

GOVERNANCE AND AUDIT COMMITTEE – ACTION SHEETPresented Wednesday 14th June 2023

27 th January 2021				
Agenda Item No.	Report	Action Required	Responsible Officer	Action Taken
25.	IA Progress Report	To circulate an update on the position on school funds.	L Brownbill	This will be provided to the committee once the review on school funds has been completed. This has been delayed due to schools returning their completed actions and therefore impacting on the summary report.

28 th September 2022				
Agenda Item No.	Report	Action Required	Responsible Officer	Action Taken
26.	AW Review of Commissioning of Older People's Care Home Placements by NW Councils and BCUHB	That the Committee notes the agreed actions in the Management Response to address these recommendations and receives regular updates on the implementation of the actions going forward. That the updates include any actions by Welsh Government, with timescales, as part of the national report by Audit Wales.	J Davies Audit Wales	The service is attending the committee in June to provide an update.

14th November 2022

Agenda Item No.	Report	Action Required	Responsible Officer	Action Taken
39.	Risk Management Update	To share dashboard information with the Committee at the January meeting.	L Brownbill	An update report has been provided to Committee in June.

25th January 2023

Agenda Item No.	Report	Action Required	Responsible Officer	Action Taken
57.	Drury Primary School - Finance Management follow-up	To advise the Committee when the final outstanding action has been completed.	L Brownbill	The action currently remains open. Committee will be notified once this has been closed.

22nd March 2023

Agenda Item No.	Report	Action Required	Responsible Officer	Action Taken
62.	External Regulation Assurance	That a reminder is sent to services that progress reports on action plans should be apolitical; and	L Brownbill	The protocol has been updated to reflect this and shared with key officers.
62.	External Regulation Assurance	That the external reporting protocol be reviewed to clarify responsibilities for monitoring progress against action plans after submission	L Brownbill	This is in the process of being developed.

		to Cabinet and Overview & Scrutiny.		
62.	External Regulation Assurance	To liaise with the service on the 'Welsh Labor Government' wording on p.2 of the summary document.	L Brownbill	The relevant services will be contacted once the protocol has been revised.
62.	External Regulation Assurance	To respond to the Committee on Cllr Banks' query on why actions P1 and P2 on the Rental Income report should go through the political governance process.	N Cockerton	A response to this query was circulated to members 18 April 2023
65.	GAC Self-Assessment	That having considered the findings of the report and on the basis of the discussion, the Chair and Vice-Chair develop a compact action plan to progress actions to inform future development of the Committee.	L Brownbill / C&VC	An action plan has been established and will be presented to Committee in June 2023
66.	AGS 2021/22 mid-year progress report	To request a response to concerns about the risk on Housing Benefit overpayments.	L Brownbill	Members received an update to these action on 07 June 2023
67.	IA Strategic Plan	To show reviews of Cyber & Data Security over the 3 yr period.	L Brownbill	This has been actioned and reflected in the 3 year plan
67.	IA Strategic Plan	To consider whether any of the requests made by Cllrs Parkhurst and Attridge could be accommodated in the Plan - including a review of external wall insulation contracts once the legal	L Brownbill	Consideration has been given to the suggested audits made by members for inclusion in the Annual plan. These are listed below: <ul style="list-style-type: none"> • Use of Consultants – to keep as the status quo for now. Past report to be shared with members which includes the detailed process

		process had concluded. To include a future item on the implementation of the customer engagement strategy as requested by the Chair.		<p>and an additional ¼ report to be introduced for the Chief Executive.</p> <ul style="list-style-type: none"> • Bad debts – this was performed in 22/23 • Corporate Grants – this is an annual review • Asset Disposal – this will be discussed with the relevant portfolio during the ¼ review • Anti fraud and corruption – a review of these policies will be undertaken in 24/25 • Document retention – based on risk, this will not be included in the plan but will be kept for consideration • Planning decisions interests – interests declared (if any) will be covered in the current review • Void Management – will this will be discussed with the relevant portfolio during the ¼ review to establish if this can be brought forward • External wall installation – this is too early to review. It will be included in the 24/25 plan • Customer Engagement – this has been included within the 24/25 annual plan
67.	IA Strategic Plan	On Cllr Parkhurst's comments, to share information on the process to control the use of consultants.	L Brownbill	An email has been circulated to members on 05.06.2023
67.	IA Strategic Plan	To share with the Ctte the report on the investigation into the Cabinet meeting in Feb when available.	G Owens	This report will be shared with committee members once the report has been finalised.
68.	IA Progress Report	To share the update on Homelessness actions.	L Brownbill	Members received an update to these action on 07 June 2023

68.	IA Progress Report	<p>To share updates on the following:</p> <p>PE&E Domestic energy - inc lack of contract (p.160)</p> <p>S&T Statutory training (p.162)</p> <p>S&T NMWTRA - inc how much owed (p.161)</p>	L Brownbill	Members received an update to these action on 07 June 2023
68.	IA Progress Report	To consider Cllr Banks' suggestion that GAC meeting slots be kept free in Chief Officers' diaries.	L Brownbill / G Owens	PA's will be asked to see if they can keep Chief Officer's diaries to 'keep clear' for Governance and Audit Committee.