

	ISSUE	ALLOCATED OFFICER	COMPLETION DATE	15/05/2023	15/06/2023	28/06/2023	01/08/2023	16/08/2023	
URN 03423									
1	Define and implement process to regularly reconcile ins/outs will be.	IB/LS	31/07/2023	Process to capture new/demolished structures to be developed	Draft process in progress	Draft Complete			
2	Identify available resource to address assets (480+) where ownership is unclear –	IB/LS	Complete	LS allocated to Structures 18/May 2023					
2b	Prioritise on basis of risk to assess whether FCC is liable for unconfirmed assets. Update in AMX	LS	31/07/2023	Desk top exercise to be completed, utilising land ownership plans. Time extensive process due to volume. During this, if any unconfirmed assets are under the responsibility of the Council, immediate inspection to be completed	In progress	In progress - draft action plan to prioritise - i.e carriageway above footway	Risk matrix to be devised	Risk matrix devised	
3	Introduce use of mobile app so AMX can be updated in real time by inspectors	IB	31/07/2023	Chaser sent to IT.	No response received - refer to Senior management	BW contacted IT	Barry Chased again	Meeting scheduled to progress	
4	Ensure AMX data is the only basis for reporting / measuring performance for regular reporting to HAMP (see actions on defining performance indicators, risk management and reporting)	LS	31/07/2023	Officers have approached AMX	Further chaser to AMX sent – 13/06/23. Provisional dates of 20/06/23 & 27/06/23 awaiting confirmation from AMX	Appointment scheduled for 30/06/23. Delay due to requirement for AMX to have a copy of Database, to ensure security of data	complete	Stock reports created within AMX.	
URN 03424									
1	we will define risks and mitigations which are more closely related to the inspection of assets to cycle and completion of repair work to ensure the safety of these structures.	BW				Risk Method Statement to sit beneath corporate - structure performance to Hamp to influence corporate risks alongside other infrastructure 0- Set meeting up LS BW	Risk method statement to be devised	Risk Method Statement devised	
2	Risk management and scores will be based on data extracted from AMX/reported via performance indicators.	BW		Officers have approached AMX	Further chaser to AMX sent – 13/06/23. Provisional dates of 20/06/23 & 27/06/23 awaiting confirmation from AMX	Appointment scheduled for 30/06/23. Delay due to requirement for AMX to have a copy of Database, to ensure security of data		Reports on Condition and Outstandin works available	
3	All Streetscene risks will be reviewed by SMT on a monthly basis.	BW				Dashboard to be created to represent risk and trend, to be reported to Hamp & SMT - Discuss with AMX/benchmarking against othe LA's		Reports on Condition and Outstanding works available	
URN 03437									
1	Schedule meeting with AMX to define standard /bespoke KPI reporting available to cover scheduled inspections / completions, asset condition / repair work.	LS	31/07/2023	Officers have approached AMX	Further chaser to AMX sent – 13/06/23. Provisional dates of 20/06/23 & 27/06/23 awaiting confirmation from AMX	Appointment scheduled for 30/06/23. Delay due to requirement for AMX to have a copy of Database, to ensure security of data		Complete	
2	Produce reports from AMX as basis for all reporting – HAMP, monthly risk and programme Board. Ensure all in team are able to run these reports/datasets.	LS	31/07/2023	Officers have approached AMX	Further chaser to AMX sent – 13/06/23. Provisional dates of 20/06/23 & 27/06/23 awaiting confirmation from AMX	Appointment scheduled for 30/06/23. Delay due to requirement for AMX to have a copy of Database, to ensure security of data		Complete	
3	Identify available resource to reconcile AMX list of principal Inspections to ensure accurate.	BW	Complete	LS allocated to Structures 18/May 2023					
4	Update AMX with all recently completed inspections so AMX reflects most up to date position. report on nature of repair, costs and action to be taken to Chief Officer.	LS	31/07/2023	In progress - target date end of July 2023	On target	On Target		Complete	
5	Address all severity 4/5 repair work specifically - report on nature of repair, costs and action to be taken to Chief Officer.	IB	31/07/2023	In progress	In progress	IB meeting with MD to produce report		Programme to be delivered	
6	Reconcile next scheduled dates with last date of inspection – amend accordingly	LS	31/07/2023	In progress - target date end of July 2023	On target	On target		This action is impacted with the work from action 2526. due to the time required to update anomalies. Target end Nov 23	
URN 03445									
1	Schedule meeting with AMX to define standard /bespoke KPI reporting available to cover scheduled inspections / completions, asset condition / repair work.	LS	31/07/2023	Officers have approached AMX	Further chaser to AMX sent – 13/06/23. Provisional dates of 20/06/23 & 27/06/23 awaiting confirmation from AMX	Appointment scheduled for 30/06/23. Delay due to requirement for AMX to have a copy of Database, to ensure security of data		complete	
2	Produce reports from AMX as basis for all reporting – HAMP, monthly risk and programme Board. Ensure all in team are able to run these reports/datasets	LS	31/07/2023	Officers have approached AMX	Further chaser to AMX sent – 13/06/23. Provisional dates of 20/06/23 & 27/06/23 awaiting confirmation from AMX	Appointment scheduled for 30/06/23. Delay due to requirement for AMX to have a copy of Database, to ensure security of data		complete	
URN 03427									
1	Schedule meeting with AMX to understand how we can better use the system in terms of stock condition, risk prioritisation and repair work..	Complete	31/07/2023	Officers have approached AMX	Further chaser to AMX sent – 13/06/23. Provisional dates of 20/06/23 & 27/06/23 awaiting confirmation from AMX	Appointment scheduled for 30/06/23. Delay due to requirement for AMX to have a copy of Database, to ensure security of data		Complete	

