

Appendix 2

Proposed Questions for Survey on Newsletters and Annual Reports

- 1) Do you produce a Newsletter on behalf of yourself or with another Councillor or Councillors?
If no, skip to question 4.
- 2) If yes, how often do you produce one?
- 3) If yes, when did you last produce one?
- 4) Do you produce an Annual Report?
If no skip to question 7.
- 5) If yes, when did you last produce one?
- 6) If yes, do you provide a copy of the Annual Report for the Council to show on their website in line with the required provision?
- 7) Do you contribute to any other regular communications e.g. blogs, newspaper columns, local free press?
- 8) If yes, please provide details.
- 9) Do you include community notices (e.g. church services, youth groups, MS surgery dates) in your Newsletter?
- 10) Do you include advertising from (local) businesses in your Newsletter?
- 11) Currently you are not permitted to use council resources to prepare your Newsletter, blog etc. Would you want to use your council laptop/ipad for this purpose bearing in mind that, if you did use council IT equipment, you would not be able to include any comments of a political nature within your newsletter, blog etc.?