffordd Day Service Provision (pages 29 and 30 in the report). He referred to the 10 acre site on the outskirts of Mold which had been identified as a potential new location and asked if the site was owned by the Council or was to be purchased. Councillor Peers also referred to the information that Deeside Leisure Centre was reaching the end of its economic viability (page 43, paragraph 1.54) and commented that some schools in Flintshire were older and should be reviewed and considered in the Capital Programme. The Corporate Manager – Capital Programme and Assets, responded to the comments and referred to the WG investment programmes for schools in Flintshire. He also provided an update concerning Deeside Leisure Centre and referred to work undertaken to modernise the infrastructure during its conversion to hospital provision.

Councillor Glyn Banks expressed concern around the increased cost of Disabled Facility Grants and suggested that an urgent review of the procurement process be undertaken. He also sought clarification on funding from WG for Theatr Clwyd. The Corporate Manager – Capital Programme and Assets, provided further information on the contributions made by the Council and WG to the Theatr Clwyd

Trust and advised that no further capital funding was required from the County Council.

In response to the concerns raised by Councillor Mike Peers around the age of some school buildings, Councillor Ian Roberts advised that each school had a buildings condition survey and as a result of the outcome schools could be prioritised for consideration for capital investment.

Members were asked to vote on the proposal to approve the following recommendations, as moved by Councillor Ian Roberts and seconded by Councillor Christine Jones. When put to the vote the recommendations were carried.

**RESOLVED:**

- (a) That the allocations and schemes in Table 3 (paragraph 1.09) for the Statutory/Regulatory and Retained Assets sections of the Council Fund Capital Programme 2023/24 - 2025/26 be approved;
- (b) That the schemes included in Table 4 (paragraph 1.31) for the Investment section of the Council Fund Capital Programme 2023/24 – 2025/26 be approved;
- (c) That it be noted that the shortfall in funding of schemes in 2024/25 and 2025/26 in Table 5 (paragraph 1.37) at this point in the approval process Allows flexibility. Options including a combination of future capital receipts, alternative grants (if available), prudential borrowing or the re-phasing of schemes will be considered during 2023/24, and included in future Capital Programme reports; and
- (d) That the schemes included in Table 6 (paragraph 1.41) be approved for the specifically funded section of the Council Fund Capital Programme which will be funded in part through borrowing

**69. CAPITAL STRATEGY INCLUDING PRUDENTIAL INDICATORS 2023/24 – 2025/26**

The Corporate Finance Manager presented the report to provide an update on the Council's Capital Strategy 2023/24 – 2025/26 and seek approval by Council. The report explained the need for the Strategy, the key aims, and content of each of the sections. Under the Prudential Code for Capital Finance in Local Authorities (the Prudential Code), Authorities were required to set a range of Prudential Indicators (PI's). The Capital Strategy included details of the Council's Prudential Indicators for 2023/24 – 2025/26.

The Capital Strategy was noted by the Corporate Resources Overview and Scrutiny Committee at a meeting held on 17 November 2022 and comments were reported back to a meeting of the Cabinet held on 22 November 2022. No recommended changes or concerns had been raised.

Councillor Richard Jones requested that in future meetings of the Council the Capital Strategy be presented for consideration before the Capital Programme.

Councillor Paul Johnson referred to an agreement which had been reached previously by Members on the order of the items.

The recommendations in the report were moved by Councillor Paul Johnson and duly seconded. When put to the vote the recommendations were carried.

**RESOLVED:**

(a) That the Capital Strategy be approved; and

(b) That the following be approved:

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- The Prudential Indicators for 2023/24 - 2025/26 as detailed within Tables 1, and 4 – 8 of the Capital Strategy.
- Delegated authority for the Corporate Finance Manager to effect movements between the separately agreed limits within the authorised limit for external debt and the operational boundary for external debt (Table 6 of the Capital Strategy).

**70. HOUSING REVENUE ACCOUNT (HRA) 30 YEAR FINANCIAL BUSINESS PLAN**

The Chief Officer (Housing and Communities) introduced a report to present the draft HRA 30 year Financial Business Plan and the proposed HRA Budget for 2023/24 for consideration.

A presentation was given by the Chief Officer and Corporate Finance officers which covered the following:

- HRA Business Plan 2023/24
- where does the HRA funding come from?
- where the money goes – HRA running costs
- how our costs compare to other stock holding Authorities – value for money
- rent setting
- proposed rent inflation
- rent impact on tenants at 5% rent uplift
- rents – impact of setting rents lower than permitted under the rent policy
- service charges
- additional HRA budget requirements for 2023/24
- HRA Capital Programme
- decarbonisation
- HRA Capital Funding
- prudential borrowing
- reserves

The recommendations in the report were moved by Councillor Sean Bibby and seconded by Councillor Hilary McGuill.

Councillor Helen Brown commented on the issue of void properties which she said was at its highest and asked what had been done to address the problem during the last two years and how the increasing trend had impacted the business plan.

In response to a request from Councillor Mike Peers the Corporate Finance officer gave an overview of how nearly £300k in efficiencies had been achieved in the HRA.

Councillor Bernie Attridge expressed concerns that service charges were to be deferred for existing tenants but did not apply to new tenants. He also commented on the issue of void properties and emphasised the need to use surplus funds in year, as a matter of urgency, to reduce the number of empty properties in Flintshire.

The Chief Officer (Housing and Communities) provided explanation around the costing of service charges for tenants. In response to the questions and comments concerning void properties, the Chief Officer gave the figure for the last 12 months and said the figures for the last two years could be provided following the meeting.

Having been moved and seconded, the following recommendations were put to the vote and carried.

**RESOLVED:**

- (a) That the HRA 30-year Financial Business Plan and budget for 2023/24 as set out in this report and attached appendices be approved; and
- (b) That consideration be given, in year, to utilise available reserves to bring into use void properties across Flintshire.

**71. TREASURY MANAGEMENT MID-YEAR REVIEW 2022/23**

The Corporate Finance Manager presented the Treasury Management Annual Report 2021/22. He advised that as required by the Council's Financial Procedure Rules, the Annual Report was reviewed by the Governance and Audit Committee on 27 July 2022 and Cabinet on 26 September 2022. There had been no significant issues raised. The Corporate Finance Manager reported on the main points as detailed in 1.05 – 1.09 of the covering report.

In moving the recommendation in the report Councillor Paul Johnson thanked the Corporate Finance Manager and his team for their work on producing the Annual Report. This was seconded by Councillor Ted Palmer.

**RESOLVED:**

That the Treasury Management Mid-Year Report 2022/23 be approved.

**72. GOVERNANCE AND AUDIT COMMITTEE ANNUAL REPORT**

The Chief Officer (Governance) presented a report to seek approval of the Governance and Audit Committee Annual Report 2021/22. He provided background information and referred to the key points as detailed in the report. The Governance and Audit Committee's Annual Report for 2021/22 was appended to the report.

**RESOLVED:**

That the Governance and Audit Committee's Annual Report for 2021/22 be approved.

**73. FINANCIAL PROCEDURE RULES**

The Corporate Finance Manager presented the report to provide County Council with the proposed updated Financial Procedure Rules (FPR's) following detailed review. He advised that the FPR's had been endorsed by the Governance and Audit Committee at a meeting held on 14 November 2022 and clarification had been sought on some of the changes made. The points raised and responses provided were set out in the report. The FPR's had also been considered by the Constitution and Democratic Services Committee on 12 January 2023 and further clarification sought regarding some sections but no further amendments were required. The updated FPR's and Glossary of Terms were appended to the report.

Councillor Bernie Attridge moved the recommendation in the report and this was seconded by Councillor Rob Davies.

**RESOLVED:**

That the updated Financial Procedure Rules be approved.

**74. ADOPTION OF THE MODEL ORDINARY LANGUAGE GUIDE TO THE CONSTITUTION AND UPDATES MADE TO THE NATIONAL MODEL CONSTITUTION**

The Chief Officer (Governance) presented the report to recommend adoption of the ordinary language guide and updated Constitution following the work undertaken by the working group appointed by the Constitution and Democratic Services Committee. He provided background information and advised that the working group had considered the draft model ordinary language guide to the constitution and revisions to the draft updated Model Constitution and had reported back to the meeting of the Constitution and Democratic Services Committee held on 12 January 2023. The Committee resolved to make the recommendations as detailed in the report to Council.

Councillor Mike Peers referred to Appendix 1, paragraph 1.2 (iii), and suggested that the sub-paragraph be deleted as he felt that the role of Elected Members as advocate and support to Council was already dealt with in paragraph

(ii). The Chief Officer (Governance) noted the amendment and explained it could be included in the first recommendation in the report if adopted.

When put to the vote the following recommendations were carried.

**RESOLVED:**

- (a) That the role descriptions in the draft Model Constitution should be subject to consultation with relevant Members, before the updated constitution is adopted at the Annual General Meeting; and
- (b) That the ordinary language guide be approved for adoption at the Annual Meeting, subject to a final document and cross reference comparison with the draft constitution to ensure accuracy and consistency between those documents.

**75. TIMINGS AND SCHEDULE OF COUNCIL MEETINGS AND MEETING FORMAT**

The Democratic Services Manager presented the report. He referred to the survey which had been undertaken during November and December 2022 to seek the views of elected and co-opted Members on whether meeting arrangements should remain as they currently are or to change timings to include evening meetings. Views were also sought on the preferred format of meetings (hybrid or remote).

A summary of the results of the survey was presented to the Constitution & Democratic Services Committee on 12 January 2023. The Committee agreed to set-up a working group to consider the responses and undertake a review of the interim Multi-Location Meeting Policy before making any recommendation to Council about changes to the meeting format and adoption of a long-term policy. The Democratic Services Manager advised that the Committee had recommended to Council that the Planning Committee be held in hybrid format as soon as possible.

Councillor Mike Peers proposed that when meetings of the Council were held in the afternoon no meetings or workshops requiring Members' attendance were scheduled in the morning beforehand to enable Members to prepare for the meeting of Council. This was supported by Councillor Richard Jones.

Councillor Dennis Hutchinson asked that consideration be given to starting meetings of the Council at 1.00 pm.

Speaking in support of the proposal that the Planning Committee be held in hybrid format, Councillor Richard Lloyd asked that consideration be given to meetings being held at the Council's offices at Ty Dewi Sant, Ewloe.

Councillor Hilary McGuill expressed concerns around the resource implications for providing meetings in hybrid format and asked if costings could be provided. The Chief Officer explained that a working group had been appointed to consider the time and resources required to provide meetings in hybrid format and the impact on the Democratic Services Team. The working group would report back

to the Constitution and Democratic Services Committee on its findings and the options available.

Councillor Ian Roberts suggested that consideration be given to meetings of the Council being held in the Delyn Committee Room, County Hall.

The recommendations in the report were moved and seconded with the addition of a third recommendation that when meetings of the Council are held in the afternoon, the morning beforehand is kept free to enable Members to have preparation time for Council.

**RESOLVED:**

- (a) That the recommendation that Planning Committee meetings be held in 'Hybrid' format from 1 March 2023, be approved.
- (b) That Council awaits a further report from the Constitution & Democratic Services Committee on the implications of hybrid working and a long-term Multi-Location Meetings Policy; and
- (c) That when meetings of the Council are held in the afternoon the morning beforehand is kept free to enable Members to have preparation time for Council.

**76. NOTICE OF MOTION**

The following Notice of Motion was submitted by Councillor Richard Lloyd and seconded by Councillor Jason Shallcross.

“This motion is to request that Flintshire County Council adopts the Motor Neurone Disease (MND) Charter, which sets out the care and support that people living with MND and their carers deserve and should expect.

The MND Charter is made up of 5 points:

1. The right to an early diagnosis and information.
2. The right to access quality care and treatments.
3. The right to be treated as individuals and with dignity and respect.
4. The right to maximise their quality of life.
5. Carers of people with MND have the right to be valued, respected, listened to and well supported.

By adopting the MND Charter, this Council agrees to promote the Charter and make it available to all Councillors, Council staff, partner organisations and health and social care professionals who deliver services for the Council.

We will raise awareness of MND and what good care looks like for those living with this devastating disease, as stated in the Charter, and do everything we can as the Council to positively influence the quality of life for local people with MND and their carers living in our community”.

In speaking on the Notice of Motion, Councillor Richard Lloyd explained the reasons why it had been brought to Council and spoke of the dreadful impact of the disease on sufferers and their families. He asked Members to support the Notice of Motion and request that the Council adopt the MND Charter and raise awareness to help people in the future.

Councillor Richard Lloyd moved the following recommendation which was seconded by Councillor Ian Roberts. On being put to the vote the recommendation was carried unanimously.

**RESOLVED:**

That the Notice of Motion be received and supported.

**77. PUBLIC QUESTION TIME**

The Chief Officer (Governance) advised that none had been received by the deadline.

**78. QUESTIONS**

The Chief Officer (Governance) advised that none had been received by the deadline.

**79. QUESTIONS FROM MEMBERS ON COMMITTEE MINUTES**

The Chief Officer (Governance) advised that none had been received by the deadline.

**80. MEMBERS OF THE PRESS IN ATTENDANCE**

There were no members of the press in attendance.

(The meeting started at 2.00 pm and ended at 5.56 pm)

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**Chair**