

Appendix 1:

Health and Safety Inspection

Further to my visit on Thursday 14th August with my colleague Anthony Smith to observe the FCC Playscheme Quay Play in Connahs Quay, our observations were that the Playscheme was operating to an extremely high standard which I have come to expect from FCC Summer Playscheme. The play environment at this site appeared to be in good safe condition and supervision of children appeared to be in accordance with the respective risk assessments. All staff and children seemed happy which is great to see.

In preparation for the 2023 playscheme, the Lead Officer has ensured all site risk assessments and the overarching playscheme risk assessment have been reviewed with where required support from Corporate Health and Safety. The Lead Officer has also prepared an excellent employee booklet which contains key information including emergency procedures and a copy has been issued to all playscheme staff prior to the start of the playscheme.

On arrival at site, it was confirmed that the daily site check had been completed prior to children arriving and from what I recall no issues had been identified during the site check.

The playscheme staff now use iPads at all sites to complete and record the daily site inspection, report minor and major accidents/incidents and to access the site-specific risk assessments. There is now also a requirement for staff to confirm they have read the applicable risk assessments which is monitored by the Lead Officer. All staff spoken to were complimentary of the system and explained that it's much easier than having to use a manual system which they have done prior to 2022.

The system also allows the Lead Officer to monitor completion of required forms and swiftly address if not completed and to also complete management reports which I'm sure are a great tool for the manager to address any identified issues. Personally, I'm extremely impressed with the new system, and I'm pleased that feedback provided by myself at last year's playscheme where the system was used for the first time has all been considered and incorporated into this year's system. An example of this is clearly highlighting to staff any health / medical issues with the children that the staff need to be aware of.

All necessary accident/ incident reports were submitted to Corporate Health and Safety in a timely manner, and all appeared to be suitably investigated by the Lead Officer. I'm also pleased to confirm that no accidents were reported to the Health and Safety Executive under the Reporting of Injuries, Diseases, Dangerous Occurrences Regulations (RIDDOR).

All playscheme staff came across as extremely professional and take health and safety extremely seriously which is a credit to all staff that all want to ensure an enjoyable and

safe environment for all attending children.

Dave Berry

Corporate Health and Safety