

## COMMUNITY & HOUSING OVERVIEW & SCRUTINY COMMITTEE

<b>Date of Meeting</b>	Wednesday 13 <sup>th</sup> December, 2023
<b>Report Subject</b>	Recommendations from the Sheltered Housing Review Task & Finish Group
<b>Cabinet Member</b>	Cabinet Member for Housing & Regeneration
<b>Report Author</b>	Overview & Scrutiny Facilitator
<b>Type of Report</b>	Operational

### EXECUTIVE SUMMARY

A decision was made by the Community & Housing Overview & Scrutiny Committee on the 8<sup>th</sup> March, 2023 to establish a Sheltered Housing Review Task & Finish Group. This followed the recommendation of the Committee at its meeting on 8<sup>th</sup> February, 2023, following consideration of the Sheltered Housing Review report.

The Group has met on three separate occasions to consider the terms of reference of the Group, the Scoring Matrix and the Communications and Engagement Plan.

This report sets out the recommendations made by the Group, for consideration by the Community & Housing Overview & Scrutiny Committee with a view to making recommendations to Cabinet.

### RECOMMENDATIONS

1	That the Committee endorse the recommendations of the Task & Finish Group and submit them to Cabinet for its consideration.
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## **REPORT DETAILS**

<b>1.00</b>	<b>EXPLAINING THE WORK OF THE TASK &amp; FINISH GROUP</b>
1.01	<p>The Community &amp; Housing Overview &amp; Scrutiny Committee considered the Sheltered Housing Review report at its meeting on 8<sup>th</sup> February, 2023. The purpose of the report was to seek the Committee's views on the proposed methodology to be utilised to identify assets to be included in the review and the associated option appraisal of these assets.</p> <p>It was proposed that a Task &amp; Finish Group be set up to consider how the project would proceed. This was supported by the Committee and a report seeking the Committee's consideration on setting up a Task &amp; Finish Group was considered at its meeting on 8<sup>th</sup> March, 2023.</p> <p>The Committee supported the establishment of a Task &amp; Finish Group to review the proposed methodology for the review and how consultation would be carried out with contract holders. It was also suggested that the Task &amp; Finish Group be made up of 6 Members of the Committee.</p>
1.02	<p>The Sheltered Housing Review Task &amp; Finish Group was established in March 2023. The Membership of the group is as follows:-</p> <ul style="list-style-type: none"><li>• Cllr Helen Brown</li><li>• Cllr Geoff Collett</li><li>• Cllr Dale Selvester</li><li>• Cllr Linda Thew</li></ul> <p>At the first meeting, Cllr Geoff Collett was appointed Chair of the Task &amp; Finish Group.</p>
1.03	<p>Meetings of the Task &amp; Finish Group were also attended by Vicky Clark, Chief Officer (Housing &amp; Communities); Jen Griffiths, Service Manager (Housing Welfare and Communities); Sean O'Donnell, Service Manager – Housing Assets who provided specialist advice.</p>
1.04	<p>The first meeting of the Task &amp; Finish Group to consider and approve the terms of reference was on 29<sup>th</sup> September, 2023. A copy of the terms of reference, as approved, was circulated to the Committee via e-mail following the meeting.</p>
1.05	<p>The second meeting of the Task &amp; Finish Group was held on 1<sup>st</sup> November, 2023. During this meeting, the Members were given a detailed presentation on the proposed scoring matrix to be used during the sheltered housing review and provided with examples demonstrating the use of the matrix. A copy of the scoring matrix example is shown at Appendix 1 of the report.</p>
1.06	<p>The third, and final meeting of the Task &amp; Finish Group was held on 23<sup>rd</sup> November, 2023. During this meeting, the Members considered the Communications and Engagement Plan to be used during the sheltered housing review. A copy of the proposed Plan is shown at Appendix 2 of</p>

	the report.
1.07	<p>The Task &amp; Finish Group, during its meeting, proposed the following changes to the Scoring Matrix and Communications and Engagement Plan:-</p> <p><u>Scoring Matrix</u> The Task &amp; Finish Group supported the scoring matrix but suggested the following amendments:-</p> <ul style="list-style-type: none"> <li>• Where there is more than one Local Member for a ward, the scores should be combined;</li> <li>• That consideration be given to amending the weighting of scores on the housing estate matrix.</li> </ul> <p><u>Communications and Engagement Plan</u> The Task &amp; Finish Group supported the Communications and Engagement Plan with the following amendments:-</p> <ul style="list-style-type: none"> <li>• That the recommendation of 'Demolition' be re-worded to 'Demolition/Re-development' shown on the list of possible recommendations arising from the review of a scheme;</li> <li>• That a short explanation of the following terms be added to the document:- <ul style="list-style-type: none"> <li>I. Demolition/Re-development</li> <li>II. Refurbishment</li> <li>III. Redesignation</li> </ul> </li> <li>• That consultation with the Cabinet Member for Housing &amp; Regeneration be included within the document.</li> </ul>
1.08	The proposed changes by the Task & Finish Group, if supported by the Committee, will be presented alongside the Sheltered Housing Review report to Cabinet on 19 <sup>th</sup> December, 2023.

<b>2.00</b>	<b>RESOURCE IMPLICATIONS</b>
2.01	None as a result of this report.

<b>3.00</b>	<b>CONSULTATIONS REQUIRED / CARRIED OUT</b>
3.01	Statutory consultations and notifications would need to be undertaken prior to adoption of any changes in policy entitlements. Statutory consultations on policy change options have not been considered or authorised by the Council's Cabinet.

<b>4.00</b>	<b>RISK MANAGEMENT</b>
4.01	An equalities impact assessment will be required for any approved policy changes.

<b>5.00</b>	<b>APPENDICES</b>
5.01	Appendix 1 – Sheltered Review Housing Estate Matrix Appendix 2 – Sheltered Review Assets Matrix Example Appendix 3 – Communication and Engagement Plan

<b>6.00</b>	<b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>
6.01	None.  <b>Contact Officer:</b> Ceri Shotton Overview & Scrutiny Facilitator <b>Telephone:</b> 01352 702305 <b>E-mail:</b> <a href="mailto:ceri.shotton@flintshire.gov.uk">ceri.shotton@flintshire.gov.uk</a>

<b>7.00</b>	<b>GLOSSARY OF TERMS</b>
7.01	None.