Appendix 1 - Implementation Plan

	August	September	October	November	December	January	February	March	April	Implementation	May	June
Recycling and Residual Waste - Round Review												
Data Cleanse of current rounds												
Round mapping, time and motion studies, data validation												
Round testing, data validation, systems update												
Post implementation monitoring and adjustment												
Collection Containers												
Review container stock and ordering												
Recycling Container Trail												
Staffing and Resources												
IT Systems upgrades												
Staffing and Recruitment												
Health & Safety assessments												
Staff training												
Procedural Reviews												
Recycling Collections from flats												
Absorbent Hygiene Products												
Assisted Collections												
Clear bag policy at HRCs												
Subscriptions												
Garden Waste Subscriptions Promotion												
Excess Waste												
Enhansed Monitoring												
Communications												
Phase 1 (Pre-cabinet)												
Phase 2 (Post-cabinet)												
Phase 3 (Implementation build up)												
Continued Education												