

**TO: Councillor: Arnold Woolley
(Chairman)**

Councillors: Carol Ellis, Dennis Hutchinson, Nancy
Matthews, Neville Phillips OBE, Tony Sharps, Nigel
Steele-Mortimer, Helen Yale

Your Ref /
Eich Cyf

ur Ref / Ein Cyf ^{COO}

Date / Dyddiad 30/09/2009

Ask for / Gofynner am Graham Connah

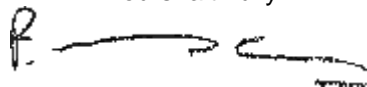
Direct Dial / Rhif Union 01352 702336

Fax / Ffacs

Dear Sir / Madam,

A meeting of the **EXECUTIVE** will be held in the **CLWYD COMMITTEE ROOM, COUNTY HALL, MOLD** on **TUESDAY, 06 OCTOBER 2009** at **09:30** to consider the following items.

Yours faithfully



Assistant Director (Democratic Services)

AGENDA

1. **APOLOGIES**

2. **MINUTES**

To confirm as a correct record the minutes of the meeting held on 16/09/2009 (copy enclosed).

3. **DECLARATIONS OF INTEREST**

TO CONSIDER THE FOLLOWING REPORTS

STRATEGIC REPORTS

4. DEESIDE LEISURE CENTRE

Report of the Director of Lifelong Learning - Portfolio of the Executive Member for Education and Youth

County Hall, Mold. CH7 6NA
Tel. 01352 702400 DX 708591 Mold 4
www.flintshire.gov.uk
Neuadd y Sir, Yr Wyddgrug. CH7 6NR
Ffôn 01352 702400 DX 708591 Mold 4
www.siryfflint.gov.uk

OPERATIONAL REPORTS

5. QUARTER 1 PERFORMANCE REVIEW 2009/10
Report of the Chief Executive - Portfolio of the Executive Member for Corporate Governance and Strategy
6. REVENUE BUDGET MONITORING 2009/10 (MONTH 4)
Report of the Head of Finance - Portfolio of the Leader and Executive Member for Finance and Asset Management
7. CAPITAL PROGRAMME 2009/10 (MONTH 4)
Report of the Head of Finance - Portfolio of the Leader and Executive Member for Finance and Asset Management
8. COUNCIL TAX - DATE LIMITATIONS TO VALUATION BAND REDUCTIONS
Report of the Head of Finance - Portfolio of the Leader and Executive Member for Finance and Asset Management
9. SAFEGUARD POLICY - LOCAL HOUSING ALLOWANCE
Report of the Head of Finance - Portfolio of the Leader and Executive Member for Finance and Asset Management
10. EDUCATION ASSET MANAGEMENT PLAN
Report of the Director of Lifelong Learning - Portfolio of the Executive Member for Education and Youth
11. SUNBEDS IN LEISURE CENTRES
Report of the Director of Lifelong Learning - Portfolio of the Executive Member for Education and Youth
12. FLINTSHIRE TOWN ACTION PLAN INITIATIVE
Report of the Director of Environment - Portfolio of the Executive Member for Regeneration and Tourism
13. FOR INFORMATION
A copy of the Executive Forward Work Programme (months 05/09 to 10/09) together with an update are enclosed for information.
14. EXERCISE OF DELEGATED POWERS
Report of the Chief Executive enclosed

EXECUTIVE
16TH SEPTEMBER 2009

Minutes of the meeting of the Executive of Flintshire County Council held at County Hall, Mold on Wednesday, 16th September 2009.

PRESENT: Councillor A. Woolley (Chairman)

Councillors: C.A. Ellis, H.D. Hutchinson, N. Matthews, N. Phillips, L.A. Sharps, N.R. Steele-Mortimer and H. Yale.

ALSO PRESENT: Councillors: B. Attridge, R. Baker, P.T. Heesom, R. Jones, D. Mackie and Mrs D. Mackie.

IN ATTENDANCE:

Chief Executive, Director of Community Services, Director of Environment, Director of Lifelong Learning, Head of Legal and Democratic Services, Head of Finance, Head of ICT and Customer Services and Head of Committee, Member and Electoral Services.

At the commencement of the meeting, the Leader referred to the recent sad death of Councillor Mel Higham and as a mark of respect a silent tribute was observed.

99. MINUTES

The minutes of the meeting held on 4th August 2009 were confirmed as a correct record.

100. DECLARATIONS OF INTEREST

Councillor N. Phillips declared a personal and prejudicial interest in respect of Agenda item number 30 – Review of Democratic Services and the Report of the Head of Legal and Democratic Services.

101. GENDER AND RACE EQUALITY SCHEMES ANNUAL REPORT 2008 - 2009

The Chief Executive presented a report on the draft annual report on progress of the implementation of the Council's Gender Equality Scheme and Race Equality Scheme for 2008-2009.

RESOLVED:

- (a) That the draft Gender Equality Scheme annual and draft Race Equality Scheme annual reports be approved before publication; and
- (b) That the areas for improvement set out in the annual reports be noted.

102. PROGRESS UPDATE – NORTH WALES RESIDUAL WASTE TREATMENT PARTNERSHIP

The Executive Member for Waste Strategy and Management introduced a

report to provide an update on progress being made over the North Wales Regional Waste Treatment Partnership and to provide advance notice of critical decision making steps.

The Executive Member referred to the appointment of a Project Director and Project Manager and to Flintshire's Lead Authority role. She reported that Ynys Mon had led the procurement of the technical advisors, Flintshire the legal advisors and Conwy the financial advisors. The next stage would be the preparation of the Outline Business Case (OBC) and decisions would need to be made by Flintshire and its partner Authorities at various stages over the next six months to develop the OBC in tandem. This would include consideration of gate fees, transfer stations and site allocation/reference solution.

The Chairman referred to the site allocation/reference solution and emphasised the importance that the solution satisfied the needs of all the partners and met all financial parameters and that this was critical.

The Chief Executive referred to Flintshire's lead role on this project and to the strong partnership arrangements that now existed. The next steps in the project were critical and the report outlined these. This would be a demanding timetable for Members and Officers as part of the development of the outline business case to be concluded by March 2010.

RESOLVED:

- (a) That the report and progress made in bringing together the advisors team, be noted;
- (b) that the issues requiring further development around the development of the Outline Business Case, be noted;
- (c) that the timetable for the development and approval of the outline business case be noted;
- (d) that an update be provided to the Environment and Regeneration Overview and Scrutiny Committee on progress made.

103. RURAL DEVELOPMENT PLAN ELIGIBLE AREA

The Director of Environment presented a report and referred to the Welsh Assembly Government, which in June 2009, had invited local partnerships and local action groups to review their local development strategies. As part of this review, the Assembly was allowing local partnerships to request changes to the Rural Development Plan Eligible Wards provided they could provide robust supporting evidence for the change.

The Executive was being recommended to request the Assembly Government to reclassify the wards of Holywell Central, Holywell East and Holywell West from service centre wards to rural wards which would enable access to be given to the full Rural Development Plan Programme.

RESOLVED:

That the Welsh Assembly Government be requested to reclassify the wards of Holywell Central, Holywell East and Holywell West as rural.

104. REGIONAL LEARNING DISABILITY PROJECT

The Executive Member for Social Services introduced a report which sought the support of Members for Phase 1 of the Regional Collaboration in Services for Adults with Learning Disabilities and also to enable the view of the Regional Partnership Board to be reflected back to each Authority for consideration.

The Executive Member, whilst supporting this Phase 1 of the project, outlined some of the concerns that she had. She agreed with regional collaboration but sought assurances that services were commissioned and delivered locally. She referred to the reconfiguration of the Health Board and the differences of service provision between, for example, Flintshire and Ynys Mon in terms of hostel based services and supportive living and there was a need to maintain Flintshire's excellent standard of provision.

The Director of Community Services reassured Members that whilst there was regional procurement there was still a clear focus on local service delivery. Denbighshire County Council was the lead Authority and she referred to discussions with Officers from that Council regarding the need to maintain the standard of service delivery.

The Director, in conclusion, referred to the recommendations of the report and the need to correct the wording of the recommendations which should read paragraphs 3.07 – 3.10 and not as stated.

RESOLVED:

- (a) That Phase 1 of the Regional Collaboration in Services for Adults with Learning Disabilities, with a focus on regional commissioning and procurement, as set out in paragraphs 3.07 – 3.10, be supported; and
- (b) That it is recommended that the North Wales Social Services Improvement Collective report on progress and the definition of a further phase of improvement and collaboration in response to the report and the establishment of Learning Disability Partnership in January 2010 be agreed.

105. FLINTSHIRE AFFORDABLE HOUSING DELIVERY STATEMENT 2009 – 2011

The Executive Member for Housing Strategy and Planning introduced a report which sought approval for the Flintshire Affordable Housing Delivery Statement.

The Director of Community Services referred to a seminar held on 9th June which had been attended by 31 Members and had received a joint presentation

by Officers from Housing and Planning. An Affordable Housing Delivery Statement had been prepared and circulated as an appendix to the report and subject to Executive approval would be submitted to the Welsh Assembly Government. The statement was based on current intentions but would need a wider statement to be developed. It was also recommended that an Affordable Housing Register be established and the Executive was asked to support this.

The Executive Member for the Environment supported the document being submitted to the Welsh Assembly Government but suggested that it needed to be more clear in terms of differentiating between first time buyers and affordable housing and the appropriate level. He referred to shared ownership and rented properties with housing associations. He emphasised the need for a council housing building programme and asked that reference be made to first time buyers and affordable housing to the statement. The Executive Member also referred to an announcement of £1.7m additional funding which would provide an extra 25 houses in 2009/11 through the Strategic Capital Investment Fund and a partnership arrangement with two housing associations. This would be in addition to the 37 new houses to be provided through the Welsh Assembly Government's Social Housing Programme and would provide a total of £4.4m.

The Director of Community Services emphasised that the statement was based on the current situation and the Executive Member's comments related to future intentions. However, the Director of Environment agreed to speak to the Executive Member to establish whether his suggestions could be incorporated in the statement.

RESOLVED:

That the recommendations be agreed and that the Officers agree to amend the statement in consultation with the Executive Member.

106. INTEGRATED TRANSPORT DELIVERY

The Chairman of the Lifelong Learning Overview and Scrutiny Committee, Councillor P. Macfarlane, presented a report of the Head of Overview and Scrutiny. The report advised the Executive of the recommendations from the Lifelong Learning Overview and Scrutiny Committee to request that the Executive ensures that Directorates were committed to working together on transport arrangements for service areas.

Councillor Macfarlane referred to the Lifelong Learning Overview and Scrutiny Committee on 4th September 2008 which had agreed that a working group be established to look at school and college transport issues and the working group had reported to the Overview and Scrutiny Committee on 30th July 2009. The Overview and Scrutiny Committee had received a report from the School and College Transport Sub-group and had unanimously agreed to make a recommendation to the Executive which was set out in the report.

The Director of Environment reported that he and the Directors of Community Services and Lifelong Learning had met with the Chief Highways and Transportation Officer and Mr Peter Daniels (who had replaced Mr D. Blainey,

Corporate Management Team) the previous day and was pleased to report that good progress was being made and a report would be prepared for consideration by Corporate Management Team prior to being submitted to the Executive. The Director also explained that Mr Peter Daniels was in a shared post with Denbighshire County Council.

The Executive Member for Education and Youth welcomed the information provided and the coordinated approach with Denbighshire County Council.

The Chairman referred to the Integrated Transport Update which had been circulated with the agenda which made reference to a further meeting being planned for September 2008 which should be corrected to 2009.

RESOLVED:

That the Executive would ensure that Directorates were committed to working together on transport arrangements for service users and were open to new ways of working to ensure the best possible outcomes for the citizens of Flintshire.

107. NEW SPECIALIST SCHOOL SITE VISITS

The Chairman of the Lifelong Learning Overview and Scrutiny Committee, Councillor P. Macfarlane, presented a report to advise the Executive of the recommendations from the Lifelong Learning Overview and Scrutiny Committee which included a request that funding be made available for completion of the additional work required.

Councillor Macfarlane referred to the meeting of the Overview and Scrutiny Committee on 30th July 2009 which had considered a report on the outcome of site visits to the new Specialists Schools. Members had been very impressed with the facilities that had been provided but had also been concerned that some of the key integration areas had not been completed within Flint High School due to financial constraints and could not meet the specialist needs of pupils from Ysgol Maes Hyfryd.

The recommendations from the Lifelong Learning Overview and Scrutiny Committee were set out in paragraph 4.01 of the report and Councillor Macfarlane suggested an amendment to the first recommendation that external funding should be sought to enable the completion of the outstanding work.

The Executive Member for Education and Youth welcomed the comments made and paid tribute to the work undertaken by the current and previous administration and was pleased to report that the school would be opened officially on 25th September by the First Minister of the Welsh Assembly Government. In relation to the specific points raised it was important that the new special schools complemented the existing schools and work needed to be undertaken and this needed to be externally funded.

The Chairman referred to the financial implications of the report and that a financial appraisal needed to be carried out to ascertain the additional funding needed to enable the outstanding work to be completed.

The Director of Lifelong Learning referred to the comments of Members and said that the two special schools represented significant projects and achievements for the County Council. He was pleased to report the sense of excitement and enjoyment of the children since they had attended the new school. He emphasised the importance of any capital project to recognise issues which had gone well and issues that needed to be learned from and in this regard he welcomed the Overview and Scrutiny views. For future similar projects it was important that Head Teachers were involved in the project planning.

The Chairman suggested that arrangements be made for Members of the Executive to visit the schools and this was agreed. Councillor Peter Macfarlane supported this suggestion and also indicated that the Lifelong Learning Overview and Scrutiny Committee would be reviewing further progress in approximately 12 months time.

The Chief Executive emphasised the importance of this project and the excellent facilities that had been provided. The Assembly Government had been approached for additional funding and estimated costs had been shared with the Assembly who had indicated support would be provided if funding became available.

RESOLVED:

- (a) That consideration of the first recommendation be deferred;
- (b) that Officers identify potential external funding available to enable the completion of outstanding work;
- (c) a financial appraisal of the costs involved be undertaken; and
- (d) that the Executive Members visit the schools.

108. TARGET SETTING REVIEW

The Chief Executive presented a report to seek endorsement of the way in which targets were set and used to measure the performance of services against performance indicators. He thanked Councillor Richard Jones for the contribution he had made as Vice Chairman of People & Performance Overview and Scrutiny Committee. There was now a clear procedure for reporting and reviewing targets and a specific timetable was set out in paragraph 3.04 of the report which was intended to be concluded with endorsement by the Executive in November. Changes in categorisation of targets must be supported by an explanation/reason for change to be agreed by Members.

RESOLVED:

That the systematic and disciplined approach to target setting and reporting procedures set out in paragraph 3.14 be agreed.

109. REVENUE BUDGET MONITORING 2009/10 (MONTH 3)

The Head of Finance presented a report which provided Members with the most up to date Revenue Budget Monitoring information at month 3 for the General Fund and the Housing Revenue Account 2009/10. She referred to work undertaken over the Summer to provide a new format for the report and it was hoped that this would give more clarity on reporting the budget, the variances that existed and the actions being taken. She welcomed feedback from Members on the new format.

The projected position at month 3 was a net under spend of £0.380m on the General Fund and a net overspend of £0.267m on the Housing Revenue Account. Section 3.05 of the report provided information on risks and assumptions and particular reference was made to the 2009/10 pay award and to potential savings that could be forthcoming as the pay award was likely to be settled at less than the provision within the budget.

The Head of Finance responded to a question as to whether savings on the Housing Revenue Account in respect of an under spend of capitalised salaries could be utilised to employ temporary resources to clear backlogs and explained that although there were some savings within the HRA there were also some negative variances within the HRA with the overall position being a projected overspend. However, she was aware of the need to undertake administrative work relating to the HRA which would be on an "Invest to Save" basis and supported these works being undertaken. She referred to the net effect of the revised balance brought forward and the projected outturn and that this meant that there were projected balances in hand at the end of the year of £1.012m which at 4.4% of budget expenditure was greater than the minimum level of 3% recommended, this would provide the necessary resources to fund the "Invest to Save" works.

RESOLVED:

- (a) That the overall report be noted;
- (b) that the General Fund contingency sum available as at 31st March 2010 be noted; and
- (c) that the projected final level of balances on the Housing Revenue Account be noted.

110. PROCUREMENT STRATEGY 2008/09 TO 2010/11

The Head of Finance presented a report which updated the Executive on progress made with the Procurement Strategy 2008/09 to 2010/11 and in particular actions to be worked on in 2009/10 including some which had scheduled completion dates during the year. Secondly, to report on staff resources available to take the actions forward.

The Procurement Strategy sat alongside the Council's Medium Term Financial Strategy 2007/08 – 2010/11 which identified the need for a corporate

approach to procurement linked to the drive for efficiencies and also responded to the risks identified in the Strategic Assessment of Risks and Challenges.

The report set out the work that had been developed in the five main project areas of procurement strategy, efficiency savings, increased procurement awareness, sourcing strategy and technology development.

The Head of Finance updated the report in that since the last meeting of the Procurement Board, the Head of Procurement had now left the Authority and arrangements were being made to fill this post on an interim basis.

RESOLVED:

- (a) That the report be noted; and
- (b) the Executive to provide any feedback on the report and action plan update.

111. ANNUAL TREASURY MANAGEMENT REPORT 2008/09

The Head of Finance presented the Annual Treasury Management Report 2008/09 and recommended a response to a consultation being carried out by CIPFA on a revised treasury management code and guidance notes. A similar report would be submitted to the Audit Committee.

The Head of Finance reported that although changes in policy during 2008/09 had not been major, the current implementation of the policy was very different to that envisaged when it was drawn up and aimed at minimising risk. This did have an impact on investment returns that could be achieved and this had been reported in Budget and Budget Monitoring reports. She reminded Members that the Council had historically undertaken a periodic review of its Treasury Management Function and that accordingly, the Council's advisors, Stirling Consultancy Services, had been asked to undertake a full review of the Treasury Management Function. The Head of Finance referred to two national reports on the operation of Treasury Management by Councils, one by the Audit Commission and the other by the Department of Communities and Local Government. Following the publication of the Revised Treasury Management Code it was intended to update the guidance notes for all sectors and CIPFA had launched a period of consultation on the proposed changes. It was recommended that the Executive supported the proposed changes to the CIPFA Treasury Management Code, and in principle, the responsibility for scrutiny of the Treasury Management strategy and policies be vested in the Audit Committee. A further report would be brought back to the Executive on this when the definitive guidance from CIPFA had been received.

RESOLVED:

- (a) that the annual report for 2008/09 be noted;
- (b) that the proposed changes to the CIPFA Treasury Management Code be supported and the Head of Finance be authorised to respond accordingly

by the response date of 18th September 2009; and

- (c) that the Executive support in principle;
 - i) the proposed changes to the CIPFA Treasury Management Code;
 - ii) in principle that responsibility for scrutiny of the Treasury Management Strategy and Policies be vested in the Audit Committee, which would make any recommendations which it has to the Executive for resolution. A further report would be brought back to the Executive on this when the definitive guidance from CIPFA was received.

112. BUSINESS RATE – DEFERRED PAYMENTS SCHEME 2009 -10

The Head of Finance presented a report which provided Members with an update on the introduction of an Assembly Government scheme to defer part of this year's annual increase in Business Rates.

The Head of Finance reported that on 21st August 2009 the Council had written to all businesses that could qualify under the scheme giving a personalised calculation of the potential deferment that could be offset over the next two years. Applications had been limited and these were now being processed in order to assist businesses

RESOLVED:

That the introduction of this scheme be noted.

113. MAKING THE CONNECTIONS – MAKING THE MOST OF OUR RESOURCES

The Head of Finance presented a report which provided details of the efficiency gains achieved in 2008/09 as set out in the "Making the Connections" Agenda.

She referred to the value of efficiency gains achieved in 2008/09 which was £8.452m and whilst this was £0.148m below the year 4 target, the cumulative actual for the four period of £22.464m was £0.964m over target.

The Chief Executive emphasised the importance of the efficiency gains for Local Government collectively for discussions with the Welsh Assembly Government which indicated how Local Government was achieving targets. He referred to announcements to be made by the Welsh Assembly Government on 6th October 2009 in respect of the overall national financial position and to the provisional Local Government settlement to be announced on the 13th October in support of visionary projects such as this.

RESOLVED:

That the efficiency gains achieved by the Authority be noted.

114. PROPOSED AMALGAMATION OF DEE ROAD INFANTS AND CUSTOM HOUSE LANE JUNIORS – APPROVAL TO CONSULT WITH RELEVANT GROUPS

The Executive Member for Education and Youth introduced a report which sought approval for Officers to undertake consultation meetings related to this proposal. He explained that there seemed to be total support for this project but there was a statutory consultation procedure to go through and the report set out the next stage of the process. He referred to representations he had received and as a result he wished to amend the recommendations to the report in relation to the consultation which should explicitly include the Local Members and the Connah's Quay Town Council. In conclusion, the Executive Member reported that this project was generating interest elsewhere for similar amalgamations.

The Director of Lifelong Learning referred to the report and the national trend towards amalgamated infants and junior schools in to all-through primary schools and the benefits that were provided and were set out in paragraph 3.01 of the report. He paid tribute to the leadership provided by the two school governing bodies on this project. He also referred to the opportunity the amalgamation would provide to create a special project to renew the facilities on site through a capital bid.

The Chief Executive referred to the earlier report on Special Schools and emphasised the work undertaken to provide an evidence base to enable the County Council to compete for Welsh Assembly Government funding which would come through the School Modernisation Strategy.

RESOLVED:

- (a) That approval be given to the infants and junior schools being considered for future amalgamation and that individual reports be brought to the Executive for consideration when an amalgamation is considered appropriate; and
- (b) That approval be given for Officers to consult with the relevant groups of staff, Governors, Local Members, Connah's Quay Town Council and parents of both Dee Road Infants and Custom House Lane Juniors, the outcome of which would be reported back to the Executive.

115. SPORT FLINTSHIRE – QUEST ACCREDITATION AWARD

The Director of Lifelong Learning presented a report which informed Members of the outcome of the submission made by Sport-Flintshire to the Quest Accreditation national award for continuous improvement in sports development.

The Executive Member for Leisure and Public Protection congratulated Sian Williams and her team for this achievement and referred to the Quest Accredited score of 74% which fell within the "commended" category and was only 1% from the "highly commended".

RESOLVED:

That Members noted and applauded the successful outcome of the inspection and assessment with the achievement of the Quest Accreditation for the Sport-Flintshire service.

116. TECHNICAL SUPPORT OFFICER – ICT

The Director of Lifelong Learning presented a report, the purpose of which to create a post of an additional Technical Support Officer for ICT. This employee would be working for the Flintshire 14-19 Network in supporting key developments in Flintshire Schools.

The Director referred to developments for Flintshire Schools in recent years which had been the introduction of virtual learning environments. This technology required a full-time Technical Support Officer to maintain the systems for the schools on servers provided by the Education ICT Unit. As a 14-19 network partner, the Council work closely with Deeside College and schools on this project.

The Executive Member for Education and Youth referred to the financial implications of the report and explained that the post was fully funded by the Welsh Assembly Government via the 14-19 Network Grant.

RESOLVED:

That a new fixed term appointment post be created for the remaining 18 months of the funding to replace the seconded position with any cost implications for the termination of the fixed term appointment to be met from the 14-19 Network.

117. GREENFIELD VALLEY TRUST LIMITED – ACCOUNTS FOR 2008

The Director of Lifelong Learning presented a report which submitted to the County Council the accounts of the Greenfield Valley Trust Limited for the period 1st January – 31st December 2008 which was a requirement under the terms of the Management Agreement.

RESOLVED:

That the report be noted.

118. HIGHWAY SWEEPING AND GULLEY EMPTYING POLICY AND HIGHWAY INSPECTIONS POLICY

The Director of Environment presented a report which sought approval for a formal adoption of the Council's Highway Sweeping and Gulley Emptying Policy and for the frequency of the formal highway inspections. He explained that whilst the Highways/Neighbourhoods Service presently undertook maintenance operations to set frequencies, these had not received formal approval by Members and a recent audit of the service by the Wales Audit Office had reported the lack of approved policies.

The Executive Member for the Environment endorsed the report and the recommendations and also referred to the reference in the report that during inclement weather conditions, an ad-hoc inclement weather inspection could be implemented at the discretion of the Head of Service. He also referred to the rural areas and the need for hedge/grass cutting to maintain the safety of road users and made particular reference to chevron signs in hedges which needed to be manually maintained to ensure their visibility.

The Executive Member for Waste Strategy and Management asked if the frequencies could be made available to Ward Members and the Director confirmed that Town and Community Councils had also asked for this information at the last County Forum and this would be undertaken.

RESOLVED:

That the gully emptying, highway sweeping and Inspection frequencies as set out in the report, be approved.

119. SPONSORSHIP OF HIGHWAY ROUNDABOUTS

The Executive Member for the Environment introduced a report, the purpose of which was to establish a Policy with regard to the sponsorship of and advertising on adopted highway roundabouts and was pleased to support the recommendations.

The Director of Environment referred to the extensive consultation that had been undertaken with other authorities and legal and planning officers and the report set out the risks. The conclusion was that Flintshire County Council was not the first Local Authority in the UK to introduce sponsorship on roundabouts and the proposal would provide an opportunity to increase the maintenance frequency and to improve the environment in specific locations.

RESOLVED:

That having considered the issues surrounding the sponsorship of highway roundabouts, the implementation of an association policy was agreed.

120. PROPOSAL FOR IMPROVEMENT WORKS AT GLAN-Y-MORFA COURT

The Executive Member for Estate Management introduced a report which sought approval for a proposal to undertake improvement works to the Glan-y-Morfa Sheltered Housing Scheme.

The Director of Community Services welcomed this improvement programme and that research had indicated a demand in the area and this was the first project of a number of similar schemes that could be used to deal with void properties.

RESOLVED:

That the proposal for major improvement works to be undertaken at Glan-y-Morfa Court, be approved.

121. NATIONAL SERVICE FRAMEWORK FOR OLDER PEOPLE IN WALES – PROGRESS REPORT 2009

The Executive Member for Social Services introduced a report, the purpose of which was to inform the Executive of Flintshire's progress in relation to the National Service Framework for Older People.

The Executive Member referred to the Framework which had been published in March 2006 as a ten year strategy which was a set of ten standards for health and social care services for older people in Wales. Progress on the ten standards was measured using a self-assessment audit tool. There was an expectation that the actions within the Framework were addressed by a partnership approach and Flintshire had a local implementation team which consisted of representation from Flintshire County Council, Flintshire Local Health Board, Betsi Cadwaladar University Health Board, Countess of Chester Foundation Trust and the voluntary sector.

The Executive Member referred to the Appendix to the report and made particular reference to stroke services in Wales and expressed her concern that thrombolysis was currently only available to residents of Flintshire admitted to Chester.

In conclusion, the Executive Member congratulated everyone involved in the Llys Elinor project which had recently won a prestigious award in Cardiff.

The Director of Community Services reported that the previous week, Llys Elinor had won an ABSE Award in the UK as the Best Housing Regeneration Initiative.

The Chairman congratulated all staff involved in this project and the Chief Executive confirmed that the award would be presented at the next meeting of the County Council. The Chief Executive also referred to arrangements that were in hand for the Chairman and Chief Executive of the Betsi Cadwalader Health Board to meet key Members and officers at the end of October on the transition to the new Boards.

RESOLVED:

- (a) That the progress of Flintshire County Council and partners in relation to the National Service Framework for Older People, be noted; and
- (b) That the interim action plan to address areas for further development, be supported.

122. EXERCISE OF DELEGATED POWERS

An Information Report of the Chief Executive was submitted, the purpose of which was to inform Members of the actions taken under delegated powers. The actions taken were as set out below:-

Community Services

Declaration as surplus to requirements and disposal of Jasmine Crescent, Mold to enable the construction of an extra care scheme.

Management Review of the Infrastructure required for the provision of short-term care services for people with learning disability.

Continuing Health Care Grant funded post.

Corporate Services

Application for Hardship Rate Relief.

Establishment Control – Re-design of existing position.

New temporary fixed term positions to create a new team to implement the Single Status agreement.

Additional temporary post of Pension Officer to enable Pension and Payroll to merge with Pensions Administration.

Additional temporary post of Pension Officer to assist with the reduction of backlogs within the Pension Section and training of more junior staff.

Environment

Disposal of 15 square meters of land at the head of Maes-y-Dre Avenue, Flint to enable developer to comply with the requirements of highways/planning and the construction of a cul-de-sac.

Proposed traffic signals A550/B5373 Hope Junction.

123. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 – TO CONSIDER THE EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED:

That the press and public be excluded from the remainder of the meeting to allow the consideration of reports containing exempt information by virtue of paragraphs 12, 14, 15 and 16 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

124. AD WASTE TRANSFER UPDATE

The Director of Environment presented a report to update Members on the progress made in transferring AD Waste into the Council since the last report to the Executive on 14th July 2009.

RESOLVED:

That the update report to appraise Members of the current situation, be noted.

125. MORTGAGE RESCUE SCHEME – APPLICATION TO WAIVER REPAYMENT OF DISCOUNT CHARGE

The Director of Community Services presented a report to seek Members approval to waive repayments of the Council's Discount Charge and to give consideration as to how any future applications under the Mortgage Rescue Scheme be dealt with.

RESOLVED:

- (a) That delegated authority be given to the Head of Housing to authorise the waiving of the repayment of the Discount Charge in the circumstances as set out in the report and enable the matter to proceed under the Mortgage Rescue Scheme; and
- (b) That delegated authority be given to the Head of Housing in consultation with the Head of Legal and Democratic Services and the Executive Member for Housing in relation to any future cases that may arise for consideration to be given as to whether the Discount Charge repayable to the Council may be waived. These cases to be considered upon the merits of each individual case and upon the basis that they satisfied the criteria for the Mortgage Rescue Scheme.

126. HOUSING SERVICES RE-STRUCTURE PHASE 2

The Director of Community Services presented a report to update the Executive on progress to-date from the first phase of the Housing Services restructure and to advise on the proposed second phase of the planned change.

RESOLVED:

That the restructuring of the management of operational service delivery as outlined in the report, be noted.

127. REVIEW OF DEMOCRATIC SERVICES

The Head of Legal and Democratic Services presented a report to inform the Executive of the outcome of the review of Democratic Services and to seek approval for the proposed new structure for Democratic Services as set out in the report.

RESOLVED:

- (a) That a Democracy and Governance Manager with Deputy Monitoring Officer designation leads the section;
- (b) That groupings within the section should be as follows:

- i. Committee Services
 - ii. Overview and Scrutiny and Member Services/Civic Support
 - iii. Electoral/Election Services
 - iv. Administration (pending review)
 - v. Business Development (pending review)
- (c) That each of the above groupings have its own Team Leader managed by the proposed post of Democracy and Governance Manager;
 - (d) That the two existing posts of Head of Committee, Member and Electoral Services and Democratic Services Manager be deleted from the establishment;
 - (e) That a new Committee Officer be appointed into the Committee Services team to alleviate the capacity problems arising from the deletion of the two managerial posts; and
 - (f) That one of the Committee Officers be re-designated as Senior Committee Officer to support the work of the Team Leader, Committee Services

128. DURATION OF MEETING

The meeting commenced at 9.30 am and ended at 12.20 pm.

129. MEMBERS OF THE PRESS AND PUBLIC IN ATTENDANCE

There was one member of the press in attendance.

.....
Chairman

**SUMMARY OF DECLARATIONS MADE BY MEMBERS
IN ACCORDANCE WITH FLINTSHIRE COUNTY COUNCIL'S
CODE OF CONDUCT**

EXECUTIVE	DATE: 16th September 2009
------------------	---

MEMBER	ITEM	MIN. NO. REFERS
Councillor N. Phillips	Review of Democratic Services	127

FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 4

REPORT TO: **EXECUTIVE**
DATE : **06 OCTOBER 2009**
REPORT BY: **DIRECTOR OF LIFELONG LEARNING**
SUBJECT : **DEESIDE LEISURE CENTRE**

1.00 PURPOSE OF REPORT

1.01 To update Members on progress with the Deeside Leisure Centre project and to seek authority to proceed with a procurement process for a development partner.

2.00 BACKGROUND

2.01 Recent considerations of Deeside Leisure Centre have focussed on the redevelopment potential of the site emphasising not only the purpose of meeting the identifiable needs of the Flintshire Community but also providing a flagship facility to play an important role in the overall regeneration of the Deeside Area.

2.02 Work has continued through 2009 under a Project Board to investigate options and culminating in this progress report.

3.00 CONSIDERATIONS

3.01 The initial work of the Project Board had focussed on the re-development potential for a largely new-build facility on site and the possible part disposal of the site. In the context of greater financial constraints throughout the economy, it became clear that such an option was unlikely to proceed as originally envisaged. Consequently, the focus was moved toward a refurbishment and renewal project supported by income generation and operational savings.

3.02 The Project Board have pursued key principles of affordability and sustainability. On this basis, it is the consensus view of the Board that a major refurbishment of the Centre involving a comprehensive remodelling of the space would present much better value and lower risk to the Council.

3.03 Such an approach could be undertaken as a concentrated single project (which could involve some disturbance to the current pattern of use) or as a phased project whereby each distinct element was dealt with separately and completed before moving on to the next phase (this could minimise disturbance to current use). Either way, it is suggested that a development partner would be required to successfully manage the project through to

Date: 30/09/2009

delivery. This approach allows the Council and its partner to phase works according to income and changed economic circumstances.

- 3.04 The development partner would need to be an organisation experienced in working on major leisure projects; with the capability of undertaking design services; project management services; business planning; and, potentially, funding provision. There are a small number of such companies within the Country and it is proposed that a procurement process be commenced with the objective of identifying and securing a development partner. The attached Appendix sets out a timetable based upon initial notice being placed in mid-October.

4.00 RECOMMENDATIONS

- 4.01 To receive the report and authorise commencement of the identified procurement process.

5.00 FINANCIAL IMPLICATIONS

- 5.01 None at this stage. Further reports will be made in the future which will identify financial implications.

6.00 ANTI POVERTY IMPACT

- 6.01 None at this stage.

7.00 ENVIRONMENTAL IMPACT

- 7.01 None at this stage.

8.00 EQUALITIES IMPACT

- 8.01 None at this stage.

9.00 PERSONNEL IMPLICATIONS

- 9.01 Continued staff time involvement with the Project Board and evaluation work under the procurement process.

10.00 CONSULTATION REQUIRED

- 10.01 To ensure stakeholders are kept apprised of progress.

11.00 CONSULTATION UNDERTAKEN

- 11.01 Numerous discussions with stakeholders.

12.00 APPENDICES

12.01 Timetable

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985
BACKGROUND DOCUMENTS

None

Contact Officer: Mike Hornby
Telephone: 01352 702452
E-Mail: mike_hornby@flintshire.gov.uk

TENDER TIMETABLE – DEESIDE LEISURE REFURBISHMENT

OJEU – RESTRICTED PROCEDURE

<u>TASK</u>	<u>COMPLETED BY</u>	<u>RESPONSIBILITY</u>
Preparation of PQQ	16.10.09	AA/MH
OJEU Notice – Submitted Electronically via Buy4Wales	16.10.09	AA/CB
Distribution of PQQ to Applicants	Allow at least 37 days for return.	AA/CB
Preparation of Tender Document	24.11.09	AA/MH
PQQ Return Date	23.11.09	
Evaluation of PQQ	27.11.09	Evaluation Panel
Distribution of Tenders to Shortlisted Companies	30.11.09 (Allow 40 days for tender return)	AA/CB
Return of Tenders	11.01.10	
Evaluation of Tenders	25.01.10	Evaluation Panel
Rejection Letters / Notification of Approval	27.01.10	AA/CB
10 Day Stand Still Period	05.02.10	
Formal Contract Award Letter	08.02.10	AA
Commencement of Contract	01.03.10	

FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 5

REPORT TO: **EXECUTIVE**
DATE : **06 OCTOBER 2009**
REPORT BY: **CHIEF EXECUTIVE**
SUBJECT : **QUARTER 1 PERFORMANCE REVIEW 2009/10**

1.00 PURPOSE OF REPORT

1.01 To consider the 2009/10 Quarter 1 performance reports produced by the Heads of Service and Corporate Heads.

2.00 BACKGROUND

2.01 The new approach to quarterly performance reporting seeks to provide the reader with the 'narrative' of quarterly performance, putting into context key areas of overall performance. In effect these reports are a quarterly review of service plans. These first reports will also give the services an opportunity to reflect on the previous full year's performance or their respective 'improvement' areas.

3.00 CONSIDERATIONS

- 3.01 Reports are being prepared by the Heads of Service within each of the Directorates and by the Corporate Heads. Heads of Service and Corporate Heads have been assisted by the Directorate Performance Leads and the Corporate Performance Team in the production of the reports.
- 3.02 Copies of those performance reports which were complete at the time of the writing of this report are available in Members' Group Rooms.
- 3.03 Appendix 2 of the report contains a schedule of all the Improvement Targets which are reported on a quarterly basis. This schedule details the RAG (Red, Amber, Green) status for each of the Improvement Targets as generated by Ffynnon. Any PI values which are on target or exceed target are Green, those which are on the intervention level or worse will be Red, and those which are in between the target and intervention level will be Amber. Where target and intervention levels have not been recorded in Ffynnon a RAG status can not be generated.
- 3.04 Appendix 3 is the PI Glossary, this explains the different referencing systems used including national and local PIs.

4.00 RECOMMENDATIONS

Date: 30/09/2009

- 4.01 That Members consider the 2009/10 Quarter 1 performance reports produced by the Heads of Service and recommend any specific issues which they consider may require referral to the appropriate Overview and Scrutiny Committees for consideration.

5.00 FINANCIAL IMPLICATIONS

- 5.01 All financial implications are identified within the individual performance reports.

6.00 ANTI POVERTY IMPACT

- 6.01 There are no specific anti-poverty implications within this report.

7.00 ENVIRONMENTAL IMPACT

- 7.01 There are no specific environmental implications within this report.

8.00 EQUALITIES IMPACT

- 8.01 There are no specific equalities implications within this report.

9.00 PERSONNEL IMPLICATIONS

- 9.01 There are no specific personnel implications within this report.

10.00 CONSULTATION REQUIRED

- 10.01 Overview & Scrutiny committees will continue to receive quarterly reports for all relevant indicators as part of their regular considerations.

11.00 CONSULTATION UNDERTAKEN

- 11.01 All Directorates have been consulted with regarding the reporting of relevant information.

12.00 APPENDICES

- 12.01 Available in Members' Group Rooms.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985
BACKGROUND DOCUMENTS

None

Contact Officer: Karen Armstrong

Telephone: 01352 702740
E-Mail: karen_armstrong@flintshire.gov.uk

FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 6

REPORT TO: **EXECUTIVE**
DATE : **06 OCTOBER 2009**
REPORT BY: **HEAD OF FINANCE**
SUBJECT : **REVENUE BUDGET MONITORING 2009/10 (MONTH 4)**

1.00 PURPOSE OF REPORT

1.01 To provide members with the most up to date revenue budget monitoring information (Month 4) for the General Fund and the Housing Revenue Account in 2009/10.

1.02 INDEX OF CONTENTS

Section 2	Executive Summary
Paragraph 3.01	General Fund Summary Table
Paragraph 3.05	Risks and Assumptions
Section 4	Non Standard Inflation / Central Contingencies
Section 5	Unearmarked Reserves
Section 6	Housing Revenue Account
Appendix 1	Community Services - Variances Summary
Appendix 2	Environment - Variances Summary
Appendix 3	Lifelong Learning - Variances Summary
Appendix 4	Corporate Services - Variances Summary
Appendix 5	Central & Corporate Finance - Variances Summary
Appendix 6	General Fund Unearmarked Reserves Summary
Appendix 7	Housing Revenue Account - Variances Summary

2.00 EXECUTIVE SUMMARY

2.01 Members are requested to note the projected position at Month 4 which is :

- General Fund - Net underspend of £0.310m
- Housing Revenue Account - Net overspend of £0.500m

3.00 CONSIDERATIONS

GENERAL FUND

3.01 The table below shows a projected in-year underspend of £0.310m.

TOTAL EXPENDITURE AND INCOME	Original Budget	Revised Budget	In-Year Over / (Under) spend		Non Ring-fenced		Ring-fenced	
			Previous Month	Month 4	Previous Month	Month 4	Previous Month	Month 4
	£m	£m	£m	£m	£m	£m	£m	£m
Directorates								
Community Services	53.957	53.048	(1.001)	(0.749)	(0.765)	(0.540)	(0.236)	(0.209)
Environment	31.777	30.934	1.074	1.272	0.819	0.819	0.255	0.405
Lifelong Learning	106.821	106.764	0.563	0.625	0.374	0.436	0.189	0.189
Corporate Services	17.113	17.426	0.115	0.143	0.115	0.115		
Total Directorates	209.668	208.172	0.751	1.291	0.543	0.830	0.208	0.385
Central and Corporate Finance	25.389	26.885	(1.131)	(1.601)	(1.131)	(1.601)		
Total	235.057	235.057	(0.380)	(0.310)	(0.588)	(0.771)	0.208	0.385

3.02 The Original Budget column reflects the budget approved by Council on the 3rd March 2009. The Revised Budget column reflects changes approved by Executive and in-year virements for items less than £0.075m as set out in the Council's Financial Procedure Rules.

3.03 The two most significant changes to date are the directorate effect of holding pay inflation centrally pending the outcome of the national pay negotiations (£1.543m), and the directorate effect of measures taken to achieve the efficiency target (£0.905m). These items were reported to Executive on 4th August 2009 and 21st April 2009 respectively. Directorates will be allocated the relevant budgetary provision in line with the actual pay award and this will be reported in future monitoring reports.

3.04 The format of the monthly monitoring report has been revised to reflect a sharper focus on the key projected balance figures and significant in-year variances.

3.05 The significant in-year projected variances to date are detailed in Appendices 1 - 5 (General Fund), and Appendix 7 (HRA), and in addition to giving the reasons for the variances, the actions required to address each variance is provided.

RISKS / ASSUMPTIONS

3.06 The in-year over / (under) spends shown in the table at paragraph 3.01 reflect the following risks and assumptions :-

1. Community Services

- Social Services for Adults
 - o Projections based on current client numbers / care packages

- o Demand led services susceptible to changes outside the Directorate's control e.g. severity of winter, flu epidemics
 - o Local Health Board income cannot be guaranteed at the levels assumed
- Development & Resources
 - o Domiciliary and Property client income is dependent on individual client circumstances
 - o Wider economic recession may have an impact
- Social Services for Children - Out of County Placements
 - o Length of current placements uncertain - court led timeframes
 - o Number of new placements difficult to predict - needs led
 - o Uncertainty of income level from Local Health Board
- Family Placement
 - o Service dependent on sufficient numbers of carers being attracted and retained
- Other Residential - Care for Children with Disabilities
 - o Timing of new service at Arosfa becoming operational - delays would impact on the projected outturn position

2. Environment

- Winter Maintenance
 - o Assumed 60 turnouts within projection, but the actual number of turnouts may vary

3. Lifelong Learning

- Out of County Placements
 - o Uncertainty of lengths of current placements
 - o Difficult to predict number of new placements
 - o Varying income levels from Local Health Board
- Pupil / Student transport
 - o Uncertainty as to whether savings assumed from new contracts will be achieved - contracts due to be finalised in

October. The route rationalisation programme will however continue to make savings in 2010/11 and future years.

- Youth Service
 - Delay to deletion of a post to achieve efficiency saving
 - Organisational redesign project is currently looking at all staffing structures within the service
- Primary and Secondary Non-Delegated budgets
 - Costs of redundancies arising from budget reductions due to the economic downturn may exceed central contingency budget

4. Corporate Services

- All Service Areas
 - Pay Award is assumed to be settled at 1.1 % (net overall effect). Confirmation is expected imminently.
 - Work relating to the budgetary effect of Organisational Redesign being finalised (may impact on Contingency Reserve)
- Finance / Legal & Democratic / Former Corporate Strategy
 - Salaries budgets are under provided due to a past budget saving to reflect a 2 % vacancy provision
 - A future pressure will emerge if not corrected
 - A budget pressure item will need to be considered as part of the 2010/11 budget process - See Appendix 4

4.00 NON STANDARD INFLATION/CENTRAL CONTINGENCIES

NON STANDARD INFLATION

- 4.01 Included in the budget was an amount of £0.137m in respect of energy and £0.106m in respect of increased fire levy. Due to the stabilisation of anticipated energy costs the £0.137m energy budget was subsequently removed from the budget as part of the efficiency programme reported to Executive on 21st April 2009. The fire levy increase has been allocated to meet the additional known costs. Therefore, there is no centrally held non standard inflation available for 2009/10.

CENTRAL CONTINGENCIES

- 4.02 The budget for 2009/10 included £1.025m in respect of Central Contingencies. It was agreed that these items be held centrally and only

allocated out to services when the actual increase in cost is known. The allocation of these items will be reported through future monitoring reports.

5.00 UNEARMARKED RESERVES

5.01 The 2008/09 final outturn reported to Executive on 4th August showed unearmarked reserves at 31st March 2009 (above the base level of £5.112m) of £2.146m, after the setting aside of funding for 2009/10 one-off pressures of £2.097m and increasing the base level of reserves by £0.157m.

5.02 A temporary resource is required to complete work undertaken to date to review the Council's approach to the allocation of Support Services. An amount of £0.025m has been allocated from the contingency reserve to fund this work, approved through delegated powers.

5.03 Arising from the Design and Print Service Review is a requirement to develop the existing IT system. The costs associated with this will be £0.010m, and it is recommended that this is met from the contingency reserve.

5.04 Appendix 6 details the movements to date on unearmarked reserves and the level of contingency sum available for allocation by the Executive. As a result of these movements, the amount currently available in the Contingency Reserve is £2.339m. The Contingency Reserve is set aside to meet :

- Organisational re-design and modernisation of services
- Invest to Save initiatives
- Additional costs on ringfenced and / or volatile budgets

6.00 HOUSING REVENUE ACCOUNT

6.01 On 17th February, 2009, the Council approved a Housing Revenue Account budget for 2009/10 of £22.886m.

6.02 The budget provided for a closing balance at 31st March, 2010 of £1.292m which at 5.65% of total expenditure satisfies the prudent approach of ensuring a minimum level of 3%.

6.03 The 2008/09 final outturn reported to Executive on 4th August showed a closing balance at the end of 2008/09 of £0.890m (subject to audit) which was £0.416m higher than the estimate of £0.474m when the 2009/10 budget was set. This had the effect of increasing the opening balance for 2009/10 by the same amount. At a Special Meeting of the County Council on 23rd July, 2009 it was resolved to increase the amount of CERA contribution by £0.430m from the original budgeted amount of £1.252m to £1.682m, in recognition of the improved 2008/09 closing balance position.

6.04 Appendix 7 details the reasons for significant variances occurring to date and the actions planned to deal with them.

6.05 The net effects of the revised balance brought forward and the projected outturn is that there would be balances in hand at the end of the year of £0.779m (budget £1.292m) which at 3.3% of budgeted expenditure is greater than the minimum level of 3% recommended by the Head of Finance. The projected year end balance of £0.779m is £0.513m less than was assumed when the 2009/10 HRA budget was finalised.

7.00 RECOMMENDATIONS

7.01 Members are recommended to:-

- a) Note the overall report.
- b) Approve the allocations from the contingency reserve (paras 5.02/5.03).
- c) Note the General Fund Contingency Sum available as at 31st March 2010. (Section 5).
- d) Note the projected final level of balances on the Housing Revenue Account. (para 6.06)

8.00 FINANCIAL IMPLICATIONS

8.01 The financial implications are as set out in Sections 3.00 - 6.00 of the report.

9.00 ANTI-POVERTY/ENVIRONMENTAL IMPACT

9.01 None.

10.00 PERSONNEL IMPLICATIONS

10.01 None.

11.00 CONSULTATION UNDERTAKEN

11.01 None.

12.00 APPENDICES

12.01 General Fund Variances - Appendices 1 - 5
General Fund - Movements on unearmarked reserves - Appendix 6
Housing Revenue Account Variances - Appendix 7

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 **BACKGROUND DOCUMENTS**

Month 4 Monitoring Papers

Contact Officer: Gary Ferguson
Telephone: 01352 702287
E-Mail: gary_ferguson@flintshire.gov.uk

COMMUNITY SERVICES

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Domiciliary Support (Services for Older People)	6.621	7.085	0.464	0.487	<ul style="list-style-type: none"> • Increase in complexity of need for clients supported to live at home • Reduction in the numbers of people entering residential care 	<ul style="list-style-type: none"> • Living Well Dementia team being established. • Realignment of budget from Residential Services to be taken forward.
Residential Services (Services for Older People)	9.802	8.876	(0.926)	(1.115)	<ul style="list-style-type: none"> • Significant reduction in the number of clients currently being supported in residential care • Offset by the increase in the number of clients supported at home. • Movement relates to transfer of budget to Living Well (see below) 	<ul style="list-style-type: none"> • Budget Realignment (see above), and forward planning regarding future Extra Care Expansion as part of the 2010/11 budget process
Living Well	0.148	0.073	(0.075)	Nil	<ul style="list-style-type: none"> • Delay in approving and establishing the Living Well Dementia Team 	<ul style="list-style-type: none"> • The service is likely to underspend in 2009/10 but this is temporary and the budget will be fully spent in future years

COMMUNITY SERVICES

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Professional Support (Services for Older People)	2.498	2.602	0.104	Nil	<ul style="list-style-type: none"> Additional agency costs needed to cover staffing issues within the hospital Social Work Team due to retirement, long term sickness absence and maternity cover 	<ul style="list-style-type: none"> Recruit to vacant post. Position will continue in the current year until position resolved
Domiciliary Support (PDSI)	1.524	1.458	(0.066)	(0.082)	<ul style="list-style-type: none"> Lower hourly rates for Direct Payments have reduced costs Suspension of payment to one high cost client 	<ul style="list-style-type: none"> Review budget requirements as part of 2010/11 budget process whilst bearing in mind that the projected underspend is based on current client numbers, which may increase due to WAG initiatives or an increase in demand as Direct Payments are expected to expand
Ringfenced Budgets (LD & Mental Health)	1.039	0.708	(0.331)	(0.356)	<ul style="list-style-type: none"> Movements out of service, and cost reductions for two clients resulting from reduction in care delivery 	<ul style="list-style-type: none"> Keep under review - potential volatility due to changes in client numbers and demands at short notice from prison or courts. To be considered as part of the 2010/11 efficiency savings

COMMUNITY SERVICES

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Community Living (LD)	7.721	7.614	(0.107)	(0.104)	<ul style="list-style-type: none"> • Additional backdated income from NHS contributions for CHC, and an overall reduction in some placement costs (£0.044m) • Staff vacancies whilst a service redesign in one element of the service is being considered (£0.060m) 	<ul style="list-style-type: none"> • Keep under review as health income may be reduced if service users are re-assessed by NHS • This is contributing to short term vacancy savings in 2009/10
Management & Support	0.859	0.932	0.073	Nil	<ul style="list-style-type: none"> • Shortfall on JWSG funding and increased staff costs due to Unified Assessment. • Increase in stationary and postage cost as a result of Children's Services 	<ul style="list-style-type: none"> • Transfer of budget from Lifelong Learning for increased cost of stationery and postage • Realignment of budget from elsewhere to be considered
Strategy & Regulation	(0.100)	Nil	0.100	0.100	<ul style="list-style-type: none"> • Corporate efficiency target 	<ul style="list-style-type: none"> • Ongoing identification of vacancy savings • Potential saving to be agreed by DMT and actioned prior to period 5 monitoring

COMMUNITY SERVICES

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Family Placement (Children's Services)	1.498	1.711	0.213	0.220	<ul style="list-style-type: none"> • Additional adoption allowances payable to secure permanency for a sibling group of 4 (£0.079m) • National Foster Carer recommended rates increasing above the level budgeted for in 2009/10 (£0.038m) • Specialist family placements - additional carers to provide teenage foster placements and short breaks for disabled children have been identified and if these arrangements are put in place, this would result in a projected overspend of approx £0.103m 	<ul style="list-style-type: none"> • This option is 50% cheaper than previous Out of County Arrangement • This budget pressure will be considered as part of the 2010/11 budget process • The number of carers and the placement needs of children will be reviewed and costs controlled where possible • Further work is needed to ensure a sustainable budget to meet the growth in demand. However, a cap on in-house placements will lead to additional pressure on the Out of County budget • The overspend will be partially offset by a WAG grant for short breaks of £0.035m which has recently been confirmed

COMMUNITY SERVICES

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Other Residential (Children's Services)	0.634	0.446	(0.188)	(0.188)	<ul style="list-style-type: none"> This funding is currently earmarked to commission additional short breaks for children with disabilities to be based at Arosfa 	<ul style="list-style-type: none"> Work is progressing on finalising proposals to bring forward to Executive
Out of County Pooled Budget (Children's Services)	2.931	3.176	0.245	0.245	<ul style="list-style-type: none"> Current position based on existing clients and duration of packages of care 	<ul style="list-style-type: none"> Review in progress to revise key processes for budget management Potential volatility due to changes in client numbers and demands Consider future funding needs/controls in light of Out of County Review
Carelink	0.154	0.227	0.073	0.064	<ul style="list-style-type: none"> Staff salaries to cover for sickness (£0.019m) Equipment maintenance contract - past increases significantly above inflation (£0.045m) 	<ul style="list-style-type: none"> Steps being taken to manage absence Pressure bid submitted for maintenance contract as part of 2010/11 budget process

COMMUNITY SERVICES

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Resident Wardens	0.922	0.826	(0.098)	(0.101)	<ul style="list-style-type: none"> • Significant underspend due to 9 Resident Warden vacancies • Reduced rent abatement costs due to vacant former warden properties • Corresponding pressure reflected in the HRA until properties let 	<ul style="list-style-type: none"> • Future realignment of budget is needed as part of Sheltered Housing Improvement Project
Homelessness	0.352	0.229	(0.123)	(0.125)	<ul style="list-style-type: none"> • Reduced B&B placements reflects effective service provision/prevention 	<ul style="list-style-type: none"> • Volatile area which could experience pressure due to economic climate- maintain review
Other variances (aggregate)	16.445	16.336	(0.109)	(0.046)		
Total :	53.048	52.299	(0.749)	(1.001)		

ENVIRONMENT

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Winter Maintenance	0.495	0.900	0.405	0.405	<ul style="list-style-type: none"> • Base budget provision is insufficient to meet the fixed costs of Winter Maintenance (£0.600m) or any call-outs • Variance reflects the fixed and variable costs of an average winter based on an estimated 60 call-outs 	<ul style="list-style-type: none"> • Put forward a pressure bid to inform the 2010/11 budget setting process to provide a budget which meets average winter requirements
Fleet Services	(0.002)	0.098	0.100	0.060	<ul style="list-style-type: none"> • Non-standard inflation cost increases for fuel, parts etc. have not been reflected in cost increases for service provision 	<ul style="list-style-type: none"> • Review costs of service and uplift charges for remainder of 2009/10 financial year • Put forward a Non-Standard inflation pressure bid to inform the 2010/11 budget setting process to ensure a sustainable budget in the future
Environment and Conservation	0.328	0.228	(0.100)	(0.100)	<ul style="list-style-type: none"> • Vacancy savings in Planning Service Area 	<ul style="list-style-type: none"> • See comments below

ENVIRONMENT

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Planning Control	0.227	0.502	0.275	0.255	<ul style="list-style-type: none"> • The economic downturn has reduced the number of applications being received, particularly from housing developers and the minerals sector • The total number of applications processed in 2008/09 fell by 381 to 1,337 compared with 1,718 in 2007/08, a 22% year on year drop in volume, but a 36% drop in actual income • Only 286 applications were received in the first quarter of 2009/10, a 29% year on year decrease in volume 	<ul style="list-style-type: none"> • Continue to monitor number and size of applications received and update financial projections • Seek cost reductions where opportunities arise. e.g. staff vacancies; address efficiency savings through service review and restructuring • Exploit external funding opportunities and appropriate income generation initiatives
Industrial Units	(1.624)	(1.700)	(0.076)	(0.097)	<ul style="list-style-type: none"> • Focused management of the Industrial Estate portfolio during the economic downturn has enabled the Council to maximise letting potential and charges during this period 	<ul style="list-style-type: none"> • Keep under review – continue to monitor potential bad debts closely and maximise lettings

ENVIRONMENT

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Civic Amenity Sites	1.587	1.830	0.243	0.239	<ul style="list-style-type: none"> • Efficiency savings have been taken for Waste Disposal and the closure of Saltney CA site, which remains open due to the Sandycroft site being deferred • Inflation increases on the management contract with AD Waste have been greater than standard inflation increases 	<ul style="list-style-type: none"> • Take AD Waste in-house and realign Waste Service budgets
Design Services	(0.091)	0.001	0.092	0.098	<ul style="list-style-type: none"> • Uncertainties over the capital programme make it difficult to project volume of work and scale of fees at the present time 	<ul style="list-style-type: none"> • Continue to monitor the fee earning position and update the financial situation regarding the Trading Account • Historically, trends would suggest that this position can be recovered
Waste Collection - Trading A/c	(0.308)	(0.216)	0.092	0.098	<ul style="list-style-type: none"> • Service costs have risen above standard inflation e.g. fuel and parts 	<ul style="list-style-type: none"> • Review operational costs and scope to increase trade waste customer base. Review to inform the 2010/11 budget process

ENVIRONMENT

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Property Holdings	0.138	0.213	0.075	Nil	<ul style="list-style-type: none"> Properties which are vacant such as Warren Hall, Broughton and Terrig House, Mold are incurring NNDR charges as well as leaving shortfalls in rental income 	<ul style="list-style-type: none"> Seek to let vacant properties at earliest opportunity Submit budget pressure bids for change in legislation and unachievable rental income as part of 2010/11 budget setting process
Waste Collection	2.752	2.856	0.104	Nil	<ul style="list-style-type: none"> Projected overspend on domestic collections due to historical under funding for the number of properties in the County (64,735 rather than 66,442) Internal skip hire projecting a shortfall in revenue 	<ul style="list-style-type: none"> Budget pressure bid for 2010/11 detailing the number of increasing domestic properties to provide a sustainable budget Realign Waste budgets to reflect Skip Hire income which is now being shown under the Waste Trading Account

ENVIRONMENT

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Administration Buildings	1.278	1.365	0.087	Nil	<ul style="list-style-type: none"> • NNDR costs above budget • Overspend on cleaning services following a review of charges 	<ul style="list-style-type: none"> • Review cost apportionment corporately as part of 2010/11 budget process • Consider realignment of NNDRs • Apply the new rate to cleaning of buildings
Valuations and Estates	0.519	0.453	(0.066)	Nil	<ul style="list-style-type: none"> • Various vacancies 	<ul style="list-style-type: none"> • Vacancies to be advertised in Sept/Oct. • Interim/Agency proposals not deemed appropriate
Other variances (aggregate)	25.635	25.676	0.041	0.116		
Total :	30.934	32.206	1.272	1.074		

LIFELONG LEARNING

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Out of County Pooled Budget (Special Education)	1.606	1.795	0.189	0.189	<ul style="list-style-type: none"> Increased number of children and an increase in the costs of individual placements 	<ul style="list-style-type: none"> An officer and task group has been established to take forward issues identified in the Executive Report of 29th October, 2008 Following consideration of the project progress report, a detailed action plan is now being prepared by Lifelong Learning and Community Services Heads of Service, that will concentrate on three discrete workstreams
Facilities Services	1.266	1.406	0.140	0.140	<ul style="list-style-type: none"> Increased costs of central support costs following phase 1 review. Projection based on previous years charge plus inflationary rise of 1.5% 	<ul style="list-style-type: none"> Phase 2 of the Central Support costs review is due to be completed in year
Youth and Community	1.275	1.327	0.052	0.052	<ul style="list-style-type: none"> Recurring pressure regarding Holywell InfoShop. The aim was for the ongoing revenue costs to be part funded by partner organisations, however a shortfall has now 	<ul style="list-style-type: none"> The service is looking at options to fund some of this pressure within service budgets in 2009/10 A paper has been

LIFELONG LEARNING

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
					been identified	commissioned to identify the future operational sustainability of the InfoShop
Leisure Centres and Pools	2.583	2.687	0.104	0.104	<ul style="list-style-type: none"> • Net loss of income due to centre closure for essential works; <ul style="list-style-type: none"> ○ Deeside Leisure Sports Hall – 4 weeks (£0.006m) ○ Replacement pool hall roof at Flint Pavilion – 7 weeks (£0.019m) ○ Mold Sports Hall – 5 weeks (£0.012m) ○ Artificial turf pitch on Elfed High School Campus – full year (£0.013m) • Staffing costs in relation to the downsized centres at Connah's Quay, Hope and Saltney (£0.054m). The staffing model was amended, following member recommendations on lone working at the end of the 	<ul style="list-style-type: none"> • Similar pressures have occurred in recent years, but have been funded from year-on-year increases in income. However since the beginning of the recession this has not been possible • A bid has been submitted as part of the 2010/11 budget process to allow for a sustainable rolling programme of remedial works to existing assets • Under the Leisure Strategy the County Council is due to consider future operational models for

LIFELONG LEARNING

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
					<p>downsizing process in August 2007, which resulted in an unachievable efficiency saving from the 2007/08 budget strategy.</p> <ul style="list-style-type: none"> The budgeted deficit position has not been readjusted since 2007/08 resulting in an ongoing structural cost due to the extra staffing. 	<p>these sites.</p> <ul style="list-style-type: none"> Options could include delegation or changed staffing arrangements.
Other variances (aggregate)	100.034	100.174	0.140	0.078		
Total :	106.764	107.389	0.625	0.563		

CORPORATE SERVICES

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Chief Executive	0.788	0.790	0.002	0.002	<ul style="list-style-type: none"> • Minor variances 	
Finance	3.012	3.107	0.095	0.067	<ul style="list-style-type: none"> • Salary shortfall (£0.075m) • Housing Benefits (HB) reduction in subsidy due to delays in processing claims (£0.055m) • Additional costs of senior staff interim cover and essential additional resources (£0.168m) • Various vacancy savings (£0.142m) • Reduced running costs (£0.061m) 	<ul style="list-style-type: none"> • The HB position is being closely monitored • The backlog of claims due to an increase in caseload numbers has reduced since the start of the year and it is hoped that the shortfall can be reduced by the end of the financial year
Legal & Democratic Services	3.934	3.915	(0.019)	(0.019)	<ul style="list-style-type: none"> • Salary shortfall (£0.018m) • Various vacancy savings (£0.020m) • Reduced running costs (£0.017m) 	
Occupational Health & Safety	0.742	0.743	0.001	0.001	<ul style="list-style-type: none"> • Salary shortfall (£0.012m) • Vacancy savings (£0.013m) • Staff Travel Expenses overspend (£0.002m) 	

CORPORATE SERVICES

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Human Resources & Organisational Development	1.679	1.692	0.013	0.013	<ul style="list-style-type: none"> • Salary shortfall (£0.029m) • Vacancy savings (£0.039m) • Interim Senior Management arrangements overspend (£0.021m) • Greenfield Business Centre overspend (£0.002m) • 	
ICT & Customer Services	4.547	4.593	0.046	0.046	<ul style="list-style-type: none"> • Salary shortfall (£0.055m) • Vacancy savings of £0.088m includes vacancy for Welsh Translator (see pressure below) • Transport costs pressure (£0.002m) • External Welsh Translators pressure covering vacant post (£0.030m) • Phased implementation of the service review (£0.047m) 	<ul style="list-style-type: none"> • Continue to implement improvements as per service review outcome • Explore options for reducing the amount of work sent to external printers • Staged implementation and training requirements for remaining employees may mean that the service will not cover its costs during 2009/10. The service aims to be on target to cover all costs by 2010/11

CORPORATE SERVICES

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Policy, Performance & Partnerships	1.698	1.703	0.005	0.005	<ul style="list-style-type: none"> • Salary shortfall (£0.016m) • Vacancy savings (£0.011m) 	
Clwyd Theatr Cymru	1.026	1.026	Nil	Nil		
Total :	17.426	17.569	0.143	0.115		

CENTRAL & CORPORATE FINANCE

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Central Loans & Investment Account	13.414	13.730	0.316	0.316	<ul style="list-style-type: none"> • Net reduction in interest / principal / debt management expenses (£0.078m) • Net reduction in temporary investment and other interest income of £0.394m, largely attributable to the fall in Bank Rate (from 1% to 0.5%) on 5th March, 2009. 	<ul style="list-style-type: none"> • Continue to monitor closely
Financing & Funding (insurance, banking etc.)	2.610	2.155	(0.455)	(0.454)	<ul style="list-style-type: none"> • Windfall income of £0.439m relating to refunds of VAT overpaid and underclaimed following a recent House of Lords decision (Fleming and Conde Nast Publications Ltd) • Anticipated underspend in external audit fees of £0.015m • Write off income of £0.001m 	<ul style="list-style-type: none"> • Continue to monitor closely

CENTRAL & CORPORATE FINANCE

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Corporate Other	7.626	6.176	(1.450)	(0.981)	<ul style="list-style-type: none"> The efficiency programme reported to Executive on 21st August identified efficiencies of £1.638m compared to the revised target of £1.169m Decrease in Non Standard Inflation costs of £0.022m An anticipated underspend in pay of £0.930m (due to the pay offer being an increase of 1.1% {on average} as compared to the budgeted increase of 2.3%) Decrease in Senior Management Restructure costs of £0.029m 	<ul style="list-style-type: none"> Continue to monitor closely
Other variances (aggregate)	3.235	3.223	(0.012)	(0.012)	<ul style="list-style-type: none"> Anticipated underspend in Coroners' fees of £0.012m 	This service is managed and monitored by Wrexham C.B.C.
Total :	26.885	25.284	(1.601)	(1.131)		

APPENDIX 6

Movements on General Fund Unearmarked Reserves

	£m	£m
Un-earmarked Reserves as at 1 April 2009		7.415
Less - Base Level (Includes increase as per budget report 2009/10)		<u>5.269</u>
Amount Available for Delegation to Executive		2.146
Less allocations previously reported		<u>(0.082)</u>
		2.064
Less Support Services Review (para 5.02)	(0.025)	
Less IT Development – Design & Print (para 5.03)	(0.010)	
Add Projected Underspend as at 31 st March 2010	<u>0.310</u>	<u>0.275</u>
Level of Contingency Reserve at 31 st March 2010 (above base level of £5.269m)		2.339

HOUSING REVENUE ACCOUNT

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Income - Capitalised Salaries	(0.453)	(0.237)	0.216	0.183	<ul style="list-style-type: none"> Significant underspend on Capitalised Salaries due to a large number of vacancies being carried due to reduced Capital Programme 	<ul style="list-style-type: none"> Review of budget and vacancies held within Capitalised Salaries as part of Housing restructure
Rents	(23.248)	(22.925)	0.323	0.337	<ul style="list-style-type: none"> Void rent loss (£248k) Overspend on Council Tax (£30k) Right to buy sales (£59k) 	<ul style="list-style-type: none"> Dedicated voids project manager and Member / Officer working group to be appointed in September 2009 Revision of Rent budget 2010/11 Report to CMT on debt policy to be produced reflecting the impact on rent collection and clawback of Housing Benefit and Council Tax debts
Housing Management	1.224	1.105	(0.119)	(0.106)	<ul style="list-style-type: none"> Significant underspend due to vacancies within Anti Social Behaviour and 3 Area Offices 	<ul style="list-style-type: none"> Review as part of Housing Restructure
Repairs & Maintenance	7.972	7.822	(0.150)	(0.236)	<ul style="list-style-type: none"> Significant underspend on Capitalised Salaries due to a large number of vacancies 	<ul style="list-style-type: none"> Review of budget and vacancies held within Capitalised Salaries as part of Housing Restructure

HOUSING REVENUE ACCOUNT

Budget Monitoring 2009/10 (Month 4)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Policy & Management	0.891	1.007	0.116	0.074	<ul style="list-style-type: none"> • Unbudgeted Home Loss disturbance for Jasmine Crescent which could not be finalised in 2008/09 (£29k) • £36k overspend due to agency costs under Senior Management team • £44k Senior Management Team redundancy costs 	<ul style="list-style-type: none"> • One off expenditure to be managed within existing budgets
Building Maintenance Trading Account	0.400	0.501	0.101	Nil	<ul style="list-style-type: none"> • Increased projected outturn for costs of direct materials 	<ul style="list-style-type: none"> • Review scope for efficiencies within service - particularly use of vehicle fleet and materials costs
Other variances (aggregate)	12.825	12.838	0.013	0.015		
Total :	(0.389)	0.111	0.500	0.267		

FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 7

REPORT TO: **EXECUTIVE**
DATE : **06 OCTOBER 2009**
REPORT BY: **HEAD OF FINANCE**
SUBJECT : **CAPITAL PROGRAMME 2009/10 (MONTH 4)**

1.00 PURPOSE OF REPORT

1.01 To provide Members with the latest capital programme information for 2009/10.

2.00 BACKGROUND

2.01 The Council approved a General Fund capital programme for 2009/10 of £28.860m at its meeting of 9th June 2009, and a Housing Revenue Account capital programme of £5.787m at its meeting of 23rd July 2009.

3.00 CONSIDERATIONS

3.01 Programme - Movements

3.01.1 The table below sets out how the programme has changed during 2009/10.

	General Fund	Housing Revenue Account (HRA)	Total
	£m	£m	£m
Council 09.06.09. and 23.07.09. (HRA)			
Original Capital Programme	28.860	5.787	34.647
Latest Monitoring			
As previously reported	28.860	5.787	34.647
Rollover (Slippage) from 2008/09	7.775	2.575	10.350
Change this Period	(2.532)	0	(2.532)
	34.103	8.362	42.465
Contractually Uncommitted	0	0	0.000
Identified Savings	0	0	0.000
Revised Programme	34.103	8.362	42.465

3.01.2 From the table it can be seen that the original programme total of £34.647m has increased to £42.465m; this net increase of £7.818m arises by way of -

Date: 30/09/2009

	£m
Rollover (slippage) from 2008/09 of £10.350m, as detailed in the report to Executive 4 August 2009 (subject : Capital Programme 2008/09 [Outturn])	10.350
Net reduced General Fund schemes, as detailed in Section 3.02 (£3.040m reduction in Environment, and a £0.508m increase in Lifelong Learning)	(2.532)
	7.818

3.01.3 Detailed cumulative information relating to each programme area is provided in Appendix A, and summarised below -

REVISED PROGRAMME	Original Budget	Rollover (from 2008/09)	Movements	Contractually Uncomm'd	Rollover (to 2010/11)	Savings	Revised Budget
	£m	£m	£m	£m	£m	£m	£m
Corporate Services	0.550	0.034	0	0	0	0	0.584
Clwyd Theatr Cymru	0.136	0.033	0	0	0	0	0.169
Community Services	4.733	1.512	0	0	0	0	6.245
Environment	15.299	3.009	(3.040)	0	0	0	15.268
Lifelong Learning	8.142	3.187	0.508	0	0	0	11.837
General Fund Total	28.860	7.775	(2.532)	0.000	0.000	0.000	34.103
Housing Revenue Account	5.787	2.575	0	0	0	0	8.362
Programme Total	34.647	10.350	(2.532)	0.000	0.000	0.000	42.465

3.01.4 The capital receipts position continues to be closely monitored in the light of the economic downturn; as at the end of month 4, it is anticipated that the full value of budgeted 2009/10 capital receipts will be received.

3.01.5 Work continues in 'stage profiling' all programme schemes i.e. assessing at what stage each scheme is at in terms of readiness for letting contracts and commencing works. This information together with the 'time profiling' of all anticipated funding resources, feeds related discussion at meetings of the Corporate Asset Management Group (CAMG), and assists the capital monitoring and reporting processes.

3.02 Movements During This Period

3.02.1 The Corporate Services programme total remains unchanged during the period, as does the theatre's.

3.02.2 The Community Services programme is also unchanged during the period, at £6.245m.

3.02.3 Environment's net programme decrease (£3.040m) takes account of -

	£m
Administrative Buildings - Works at the new fitness suite/activity room, County Hall, Mold, funded by way of Welsh Assembly Government (WAG) grant (£69k) and funding from earmarked reserves (£21k)	0.090
Highways – Additional WAG Road Maintenance Grant funded works	0.118
Transportation - Reduced programme works due to a lower level of WAG funding than anticipated	(3.248)
	(3.040)

3.02.4 The Lifelong Learning programme increase of £0.508m reflects -

	£m
Recreation Grounds (Buckley) - Artificial turf pitch renewal works, with funding provided from General Funding 'headroom' resources (as agreed at Executive 14 July 2009)	0.175
Play Areas – The introduction of specific funding by way of developers' contributions.	0.214
Libraries – Improvement works at Connah's Quay library funded by WAG grant (£300k) and CERA* funding (£16k)	0.316
Education General – Various WAG grant entitlements for related works (£0.059m) now included	0.059
Community Youth Clubs – Building Improvement works funded by way of Youth Service grant	0.100
Special Education – Adjusted WAG grant entitlement	(0.004)
School Improvement – Confirmed WAG grant entitlement at reduced level	(0.352)
	0.508

*CERA = Capital Expenditure funded from Revenue Account

The Lifelong Learning programme also reflects the movement of budget from Education General (£1.700m) to Primary Schools (£1.000m) and Special Education (£0.700m), taking account of the now specifically programmed works.

- 3.02.5 The Housing Revenue Account (HRA) programme remains unchanged at £8.362m, being the aggregate of original budget total of £5.787m and the rollover of total £2.575m, which includes the value of schemes held back in the early part of 2008/09 (£1.988m), due to the shortfall in 2008/09 capital receipts. There are already some encouraging signs of Right to Buy [RTB] activity returning in 2009/10, with 3 sales to date, producing usable capital receipts figure of £60k (against a budgeted figure of £20k).

3.03 Contractually Uncommitted (Generally Financed) Budgets

- 3.03.1 At this early point in the year, no programme budgets have been identified as likely to remain contractually uncommitted, but work continues in this respect (as referred to in Section 3.01.5 above).

3.04 Identified Savings

- 3.04.1 There are no identified savings to report during the period. CAMG will be kept updated in respect of all savings that do emerge, for the purpose of funding further priorities.

3.05 Financing

- 3.05.1 The capital programme is financed as summarised below.

FINANCING RESOURCES			
	General Financing	Specific Financing	
	Supported Borrowing / General Capital Grant / Capital Receipts	Grants & Contributions / CERA /Reserves/ Prudential Borrowing	Total Financing
	£m	£m	£m
Latest Monitoring			
General Fund	20.850	13.253	34.103
Housing Revenue Account	1.473	6.889	8.362
	22.323	20.142	42.465
Contractually Uncommitted			
General Fund		0	0.000
Housing Revenue Account	0	0	0.0
	0.000	0.000	0.000
Rephasing			
General Fund			0.000
Housing Revenue Account			0.000
	0.000	0.000	0.000
Total Financing Resources	22.323	20.142	42.465

3.05.2 That element of the General Fund total financed from general (non-specific) financing resources - unhypothecated supported borrowing, general capital grant and capital receipts (£22.323m) - relies on total general fund capital receipts of £4.040m. The capital receipts position continues to be closely monitored as part of the overall monitoring of the capital programme.

3.06 Capital Expenditure

3.06.1 Recorded capital expenditure across the whole programme stands at just £5.633m at month 4 (as detailed in the table below), which is explained in some part by the capital programme approval dates being in June and July.

EXPENDITURE	Revised Budget	Cumulative Expenditure Month 4	Spends (%)
	£m	£m	%
Corporate Services	0.584	0.058	9.93
Clwyd Theatr Cymru	0.169	0.000	-
Community Services	6.245	0.645	10.33
Environment	15.268	1.248	8.17
Lifelong Learning	11.837	2.209	18.66
General Fund Total	34.103	4.160	
Housing Revenue Account	8.362	1.473	17.62
ProgrammeTotal	42.465	5.633	13.27

4.00 RECOMMENDATIONS

4.01 The Executive is requested to note and approve the report.

5.00 FINANCIAL IMPLICATIONS

5.01 As set out in sections 2 and 3 of the report.

6.00 ANTI POVERTY IMPACT

6.01 None.

7.00 ENVIRONMENTAL IMPACT

7.01 Many of the schemes in the programme are designed to improve the environment, infrastructure and assets of the Authority.

8.00 EQUALITIES IMPACT

8.01 None.

9.00 PERSONNEL IMPLICATIONS

9.01 None.

10.00 CONSULTATION REQUIRED

10.01 None.

11.00 CONSULTATION UNDERTAKEN

11.01 None.

12.00 APPENDICES

12.01 Appendix A : Capital Programme - Movements

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985
BACKGROUND DOCUMENTS

Capital Programme Monitoring Papers 2009/10

Contact Officer: Ian LI Jones
Telephone: 01352 702207
E-Mail: ian_ll_jones@flintshire.gov.uk

CAPITAL PROGRAMME - MOVEMENTS

	Original Budget	Rollover from 2008/09	Adjustments (Previous)	Adjustments (Current)	Revised Budget	Contractually Uncomm'd	Rollover to 2010/11	Revised Budget	Projected Outturn	Savings
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
General Fund :										
Corporate Services										
Information Technology	0.350	0.034	0	0	0.384	0	0	0.384	0.384	0
Policy, Performance & Partnership	0	0	0	0	0	0	0	0	0	0
Corporate Finance	0.200	0	0	0	0.200	0	0	0.200	0.200	0
	0.550	0.034	0.000	0.000	0.584	0.000	0.000	0.584	0.584	0.000
Theatre										
Clwyd Theatr Cymru	0.136	0.033	0	0	0.169	0	0	0.169	0.169	0
	0.136	0.033	0.000	0.000	0.169	0.000	0.000	0.169	0.169	0.000
Community Services										
Childrens' Services	0.042	0	0	0	0.042	0	0	0.042	0.042	0
Services to Older People	0	0.048	0	0	0.048	0	0	0.048	0.048	0
General	0.050	0	0	0	0.050	0	0	0.050	0.050	0
Learning Disability	0	0.070	0	0	0.070	0	0	0.070	0.070	0
Mental Health	0	0.005	0	0	0.005	0	0	0.005	0.005	0
Physical & Sensory Disability	0.222	0.898	0	0	1.120	0	0	1.120	1.120	0
Depots	0.735	0	0	0	0.735	0	0	0.735	0.735	0
Grants (Housing General Fund)	3.134	0.484	0	0	3.618	0	0	3.618	3.768	0
Special Initiatives (Housing General Fund)	0.550	0.007	0	0	0.557	0	0	0.557	0.407	(0)
	4.733	1.512	0.000	0.000	6.245	0.000	0.000	6.245	6.245	0.000

Adjustments : Previous = cumulative as at previous quarter. Current = this quarter

CAPITAL PROGRAMME - MOVEMENTS

	Original Budget	Rollover from 2008/09	Adjustments (Previous)	Adjustments (Current)	Revised Budget	Contractually Uncomm'd	Rollover to 2010/11	Revised Budget	Projected Outturn	Savings
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Environment										
Administrative Buildings	0.705	0.513	0	0.090	1.308	0	0	1.308	1.308	0
Agricultural Estates	0.030	0.169	0	0	0.199	0	0	0.199	0.199	0
Cemeteries	0	0.919	0	0	0.919	0	0	0.919	0.919	0
Markets	0	0.008	0	0	0.008	0	0	0.008	0.008	0
Industrial Units	0	0.040	0	0	0.040	0	0	0.040	0.040	0
Public Conveniences	0	0.128	0	0	0.128	0	0	0.128	0.128	0
Sustainable Waste Management	0	0.217	0	0	0.217	0	0	0.217	0.217	0
Capitalised Maintenance	0	(0.012)	0	0	(0.012)	0	0	(0.012)	(0.012)	0
Engineering	3.275	0.228	0	0	3.503	0	0	3.503	3.503	0
General Environmental Enhancement	0.556	0.239	0	0	0.795	0	0	0.795	0.795	0
Highways	3.218	0.158	0	0.118	3.494	0	0	3.494	3.494	0
Planning Grant Schemes	0	0	0	0	0	0	0	0	0	0
Ranger Services	0	0.005	0	0	0.005	0	0	0.005	0.005	0
Regeneration	0.445	0.128	0	0	0.573	0	0	0.573	0.573	0
Transportation	7.070	0.269	0	(3.248)	4.091	0	0	4.091	4.091	0
	15.299	3.009	0.000	(3.040)	15.268	0.000	0.000	15.268	15.268	0.000

CAPITAL PROGRAMME - MOVEMENTS

	Original Budget	Rollover from 2008/09	Adjustments (Previous)	Adjustments (Current)	Revised Budget	Contractually Uncomm'd	Rollover to 2010/11	Revised Budget	Projected Outturn	Savings
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Lifelong Learning										
Leisure Centres	0	0.295	0	0	0.295	0	0	0.295	0.295	0
Swimming Pools	0	0.014	0	0	0.014	0	0	0.014	0.014	0
Learning Pathways 14-19 Network	0.113	0.041	0	0	0.154	0	0	0.154	0.154	0
Recreation Grounds	0	0.013	0	0.175	0.188	0	0	0.188	0.188	0
Play Areas	0	0.167	0	0.214	0.381	0	0	0.381	0.381	0
Libraries	0.036	0.310	0	0.316	0.662	0	0	0.662	0.662	0
Education - General	4.940	0.030	0	(1.641)	3.329	0	0	3.329	3.329	0
Primary Schools	0.100	1.344	0	1.000	2.444	0	0	2.444	2.444	0
Community Youth Clubs	0	0.025	0	0.100	0.125	0	0	0.125	0.125	0
Secondary Schools	0	0.481	0	0	0.481	0	0	0.481	0.481	0
Special Education	0	0.004	0	0.696	0.700	0	0	0.700	0.700	0
New Opportunities Funding	0	0.002	0	0	0.002	0	0	0.002	0.002	0
School Improvement	1.650	0.087	0	(0.352)	1.385	0	0	1.385	1.385	0
Minor Works, Furniture & Equipment	0.080	(0.005)	0	0	0.075	0	0	0.075	0.075	0
Early Years	0.174	0	0	0	0.174	0	0	0.174	0.174	0
Schools - Additional Funding	1.049	0.379	0	0	1.428	0	0	1.428	1.428	0
	8.142	3.187	0.000	0.508	11.837	0.000	0.000	11.837	11.837	0.000

CAPITAL PROGRAMME - MOVEMENTS

	Original Budget	Rollover from 2008/09	Adjustments (Previous)	Adjustments (Current)	Revised Budget	Contractually Uncomm'd	Rollover to 2010/11	Revised Budget	Projected Outturn	Savings
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Housing Revenue Account :										
Housing Revenue Account Programme	5.787	2.575	0	0	8.362	0	0	8.362	8.362	0
	5.787	2.575	0.000	0.000	8.362	0.000	0.000	8.362	8.362	0.000

Totals :

General Fund	28.860	7.775	0	(2.532)	34.103	0	0	34.103	34.103	0
Housing Revenue Account	5.787	2.575	0	0	8.362	0	0	8.362	8.362	0
Grand Total	34.647	10.350	0.000	(2.532)	42.465	0.000	0.000	42.465	42.465	0.000

FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 8

REPORT TO: **EXECUTIVE**
DATE : **06 OCTOBER 2009**
REPORT BY: **HEAD OF FINANCE**
SUBJECT : **COUNCIL TAX - DATE LIMITATIONS TO VALUATION BAND**
 REDUCTIONS

1.00 PURPOSE OF REPORT

- 1.01 To provide members with information on Welsh Assembly Government proposals to limit to six years the amount of time that the effect of an alteration to reduce a Council Tax Valuation Band can be backdated.
- 1.02 To recommend that Members support the proposals as set out by the Welsh Assembly Government.

2.00 BACKGROUND

- 2.01 The Valuation Office Agency (VOA) is responsible for valuing all domestic properties in Wales and allocating them to a valuation band for council tax purposes. Following the 2005 council tax revaluation in Wales, taxpayers were given until 30th September 2006 to appeal against the banding that had been applied to their property.
- 2.02 In most cases therefore, there is no longer a right of appeal against the banding that was applied to domestic property from April 2005, though in certain circumstances, taxpayers may still appeal against the banding applied by the VOA, for example within six months of first becoming liable for council tax on a property or where there has been a physical change to the property that may have reduced its value.
- 2.03 Generally, when the band of a property is reviewed and it is considered that there has been an error in the banding of a property following re-valuation in April 2005, if it is decided that the property should be in a lower band, the reduction in the band will take effect from 1st April 2005. Increases in bands only take effect from the date the VOA amends the Valuation List in order to protect taxpayers from the possibility of an unexpected backdated bill for council tax.

3.00 SUMMARY OF THE PROPOSALS

- 3.01 The Assembly is proposing that regulations are amended so that if a property is shown in a higher band than should have been the case, an alteration that results in a reduction in the banding of a property can be backdated for no more than 6 years. This would be in line with other taxation regimes and is

Date: 30/09/2009

considered a reasonable length of time to require local authorities to keep records on individual properties.

3.02 On an operation level, the Assembly proposals will not have any detrimental impact for the Council or for taxpayers. For example, during the 2009-10 financial year there have been no recorded changes to council tax bands on any property in Flintshire prior to April 2005.

3.03 The implementation of these changes will enable the Council to effectively close records for the 1993 Valuation List. It will also enable 'good housekeeping' to take place by archiving computerised council tax records, in line with other government and public bodies, so that council tax data, which is still maintained from April 1993, is not held on individual taxpayers for longer than necessary. This will comply with the principles of the Data Protection Act 1998 and the Freedom of Information Act 2000.

3.04 Consultation responses are to be made to WAG by 3rd November 2009.

4.00 RECOMMENDATIONS

4.01 That Members support the proposals as set out by the Welsh Assembly Government and that this be communicated as the Council's response to the consultation.

5.00 FINANCIAL IMPLICATIONS

5.01 None

6.00 ANTI POVERTY IMPACT

6.01 None

7.00 ENVIRONMENTAL IMPACT

7.01 None

8.00 EQUALITIES IMPACT

8.01 None

9.00 PERSONNEL IMPLICATIONS

9.01 None

10.00 CONSULTATION REQUIRED

10.01 As part of the consultation process the views and endorsement of the Executive are sought.

11.00 CONSULTATION UNDERTAKEN

11.01 The Assembly Government are managing the wider consultation exercise across Wales.

12.00 APPENDICES

12.01 None

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 **BACKGROUND DOCUMENTS**

Welsh Assembly Government Consultation Document - Proposals to Amend the date from which a change to a Council Tax Valuation Band takes effect.

Regulation 14 of the Council Tax (Alteration of Lists and Appeals) Regulations 1993

Contact Officer: David Barnes
Telephone: 01352 703652
E-Mail: david_barnes@flintshire.gov.uk

FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 9

REPORT TO: **EXECUTIVE**
DATE : **06 OCTOBER 2009**
REPORT BY: **HEAD OF FINANCE**
SUBJECT : **SAFEGUARD POLICY - LOCAL HOUSING ALLOWANCE**

1.00 PURPOSE OF REPORT

1.01 To seek approval of the Safeguard Policy for Local Housing Allowance Scheme.

2.00 BACKGROUND

- 2.01 In April 2008, a new scheme of Housing Benefit was introduced called Local Housing Allowance (LHA). This new scheme changed the way that Benefits are paid to customers living in private rented sector accommodation. LHA is the cornerstone of the Government's Housing Benefit Reform Programme, which aims to simplify Housing Benefit and ensure it supports the wider objectives for welfare reform, whilst strengthening a climate of 'rights and responsibilities' amongst those in receipt of benefits.
- 2.02 LHA is paid direct to customers, who in turn, make their payments to their Landlords.
- 2.03 LHA is usually paid to the tenant. Under LHA a tenant cannot simply request that payment is made to a landlord to cover their rent, but authorities have the discretion to make payments to the landlord when certain criteria are met. It is important that Customers are safeguarded in these circumstances, and a new Safeguard policy alongside a staff procedure and guidance note have been drafted.

3.00 PURPOSE OF THE POLICY

- 3.01 The policy, attached as Appendix A, will ensure that the safeguards in place are applied correctly, to help minimise the risk of tenants falling into arrears with the rent and losing their home due to eviction and to allay any fears that landlords may have regarding potentially vulnerable tenants and those who are unlikely to pay.
- 3.02 The policy identifies the circumstances where payments can be made direct to a landlord. There are two categories:-
- Where customers are unlikely to pay their rent -
 - Has rent arrears and consistently failed to pay.
 - Has a history of arrears with previous landlords

Date: 30/09/2009

- o Has previously absconded from a property leaving rent arrears.
- Where customers are unable to pay their rent.
 - o They have financial difficulties which mean they are unable to open a bank/building society account, have severe debt problems or are bankrupt.
 - o They are considered to be vulnerable and unable to manage their own financial affairs.

3.03 The policy further expands and provides examples of potential vulnerable groups, alongside a table of vulnerable indicators.

3.04 The policy aims are to look at each case on its individual merit, but provide a consistency of approach when determining claims for payments to be made direct to a Landlord. The policy is not intended to be a blanket policy. It will clearly define criteria and enable greater transparency in decision making.

4.00 RECOMMENDATIONS

4.01 That Executive endorses the Safeguard Policy.

4.02 That the Policy is placed on the Council's Internet site for customer awareness

5.00 FINANCIAL IMPLICATIONS

5.01 None.

6.00 ANTI POVERTY IMPACT

6.01 The policy aims are to provide a safeguard for vulnerable tenants and reassure them that their Housing Benefit and rent will be paid. This will assist to prevent rent arrears and tenants being put at risk of eviction, and help to sustain tenancies for vulnerable tenants. These measures will assist minimise poverty and hardship.

7.00 ENVIRONMENTAL IMPACT

7.01 None.

8.00 EQUALITIES IMPACT

8.01 The policy will provide a consistent approach and equal treatment of all customers.

9.00 PERSONNEL IMPLICATIONS

9.01 None.

10.00 CONSULTATION REQUIRED

10.01 None.

11.00 CONSULTATION UNDERTAKEN

11.01 None.

12.00 APPENDICES

12.01 Appendix A - Local Housing Allowance Safeguard Policy.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985
BACKGROUND DOCUMENTS

Welfare Reform Bill 2006
Safeguard Policy
Safeguard Procedure - Staff

Contact Officer: Jen Griffiths
Telephone: 01352 702929
E-Mail: jen_griffiths@flintshire.gov.uk



LOCAL HOUSING ALLOWANCE SAFEGUARD POLICY

**Flintshire Benefits Service
Policy Document**

April 2008

Introduction

The Local Housing Allowance is a new scheme of Housing Benefit for people living in privately-rented sector accommodation, with some exceptions to the scheme, including:

- Local Authority tenancies
- Housing Association tenancies
- Supported accommodation provided by local authorities, social landlords, charities or voluntary organisations
- Tenancies that started before 1989
- Tenancies in caravans, houseboats, mobile homes and hostels
- Tenancies with substantial board and attendance

Local Housing Allowance is usually paid to the tenant. Under LHA a tenant cannot simply request that payment is made to a landlord to cover their rent, but authorities have the discretion to make payments to the landlord when certain criteria are met.

Department of Work and Pensions Guidance

The Department for Work and Pensions has provided guidance on when direct payments to the landlord may be appropriate, where a tenant cannot pay or is unlikely to pay their rent. In most cases the council decides whether it is appropriate to pay the landlord the Local Housing Allowance. However the LHA **must** be paid to the landlord where:

- The tenant is 8 full weeks or more in arrears with their rent
- The tenant is having deductions made from their Income Support or Jobseeker's Allowance to pay for rent arrears.

Flintshire County Council Policy

The policy will ensure that the safeguards in place are applied correctly, to help minimise the risk of tenants falling into arrears with the rent and losing their home due to eviction and to allay any fears that landlords may have regarding potentially vulnerable tenants and those who are unlikely to pay. All staff will be made aware of the policy and when direct payments should be made on the grounds of vulnerability.

The circumstances where we will consider paying the Local Housing Allowance directly to the landlord are if:

- ◆The tenant is **unlikely** to pay their rent because he or she
 - has rent arrears and consistently failed to pay
 - has a history of arrears with previous landlords
 - has previously absconded from a property leaving rent arrears.
- ◆The tenant is **unable** to pay their rent because
 - they have financial difficulties which mean they are unable to open a bank/building society account, have severe debt problems or are bankrupt.
 - they are considered to be vulnerable and unable to manage their own financial affairs, this may include:

- People with medical conditions such as mental ill health, Alzheimer's disease or a terminal illness
- People with learning difficulties
- People with physical disabilities or who may be housebound
- Illiteracy or inability to speak English
- A person who lives alone with no support
- A person receiving assistance from a homeless charity
- A person with alcohol/drugs/gambling addiction
- A person receiving funding from the Supporting People Grant
- A person who fleeing domestic violence and have the support of either the police, or a statutory or voluntary agency
- A person leaving prison and being supported by an appropriate organisation or agency
- A person who has a temporary change in their life such as a relationship breakdown or bereavement which may mean they need support on a short-term basis

This list is not exhaustive and there may be other causes of vulnerability that prevents the tenant from receiving direct payments of the Local Housing Allowance. Each case will be considered on its own merit and there will not be a blanket policy approach to cases of vulnerability.

The aim of the policy is intended to:

- Provide a safeguard for vulnerable tenants and reassure them that their Housing Benefit and rent will be paid
- Prevent rent arrears and tenants being put at risk of eviction
- Help to sustain tenancies for vulnerable tenants
- Help tenants to take responsibility for receiving direct payments of LHA, where appropriate.
- Help to put tenants in touch with other agencies where necessary and give people the opportunity and support to manage their own financial affairs
- Reassure landlords that their rent will be paid if they have vulnerable tenants
- Work with landlords where the tenant consistently fails to pay the rent.
- To make reasonable, fair and consistent decisions
- Promote a transparent and simple process that is understood widely
- To treat each case individually and not make assumptions about people's situation
- To work closely with the statutory and voluntary sector in supporting vulnerable members of our communities, to contribute towards the prevention of homelessness
- To help people with the transition from non-working to working and to support and advise people through the process
- Compliment the work that other sections/departments undertake within the LA – housing allocations, environmental health, etc

The policy is not intended to:

- Replace support that may be being provided to tenants in managing their everyday affairs and finances
- be responsible tenants and be in control of their own income and expenditure

- Replace the services already available in the area for tenants who require money or debt advice
- Be used by landlords to avoid and abuse the aims and objectives of LHA
- Be a blanket policy for organisations providing support to private tenants
- Undermine the good work that is already being undertaken within other sections/departments of the LA
- Undermine the rights of tenants to receive payment directly to themselves

Decision making process – Vulnerable tenants / Financial difficulties

(See Appendix C)

a) Receiving an application

The tenant, landlord or tenants representative will make a request for direct payment of LHA to be made to the landlord.

Where a request for direct payment on the grounds of vulnerability or financial difficulty is received from a representative of the tenant the third party must have written authority from the tenant to act on their behalf.

In all cases the request must include written evidence, from an appropriate source, to support the application.

See appendix A for accepted evidence and sources in support of a request on the grounds of vulnerability.

b) Gathering Evidence

The Benefits Officer will gather further information and evidence necessary to make an informed decision. Any further information needed will be requested from the claimant, claimant's representative and/or the landlord by telephone in the first instance and followed by a written request. Both the landlord and the tenant will be given one calendar month to provide any information / evidence requested. If there is no response within this time then follow up action may be taken as no response could be indicative of a tenant's vulnerability.

If it is felt necessary, an interview will be arranged with the tenant, the tenant's representative, the landlord, or all parties to satisfy the evidence required to make the appropriate decision.

In some circumstances there may only be limited evidence available. In these cases the final decision will be at the discretion of the Benefits Officer with a 'common sense' approach. Any decision will always be in the best interest of the tenant.

c) Making a decision

Based on all the evidence gathered the Benefits Officer will decide whether the payment of benefit directly to the landlord is in the best interest of the tenant.

The reasons for any decision will be recorded on the diary and a future check (HBCHKRPLL) should be entered on the system to review the case at the appropriate time by a Benefits Officer.

Each application will result in one of the following decisions:

Payment of LHA will be made to the Landlord.

- For those tenants who have financial difficulties and have an inability to open a bank account, severe debt problems, CCJ's or bankruptcy
The Benefits Officer will set a review period, usually 6 months, in order to allow the tenant time to access any support and advice in order for them to reach a situation where they may be able to accept direct payments of LHA in the future.

- For those tenants where it has been established that they are vulnerable and unable to manage their own affairs
The Benefits Officer through consultation with all parties involved and consideration of the type and length of support provided to a tenant, whether the vulnerability is short-term or long-term. This decision will determine the period at which the case is reviewed. However, in some cases the situation will not change and therefore cases may only be reviewed on an annual basis.

If the Local Housing Allowance is above the tenants contractual rent, a split payment will occur and the tenant will receive the 'excess' amount direct.

Payment of LHA will be made to the tenant

If the Benefits Officer has decided that the tenant does not have issues serious enough to warrant direct payment being made to their landlord then payments will be made to the tenant themselves.

d) Notifying affected parties

When a decision has been made, all affected parties will be notified in writing using the word letters developed on the system alongside the standard notification letters. If direct payment has been requested by a third party on behalf of the claimant send them a copy of the claimant's decision letter. Appeal rights should be clearly stated.

Decision making process - Unlikely to pay (See Appendix D)

a) Receiving an application

Landlords are encouraged to notify the service at the earliest opportunity if a tenant is not paying their rent.

The claimant, landlord or claimants representative will make a request for direct payment of LHA to be made to the landlord

Where a request for direct payment is received from a representative of the tenant the third party must have written authority from the tenant to act on their behalf.

Where a request for direct payment on the grounds of rent arrears is made, evidence from the landlord and agreement from the tenant will need to be provided.

b) Gathering evidence

The Benefits Officer will gather any further information and evidence necessary to make an informed decision.

Any further information needed will be requested from the claimant, claimant's representative and/or the landlord by telephone in the first instance and followed by a written request. Both the landlord and the tenant will be given one calendar month to provide any information / evidence requested.

When considering any evidence, officers will take into account:

- the past behaviour of the tenant; have they had previous arrears, do they continually miss payments or do they have any other known underlying debt indicators.
- whether landlords are only making such a request for their own financial interest. Caution and consideration will be given to other tenants of the landlord and their payment destination and recovery action taken by the landlord in an attempt to recover any arrears.

c) Making a decision

Based on all the evidence gathered the Benefits Officer will decide whether the payment of benefit directly to the landlord is in the best interest of the tenant.

The reasons for any decision will be recorded on the diary and a future check (HBCHKRPLL) should be entered on the system to review the case at the appropriate time by a Benefits Officer.

See appendix B for 8 weeks in arrears procedures.

Each application will result in one of the following decisions:

Payment of LHA will be made to the Landlord.

- For those tenants where arrears has been established or they are deemed unlikely to pay their rent to their landlord
 - Payments will be made directly to the landlord
 - This decision will be reviewed at a timescale set by the Benefits Officer

If the Local Housing Allowance is above the tenants' contractual rent, a split payment will occur and the tenant will receive the 'excess' amount direct.

Payment of LHA will be made to the tenant

- If the Benefits Officer decides that the tenant does not have rent arrears or it is not felt that they would not pay their rent then payments will be made to the tenant themselves.
 - Tenants will be advised of the importance of paying their rent to their landlord and the consequences if they do not.

d) Notifying affected parties

When a decision has been made, all affected parties will be notified in writing using the word letters developed on the system alongside the standard notification letters. If direct payment has been requested by a third party on behalf of the claimant send them a copy of the claimant's decision letter. Appeal rights should be clearly stated.

Reviewing a Decision

The claimant and/or representative will be contacted again 4 weeks from the end of the review period to determine whether their situation has changed and if they can receive payment of LHA directly.

Claimants will not be required to complete an application form. In the first instance we will write to the tenant or their representative / support worker to get an update of the situation.

Payments will continue to be paid directly to the landlord until the review process is completed.

If the situation has not changed, a further review period will be set.

Where the circumstances of the tenant have changed, which means they can accept the responsibility of direct payments and pay the rent to their landlord, we will make a new decision to pay the LHA to the tenant.

Appeals

The claimant or the person who has made the application or referral can ask the council to review any decision made regarding direct payments of the LHA.

They can:

- Ask for an explanation of the decision
- Ask the council to reconsider the decision
- Appeal against the decision

In all cases the person must contact the council, in writing with their reasons within one month from the date of the decision. We will then look at the decision again.

Vulnerability Indicators

Vulnerability Criteria	Written evidence Required
Learning Disability	<ul style="list-style-type: none"> • GP • Social Services • Care Workers • DWP
Medical Condition ie, Mental health problems	<ul style="list-style-type: none"> • GP • Social Services • Care Workers • Hospital • DWP • Support Organisations
Addiction problems ie, Drugs, Gambling, Alcohol	<ul style="list-style-type: none"> • GP • Social Services • Hospital • Police • Care Workers • Support Organisations
Fleeing Domestic Violence	<ul style="list-style-type: none"> • GP • Police • Social Services • Support Organisations • DWP
Care Leavers / single < 25 homeless	<ul style="list-style-type: none"> • GP • Social Services • Homeless Team • Support Organisations / Homeless charities
Prison Leavers	<ul style="list-style-type: none"> • Social Services • Probation Service • Support Organisations
Severe Debt Problems ie CCJ's	<ul style="list-style-type: none"> • Courts • Banks / Building Societies • Solicitors • Creditors • Support Organisations ie CAB,
Undischarged Bankruptcy	<ul style="list-style-type: none"> • Court Order documents
Inability to open a Bank Account	<ul style="list-style-type: none"> • Evidence from banks / building societies • Money Management / Welfare and Information Centres
Where DWP is making deduction from benefits and paying direct to utility company	<ul style="list-style-type: none"> • DWP • CIS • Job Centre +
Tenant is in receipt of Supporting People funding	<ul style="list-style-type: none"> • Support Organisation • GP • Social Services • SP section

8 Weeks in Arrears Procedure

If a Landlord phones or writes to say their tenant is 8 weeks or more in arrears we will need official evidence before we can change the payee.

In these cases suspend the claim and the letter "Over 8 weeks in arrears - Landlord" should be sent to the Landlord and "Over 8 weeks in arrears - Claimant" should be sent to the claimant.

When the evidence is received from the landlord with no dispute or evidence from the claimant the payee can be changed.

If the Landlord provides official proof from the outset, suspending the payments and send the letter "Over 8 weeks in arrears – Claimant". If no response is received from the tenant within one month then consider making payments direct to the landlord.

Changing payee to Landlord

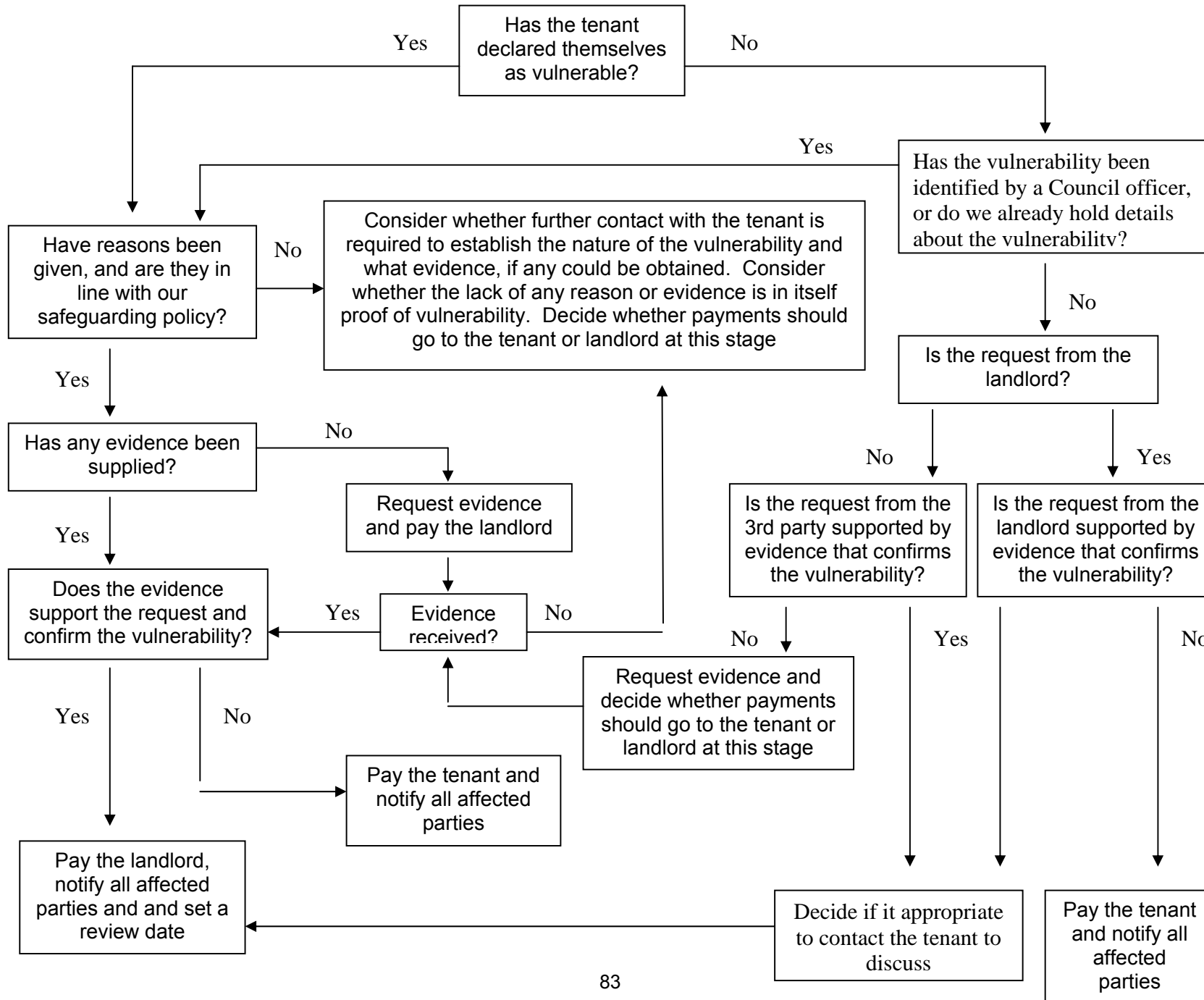
The payee should be changed to the Landlord using the paid to date as the effective date. **(Very important).**

The payment frequency will be fortnightly this will have to be changed to four weekly.

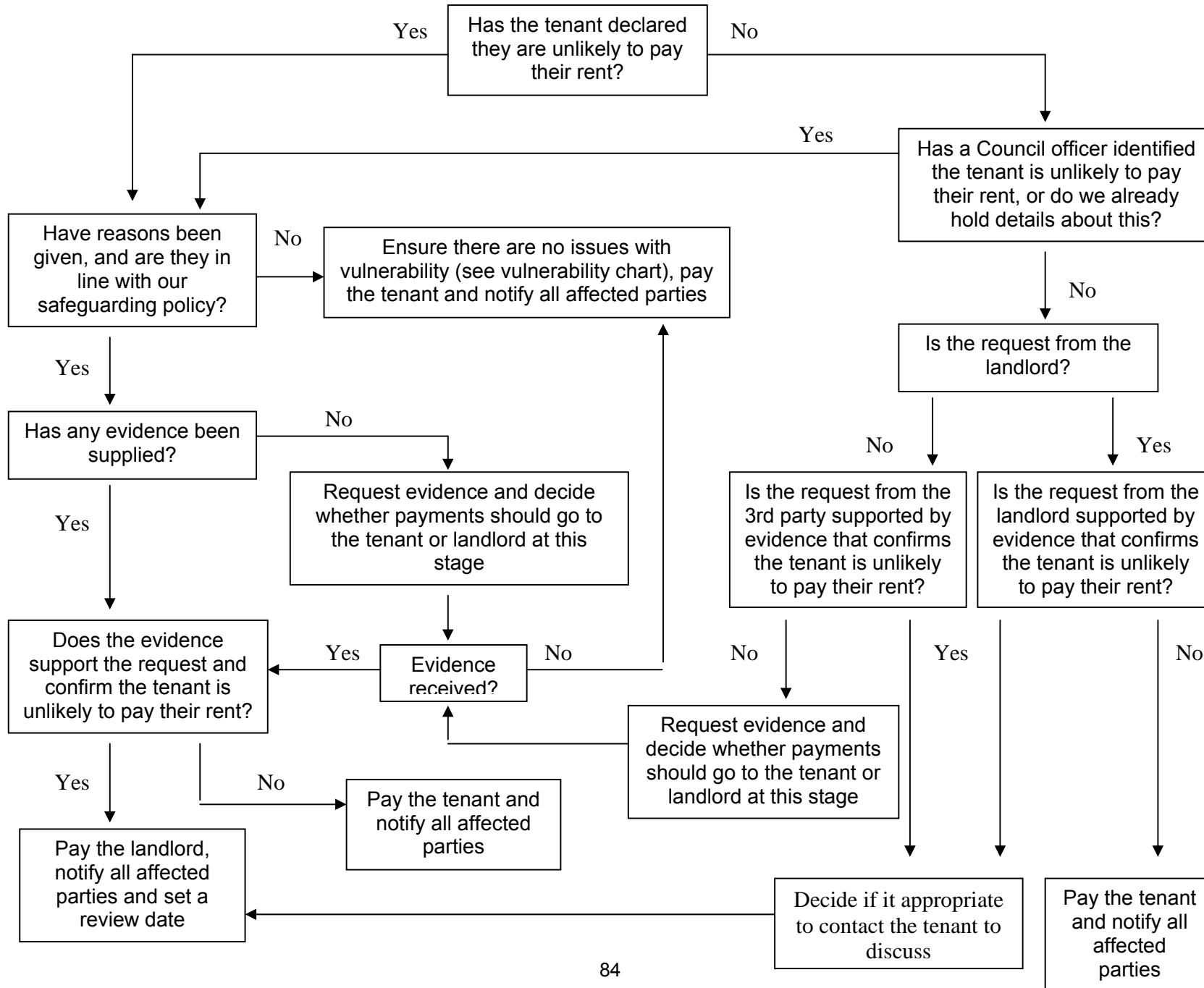
In the 'Reason to Pay Landlord' box choose 'Arrears' and enter the amount of arrears outstanding in the 'Arrears owed to L/L:' box. When the arrears have been completely paid off a Benefits Officer will need to review the reasons for paying Housing Benefit direct to the landlord. To do so calculate when the arrears will be completely paid off and set a future check (HBCHKRPLL). The Benefits Officer would then need to decide if the claimant is unlikely to pay their rent and therefore should the landlord continue to be paid under the safeguard policy.

Flowchart – Vulnerability

Appendix C



Flowchart - Unlikely to pay rent



FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 10

REPORT TO: **EXECUTIVE**
DATE : **06 OCTOBER 2009**
REPORT BY: **DIRECTOR OF LIFELONG LEARNING**
SUBJECT : **EDUCATION ASSET MANAGEMENT PLAN**

1.00 PURPOSE OF REPORT

1.01 To seek Member approval of the draft Education Asset Management plan.

2.00 BACKGROUND

2.01 As part of the process of efficient management of Capital Assets, the Council needs to have up-to-date data relating to the condition, fitness for purpose and suitability of school buildings, together with a plan for the management and improvement of the learning environment for pupils and working environment for school staff

3.00 CONSIDERATIONS

3.01 The plan sets out the way in which the Council will manage the school building stock which will be responsive to both the forthcoming School Modernisation Strategy, and the changing demography of the County.

4.00 RECOMMENDATIONS

4.01 That members approve the document for consultation with schools and other stakeholders

5.00 FINANCIAL IMPLICATIONS

5.01 The plan sets out the possibility of identifying capital receipts that would form part of the Council's Corporate fund. Lifelong Learning would be able to bid for funding to enhance schools by Capital Works.

6.00 ANTI POVERTY IMPACT

6.01 N/A

7.00 ENVIRONMENTAL IMPACT

7.01 Any new School that would be built would need to comply with strict BREEAM regulations that ensure the minimum environmental impact, and maximise of the elements of sustainability

Date: 30/09/2009

8.00 EQUALITIES IMPACT

8.01 N/A

9.00 PERSONNEL IMPLICATIONS

9.01 Any capital programmes arising from the outworkings of the plan could involve the need for appropriate project staffing.

10.00 CONSULTATION REQUIRED

10.01 Consultation with Stakeholders - eg. Schools and Governors, Community Groups and other interested parties

11.00 CONSULTATION UNDERTAKEN

11.01 Consultation has been undertaken to determine Fit for Purpose priorities as part of Asset Management Planning.

12.00 APPENDICES

12.01 A - Education Asset Management Plan
Surplus School Places (Primary) Spreadsheet
Surplus School Places (Primary) Spreadsheet

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985
BACKGROUND DOCUMENTS

None.

Contact Officer: Tom Davies
Telephone: 01352 704180
E-Mail: tom_davies@flintshire.gov.uk

FLINTSHIRE COUNTY COUNCIL



EDUCATION ASSET MANAGEMENT PLAN

2009-2014

INTRODUCTION

The aim of the Asset Management Plan (AMP) for Flintshire will be to identify the information needed, and outline the criteria used, to make decisions about future development of school premises.

The objectives of the AMP:

To provide a framework for the collection and comparison of information about the condition, suitability and sufficiency of the premises at each school, defined in accordance with national and local guidelines.

To provide appropriate accommodation, of a quality, and sufficiency, to enable effective delivery of the national curriculum, and assist in raising standards of educational attainment.

Identify priorities and allocate spending on a needs led basis, linked to and influenced by policies and plans being development by the Authority.

To manage the demand for school places more effectively, and remove excessive surplus places in a focused manner.

Demonstrate fairness of treatment for schools, and transparency of decision making processes for capital spending. Deliver value for money by cost effective use of education assets.

The AMP aims to ensure the needs of the service are met in the short, medium and long term and to ensure asset provision is at a sustainable and efficient level.

Reference will be made to the emerging school modernisation agenda, which includes a range of strategies designed to provide a sufficient number of school places meeting 'fit for purpose' and located in the relevant area. The AMP will be subject to annual review to reflect changes in demography and any on-going capital works to improve the building stock.

Flintshire County Council has structured its activities around a number of key pledges, which are set out in a set of nine statements collectively known as Flintshire Aspirations for Learners:

Learners will:

- Work in a physical and emotional environment which enhances learning
- Learn with their mind, body and emotions
- Have a fully meaningful learning experiences
- Experience learning in a variety of different situations both structured and unstructured
- Experience learning which matches their individual needs (academic, emotional, social and cultural)
- Have lifelong learning skills and attitudes integrated into learning activities (modelled and used)
- Have an opportunity to be involved as partners in learning within the wider community (class, school, local, national, global)
- Have the broadest range of their achievements valued and recognised
- Have their range of achievements assessed in a constructive way

Flintshire Council acknowledges that capital improvements have a key part to play in supporting these aspirations, and that many of the County's schools require capital investment to create a suitable environment for today's learning. It is also recognised that capital investment together with improved maintenance and better use of premises form part of the Government's agenda of reform and modernisation of schools, helping to make them become focal points of learning for the whole community.

As part of this process the County Council has renewed its Asset Management Plan (AMP) and continued its working partnership with schools and dioceses. The AMP will provide the means through which likely future needs are assessed, criteria for priorities are set, and informed decisions on local spending priorities are made. The Asset Management Plan for Schools is intended to compliment the Corporate Asset Management Plan.

The goal for the Flintshire School Modernisation Programme is to achieve school premises that are '21st Century', have sufficient capacity to meet the demand for places and are located in suitable areas to meet demographic needs.

Flintshire County Council supports the principle of the AMP which will bring longer term certainty to the development, improvement and maintenance of school buildings.

BENEFITS OF ASSET MANAGEMENT PLANNING

Improved information on assets and awareness of the cost of asset utilisation as an aid to decision making

Assisting in achieving a sustainable asset base

Optimisation of capital receipts

Enabling longer term planning horizon and the more efficient use of school buildings.

Bringing elected members more into the decision making process

Provide improved information on which to base a case for additional resources/funding

Asset management planning will enable fair and transparent decisions about investing in school premises which will:

- Raise standards of educational attainment.
- Enable inclusion as far as possible of pupils with disabilities into mainstream schools.
- Ensure provision of safe and secure buildings.
- Provide sustainable and energy efficient buildings.
- Provide innovative design solutions which reflect, amongst other things, the future needs of ICT based education.
- Increase community use of school facilities.
- Ensure efficient and effective management of new and existing capital assets.
- Reflect the current and anticipated future needs of the curriculum.
- Underpin the County Council's strategy for improvement of school buildings and repair and maintenance programme.

FLINTSHIRE EDUCATION AUTHORITY OBJECTIVES

The principal objective of the asset management planning process is to improve standards of existing accommodation in order to meet the needs of pupils and teachers, facilitate implementation of the curriculum and contribute to raising standards. This is achieved by establishing a transparent framework, including:

- To ensure the long term potential of the existing site and buildings is maximised through planned investment.
- To provide an agreed basis for local decisions on spending priorities linked with other Local Authority Plans including the Children & Young People's Plan, Early Years Development Plan, and 14 – 19 Agenda.
- To ensure that resources are applied fairly and cost effectively according to agreed funding priorities across the Authority.
- To enable schools both individually and collectively to contribute to the process of assessing needs and agreeing priorities.
- To enable the Authority, individual schools and other interested parties to develop partnership projects to improve provision, raise standards and benefit the wider community.
- To ensure that capital projects are soundly based and represent good value for money.
- To demonstrate that all schools are being treated on an equitable basis.

SCOPE OF THE ASSET MANAGEMENT PLAN

The AMP for Flintshire Schools covers all maintained schools in the County from all three/four categories: Community, Voluntary Controlled, Voluntary Aided and Foundation. This includes:

NURSERY SCHOOLS

The Croft Nursery

PRIMARY SCHOOLS

Abermorddu C.P. School
Glan Aber Primary School
Ysgol Merllyn
Brynford Primary School
Mountain Lane Primary School
Southdown Primary School
Westwood Primary School & Westwood Centre
Ysgol Bro Carmel
Ysgol Y Foel
Bryn Deva Primary School
Golftyn C.P. School
Wepre C.P. School
Drury Primary School
Ewloe Green C.P. School

Penarlag C.P. School
Ysgol Bryn Garth
Cornist Park Primary School
Gwynedd Primary School
Ysgol Maes Edwin
Greenfield C.P. School
Gronant Primary School & I.C.C.
Ysgol Y Waun
Gwernymynydd C.P. School
Ysgol Estyn Community School
Ysgol Derwenfa Primary School
Lixwm Primary School
Llanfynydd C.P. School
Bryn Coch C.P. School
Ysgol Bryn Gwalia C.P. School
Ysgol Bryn Pennant
Ysgol Owen Jones
Northop Hall Primary School
Queensferry Community Primary School
Ysgol Rhos Helyg
Wood Memorial Primary School
Saltney Ferry C.P. School
Sandycroft C.P. School
Sealand Primary School
Sychdyn Primary School
Trelogan Primary School
Ysgol Parc y Llan

Infant

Broughton Infant School
Dee Road Infants School
Hawarden Infants School
Perth y Terfyn Infants School
Wats Dyke Infants School
Abbot's Lane Infants School
Shotton Infants School

Junior

Broughton Junior School
Custom House C.P. School
Ysgol y Fron Junior
Mynydd Isa Junior School
Penyffordd Junior School
Taliesin Junior School

Church in Wales Voluntary Aided

Rector Drew V.A. School
St Ethelwold's Church in Wales V.A. School
Trelawnyd Church in Wales V.A. School
Ysgol Y Llan Church in Wales V.A. School
Pentrobin Saint John the Baptist V.P. School

Voluntary Controlled

Nercwys VP School
Rhesycae V.C.P. School
Nannerch V.C.P. School

Welsh Medium

Ysgol Croes Atti
Ysgol Mornant
Ysgol Gwenffrwd
Ysgol Glanarfon
Ysgol Terrig

Roman Catholic Voluntary Aided

St Mary's Catholic Primary School
St Winefride's Catholic Primary School
St David's Catholic Primary School
St. Anthony's Catholic Primary School
Venerable Edward Morgan R.C. Primary School

Foundation

Derwen Foundation School

SECONDARY SCHOOLS

Elfed High School
Connah's Quay High School
John Summers High School
Flint High School
Hawarden High School
Holywell High School
Castell Alun High School
Alun School
Argoed High School
St. David's High School

Welsh Medium

Ysgol Uwchradd Maes Garmon

Roman Catholic Voluntary Aided

St. Richard Gwyn Catholic High School

SPECIAL SCHOOLS AND UNITS

Ysgol Maes Hyfryd (Secondary)
Ysgol Pen Coch (Primary)
Bryn Coch Special Needs Centre
Bryn Pennant Special Needs Centre
Queensferry Special Needs Centre
Bryn Tirion Unit
Shotton Learning Centre
Ysgol Pen Coch Assessment Centre, Mold
Mold Inclusion Centre

The EAMP will draw on information about the condition, suitability and sufficiency of school buildings, and include information about premises running costs. This information taken from the surveys recently completed as part of the School Modernisation Agenda.

The EAMP will identify all significant capital and revenue expenditure required on premises under the following three headings:

- **Condition** – assessment of the physical state of the buildings.
- **Sufficiency** – assessment of the number of school places and the demand on them including special schools and early years developments.
- **Suitability** – assessment of the type and quality of educational facilities to ensure that they are 'fit for purpose' for delivering the curriculum and raising standards. (Under development)
- **External Condition, Suitability and Sufficiency** will be completed during 2009.

Plans will be updated annually to reflect any significant changes, and a detailed review every five years.

MANAGEMENT OF INFORMATION

Flintshire Council has a Corporate Property Database (Technology Forge Facility) that contains information about individual buildings, their ownership and usage, site area, playing fields, etc. There are sets of plans for each building and a comprehensive set of site plans is in the process of being prepared.

In addition the County Council and its schools use additional internal software to store pupil and school data. The County Council also holds information about school capacities, projected enrolments and teaching areas. Information on energy, water and other premises costs for individual schools will, as far as possible, be obtained from service providers or the Energy Conservation Unit.

Tf Facility Asset Management Software is used to identify all property, which the council owns or uses, assess its value and the function which it performs. It is also used to supply financial information of present costs of occupation.

The use of Asset Management Software enables the Authority to respond to the change in property needs of services. It helps to promote the equitable use of assets and it enables the Authority to make informed decisions regarding the retention and the disposal of buildings as well as providing a transparent basis for property investment decisions to ensure that buildings provide a healthy and safe environment for all users.

A programme to update condition surveys commenced in 2006/2007. During 2008 all Headteachers received their updated survey information relating to their respective school.

Condition data collection is necessary to enable repairs and maintenance works to be costed, prioritised and planned and school condition surveys will be undertaken on a 5 year rolling programme by the Corporate Property Maintenance Section located within the Environment Directorate.

The condition of a school has a direct impact on education standards. Children are likely to work better in a safe, warm, bright and dry building that provides a stimulating and attractive environment. Morale can be higher when staff can focus on pupil needs rather than be distracted by building problems and parents can make sounder judgements about a school and its effectiveness when they are not distracted by its appearance.

The EAMP covers a 5 year time frame with 20% of schools being re-surveyed, via external consultants, each year. The advantage of using external consultants is that they provide an unbiased viewpoint.

Although condition surveys provide a systematic approach, information on the state of a building will also be collected in other ways. Area surveyors, for example, will play a vital role in the exercise by ensuring that information is collected in an on-going basis as part of other routine maintenance inspections.

Although condition surveys are non-intrusive, in line with DfES guidelines, they need to be thorough enough to identify the need for any further survey or testing. The results of further surveys will be taken into account in the overall condition assessment.

The new Technology Forge database will hold all of the condition data and this will be kept up to date at all times so that the information, contained in reports produced through interrogation of the database, is accurate. In this way changing needs and priorities can be taken into account. The Tf Web enabled access page will allow schools to view their respective condition data via a unique PIN. Tf Web will also enable schools to view other reports such as Asbestos and Legionella information and CAD drawings.

All surveys will identify work necessary to bring premises up to a serviceable state and to rectify breaches in legislation. Once in a serviceable state, only routine maintenance should be required, which can be carried out under a pre-planned maintenance programme.

The Lifelong Learning and Environment Directorates are responsible for monitoring the funding of governing body repair programmes and Corporate Property Maintenance currently

manage these works on behalf of the County Council. The Tf database will be updated throughout the year as and when all Capital and Revenue works are completed and where, as a result of delegated funding, schools have made improvements themselves to existing condition elements.

It is the responsibility of the school to advise the County Council when any works, funded by them, have been undertaken to ensure that all CAD and condition data information is kept updated in the Technology Forge database.

LEAs identify repair and renewal costs for different elements in each block throughout the school in a consistent manner using the following priority categories :-

Priority 1 – Urgent work that will prevent immediate closure of premises and/or address an immediate high risk to the Health and Safety of occupants and/or remedy a serious breach of legislation.

Priority 2 – Works required within 2 years that will prevent serious deterioration of the fabric or services and/or address a medium risk to the Health and Safety of occupants and/or remedy less serious breach of legislation.

Priority 3 – Desirable work required within 3 to 5 years that will prevent deterioration of the fabric or services and/or address a low risk to the Health and Safety of occupants and/or remedy a minor breach in legislation.

Priority 4 – Long term work required outside the 5 year planning period that will prevent deterioration of the fabric or services.

The condition of each element will be assessed using the following gradings :-

Grade A – Good. Performing as intended and operating efficiently.

Grade B – Satisfactory. Performing as intended but exhibiting minor deterioration.

Grade C – Poor. Exhibiting major defects and/or not operating as intended

Grade D – Bad. Life expectancy expired and/or serious risk of imminent failure.

Once a school has been completely surveyed and the overall maintenance backlog figure is identified, the figure will be divided by the gross internal area (GIA) to determine the maintenance cost m² for that school.

Suitability

Suitability is defined as 'how well premises meet the needs of pupils, teachers and other users and contribute towards raising standards of education'. Suitability assessments are concerned with the numbers and characteristics of each type of internal space and external area. They also cover some aspects of health and safety.

The Authority has appointed knowledgeable and experienced personnel who have carried out suitability assessments in relation to each school property. The surveys have been carried out in consultation with headteachers so that all aspects of suitability information is captured in a consistent manner and accurately recorded for individual schools. Surveys have been signed off and validated by headteachers. Suitability information will be recorded in the Technology Forge system.

Sufficiency

Sufficiency focuses on total areas and on the quantity and organisation of places within and across school in an Authority in relation to demand.

For the purposes of AMP's the definition of sufficiency includes two separate measurements;

- The number of pupil places available (the capacity) compared to the current and future numbers on roll
- The overall **areas** of buildings and grounds in support of the places available and the current number on roll

The primary aim of sufficiency assessment is to offer a fair and consistent method of identifying any surplus or deficit of pupil places in relation to demand. This will:

- Inform decisions on basic need funding
- Be used to measure surplus places
- Indicate an admission number for schools

Capacity assessments are based on the Welsh Assembly Governments guidelines document "Measuring the Capacity of Schools in Wales" All Flintshire Schools have been re-calculated according to the latest formula.

The assessments have been carried out through a programme of visits to schools where all school accommodation is identified, and the purpose of its usage agreed. This information was transposed into a database which is controlled by the Welsh Assembly Government to ensure consistency of measurements. The database generates an individual capacity assessment for schools based on space utilisation.

The assessment also generates an "admission number" which is based on the schools ability to accommodate pupils. The new admission numbers are proposed to be implemented in September 2009 following consultation with stakeholders on school admission arrangements for 2009.

All schools are now in receipt of their new capacity assessments, and proposed new admission numbers and all schools have validated both figures. The final returns have been signed off by Headteachers and these will be fed into the AMP database.

There is a key link between the new net capacity measurements and the issues of over and under provision of school places relating to the School Modernisation agenda.

See Appendix A (Surplus Places Spreadsheet)

Availability of Information

Information will continue to be fed into this process by colleagues in the School Improvement Service, particularly where issues are identified in Estyn reports which are felt to be having an impact on standards.

Each school will have access to a complete set of data relating to its own premises. In the case of voluntary schools this will also be made available to the relevant diocese.

OTHER AUTHORITY PLANS

The EAMP has regard for other Directorate Plans and Corporate and Service Asset Management Planning.

DDA/Accessibility
Foundation Phase Development Plans
14 -19 Network
Behaviour Support Plan
Corporate Asset Management Plan
Children and Young People Plan

Health and Safety Policy

The LEA has an established Health and Safety Policy which is regularly reviewed.

HOW THE AUTHORITY WILL CONSULT LOCAL PARTNERS AND AIM TO SEEK A CONSENSUS ON PRIORITIES

The main forum for considering and approving priorities is the Flintshire County Council Executive Board.

Every headteacher is able to make an input via the Headteachers Federation meetings.

Priorities with regard to the EAMP and development of the Capital Programme are:

1. Urgent work that will prevent immediate closure of premises and/or address an immediate high risk to the health and safety of occupants; and or remedy a serious breach of legislation.

2. Essential DDA works to enable a disabled child to a normal education without any form of discrimination.
3. Provision for Basic Need, for school places, Sufficiency, Suitability, Condition, Fitness for Purpose
4. Other projects which directly affect pupils' learning (e.g. specialist facilities, replacement of temporary classrooms).
5. Essential work required within two years that will prevent serious deterioration of the fabric or services and/or address a medium risk to the health and safety of occupants and/or remedy a less serious breach of legislation.
6. Projects leading to significant revenue saving (e.g. removal of surplus places).
7. Other desirable projects (e.g. car parking, cloakrooms, office accommodation).

In addition to the above prioritisation the following elements will be taken into account.

- Prioritised projects should be included in the schools AMP suitability survey.
- The ability of the School to contribute from third party funding to be taken into account but not to give added priority.
- Any school having temporary classrooms during capital works must relinquish the temporary classrooms at the end of the project.
- To ensure Representative spread of provision across types and phases of education.
- To ensure equality of access to provision
- Advice to be taken from professional sources (e.g. experienced inspectors and/or building surveyors) on prioritisation within categories.
- The intensity of usage of facilities.
- Priority for schools with serious weakness and where levels of attainment are low.
- Compulsory provision to have precedence over other provision.

In accordance with Priority number 3, elements of Condition, Suitability and Sufficiency will include the following:

Condition

- Elimination of any hazardous situation relating to condition which has serious health and safety implications.
- Problems which are likely to lead to all or part of a school being taken out of use, prioritised according to timescale and implications for pupils learning.

Suitability

- Elimination of any hazardous situation relating to suitability which has serious health and safety implications (suitability survey 'high' health and safety issues).
- Deal with problems which result in a school being unable to deliver the curriculum and where improved achievement is expected to result (suitability survey 'A' impact on education).

Sufficiency

- Basic need for additional places in a growth area.
- Special need developments.
- Cost effective surplus place reduction.

FINANCIAL CONSIDERATIONS

BACKLOGS

Following completion of the initial condition surveys, a backlog of maintenance has been identified in the sum of circa £40 million pounds which includes a sum of circa £5 million for DDA works. The maintenance and LEA capital budgets are primarily held by Property Services, with a small delegated budget being given to each school for property issues such as internal redecoration works, etc.

SECURING MAXIMUM VALUE FOR MONEY AND FUNDING ISSUES

The LEA will continue to pursue funding from a wide variety of sources to maximise capital investment in schools:

- WAG School Building Improvement Grant.
- Realisation of surplus assets.
- The Local Authority Capital Programme
- WAG Transitional and 21st Century Schools Funding Grants
- Prudential borrowing based on revenue savings

School projects are part of a County wide scheme for appraising proposed capital expenditure. Projects are scrutinised by officers from other County Council departments for value for money and feasibility.

The Authority has adopted a 'Partnering' approach as well as traditional procurement methods to achieve maximum value for money.

Constructionline is being used to identify suitable firms for inclusion on tender lists in relation to capital works.

Projects are, and will continue to be, planned on the basis of WAG guidelines on room sizes and facilities as published in building bulletins. Cost per square metre is carefully monitored and discussion with successful contractors includes scrutiny of the project to secure savings on the use of alternative materials and building methods through value engineering.

A system of post handover assessment of building performance and user satisfaction is systematically implemented.

IMPLEMENTING GOVERNMENT POLICY INITIATIVES

ICT

The County Council is committed to providing innovative and high quality building design solutions that reflect the future needs of ICT based education. The Corporate Asset Management Group is aware that changes in technology mean that the County Council cannot adopt a firm long term policy. Many schools are keen to create ICT suites while others may see the future in wireless technology or the use of lap tops.

COMMUNITY FOCUS

Within the limited resources available, Flintshire will concentrate on its statutory obligations. However as far as practicable it will continue to look at making surplus accommodation available for pre and post school care, community learning etc in accordance with the County's Early Years' Development Plan and Community Focused Schools Guidance.

While individual governing bodies have responsibility for the use of school buildings out of school hours, the County Council will continue to encourage community use. Zoning of areas for security and heating are included within new building schemes to facilitate safe and economic usage.

SUSTAINABLE AND ENERGY EFFICIENT BUILDINGS

The County Council has introduced a policy to identify good practice and develop energy efficiency benchmarks against which to measure and improve energy performance in all County Council buildings and an officer located within the Property Services Department has responsibility for this issue.

ADDITIONAL LEARNING NEEDS

The Authority has given high priority in planning its capital strategy to improving the provision for pupils with additional learning needs, including that made in the Authority's special schools.

The reorganisation of special schools has been prompted by the Authority's policy of greater inclusion and integration and the replacement of unsatisfactory accommodation of the Authority's three special schools.

Flintshire County Council is aware of the requirements of legislation in regard to access to educational facilities and buildings. Issues of physical access for SEN pupils transferring between schools is currently being addressed through a capital allocation earmarked annually for this purpose.

THE BASIS FOR MAINTAINING AND REVIEWING THE EAMP

The source of each piece of information in the EAMP will be logged and it will be via that source that updating will take place.

Capital budget information will be updated annually in accordance with the Capital Programme.

Information about properties in the Central Property Register will be updated in accordance with the following updated every time the CPR is reviewed.

Condition surveys will be updated on an interim basis every year to reflect significant changes. Full condition survey reviews will be carried out and costed every 5 years.

Suitability will be reviewed every five years. Suitability outcomes (involving capital expenditure) will be costed every five years.

Sufficiency (capacity) will be considered annually in the light of revised admissions data. Sufficiency (area assessments) will be reviewed every five years.

Pupil projection information will be updated annually, impacts of the Authority's Local Development Plan will be taken into consideration

CAD drawings are updated on an on-going basis.

Data changes input to Tech Forge system regularly updated

Open Market Valuations of school sites will be reviewed as necessary.

Capital Receipts will be identified on a regular and on-going basis

Revenue costs per pupil will be reviewed annually

Estyn report outcomes will be reviewed when necessary.

Surplus places will be reviewed and reported annually

Temporary classroom provision will be reviewed annually and removed whenever possible.

Asset management planning is an on-going development process. Therefore it should be seen as a continuum over a period of time, initially a five year period between 2009 and 2014.

Areas of focus for the next 3 years:

School reorganisaton proposals in accordance with School Modernisation Strategy

Review of Welsh Medium provision across the authority in relation to demand

Review of faith based provision across the authority in relation to demand

Development of Community focused schools, including development of provision on school sites of sports centres, and libraries premises.

Review of youth service

Continued development of 14 – 19 Agenda

Identification of land disposal

Review surplus places provision on an area by area basis, to within 10%

Securing resources for the continued implementation of a capital programme, through investigation of Prudential borrowing.

Plan for continued future investment in raising the standard of school buildings and facilities.
Continued investment in schools to increase the compliance with DDA.
Consideration of school closures having regard to demographic changes

STATEMENT OF PRIORITIES

PART A	Aims of the LEA Delivering the Government's priorities Key Local Factors How will we achieve LEA aims and national priorities? The contribution of capital investment to the delivery of priorities
PART B	Capital Programme and Strategic Priorities
PART C	Priorities arising from premises surveys

Overview

The following Statement of Priorities, for Capital expenditure covers 2009-2014 for Flintshire County Council. The Statement of Priorities is expected to show how the LEA, through capital investment strategies and plans, will deliver specific projects set within the context of national and local priorities. Premises related priorities, in terms of Condition, Suitability and Sufficiency needs, have to inform rather than direct major priorities derived from national and local plans.

The structure of the Statement of Priorities follows the logic indicated in the above paragraph, and is divided into 3 parts.

Aims of the Local Authority

PART A

An outline of the County Council's aims, and the complex relationship that exists between them and:

- The corporate aims of the County Council.
- Statutory plans and other plans that the County Council is required to compile, which includes Government priorities for Education.
- Key Local Factors.

Included in this outline is an overview of how the plans that the County Council is required to compile enable the delivery of national and local priorities, and the general contribution of capital investment in the context of Asset Management Planning.

The strategic aims of the County Council are as follows:

- Raising attainment in the Foundation Stage, in Primary Schools and KS3 and KS4.
- Narrowing the attainment gap/tackling under-achievement.
- Support for schools causing concern.
- Maintaining progress at transfer and transition.
- Establishing a strategy for recruitment and retention of teachers and headteachers.

- The role of Education in the social inclusion agenda.
- Working with others strategically and operationally.
- Managing the impact of Technology.
- Managing resource in the context of the Government's view of the role of Local Authorities.

One of the County Council's corporate objectives is to achieve excellence in education and learning. This objective informs the importance attributed to the quality of the learning environment throughout this Statement of Priorities. The Lifelong Learning Department has an important role to play in contributing towards all of the County Council's objectives, but most particularly in the area of advancing Lifelong Learning, where Flintshire already has a strong and well-established tradition.

Delivering the Government's priorities

The County Council's acknowledges the Government priorities in relation to:

- Raising Attainment in the Foundation Stage in primary schools, particularly in Literacy and Numeracy.
- Raising Attainment in Key Stage 3 & 4.
- Narrowing the attainment gap/tackling underachievement.
- Support for schools causing concern.
- Maintaining progress at transfer and transition.

These specifics inform the more generic Government priorities of:

- Early Years.
- Transforming Secondary Education
- 14-19 developments.

Key Local Factors

The LEA monitors areas of underachievement, and provides relevant support in relation to capital investment and affordable where this is required.

There are likely to be areas of pupil growth over the next 5 to 10 years as a consequence of new settlements proposed by developers and linked to the Authority's UDP Programme. At the same time, other areas of the County will experience a fall in their pupil population.

How will we achieve our aims and national priorities?

The County Council will continue to work in partnership with schools and other key partners, to target and improve educational achievement and promote a culture of self-evaluation leading to:

- High quality teaching and learning.
- High achievement levels for each individual appropriate to his/her needs and ability.
- Minimal disruption to the educational process through the provision of high quality support, including a suitable learning environment.
- Provision that is accessible to all potential users.

The contribution of capital investment to the delivery of local and national priorities

Capital investment is expected to contribute towards improved teaching and learning environments and to higher levels of pupil attainment. In order to deliver this the LEA will seek to ensure that high quality buildings are provided which offer the best long-term solution in terms of flexibility and durability. In particular, in the context of the replacement of temporary accommodation with permanent build. In turn this can only be achieved by adopting a strategic and co-ordinated approach to the disparate sources of capital funding received by the LEA.

It follows that capital investment needs to be targeted at greatest need. In that context the County Council will strive to ensure that all types of school will receive parity of treatment in deciding need.

PART B CAPITAL PROGRAMMED STRATEGIC PRIORITIES

A safe and secure school is a prerequisite for effective teaching and learning. **The County Council's Security Plan (SP)** developed by the School Security Task Group can be described as follows. During the past few years, the LEA has sought to reduce the security risks at those schools deemed to be most at risk. Over the period 2007-2012 the LEA will expect schools to continue to undertake risk assessments and to undertake appropriate minor measures funded from their delegated budgets. In the case of major need the LEA would assess the case for a contribution from centrally held funding. Going forward, in addition centrally funded projects will incorporate crime reduction measures in their design.

An important target is to work with **schools causing concern and requiring support and intervention**. Where there is a premises related issue at a school in this category this would normally have been identified by one of the following methods:

- In the context of an Suitability survey.
- By the LEA's Advisors and Inspectors.
- As a consequence of an Estyn Inspection.

In such schools it is necessary to establish that there is some causality between the school's performance and premises barriers, before compounding a recovery strategy through potentially disruptive major capital works.

Meeting national targets for the **14-19 agenda**, includes raising attainment for KS3 and KS4, and with particular reference to certain curriculum areas. Within these, Design, Technology, and Art, are key areas for improvement of attainment. Premises surveys have identified where poor quality facilities/poor access to facilities are barriers to raising standards that should be resolved through the AMP. Further work will be required on this to determine an agreed methodology for the prioritisation of resource allocation. It will also be essential to ensure that the complementary professional development needs of teachers anticipate and parallel improvements to premises.

In addition to schools, lead learning settings in the county include Deeside College, a provider of a wide range of vocational and general courses to young people and adults. Additionally, Deeside College at its Northop site offers courses to young people and adults but with a focus on the land based industries.

Opportunities for young people to be involved in work based learning also exist, with Deeside College and North Wales Training, based on the Deeside Industrial Estate being the largest providers.

The provision of high quality/sustainable building design solutions is envisaged as of fundamental importance to the delivery of the Capital Programme and other plans of the County Council. Completed projects are evaluated in order to identify good practice in design.

Enabling schools to meet National Curriculum requirements, where premises can be shown to be a relevant consideration, has already been referred to the 14-19 agenda. The County Council has already provided adaptations to primary schools, in particular, to enable Numeracy, Literacy and Information Communication Technology to be effectively delivered. An assessment will be made on how new and refurbished buildings are likely to contribute towards raising levels of pupil attainment. The LEA will establish a process, which commits schools to a benchmarking exercise and measurement over a 3 year period or longer for attainment gains.

Raising attainment in the Foundation Stage and in the Primary School refers to the Early Years and **Childcare Development Plan (EYCDP)**. As an integral part of this no targets are currently set because at present the County Council has met its obligations to-date through central government funding. At this stage no further additional classrooms are required for KS1 class size implementation.

Maintaining progress at transfer and transition refers to pupil progression from one phase of education to another, in particular between primary school and high school and then from there to further education.

Resolving premises related urgent Health and Safety and Condition related work is a vital priority in enabling schools to continue to operate and deliver learning opportunities. It is an important AMP priority for capital investment, but the County Council does seek to ensure that the life cycle of that investment is considered in terms of other variables that might influence the short, medium and long term future of a particular building.

The Early Years and Childcare Development Plan (EYCDP) identifies the need for quality nursery provision, throughout the County. There are two separate but related initiatives that the County Council is currently refining and discussing with the partnership and appropriate schools.

SEN Development Plan (SENDA) (Inclusion Service Development Plan)

Within that plan there is the reorganisation of three existing Specialist schools into two newly built Specialist schools attached to mainstream schools. This work is now complete, and the new schools opened in September 2009.

Possible sites for resourced classes for pupils with Autistic Spectrum Disorder are being investigated. Any additional resource provision in Flintshire should lead to a reduction in Out of County Placements.

Access Strategy

The County Council's Access Strategy, required by SENDA, will be based on the County Council's current policy. This is to develop families of schools based on geographical areas and to meet the needs of known individual pupils who have a Statement of Educational Need. A number of schools have already been adapted to provide physical access for pupils with disabilities and also to provide an appropriate learning environment for pupils with sensory impairments.

ICT Development Plan (ICTDP)

The Council's ICT Strategy has been developed and implemented in full consultation with schools. The strategy seeks to ensure access through ICT to high quality learning experiences and to develop the role of ICT in raising standards of achievement and attainment across the curriculum for all pupils.

A Statement of the process for identifying priorities from information taken from condition, suitability and sufficiency surveys and how these will inform the LEA's strategic priorities.

The premises surveys carried out for all schools identify individual Condition, Sufficiency and Suitability needs, and provide the database of need informing the education capital strategy. These needs are not ends in themselves but inform the major priorities set out in the previous section.

Specific priorities arising from condition surveys

The County Council will identify, in consultation with the Corporate Asset Management Group, an agreed methodology for prioritising condition works in the context of a limited resource base. A detailed guide has been issued to all schools on the respective responsibilities of the LEA and school governing bodies for maintenance work (**"Responsibility For Repairs, Maintenance and Replacement"** – **Annexe 5 & 6**). All Community, Voluntary Controlled and Voluntary Aided Schools, with the exception of one school, have decided to remain within the principal framework of LMS rather than adopt 'Fair Funding'. One school, Higher Kinnerton Primary School has chosen to remain as a Foundation School.

All Schools have a delegated Repair & Maintenance budget for minor works. All major works are funded directly by the LEA through Community & Housing Property Services Section.

The Local Policy Statement accords high priority to:

- The resolution of hazardous situations which have high Health and Safety implications (e.g. asbestos removal and prevention of the legionella bacterium in water supplies, fire precaution work/means of escape).
- Other work which could potentially result in school closure (e.g. replacement of other boilers).

- Planned maintenance based on agreed priorities and the resolution of hazards and urgent work, helps to both ensure reduction in school closures and improve the quality of the learning environment.

Flintshire receives annually a School Building Improvement Grant (SBIG) which is utilised mainly for remodelling/refurbishments of classrooms and curriculum areas. Also annually, there is a delegated Repairs and Maintenance revenue budget totalling circa £950k which covers all Education Properties including schools. Within that figure an emergency fund of £346k is set aside for day to day and emergency repairs, and vandalism; the remainder being allocated for scheduled works, kitchen repairs, statutory inspections and servicing. In addition, the Council has committed an allocation of circa £4.0M per year until 2016 to bring all of Flintshire's Schools up to a good standard (Grade A).

Replacement of temporary accommodation It is a priority to where possible to remove temporary accommodation from school sites. Replacement of temporary accommodation with more permanent structures enables condition, suitability and sufficiency issues to be resolved at the same time and requires a joined-up approach to funding. The assessment of suitability undertaken by the County Council will indicate that in those schools where temporary accommodation forms a significant part of their building stock, this places a major constraint on the delivery of the curriculum.

In order to realise capital improvements at the earliest opportunity, and to minimise slippage and erosive effects of inflation, the County Council will, through the County Council in-house design consultancy, implement a variety of procurement strategies. These will include forms of 'partnering' with contractors chosen by competitive bids against a guaranteed maximum price.

Energy and water consumption rates

The County Council will seek to benchmark energy and water consumption, both between schools of similar sizes within the Council, and relative to aggregate figures for other LEAs and national comparators. It is envisaged to continue to undertake this work in future, along with seeking to identify cost-effective options for reducing water and energy consumption in the design specification of new and refurbished buildings.

A Statement outlining the Council's Education Capital Programme plus an indication of how the LEA manages various capital funding streams to target resource expenditure in the most effective way.

Coherence from disparate capital funding sources. The challenge for the Council is to:

- Identify projects which will help to deliver national and local priorities, including premises related issues where appropriate.
- Deliver projects that are long-term solutions and represent high quality provision.

It will be noted that:

- Within the Major works, the majority of the projects reflect the emphasis on the replacement of temporary accommodation with permanent buildings or major refurbishment works to enhance the life expectancy of the building.
- Capital Programme now addressing replacement of SEN Primary and Secondary provision, and SEN Modernisation.
- Proposed amalgamation of Primary Infant and Junior Schools is also addressing fit for purpose issues and school modernisation

PART C

A Statement of the basic principles underlying capital investment, including responsibilities of schools, the importance of Option Appraisals, design standards, procurement, and delivering projects to agreed deadlines.

There are a number of basic principles that underlie capital investment in Education in the County. They can be summarised as follows:

- A commitment by the County Council to ensure that all of the central government allocation of capital funding in Wales for Education is spent to that end. Secondly, a commitment to top-up the Education Capital Programme with a contribution from capital receipts whenever possible.
- A partnership with schools whereby they are encouraged to regard premises as an important variable in the learning equation, and to plan their development accordingly.
- A commitment to option appraisal.
- A commitment to review progress against previous targets.
- A commitment to the importance of the evaluation of completed capital projects. The LEA is committed to the principle of the evaluation of capital projects, usually significant major capital works. Evaluation takes place:
 - Immediately after project completion to assess the impact of the construction process on the school.
 - 6 months afterwards, when an attempt is made to i) Evaluate the effectiveness of the overall design of the project in improving the learning environment and contributing towards raising levels of attainment by pupils and ii) Secure the schools commitment to a benchmarking exercise to test the hypothesis that "Improved learning environments contribute towards higher levels of pupil attainment".

23-Mar-09

LEA No 664

LEA Name Flintshire

1	2	3	4	5	6	7	3	4	5	6	7	8	9
School Number	School Name	Type of School	Welsh Indicator	Age Range	NOR F/T	Total Summer term admissions to reception classes if applicable	Number of FTE places available in a designated nursery class	Capacity F/T	Surplus Capacity F/T	Planned Admission Number	% Surplus Places	Number of FTE places available in a designated nursery class	Capacity including Nursery
2084	Abermorddu Juniors and Infants C.P.	C		3-11	215	0	EY	207	-8	25	-3.86	EY (28)	207
2003	Bagillt (Merilyn C.P.)	C		3-11	194	0	EY	196	2	25	1.02	EY (20)	196
2002	Bagillt (Ysgol Glan Aber C.P.)	C		3-11	105	0	EY	104	-1	13	-0.96	EY (12)	104
2090	Broughton Infants C.P.	C		3-7	203	0		210	7	60	3.33	EY (30)	210
2097	Broughton Juniors C.P.	C		7-11	199	0	No	240	41	60	17.08	No	240
2065	Brynford C.P.	C		3-11	63	0	36	58	-5	8	-8.62	17	75
2063	Buckley (Mountain Lane C.P.)	C		3-11	400	0		409	9	58	2.20	26	399
2085	Buckley (Southdown C.P.)	C		3-11	378	0	32	382	4	54	1.05	30	412
2004	Buckley (Westwood CP)+	C		3-11	199	0		247	48	32	19.43	EY (21)	247
3303	Caerwys (Ysgol yr Esgob Aided)	V.A		3-11	69	0	EY	97	28	12	28.87	EY (11)	97
2049	Carmel (Ysgol Bro Carmel C.P.)	C		3-11	135	0	EY	180	45	25	25.00	24	204
2064	Cilcain (Ysgol y Foel C.P.)	C		3-11	76	0	8	95	19	12	20.00	EY (11)	95
2052	Connah's Quay (Bryn Deva C.P.)	C		3-11	234	0	EY	283	49	40	17.31	21	304
2008	Connah's Quay (Custom House Lane Juniors C.P.)	C		7-11	171	0	No	224	53	56	23.66	No	224
2009	Connah's Quay (Dee Road Infants C.P.)	C		3-7	159	0	33	136	-23	45	-16.91	38	174
2077	Connah's Quay (Golflyn C.P.)	C		3-11	369	0	30	404	35	57	8.66	29	433
2086	Connah's Quay (Wepre Lane C.P.)	C		3-11	352	0	EY	307	-45	43	-14.66	87	394
2089	Drury C.P.	C		3-11	137	0	EY	136	-1	17	-0.74	EY (12)	136
2012	Ewloe Green C.P.	C		3-11	385	0		349	-36	49	-10.32	22	371
2013	Ffynngroew (Ysgol Bryn Garth C.P.)	C		3-11	104	0	EY	131	27	17	20.61	EY (12)	131
3306	Flint (St.Mary's R.C.)	V.A		3-11	324	0	EY	327	3	43	0.92	EY (20)	327
2257	Flint (Ysgol Croes Atti C.P.)	C	*	3-11	217	0	EY	235	18	29	7.66	EY (28)	235
2091	Flint Cornist C.P.	C		3-11	259	0	28	289	30	41	10.38	30	319
2015	Flint Gwynedd C.P.	C		3-11	451	0		511	60	70	11.74	EY (19)	511
2017	Flint Mountain (Ysgol Maes Edwin C.P.)	C		3-11	19	0	27	76	57	10	75.00	26	102
2018	Greenfield C.P.	C		3-11	184	0	36	228	44	32	19.30	36	264
2237	Gronant C.P.	C		3-11	89	0	EY	153	64	20	41.83	EY (9)	153
2081	Gwernaffield (Ysgol y Waun C.P.)	C		3-11	69	0	21	132	63	18	47.73	EY (4)	132
2056	Gwernymynydd C.P.	C		3-11	61	0	EY	88	27	11	30.68	EY (7)	88
2021	Gwespyr Picton (Ysgol Gymraeg Momant C.P.)	C	*	3-12	79	0	EY	119	40	15	33.61	EY (8)	119
2073	Hawarden (Cross Tree Lane Infants C.P.)	C		3-7	158	0	37	180	22	60	12.22	27	207
3317	Hawarden (Rector Drew Juniors Aided)	V.A		7-11	203	0	No	240	37	60	15.42	No	240
2093	Hawarden (Ysgol Penarlag C.P.)	C		3-11	206	0		220	14	28	6.36	EY (24)	220
5200	Higher Kinnerton	F		3-11	199	0	21	190	-9	27	-4.74	30	220
2023	Holywell (Perth y Terfyn Infants C.P.)	C		3-7	115	0	28	110	-5	36	-4.55	30	140
3307	Holywell (St.Winefride's R.C.)	V.A		3-11	169	0	17	206	37	26	17.96	EY (19)	206
2082	Holywell (Ysgol Gwenffrwd C.P.)	C	*	3-11	169	0	41	278	109	36	39.21	EY (22)	278
2022	Holywell (Ysgol y Fron Juniors C.P.)	C		7-11	134	0	No	194	60	48	30.93	No	194
2024	Hope (Ysgol Estyn C.P.)	C		3-11	219	0	EY	249	30	30	12.05	EY (33)	249
2092	Leeswood (Ysgol Derwenfa C.P.)	C.F		3-11	163	0	25	154	-9	19	-5.84	EY (15)	149
2026	Lixwm C.P.	C		3-11	80	0		77	-3	9	-3.90	EY (13)	77
2027	Llanfynydd C.P.	C		3-11	55	0		86	31	11	36.05	EY (6)	86
3308	Mold (St.David's R.C.)	V.A		3-11	118	0	EY	158	40	20	25.32	EY (14)	158
2062	Mold (Ysgol Bryn Coch C.P.)	C		3-11	565	0	45	599	34	85	5.68	43	642
2068	Mold (Ysgol Bryn Gwalia C.P.)	C		3-11	197	0	EY	252	55	33	21.83	EY (19)	252
2028	Mold (Ysgol Glanrafon C.P.)	C	*	3-11	249	0	55	255	6	32	2.35	EY (30)	255
2046	Mostyn (Ysgol Bryn Pennant C.P.)	C		3-11	100	0	EY	111	11	14	9.91	EY (8)	111
2080	Mynydd Isa (Wat's Dyke Infants C.P.)	C		3-7	203	0	54	193	-10	64	-5.18	54	247
2031	Mynydd Isa Juniors C.P.	C		7-11	285	0	No	276	-9	69	-3.26	No	276
3002	Nannerch Controlled	V.C		3-11	67	0	EY	114	47	15	41.23	EY (8)	114
3021	Nercwys Controlled	V.C		3-11	45	0	EY	51	6	6	11.76	EY (9)	51
2094	Northop (Ysgol Owen Jones C.P.)	C		3-11	121	0	EY	147	26	19	17.69	EY (9)	147
2032	Northop Hall C.P.	C		3-11	125	0	EY	222	97	30	43.69	EY (11)	222

3331	Pentrobin Aided	V.A		3-11	118	0	EY	98	-20	12	-20.41	EY (10)	98
2231	Penyffordd (Abbots Lane Infants C.P.)	C		3-7	113	0		124	11	37	8.87	EY (12)	124
2075	Penyffordd Juniors C.P.	C		7-11	114	0	No	150	36	37	24.00	No	150
2061	Queensferry C.P.	C		3-11	142	0	EY	180	38	25	21.11	No	180
3004	Rhesycae Controlled	V.C		3-11	26	0	EY	65	39	8	60.00	EY (3)	65
2050	Rhosomor (Rhos Helyg C.P.)	C		3-11	138	0	28	158	20	20	12.66	EY (17)	158
3311	Saltney (St.Anthony's R.C.)	V.A		3-11	166	0	18	171	5	21	2.92	EY (19)	171
2040	Saltney (Wood Memorial C.P.)	C		3-11	200	0	32	231	31	30	13.42	EY (15)	231
2078	Saltney Ferry C.P.	C		3-11	130	0	EY	252	122	33	48.41	EY (16)	252
2053	Sandycroft C.P.	C		3-11	320	0	87	354	34	48	9.60	EY (17)	354
2041	Sealand C.P.	C		3-11	193	0	70	196	3	28	1.53	42	238
3330	Shotton (St.Ethelwold's Aided)	V.A		3-11	71	0	EY	107	36	15	33.64	No	107
2083	Shotton (Taliesin Juniors C.P.)	C		7-11	132	0	No	198	66	49	33.33	No	198
3312	Shotton (Venerable Edward Morgan R.C.)	V.A		3-11	260	0	28	297	37	40	12.46	EY (16)	297
2042	Shotton Infants C.P.	C		3-7	114	0	EY	163	49	50	30.06	EY (13)	163
2043	Sychdyn C.P.	C		3-11	160	0	23	177	17	25	9.60	24	201
3316	Trelawnyd Aided	V.A		3-11	83	0	EY	121	38	15	31.40	EY (12)	121
2044	Trelogan C.P.	C		3-11	63	0	EY	80	17	10	21.25	EY (8)	80
2266	Treuddyn (Ysgol Parc y Llan C.P.)	C		3-11	100	0		117	17	15	14.53	EY (11)	117
2051	Treuddyn (Ysgol Terrig C.P.)	C	*	3-11	69	0		103	34	13	33.01	EY (10)	103
3320	Whitford Aided	V.A		3-11	111	0		115	4	15	3.48	EY (6)	115
TOTAL					12667	0		14572	1905		15.38		15167

+Buckley Westwood C.P. School was formerly Buckley West Lea Infants and Buckley Juniors
Numbers given in Col 11 relate to the provision of nursery capacity on a part-time basis

Source: (Col 6) 2008 September
(Col 7,8,11) DE,C as @ July 2007
(Col 9) As assessed by Phase Officer and Property Program Manager

C - Community
V.C - Voluntary Controlled
V.A - Voluntary Aided
F - Foundation
(W) - Welsh Medium

SECONDARY CAPACITY AND SURPLUS PLACES INFORMATION

LEA No 664
LEA Name Flintshire

1	2	3	4	5	6	7	8	9	10	11
School Number	School Name	Type of School	Age Range	NOR Yr 7 -11	NOR Yr 12 - 13	TOTAL NOR	Capacity	Surplus Capacity	% Surplus Places	Admission Number
4006	Alun High School		11-18	1224	526	1750	1768	18	1.02	250
4042	Argoed High School		11-16	565	0	565	580	15	2.59	116
4017	Castell Alun High School		11-18	1013	217	1230	1240	10	0.81	211
4022	Connah's Quay High School		11-18	952	110	1062	1102	40	3.63	198
4011	Elfed High School		11-18	638	116	754	1037	283	27.29	175
4021	Flint High School		11-18	612	61	673	840	167	19.88	151
4000	Hawarden High School		11-18	917	188	1105	1145	40	3.49	195
4012	Holywell High School		11-18	677	102	779	1075	296	27.53	186
4019	John Summers High School		11-18	407	51	458	565	107	18.94	104
4013	St. David's High School		11-18	547	65	612	687	75	10.92	117
4600	St. Richard Gwyn High School	R.C.	11-18	810	129	939	1000	61	6.10	173
4018	Ysgol Maes Garmon	Welsh	11-18	471	82	553	711	158	22.22	120
						10480	11750	1270	12.03	

6 and 7 NOR figures based on September 2008

FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 11

REPORT TO: **EXECUTIVE**
DATE : **06 OCTOBER 2009**
REPORT BY: **DIRECTOR OF LIFELONG LEARNING**
SUBJECT : **SUNBEDS IN LEISURE CENTRES**

1.00 PURPOSE OF REPORT

- 1.01 To advise Members of the position regarding sunbeds within Leisure Centres and to invite a decision on future provision.

2.00 BACKGROUND

- 2.01 For some time now there has been some Environmental Health and Medical profession pressure to remove sunbed provision from public sector leisure centres. This has become more intense recently following the International Agency for Research on Cancer statement in July 2009 which classified sunbeds as carcinogens; and the BMA Cymru action to remove sunbeds from public sector buildings.

3.00 CONSIDERATIONS

- 3.01 Flintshire Leisure Centres have sunbeds in 3 facilities: The Pavilion, Flint (2); Holywell Leisure Centre (2); and Deeside Leisure Centre (1). The gross income receipts are just under £15000 p.a. with the majority of receipts accruing at the Pavilion, Flint. The provision of sunbed services has existed for many years and the level of use is restricted to 20 visits per user per annum.
- 3.02 Until recently, there were only 2 other Councils in Wales still providing sunbeds in Leisure Centres:
- 3.02.1 Vale of Glamorgan Council. The BMA Cymru has recently issued a press release advising that this Council has decided to remove the 5 sunbeds within its Leisure Centres.
- 3.02.2 Wrexham Borough Council. It is understood that this Council has recently decided to reduce its total number of sunbeds to 4 and to phase out by the end of the financial year.

4.00 RECOMMENDATIONS

- 4.01 It is recommended that all sunbeds be removed from the Council Leisure Centres from the end of the current calendar year.

5.00 FINANCIAL IMPLICATIONS

Date: 30/09/2009

5.01 There will be a small financial implication arising from the loss of income. In a full year it is c.£15,000

6.00 ANTI POVERTY IMPACT

6.01 None

7.00 ENVIRONMENTAL IMPACT

7.01 None

8.00 EQUALITIES IMPACT

8.01 None anticipated. Leisure Centre customers will probably transfer to existing local private sector premises.

9.00 PERSONNEL IMPLICATIONS

9.01 None

10.00 CONSULTATION REQUIRED

10.01 None

11.00 CONSULTATION UNDERTAKEN

11.01 Leisure Centre Managers and Council Management Team.

12.00 APPENDICES

12.01 None.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985
BACKGROUND DOCUMENTS

None

Contact Officer: Mike Hornby
Telephone: 01352 702452
E-Mail: mike_hornby@flintshire.gov.uk

FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 12

REPORT TO: **EXECUTIVE**
DATE : **06 OCTOBER 2009**
REPORT BY: **DIRECTOR OF ENVIRONMENT**
SUBJECT : **FLINTSHIRE TOWN ACTION PLAN INITIATIVE**

1.00 PURPOSE OF REPORT

1.01 To request an additional £148,000 from Flintshire Council Council's Capital Programme to support the Town Action Plan Initiative in 2009/10. If approved, this would bring the total FCC contribution to £335,000 for county wide projects and projects emerging from the seven local town partnerships.

2.00 BACKGROUND

2.01 The Town Action Plan approach and the process of approving applications for assistance was approved by Executive on 16th September 2008 and 14th July 2009 respectively.

2.02 The County Council has allocated £187,000 funding to implement Town Action Plans in 2009/10. A further £120,000 from Strand 1 of the Welsh Assembly Government's Tidy Towns Programme is available to support the programme, although this is administered separately by WAG (allocated by Executive on 10th March 2009).

2.03 The Town Action Plan initiative is progressing well and town partnerships have now been set up in all seven towns. Town partnerships are now developing their Town Action Plans setting out ambitions for the future, and as a first step, are concentrating initial effort on ideas for 'quick win' projects for implementation in 2009/10. Initial ideas are currently being worked up into projects designed to have a significant and measurable impact on one or more of the following three priorities:

1. Sustainable improvement to the built and green environment.
2. Increase the viability and vitality of businesses in the town
3. Encourage footfall in the town centre (customers and visitors)

2.04 In parallel with the above activity, county wide projects are also being developed by Council officers; some of these project ideas stem from discussions with the Town Councils/Town Centre Managers and the Town Centre Healthchecks Study, undertaken by Roger Tym & Partners (reported to Executive on 16th September 2008). Appended to this report is a summary of county-wide projects, with estimated costs, that are being progressed in 2009/10. These projects are designed to benefit all seven

Date: 30/09/2009

town centres and also have a significant and measurable impact on the above priorities; their estimated costs are £55,000.

3.00 CONSIDERATIONS

- 3.01 The approach to approve applications for assistance (as approved by Executive on 14th July 2009) was a process whereby all towns could bid against two single funding streams (1) the WAG Tidy Towns fund (Stream 1 £120,000) and (2) £187,000 FCC Capital monies (£307,000 in total). The report explained that the Town Action Plan process would generate projects initiated by the local Town Partnerships and also by FCC to benefit all 7 towns. After this process had been approved, the possibility of making an equal share of money available for each of the 7 towns from the Council in 2009/10 allocation was considered on an exceptional basis for this financial year. This is different to the approved bidding process, which will probably need longer to develop Town Action Plans and start to implement them than the time remaining this financial year.
- 3.02 The Council is not able to influence the disbursement of the WAG Tidy Towns funding.
- 3.03 On this basis, once the £55,000 required for the 'countywide' projects is deducted from the £187,000 - the apportionment across each of the 7 towns would amount to approximately only £20,000 per town. Whilst apportionment can be seen to fair on the one hand - it also limits the scale and scope of projects that towns can put forward. To double this amount of money to £40,000 would give each town far greater scope to make an impact in this crucial first year of the Town Action Plan process.
- 3.04 The implementation of the county wide and the 'quick win' projects will be crucial to demonstrate to the communities of Flintshire that the Partnerships and the Town Action Plan process is working effectively. In addition, it is anticipated that the success of these projects will help the new Partnerships to grow in confidence and build the momentum and experience that will help them be effective in the coming months and years. The Town Action Plan process is a long term one and the effectiveness of 2009/10 will form the foundation for the future.

4.00 RECOMMENDATIONS

- 4.01 Members are asked to approve a further allocation of £148,000 from Flintshire County Council's Capital Programme - £93,000 to support the projects initiated by the Local Town Partnerships and £55,000 to support the the county wide projects summarised in Appendix A. This additional allocation will enable each town to bid for a maximum of £40,000 of FCC capital monies.

5.00 FINANCIAL IMPLICATIONS

5.01 The above request would bring the total Flintshire County Council allocation up to £335,000; £280,000 to be allocated across the 7 town centres.

5.02 This matter has been considered by the Corporate Asset management Group (CAMG), with agreement that the required funding will be met from available General Financing resources.

6.00 ANTI POVERTY IMPACT

6.01 Town centres play a key role in providing accessible goods and services for those most vulnerable

7.00 ENVIRONMENTAL IMPACT

7.01 The Town Action Plans will seek to meet a range of economic, social and environmental concerns. Transport and accessibility will also be key elements within the plans.

8.00 EQUALITIES IMPACT

8.01 The Town Action Plan will seek to help local service centres remain viable. These centres provide vital locally based services, especially to those without access to private transport.

9.00 PERSONNEL IMPLICATIONS

9.01 Existing Regeneration Officers will lead the development of the Town Action Plans. Support and involvement will also be required from officers across the Council.

10.00 CONSULTATION REQUIRED

10.01 Considerable consultation has already been undertaken in the Town Action Plan Process. This will continue and the development of the local Town Partnerships will be key to the process.

11.00 CONSULTATION UNDERTAKEN

11.01 Consultation undertaken already includes a pedestrian survey, household telephone survey, postal business survey, stakeholder and Town Action Plan workshops. Consultation has also been undertaken with Flintshire County Council Officers and with Town Centre Managers.

12.00 APPENDICES

12.01 Summary of County Wide Projects for 2009/10

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

BACKGROUND DOCUMENTS

None

Contact Officer: Niall Waller
Telephone: 01352 702137
E-Mail: niall_waller@flintshire.gov.uk

		APPENDIX A
Town Action Plan Initiative - County Wide Projects		
Approximate Costings - County Wide Projects		
	Project	Estimated Cost
1	Flintshire Business Week - 2 retailer workshops, on 6th Oct & 15th Oct, as part of Business Week.	£1,500
2	Shop Doctor 2 - support workshops for retailers, following on from scheme earlier this calendar year. Costs include promotion & marketing of the workshops & assistance with subsequent grant applications.	£15,000
3	Shop Doctor 2 - Part 2 - a linked small grants scheme , for visual merchandising based improvements (external & internal shop front, incl. shop window). £15,000 = max. grants of £1000, for total of 15 businesses across the seven towns.	£15,000
4	Markets Review - holistic all towns review, considering existing markets, opportunities for new markets, promotion, etc	£10,000
5	Specialist Markets Pilot - Initial one's likely to be local craft producers, plus entertainment. Will also be associated costs of promotion, and cost for hire of attractive market stalls.	£10,000
	Estimate Total	£51,500
	Contingency	£4,500
	Total with contingency	£55,000

EXECUTIVE FORWARD WORK PROGRAMME **MONTHS 05/09 TO 10/09**

The following reports are included in the Forward Work Programme for submission to this meeting of the Executive. However, the reports are not included on the agenda for the reasons stated:-

Finance

- Medium Term Financial Strategy and Budget Planning for 2010/11
(Deferred until 27 October 2009 – awaiting further information including national budget announcements)
- Procurement Strategy Update
(Submitted to Executive on 16 September 2009)
- Making the Connections Return 2008/09 and 2009/10
(Submitted to Executive on 16 September 2009)
- Efficiency Programme Update
(Deferred until 27 October 2009 – awaiting further information)

ICT/Customer Services

- Customer Services Strategy Update
(Deferred until 27 October 2009 – Work ongoing in developing this strategy)

HR & Organisational Development

- HRMIS Phase 2 Progress
(No longer required as management supervision is adequate to provide assistance at this stage)

Environment

- Update on Depot Relocation
(Canton Depot relocation is under review and will be reported in full in October to Executive and Overview & Scrutiny)

FLINTSHIRE COUNTY COUNCIL
EXECUTIVE FORWARD WORK PROGRAMME
May 2009 to October 2009

MEETING DATE	DIRECTORATE/DIVISION	TOPIC	REPORT TYPE	PORTFOLIO
13 May 2009	Chief Executive	❖ Community Strategy	Strategic	Corporate Governance & Strategy
		❖ Organisational Redesign Phase II Update	Strategic	Corporate Governance & Strategy
	Finance	❖ Capital Programme 2009/10 to 2012/13	Operational	Finance & Asset Management
		❖ GF/HRA Revenue Budget Monitoring 08/09 (Month 11)	Operational	Finance & Asset Management
	ICT/Customer Services	❖ Customer Service Strategy Update	Strategic	Corporate Governance & Strategy
	HR & Organisational Development	❖ Workforce Information Report – Full Year 2008-09	Operational	Corporate Governance & Strategy
	Community Services	❖ Homelessness/Affordable Housing	Strategic	Estate Management
		❖ Housing Renewal Policy	Strategic	Housing Strategy
		❖ Community Equipment Service Integration	Operational	Social Services
		❖ Housing Repair Service Update	Operational	Estate Management
		❖ Welfare Benefits	Operational	Housing Strategy
	Environment	❖ Taith Transport Grants – Update	Strategic	Environment
		❖ Implications for FCC of the Public Inquiry Report Chaired by Professor Hugh Pennington into the	Strategic	Leisure & Public Protection

		<p>September 2005 Outbreak of E.Coli 0157 in South Wales</p> <ul style="list-style-type: none"> ❖ Update on Depot Relocation ❖ Cardboard Collection Pilot – Update and Way Forward ❖ Appointment of Deputy Manager for Wales Road Casualty Reduction (WAG Funded) 	<p>Operational</p> <p>Operational</p> <p>Operational</p>	<p>Finance & Asset Management</p> <p>Waste Strategy & Management</p> <p>Environment</p>
	Lifelong Learning	<ul style="list-style-type: none"> ❖ Deeside Leisure Centre 	<p>Strategic</p>	<p>Leisure & Public Protection</p>
2 June 2009	Chief Executive	<ul style="list-style-type: none"> ❖ Strategic Assessment of Risks and Challenges (SARC) Quarterly Review (Jan – March) ❖ Target Setting – Improvement Targets ❖ Directorate Planning Overview – Summary of 3 Directorate Plans as part of Council’s Business Planning Arrangements 	<p>Strategic</p> <p>Operational</p> <p>Operational</p>	<p>Corporate Governance & Strategy</p> <p>Corporate Governance & Strategy</p> <p>Corporate Governance & Strategy</p>
	Finance	<ul style="list-style-type: none"> ❖ MTFS and Budget Planning 2010/11 ❖ Procurement Strategy Update ❖ Efficiency Programme Update 	<p>Strategic</p> <p>Strategic</p> <p>Operational</p>	<p>Finance & Asset Management</p> <p>Finance & Asset Management</p> <p>Finance & Asset Management</p>
	Community Services	<ul style="list-style-type: none"> ❖ Affordable Housing Delivery Statement 	<p>Strategic</p>	<p>Housing Strategy</p>

		<ul style="list-style-type: none"> ❖ Learning Disability Service Integration ❖ National Services Framework Children's Services 	Operational Operational	Social Services Social Services
	Environment	<ul style="list-style-type: none"> ❖ New National Waste Targets ❖ Advertising on Roundabouts ❖ Highways Maintenance Policies ❖ Food Service Plan 2009/10 	Strategic Operational Operational Operational	Waste Strategy & Management Environment Environment Leisure & Public Protection
	Lifelong Learning	<ul style="list-style-type: none"> ❖ Education Asset Management Plan ❖ Leisure Strategy 	Strategic Strategic	Education & Youth Leisure & Public Protection
23 June 2009	Chief Executive	<ul style="list-style-type: none"> ❖ Governance Framework ❖ Strategic Partnership Performance – Summary ❖ Regulatory Plan Mid-Year Review ❖ 2008/09 Performance Reporting 	Strategic Operational Operational Operational	Corporate Governance & Strategy Corporate Governance & Strategy Corporate Governance & Strategy Corporate Governance & Strategy
	Finance	<ul style="list-style-type: none"> ❖ GF/HRA Revenue Budget Monitoring 08/09 (Month 12) 	Operational	Finance & Asset Management
	ICT/Customer Services	<ul style="list-style-type: none"> ❖ Revised ICT Strategy 	Strategic	Corporate Governance & Strategy
	HR & Organisational Development	<ul style="list-style-type: none"> ❖ Revised People Strategy ❖ HRMIS Phase 2 Progress 	Strategic Operational	Corporate Governance & Strategy Corporate Governance & Strategy

	Environment	<ul style="list-style-type: none"> ❖ Holywell Communities First Outcome Fund Regeneration Project ❖ Enforcement Against Dog Fouling ❖ Air Quality Review 	Operational Operational Operational	Regeneration & Tourism Leisure & Public Protection Leisure & Public Protection
	Lifelong Learning	<ul style="list-style-type: none"> ❖ 14 – 19 Strategy Submission ❖ LEA Estyn Inspection Report (Jan 09) 	Strategic Strategic	Education & Youth Education & Youth
14 July 2009	Chief Executive	<ul style="list-style-type: none"> ❖ Equalities Schemes Annual Reports ❖ Welsh Language Schemes – Annual Reports 	Strategic Strategic	Corporate Governance & Strategy Corporate Governance & Strategy
	HR & Organisational Development	<ul style="list-style-type: none"> ❖ New Employee Relations Policies ❖ Workforce Information Report First Quarter 2009 – April to June 	Operational Operational	Corporate Governance & Strategy Corporate Governance & Strategy
	Community Services	<ul style="list-style-type: none"> ❖ Fostering Inspection 	Operational	Social Services
	Environment	<ul style="list-style-type: none"> ❖ ERDF Priority 4 Bid ❖ Flintshire Regeneration Strategy ❖ Asset Management Plan and Capital Strategy ❖ UDP Progress Report ❖ Food Waste Project – Update 	Strategic Strategic Strategic Strategic Strategic	Regeneration & Tourism Regeneration & Tourism Finance & Asset Management Housing Strategy & Planning Waste Strategy & Management

	Lifelong Learning	<ul style="list-style-type: none"> ❖ Youth Service Strategy ❖ School Modernisation: Post Consultation Report 	Strategic Strategic	Education & Youth Education & Youth
4 August 2009	Finance	<ul style="list-style-type: none"> ❖ Medium Term Financial Strategy & Budget Planning for 2010/11 ❖ Procurement Strategy Update ❖ GF/HRA Revenue Final Outturn ❖ GF/HRA Interim Revenue Budget Monitoring 09/10 (Month 2) ❖ Capital Programme Final Outturn 2008/09 ❖ Efficiency Programme Update ❖ Prudential Indicators Actual 2008/09 	Strategic Strategic Operational Operational Operational Operational Operational	Finance & Asset Management Finance & Asset Management Finance & Asset Management Finance & Asset Management Finance & Asset Management Finance & Asset Management Finance & Asset Management
16 September 2009	Chief Executive	<ul style="list-style-type: none"> ❖ Housing Options – Progress Report ❖ Update on North Wales Waste Treatment Partnership (joint report) ❖ Changing Climate, Changing Places ❖ Gypsies and Travellers – Unauthorised Encampments Protocol - Final 	Strategic Strategic Operational Operational	Housing Strategy and Strategy Waste Strategy and Management Corporate Governance & Strategy Corporate Governance & Strategy
	Finance	<ul style="list-style-type: none"> ❖ GF/HRA Revenue Budget Monitoring 09/10 (Month 3) 	Operational	Finance & Asset Management

		❖ Treasury Management Outturn 2008/09	Operational	Finance & Asset Management
	HR & Organisational Development	❖ People Strategy Quarterly Progress ❖ Workforce Information Report Second Quarter – July to September	Strategic Operational	Corporate Governance & Strategy Corporate Governance & Strategy
	Community Services	❖ Housing Strategy ❖ Mental Health Substance Misuse Service Integration	Strategic Operational	Housing Strategy Social Services
	Environment	❖ Car Parking Management Study ❖ Regional Transport Plan ❖ StreetScene Update	Strategic Strategic Strategic	Environment Environment Environment
	Lifelong Learning	❖ School Modernisation: Phase 1 Outline Proposal ❖ School Modernisation: Personnel & Staffing Protocols	Strategic Strategic	Education & Youth Education & Youth
6 October 2009	Chief Executive	❖ Q1 Performance Reporting	Operational	Corporate Governance & Strategy
	Finance	❖ Medium Term Financial Strategy and Budget Planning for 2010/11 ❖ Procurement Strategy Update ❖ GF/HRA Budget Monitoring 2009/10 (Month 4) ❖ Capital Programme Monitoring 2009/10 (Month 4) ❖ Making the Connections Return 2008/09 and 2009/10	Strategic Strategic Operational Operational Operational	Finance & Asset Management Finance & Asset Management Finance & Asset Management Finance & Asset Management Finance & Asset Management

		❖ Efficiency Programme Update	Operational	Finance & Asset Management
	ICT/Customer Services	❖ Customer Services Strategy Update	Strategic	Corporate Governance & Strategy
	HR & Organisational Development	❖ HRMIS Phase 2 Progress	Operational	Corporate Governance & Strategy
	Environment	❖ Update on Depot Relocation	Operational	Finance and Asset Management
	Lifelong Learning	❖ School Modernisation: Phase 1 Detail Project Proposal	Strategic	Education & Youth
27 October	Chief Executive	❖ Organisational Redesign Phase II – Update ❖ Annual Performance Report 2008/09	Strategic Strategic	Corporate Governance & Strategy Corporate Governance & Strategy
	Finance	❖ Provisional Welsh Local Government Settlement 2010/11 ❖ GF/HRA Budget Monitoring 2009/10 (Month 5)	Strategic Operational	Finance & Asset Management Finance & Asset Management
	ICT/Customer Services	❖ ICT Strategy Update	Strategic	Corporate Governance & Strategy
	Environment	❖ Food Waste – Update ❖ Town Action Plans	Strategic Operational	Waste Strategy & Management Regeneration & Tourism

FOR INFORMATION

FLINTSHIRE COUNTY COUNCIL

REPORT TO: EXECUTIVE
DATE: 6th OCTOBER, 2009
REPORT BY: CHIEF EXECUTIVE
SUBJECT: EXERCISE OF DELEGATED POWERS

1.00 PURPOSE OF REPORT

1.01 To inform Members of action taken under delegated powers.

2.00 BACKGROUND

2.01 At the Executive Meeting held on 31st October, 2000 it was agreed that one of the standard agenda items at each Executive should be a report on the "Exercise of Delegated Powers".

3.00 RECOMMENDATION

3.01 Members note the details of actions taken under the "Exercise of Delegated Powers".

4.00 FINANCIAL IMPLICATIONS

4.01 As detailed in each report.

5.00 ANTI-POVERTY IMPACT

5.01 As detailed in each report.

6.00 ENVIRONMENTAL IMPACT

6.01 As detailed in each report.

7.00 EQUALITIES IMPACT

7.01 As detailed in each report.

8.00 PERSONNEL IMPLICATIONS

8.01 As detailed in each report

9.00 CONSULTATION REQUIRED

9.01 Not applicable

10.00 CONSULTATION UNDERTAKEN

10.01 Not applicable

11.00 APPENDICES

11.01 Summary of Decisions taken under Delegated Powers.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background documents: See individual report.

Contact Officer: See individual report.

APPENDIX 1

EXERCISE OF DELEGATED POWERS – DECISIONS TAKEN

<u>Directorate</u>	<u>Subject</u>
Community Services	Approval to increase the number of Modern Trainees from 4 to 6 to increase the support available to Social Services for Children.
Corporate Services	<p>Engagement of a temporary staff resource to complete work undertaken to date to review the Council's approach to the allocation of Support Services.</p> <p>Assistance with increased rental costs – Flintshire Disability Forum</p> <p>Assisted Car Purchase Scheme – interest rates to be applied to car loans approved during 2009/10</p> <p>Approval has been given to an additional staffing resource for a six month period to undertake certain duties of the Funds Manager. A number of Pension Fund Investment and Governance risks need to be addressed by the Head of Pensions/Funds with the assistance of the Funds Manager.</p>
Environment	Granting of a licence of first floor premises. Arosfa, Mold to Action for Children.

Copies of the Delegated Powers reports are on deposit in the Members' Library