

**TO: Councillor: Arnold Woolley
(Chairman)**

Councillors: Helen Brown, Carol Ellis, Dennis Hutchinson,
Nancy Matthews, Neville Phillips OBE, Tony Sharps,
Nigel Steele-Mortimer, Matt Wright

Your Ref /
Eich Cyf

Our Ref / Ein Cyf ST

Date / Dyddiad 04/08/2010

Ask for / Gofynner am Nicola Gittins

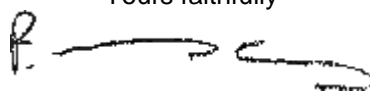
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Dear Sir / Madam,

A meeting of the **EXECUTIVE** will be held in the **CLWYD COMMITTEE ROOM, COUNTY HALL, MOLD** on **TUESDAY, 10 AUGUST 2010** at **09:30** to consider the following items.

Yours faithfully



Democracy and Governance Manager

AGENDA

1. **APOLOGIES**

2. **MINUTES**

To confirm as a correct record the minutes of the meeting held on 13/07/2010 (copy enclosed).

3. **DECLARATIONS OF INTEREST**

TO CONSIDER THE FOLLOWING REPORTS

STRATEGIC REPORTS

4. DEPOT UPDATE

Report of the Director of Environment - Portfolio of the Deputy Leader and Executive Member for Environment

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OPERATIONAL REPORTS

5. **IMPROVEMENT AGREEMENT - FINAL YEAR REVIEW**
Report of the Chief Executive - Portfolio of the Executive Member for Corporate Management
6. **OUTCOME AGREEMENT WITH WELSH ASSEMBLY GOVERNMENT (WAG)**
Report of the Chief Executive - Portfolio of the Executive Member for Corporate Management
7. **RURAL DEVELOPMENT PLAN FOR WALES 2007 - 2013, BUSINESS PLAN 2**
Report of the Director of Environment - Portfolio of the Deputy Leader and Executive Member for Environment and Executive Member for Regeneration and Tourism
8. **CAPITAL PROGRAMME 2009/10 (OUTTURN)**
Report of the Head of Finance - Portfolio of the Leader and Executive Member for Finance and Asset Management
9. **REVENUE BUDGET MONITORING 2009/10 (FINAL OUTTURN)**
Report of the Head of Finance - Portfolio of the Leader and Executive Member for Finance and Asset Management
10. **GENERAL FUND AND HOUSING REVENUE ACCOUNT BUDGET MONITORING 2010/11**
Report of the Head of Finance - Portfolio of the Leader and Executive Member for Finance and Asset Management
11. **PRUDENTIAL INDICATORS - ACTUALS 2009/10**
Report of the Head of Finance - Portfolio of the Leader and Executive Member for Finance and Asset Management
12. **HUMAN RESOURCES POLICY UPDATE**
Report of the Head of Human Resources and Organisational Development - Portfolio of the Executive Member for Corporate Management
13. **MATRIX CONTRACT UPDATE (MANAGED AGENCY STAFF SOLUTION)**
Report of the Head of Human Resources and Organisational Development - Portfolio of the Executive Member for Corporate Management
14. **CONNAH'S QUAY, SHOTTON & QUEENSFERRY RENEWAL AREA - ENVIRONMENTAL IMPROVEMENT PROJECTS**
Report of the Director of Community Services - Portfolio of the Executive Member for Housing
15. **CHANGE OF SERVICE PROVISION IN ORDER TO RETURN 3 YOUNG PEOPLE FROM OUT OF COUNTY RESIDENTIAL PLACEMENTS**
Report of the Director of Community Services - Portfolio of the Executive Member for Social Services
16. **EXERCISE OF DELEGATED DECISIONS**

Report of the Chief Executive enclosed

17. FORWARD WORK PROGRAMME - FOR INFORMATION
A copy of the Executive Forward Work Programme (months 05/10 to 10/10) together with an update are enclosed for information

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 - TO
CONSIDER THE EXCLUSION OF THE PRESS AND PUBLIC**

The following item is considered to be exempt by virtue of Paragraph(s) 12, 15 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

18. REVIEW OF CARETAKING/SECURITY SERVICE
Report of the Director of Lifelong Learning - Portfolio of the Executive Member for Education

EXECUTIVE
13 JULY 2010

Minutes of the meeting of the Executive of Flintshire County Council held at County Hall, Mold on Tuesday, 13 July 2010.

PRESENT: Councillor A. Woolley (Chairman)

Councillors: C. A. Ellis, H. D. Hutchinson, N. M. Matthews, N. Phillips, L. A. Sharps, N. Steele-Mortimer, M. G. Wright and H. Yale

ALSO PRESENT:

Councillors: K. Armstrong-Braun, J. B. Attridge, R. Baker, F. Gillmore, R. Hampson, D. I. Mackie and A. P. Shotton

IN ATTENDANCE:

Chief Executive, Director of Environment, Director of Lifelong Learning, Head of Legal and Democratic Services, Head of Finance, Head of Housing, Head of Development and Resources and Team Manager – Committee Services

APOLOGY:

Councillor N. Steele-Mortimer

47. MINUTES

The minutes of the meeting of the Executive held on 22 June 2010 were confirmed as a correct record.

48. DECLARATIONS OF INTEREST

Councillor A. Woolley declared a personal interest in agenda item number 11 – Food Waste Pilot Scheme Update, due to his membership of Zero Waste (UK) and GAIA. Councillor C. A. Ellis and Councillor H. D. Hutchinson also declared personal and prejudicial interests in agenda item number 11 due to their ward interests and indicated that they would leave the meeting during consideration of the item.

49. HOUSING BALLOT – PROGRESS REPORT

The Chief Executive presented the report which explained the progress to date in managing the Housing Ballot project and the next key stages and issues. He expressed his appreciation for the work of the Housing Ballot Project Board which was managing the process with neutrality in the planning, management and delivery of the project.

A detailed project plan had been developed which was currently on target and was being managed in line with the timescales set out in the plan. The specific timing of the ballot would be mid/late 2011.

In accordance with Welsh Assembly Government (WAG) Guidance, housing ballot advisors had been appointed. A communications strategy and

work programme had been developed by the communications advisors which had been agreed by the Project Board.

WAG had advised that all eligible costs were capable of reimbursement within a £1M limit, on condition that the project was conducted in accordance with the Guidance. Confirmation of provisional approval and the reimbursement of eligible costs had been received in June.

The main issues were, the creation of a preferred alternative landlord; the 'offer' on 'choice' document; and the exploration of corporate impacts of the ballot, such as pensions' deficits, Housing Revenue Account recharges, assets, employees and services.

RESOLVED

That the contents of the report, the progress being made with the Housing Ballot project and the key issues and decisions that will be required in the next phase of the project be noted.

50. STRATEGIC PARTNERSHIP PERFORMANCE – MID YEAR REVIEW

The Executive Member for Corporate Management introduced the report which provided an overview of the progress of the Strategic Partnerships and the priorities of each of the Partnerships and the key milestones for the year ahead. The report also provided an update on the implementation of a strategic partnership governance framework and the Executive Member drew attention to the introduction of the Housing Partnership.

The Chief Executive explained that each Strategic Partnership was required to perform to a consistently good standard. Flintshire's Strategic Partnerships were critically important towards contributing towards the quality of life for the County of Flintshire.

Many Partnerships received short term funding or grant funding which for some, would inevitably decrease because of the financial future. The Strategic Partnerships would undergo an annual Partnership self assessment. The self assessments would include a review of the forward financial commitments of the partners in a challenging financial context.

At the Local Service Board (LSB) meeting on 5 July, it was agreed that their terms of reference would be revised to incorporate a fifth role 'to promote collaboration in the design and provision of local public services and to make best economic use of local partners resources, such as people, money, assets and technology'.

Information had been received following the Public Services Summit the previous week which included the need for the pace of identifying efficiencies to be increased.

The Executive Member for Regeneration and Tourism informed the Executive that the Federation of Small Businesses had been invited on to the Regeneration Partnership and the Accord was being signed the following day.

RESOLVED

- (a) That the addition to the terms of reference for the Local Service Board as highlighted in section 3.01 of the report be noted;
- (b) That the mid year review of the Strategic Partnerships be noted and the key priorities and the work programmes to achieve them be supported; and
- (c) That the development and implementation of a Strategic Partnership Governance Framework be noted.

51. CLIMATE CHANGE ADAPTATION

The Chief Executive introduced the report which provided an overview on the progress and development of the Changing Climate: Changing Places pilot project. The project identified the possible impacts of climate change on Flintshire and the services it provided and also outlined the partnership approach. He expressed his appreciation to Carl Longland, Director of Environment, and Erica Mackie, Sustainable Development Officer, for the work undertaken on the project.

Flintshire County Council was one of four councils chosen to be part of a Climate Change Adaptation Planning project based on the enthusiasm, commitment and achievements of colleagues in Flintshire. A summary of the Local Climate Impact Profile (LCLIP) of Flintshire for the period 2003-2008 was attached to the report.

RESOLVED

- (a) That the climate change risks identified by this pilot project be assigned or shared by Flintshire and its partners be endorsed;
- (b) That the Council continues to work with its partners to jointly identify the control measures (eg coastal flood plans), test the robustness of them against the perceived collective and/or individual organisational risk and assign the risk to a specific organisation or service; and
- (c) That the risks which may require a regional approach be recognised and reported through regional channels.

52. FINAL DRAFT OF THE SOCIAL SERVICES ANNUAL PERFORMANCE REPORT

The Executive Member for Social Services introduced the final draft Social Services Annual Performance Report. The report was in two main sections:

- (1) How good are the services? and
- (2) How good is the supporting infrastructure?

Improvement priorities were identified in each sub-section.

Key stakeholders reviewed the draft report and provided comments on its accuracy as an assessment of current Social Services performance and the robustness of the improvement plans. Also, a Member workshop had been held to consider the first draft of the report and Members' comments were included in the final draft, which was considered by the Social and Health Overview and Scrutiny Committee on 26 May 2010.

The Head of Development and Resources explained that the report would be submitted to the Care and Social Services Inspectorate Wales (CSSIW). CSSIW would visit the authority and examine the background evidence and the action plans that had been prepared. A joint letter from the Council and CSSIW would then be prepared and issued.

The Chief Executive welcomed the input from Social and Health Overview and Scrutiny Committee. He said self assessments were a developing approach to assessing performance and prospects in Social Services which could result in a reduction of the number of formal inspections. He commented that he was Acting Director of Community Services, not Social Services as detailed on page 2 of the report.

RESOLVED

That the Social Services Annual Performance Report be endorsed for submission to the CSSIW.

53. IMPROVING THE REPAIRS AND MAINTENANCE SERVICE

The Executive Member for Housing introduced the report which provided data on the performance of the repairs service for 2009/10. She highlighted the improvement in productivity levels and the performance of the service overall.

At the Community and Housing Overview and Scrutiny Committee on 23 June 2010, Members recommended to the Executive that additional funding of approximately £800k be approved to address the repairs backlog. The original budget approved for 2010/11 provided for a closing HRA balance of 5%. Recommended good practice was a minimum of 3%. If the full £800k was made available now, this would leave a closing balance of 2.55%, which was below the recommended levels. If £400k was made available, this would leave a projected HRA closing balance of 4.08%. The Head of Finance said this was achievable with the HRA and was still comfortably above the minimum recommended balance level of 3% of total HRA expenditure.

The Executive Member said the report recommended that employees at Canton depot should be relocated to alternative offices, which would

release Canton depot for sale and release the allocated capital programme identified for relocation.

The Head of Housing added that the item had been debated at Community and Housing Overview and Scrutiny Committee where the changes were welcomed. The report highlighted the full measures of success for the new service which included repairs service available on Saturday mornings and at least one evening and all repair requests to receive written receipts. Consultations with the Trades Unions had commenced.

The Chief Executive said the report represented sustained work over time with the vision coming to fruition, including the impact of settled professional leadership. On the HRA, the balance would be kept under review. There was now more confidence in the predicted budget figures which could enable the minimum balance to be reduced therefore releasing more expenditure.

The Executive Members for Waste Management and Leisure Services and Public Protection congratulated the Executive Member for Housing and the officers for their hard work.

RESOLVED

- (a) That additional budget of £400k from HRA balances be allocated to the housing repairs budget in this financial year to reduce the repairs backlog, and to note that further proposals will be brought forward early in the second half of the year to potentially allocate a further £400k from HRA balances – subject to the in year financial position of the HRA at that time indicating that the further allocation is affordable;
- (b) That the outsourcing of the stores service be approved;
- (c) That the relocation of the workforce from Canton Depot to an alternative location, releasing the Canton depot for sale and freeing up the allocated capital programme identified for relocation be approved; and
- (d) That the provision of a more flexible customer orientated service be approved.

54. SECONDARY SCHOOLS REVIEW STRATEGIC OUTLINE CASE (SOC)

The Director of Lifelong Learning provided Members with an update on the progress made in reviewing education provision in the secondary sector, with a key focus on sustainability of Post-16 provision. He delivered a presentation which covered the following areas:

- 14-19 transformation
- Problems associated with current arrangements
- Treasury 5-Case Process
- Local Solutions

- Summary of scoping options
- Summary assessment of implementation options

The Executive Member for Environment asked if parents and students would be consulted on specific proposals and the Director confirmed that they would be.

The Chief Executive added that positive feedback had been received from the project management consultants CPC who would assist with the bid for the 21st Century Schools funding and overall progress and inclusive approach.

RESOLVED

That the progress made to date be noted and the submission of the SOC to the Welsh Assembly Government's Department for Children, Education, Lifelong Learning and Skills (DCELLs) be endorsed.

55. PRIVATE WATER SUPPLIES REGULATIONS AND CHARGING FEES

The Executive Member for Leisure Services and Public Protection introduced the report which provided information on the new Private Water Supplies (Wales) Regulations 2010 and the report sought approval for a set of charging fees in Flintshire.

The Director of Environment explained that the Private Water Supplies (Wales) Regulations 2010 came into force on 4 February 2010, implementing the requirements of EC Directive 98/83 and Flintshire County Council had a statutory duty to implement the Regulations. The prime focus of the Directive and Regulations was to ensure that private water supplies were safe and wholesome to drink.

RESOLVED

That the charges set out in paragraph 2.06 be agreed and delegated authority be given to the Director of Environment, following consultation with the Executive Member for Leisure Services and Public Protection, to vary them in the future.

56. FOOD WASTE PILOT SCHEME UPDATE

Councillors C. A. Ellis and H. D. Hutchinson had decaled personal and prejudicial interests in this item and left the room.

The Executive Member for Waste Management introduced the report which highlighted the progress of the food waste pilot collection scheme. The report also sought approval for the introduction of Managed Weekly Collections for residual waste.

The Welsh Assembly Government (WAG) had introduced a new Measure (Waste {Wales} Measure 2010) which would come into force during

this calendar year. This would result in many of the targets of the strategy becoming statutory and would give WAG powers to fine Local Authorities that failed to meet the recycling, composting and food targets.

In April 2010 a pilot food waste collection scheme was introduced to approximately 24,000 properties in Flintshire. The pilot scheme had been well received by those residents that had taken part. The overall amount of food waste collected in the first three months was 350 tonnes which was all biodegradable waste that had been diverted from landfill.

Results of a food waste analysis undertaken by MEL Consultants identified that there was approximately 30% of food waste within the black sack that could be captured and diverted from landfill. If the scheme was continued and expanded countywide it would further reduce the amount of waste that was collected by the black sack service. To assist in this transition, it was proposed that the residual waste normally collected in black sacks would be collected in a 140 litre wheeled bin, where operationally possible. In order to provide this service in the most economical way and to ensure the impact on existing employees was minimised, it was considered important to introduce a Managed Weekly Collection Service as food waste collections across the County were rolled out further. This would enable the Authority to divert any spare resources from the weekly black sack service to the expansion of the food waste scheme.

The food waste collection scheme was currently funded from a ring fenced element of the Sustainable Waste Management Grant (SWMG) provided by WAG specifically for food waste diversion and had to be spent before March 2011.

The Director of Environment added that the involvement of Overview and Scrutiny was important and suggested that a Task and Finish Group could be established to assist with a round review of the Council's residual waste collection services.

The Chief Executive updated Members on the approval by WAG Ministers of the North Wales Residual Waste Treatment Project (NWRWTP) Outline Business Case (OBC). WAG would, as part of their ongoing support for these projects, provide a proportion of funding towards the gate fee (up to 25%).

The Executive Member for Environment congratulated the Executive Member for Waste Management and Strategy and officers for the work undertaken and said the refuse collection in Flintshire was one of the best in Wales.

RESOLVED

- (a) That a round review of the Council's waste collection services be supported and approved;

- (b) That expansion of the food waste collection service and introduction of Managed Weekly Collections where operationally possible using wheeled bins be supported and approved; and
- (c) That the involvement of the Environment and Regeneration Overview and Scrutiny Committee in the development of the round review be supported and approved.

57. FOOD SERVICE PLAN 2010/2011

The Executive Member for Leisure Services and Public Protection introduced the report which detailed the service delivery programme for the period 1 April 2010 to 31 March 2011.

RESOLVED:

That the Food Service Plan 2010/11 be approved and submitted to the County Council for adoption.

58. COUNCIL TAX HELP FOR PENSIONERS

The Head of Finance introduced the report which provided information on the continuation of the Welsh Assembly Government (WAG) Pensioner Discount Grant Scheme in 2010-11 which provided financial assistance for some pensioners to pay their Council Tax. Replication of the scheme was recommended with the introduction of two further options for the distribution of the Discount Grant for 2010-11.

The report detailed the qualifying criteria for a fixed grant award in 2010-11, which would be credited against Council Tax accounts.

The Council continued its proactive approach in promoting benefit 'take-up'. An amount of £5,000 had been made available from WAG to cover the further administrative costs associated with the implementation of the scheme.

RESOLVED:

- (a) That the amended Pensioners Discount Scheme for 2010-11 be adopted;
- (b) That officers be authorised to accept the £164,571 grant from WAG and to administer the grant in line with the proposals detailed seeking an equitable award in the payments made based on a qualifying date and limiting any hardship payments to the same level; and
- (c) That officers inform Members as soon as practicable of the typical grant value once applicant numbers are established on the qualifying date.

59. EXERCISE OF DELEGATED POWERS

An information report on the actions taken under delegated powers was submitted.

The actions taken were as set out below:-

Community Services

- Direct Payment Rates for 2010/11
- Temporary re-grade to an existing post of Senior Repair Liaison Officer

Finance

- Write off of Business Rates in June 2010 in accordance with Financial Procedure Rules

Environment

- A5119 Northop – Proposed Puffin Crossing – unresolved objections

60. DURATION OF MEETING

The meeting commenced at 9.30a.m. and ended at 10.53a.m.

61. MEMBERS OF THE PRESS AND PUBLIC IN ATTENDANCE

There were 2 members of the press in attendance.

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Chairman

**SUMMARY OF DECLARATIONS MADE BY MEMBERS
IN ACCORDANCE WITH FLINTSHIRE COUNTY COUNCIL'S
CODE OF CONDUCT**

EXECUTIVE	DATE: 13 JULY 2010
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MEMBER	ITEM	MIN. NO. REFERS
Councillors C. A. Ellis, H. D. Hutchinson and A. Woolley	Number 11 – Food Waste Pilot Scheme Update	56

FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 4

REPORT TO: **EXECUTIVE**
DATE : **10 AUGUST 2010**
REPORT BY: **DIRECTOR OF ENVIRONMENT**
SUBJECT : **DEPOT UPDATE**

1.00 PURPOSE OF REPORT

1.01 To provide:

- Baseline depot information and background.
- To highlight immediate pressures and make recommendations to enable continued existing operational use at Alltami Depot. An update on immediate pressures on existing operational provision at Alltami Depot.

1.02 To update Executive on a review of the Councils depots (excluding Canton) in line with the Streetscene review.

2.00 BACKGROUND

2.01 The Authority currently operates out of four separate work centres (Depots) - Alltami, Queensferry, Halkyn and Castle Park in Flint.

2.02 These four sites comprise approximately of 5.81 Hectares (14.38 acres), with total offices and stores space amounting to some 8,092m² of Gross Internal Area (excluding AD Waste). The number of employees currently operating out of these four sites is 403 (excluding AD Waste).

2.03 In generic terms Alltami and Halkyn depots currently fulfil the Authority's role towards Neighbourhood Services & Highway Maintenance with Queensferry and Flint operations covering waste collection and recycling, respectively. Current uses for each site. Both Alltami and Queensferry provide fleet maintenance facilities.

2.04 Geographically Alltami and Halkyn Depots are ideally suited to support proposed 'Area Working' currently being reviewed as part of the 'Streetscene Review', due in part, to their proximity to the A55 Expressway.

2.05 The land at Alltami is allocated outside the settlement boundary.

3.00 CONSIDERATIONS

3.01 **KEY DRIVERS AND REASONS FOR THE REVIEW**

Date: 04/08/2010

3.01.1 The review is being undertaken for a number of reasons

- A specific review of these services and assets has not been undertaken; in the current economic climate it is sensible to do so as part of the Councils Flintshire Futures Programme and integrated Streetscene review.
- The authority currently leases in part of Alltami Depot from North Wales Police (NWP) with the agreement due to terminate on 30 September 2010. The NWP have advised the Council that they will actively market this land unless we agree to purchase it from them. NWP are currently exploring options to develop a 'Rapid Response Unit' to operate close to the A55 Expressway.
- Part of the existing Highways winter maintenance salt storage dome sits within the leased in area. Should the NWP serve notice for FCC to vacate their premises expensive alteration of the existing salt dome will be required or FCC will be required to either enter into agreement with any new land owner or acquire the freehold interest in this area of land.
- Reorganisation of the Directorates within the Authority gives an opportunity to explore new working, synergy's and optimise service delivery and efficiency in line with the 'Streetscene Review'.
- Surveys undertaken on Alltami, Halkyn and Queensferry identify a 5-year defects & maintenance cost of £1.75 million (Alltami and Queensferry alone amount to some £1.63 million).
- It is understood that WAG are reviewing plans for highway modifications at Aston Hill, with effects on Queensferry Depot, although there is reportedly no funding available until 2014.

3.02 CURRENT POSITION AND WAY FORWARD IN THE SHORT TERM

- 3.02.1 FCC owns the freehold interest of 1.88 Hectares (4.67 acres) of the site at Alltami Depot, shown edged red on the plan in Appendix A. This area accommodates the existing offices, fleet maintenance workshop, Red Shed warehouse, Salt Dome, operational external stores and parking areas.
- 3.02.2 Land currently leased from NWP, shown as edged yellow on the plan in Appendix A, amounts to 0.97 Hectares (2.42 acres).
- 3.03.3 The NWP land is currently used as an operational base by the Grounds Maintenance Team and external Highways stores. In the event that they

were prevented from using this base the Council would need to find alternative accommodation for them. In this respect there are currently two options available.

- (a) Progress Heads of Terms for a land swap deal, subject to Executive approval, with North Wales Police to acquire the freehold interest in the whole of Alltami. This will involve:
- Dispose of freehold interest in former Dobshill Depot to NWP valued at £250,000 (Excl stamp duty). They would then use this as their 'Rapid Response' base and have indicated that this is an acceptable location. The land is allocated outside the settlement boundary of the emerging UDP.
 - Acquire the freehold interest in the NWP land, purchased by NWP at £441,620 (Excl stamp duty)
 - Funding the shortfall of £202,368 to be paid to NWP (including the appropriate Stamp Duty Sum).
 - Previous valuation advice for Alltami, dated May 2007, illustrated that Special Purchaser interest in the above site provided an increase of 35% above MV. In the current market this could be assumed at 30%. On this basis the Market Value for a Special Purchaser would be in the region of £455,000 showing a net difference of £13,380 (Exclusive of stamp duty) on the purchase price by NWP. The District Valuer has ratified this rationale
- (b) Undertake refurbishment of the Red Shed at Alltami. This option would not be able to accommodate the Queensferry Operation and Flint Operations and merely provides sufficient space for those services currently occupying the leased in Police land

Indicative refurbishment costs are:

- £850,000, based on September 2008 IPF condition survey report of both the Red Shed and associated offices at Alltami.

3.03.4 The Police have indicated that they would be content to phase the cost of the exchange outlined in Option a) above to assist in the Councils cash flow; two scenarios have been explored with phased instalments set over a 5 year period,; one based upon equal annual payment and the other based upon low first two years with increased payments over the last three years.

3.03.5 The Police will in turn take a lease of Dobshill Depot on a peppercorn rent with transfer of the freehold interest in both Alltami and Dobshill at completion of the 5-year payment period.

4.00 RECOMMENDATIONS

4.01 Executive is asked to support:

Acquisition of the freehold interest of the NWP land at Alltami Depot, to ensure that services can be provided without interruption or disruption.

The release of the authority's interest in the former Dobshell Depot to NWP.

5.00 FINANCIAL IMPLICATIONS

5.01 That the NWP land purchase is initially phased as indicated at 3.03.4 pending review of the Council Capital programme as part of the normal work activity undertaken through Corporate Asset Management Group (CAMG).

6.00 ANTI POVERTY IMPACT

6.01 Not as a direct result of this report

7.00 ENVIRONMENTAL IMPACT

7.01 The continued consolidation into one area should have a positive effect on vehicle movements.

8.00 EQUALITIES IMPACT

8.01 Not as a direct result of this report.

9.00 PERSONNEL IMPLICATIONS

9.01 Not as a direct result of this report.

10.00 CONSULTATION REQUIRED

10.01 Ongoing with North Wales Police.

11.00 CONSULTATION UNDERTAKEN

11.01 Discussions have been progressed with North Wales Police.

12.00 APPENDICES

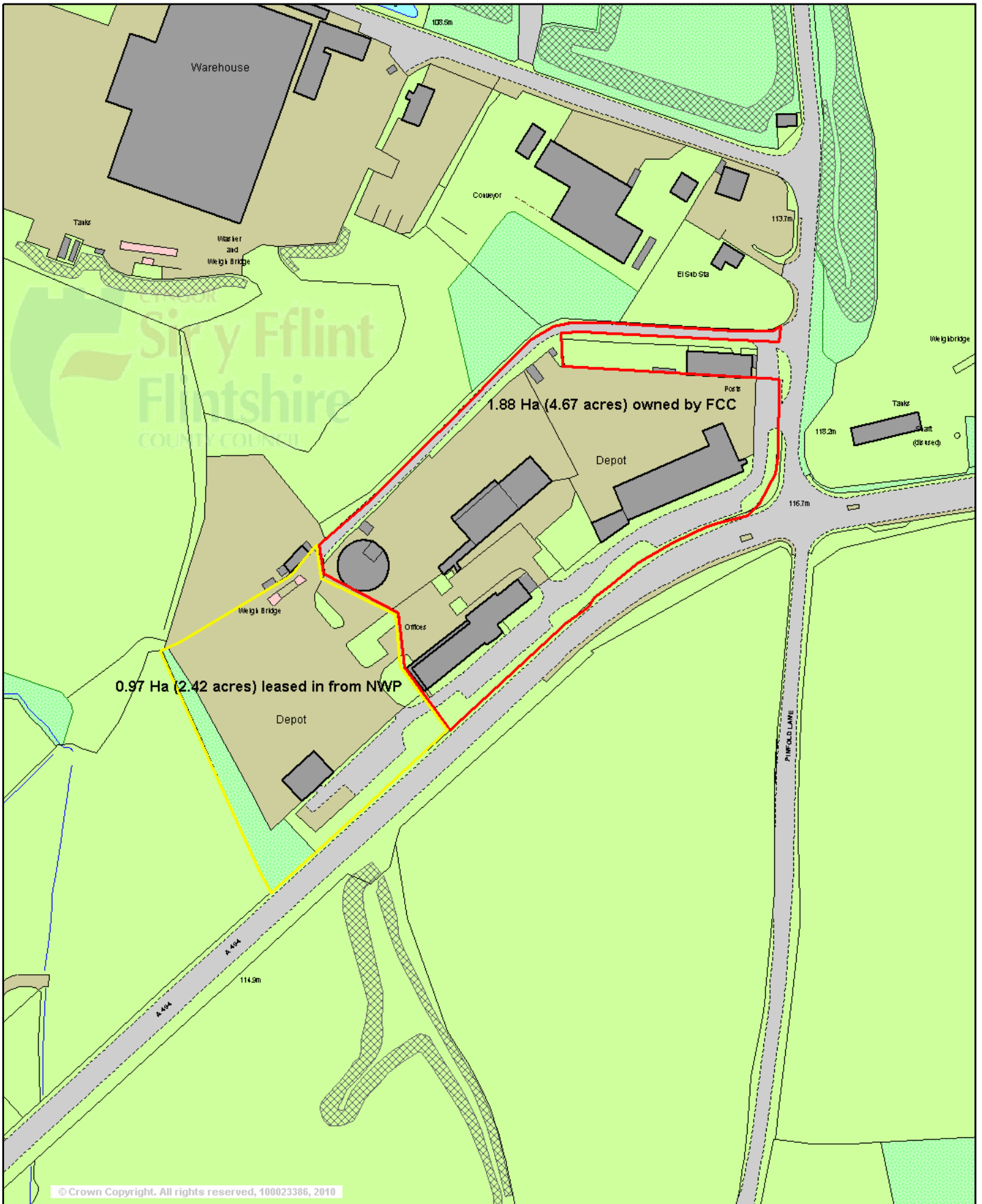
12.01 Site plan of defined areas.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 **BACKGROUND DOCUMENTS**

None

Contact Officer: Neal Cockerton
Telephone: 01352 703169
E-Mail: neal_cockerton@flintshire.gov.uk

Alltami Depot



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 Centre = 327334 E 366169 N
 Date 14/7/2010
 Name



FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 5

REPORT TO: **EXECUTIVE**
DATE : **10 AUGUST 2010**
REPORT BY: **CHIEF EXECUTIVE**
SUBJECT : **IMPROVEMENT AGREEMENT - FINAL YEAR REVIEW**

1.00 PURPOSE OF REPORT

1.01 To receive an update of progress against the actions and targets for 2009/10 contained within the Improvement Agreement with the Welsh Assembly Government.

2.00 BACKGROUND

2.01 All Councils were required to agree an Improvement Agreement with the Welsh Assembly Government during 2008/09 to access the national Improvement Agreement Grant. The detailed contents of this agreement were endorsed by the Executive at its 2 June meeting.

2.02 The Improvement Agreement Grant replaces the former Performance Incentive Grant and attracts a special grant of £1.497m per year over a three year period.

2.03 Each Improvement Agreement contains the following:

- the four over-arching strategic themes of the One Wales policy document
- each strategic objective being aligned with a number of broad outcomes
- each broad outcome drawing on a number of sources of evidence which describe progress towards that outcome.

2.04 The Improvement Agreement was developed on the basis of the outcomes determined by the Executive at its meeting on 6 January 2009 following consultation with the respective Overview and Scrutiny Committees in November.

2.05 A full grant payment was paid to the Authority for years one and two of the agreement.

3.00 CONSIDERATIONS

3.01 A meeting with WAG and the Wales Audit Office was held recently to review progress against the 2009/10 actions and targets to determine the payment of the grant. Progress is indicated on the appended document which will

Date: 04/08/2010

shortly be audited by the Wales Audit Office prior to endorsement of the payment by WAG.

3.02 At this meeting it was determined that overall good progress had been made and the following analysis is provided for the 2009/10 targets and actions:

- Green: Target/action met and improved trend - 73.2% (52)
- Amber: Target/action not met and improved trend - 15.5% (11)
- Red: Target/action not met and downward trend - 11.3% (8)

3.03 Most areas within the agreement have performed well.

3.04 Targets within the Improvement Agreement are included within the Council's improvement targets and incorporated within service and directorate plans. Progress is reported on a quarterly basis as part of the regular performance reporting arrangements.

4.00 RECOMMENDATIONS

4.01 Executive is asked to endorse progress in 2009/10 against the Improvement Agreement.

5.00 FINANCIAL IMPLICATIONS

5.01 The achievement of targets will determine the full payment or otherwise of the grant in 2010/11.

6.00 ANTI POVERTY IMPACT

6.01 There are no direct anti poverty implications within this report.

7.00 ENVIRONMENTAL IMPACT

7.01 There are no direct anti poverty implications within this report.

8.00 EQUALITIES IMPACT

8.01 There are no direct environmental implications within this report.

9.00 PERSONNEL IMPLICATIONS

9.01 There are no direct personnel implications within this report.

10.00 CONSULTATION REQUIRED

10.01 No further consultation is required.

11.00 CONSULTATION UNDERTAKEN

11.01 Strategic Management Team, the Wales Audit Office, Estyn and CSSIW were involved in the formulation of the contents of the Agreement.

12.00 APPENDICES

12.01 Appendix 1: Improvement Agreement Monitoring 2009/10

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 **BACKGROUND DOCUMENTS**

Executive report 29 October 2008

Contact Officer: Karen Armstrong
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E-Mail: karen_armstrong@flintshire.gov.uk

Flintshire County Council Improvement Agreement

Improvement Agreement Outcome	A Healthy, Fair and Just Society - Adults Helped to Live in the Community	Reference	IA 1.1
Primary Lead	Director of Community Services TBC	Tel: 01352 702500 Email:	
Secondary Lead	Head of Social Services – Adults Maureen Mullaney	Tel: 01352 702502 Email: maureen.mullaney@flintshire.gov.uk	
Executive Member	Executive Member for Social Services Cllr. Carol Ellis	Tel: 01244 544906 Email: carol.ellis@flintshire.gov.uk	
The Improvement Imperative	<p><i>What are we trying to improve?</i></p> <ul style="list-style-type: none"> Improve general health and wellbeing of those eligible for social services as well as promoting and maintaining their independence. 		
Current Strengths	<ul style="list-style-type: none"> Key Ring Initiative – supporting people funded housing related support for adults with learning disabilities. Number of days taken to deliver equipment. Rate of delayed transfers of care. Reablement 		
Areas for Improvement and Key Risks	<p><i>Based on our Strategic Assessment of Risks and Challenges</i></p> <ul style="list-style-type: none"> Demographic profile of Flintshire – increase of older people in the community, those with profound and multiple disabilities and complex health needs, people with mental illness and substance misuse issues. SARC - CL05 - Social Care for Older People Carers are acknowledged, recognised and provided with appropriate services SARC - CD25 - Direct Payments 		
Improvements Planned 1. Key Milestones	<p><i>Planned actions and key milestones:</i></p> <p>Establish the baseline of the number of people accessing meaningful occupation (under 65's only). Completed.</p> <p>Increase the number of people in accommodation with support from 110 to 172. Completed - Progress made with the opening of Greenfield project</p> <p>Complete the self directed support pilot. 7 People are accessing this service of 13 identified.</p> <p>Implementation of specialist dementia pilot. Living Well Dementia Service has commenced.</p> <p>Opening of Resource Centre for younger people with dementia. Service is open and supporting 22 people.</p>	2008/09	2009/10
			<p>August 2009</p> <p>December 2009</p> <p>March 2011</p> <p>September 2009</p> <p>November 2008</p>

	<p>Opening of first extra care scheme for older people in Shotton. Resource opened February 2009 with full tenant occupancy by May 2009. Official opening week commencing 27th July 2009.</p> <p>Develop plans for second extra care scheme for older people in Mold. Outline planning permission granted work ongoing on service model.</p> <p>Commence pilot of mainstreaming of the Reablement Service within West Flintshire. Completed – Reablement service training has been undertaken in service area in order to roll out.</p> <p>Baseline audit of customer satisfaction surveys. Work is ongoing nationally and locally to progress this issue.</p>	<p>February 2009</p> <p>November 2009</p> <p>April 2009</p> <p>September 2009</p>
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Improvements Planned	2. Key Indicators	Baseline 2007/08	Year 1 2008/09	Year 2 2009/10
<p><i>Key indicators and targets:</i></p> <p>SCA/007 - The percentage of clients with a care plan on 31 March whose care should have been reviewed that were reviewed in the year.</p> <p>Local Indicators</p> <p>IA1.1L1 - The rate of people with a learning disability clients aged 18 to 64 who are supported in the community during the year per 1000 population aged 18-64.</p> <p>IA1.1L2 - The rate of people with a physical disability and/or sensory impairment (PDSI) aged 18 to 64 who are supported in the community during the year per 1000 population aged 18-64.</p> <p>IA1.1L3 - The rate of people with mental health illness aged 18 to 64 who are supported in the community during the year per 1000 population aged 18-64.</p> <p>IA1.1L4 - Increase the number of people using direct payments from 100 to 120 (March 2009) and to 144 by March 2010 (20% per year).</p> <p>IA1.1L5 - The number of new carers identified in the period who were offered an assessment in their own right.</p>		<p>78%</p> <p>3.4</p> <p>4.2</p> <p>2.3</p> <p>100</p>	<p>80% (82%)</p> <p>3.5 (3.55)</p> <p>4.3 (4.56)</p> <p>2.5 (2.58)</p> <p>120 (119)</p>	<p>85% (77.5%)</p> <p>3.6 (3.98)</p> <p>4.4 (5.26)</p> <p>2.6 (3.42)</p> <p>144 (146)</p> <p>Baseline (Actual for 2009/10 = 695)</p>

Signposts	<p><i>Key strategies</i></p> <ul style="list-style-type: none"> National Strategic Framework for Older People Health Social Care & Well Being Supporting People operational plan Carers Strategy
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Executive Approval	Date		Primary Lead Signature	
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Flintshire County Council Improvement Agreement

Improvement Agreement Outcome	1. A Healthy, Fair and Just Society - Adults Provision of Facilities at Home	Reference	IA 1.2
Primary Lead	Director of Community Services TBC	Tel: 01352 702500 Email:	
Secondary Lead	Head of Housing Clare Budden	Tel: 01352 703800 Email: clare.budden@flintshire.gov.uk	
Executive Member	Executive Member for Social Services Carol Ellis	Tel: 01244 544906 Email: carol.ellis@flintshire.gov.uk	
The Improvement Imperative	<p><i>What are we trying to improve?</i></p> <ul style="list-style-type: none"> Enabling independence and improving quality of life through the delivery of adaptations and equipment. Establish the Telecare Service as a mainstream service. Improve the way we support people in the community. 		
Current Strengths	<ul style="list-style-type: none"> Joint working arrangements between housing and social services in relation to assessment services and contractor arrangements. Clarity of vision in relation to service development as a result of recent restructuring of the Council. Service has a high profile with elected Members. Progress made in the improvement of delivery of adaptations. Implementation and roll out of Telecare in operational services. 		
Areas for Improvement and Key Risks	<p><i>Based on our Strategic Assessment of Risks and Challenges</i></p> <ul style="list-style-type: none"> Delivery of DFGs and minor adaptations. Ability to respond to the demand. SARC – CD26 – Disabled Facilities Grants 		
Improvements Planned 1. Key Milestones	<p><i>Planned actions and key milestones:</i></p> <p>Agreement of Committee to introduce £5,000 limit on discretionary grant on a pilot basis for one year. This is designed to improve the time taken to approve and carry out work resulting in shorter waiting times for completion. Evidence provided during last years audit.</p> <p>Improve performance management of external contractors in the delivery of grants by setting targets for starting of grant works, (commence work within 8 weeks of approval for non urgent applications and 4 weeks for urgent applications). Evidence provided during last years audit.</p> <p>External audit of telecare assessment and effectiveness of equipment provided. Pre-audit undertaken by Insight Certification Limited in January 2009, gap analysis report produced.</p>	2008/9	2009/10
			April 2009
			April 2009
		January 2009	

	<p>Achieve TSA (Telecare Services Association) accreditation in the Carelink Service 90% complete but on hold pending decision on developing regional monitoring centre</p> <p>Merge of Telecare and Carelink Services Strategy Board in place to progress</p> <p>Reduce 'perceived' disparity in delivery of adaptations to local authority tenants and private dwellings by assessing and consolidating measurement techniques. (see # below – PSR/003 and PSR/006) Systems and processes for collecting this data have been assessed and measurement techniques consolidated.</p>			<p>March 2010</p> <p>March 2010</p> <p>August 2009</p>
Improvements Planned 2. Key Indicators	<p><i>Key indicators and targets:</i></p> <p>PSR/002 The average calendar days taken to deliver a Disabled Facilities Grant.</p> <p>PSR/003 The average number of calendar days taken to deliver an adaptation for a local authority tenant where the DFG process is not used. #</p> <p>PSR/006 The average number of calendar days taken to deliver low cost adaptation works in private dwellings where the DFG process is not used. #</p> <p>Local Indicators</p> <p>IA1.2L1 - Reduce the time taken to complete a DFG Application. (This PI relates solely to the application part of the DFG process and is measured using median figures).</p> <p><i>* Includes Improvement Targets as categorised by FCC</i></p>	<p>Baseline 2007/08</p> <p>607 calendar days</p> <p>31.68 calendar days</p> <p>184 calendar days</p> <p>N/A</p>	<p>Year 1 2008/09</p> <p>500 (444) calendar days</p> <p>25 (23) calendar days</p> <p>140 (127) calendar days</p> <p>67.2 (67.21) days (median)</p>	<p>Year 2 2009/10</p> <p>400 (346.65) calendar days</p> <p>20 (13.68) calendar days</p> <p>100 (102.4) calendar days</p> <p>61 (74.88) days (median)</p>
Signposts	<p><i>Key strategies</i></p> <ul style="list-style-type: none"> Private Sector Renewal Strategy Health Social Care & Well Being Strategy Telecare Strategy National Service Framework for Older People 			
Executive Approval	Date		Primary Lead Signature	

Flintshire County Council Improvement Agreement

Improvement Agreement Outcome	A Healthy, Fair and Just Society - Children Improving Educational Attainment	Reference	IA 2.1
Primary Lead	Director of Lifelong Learning Ian Budd	Tel: 01352 704010 Email: ian.budd@flintshire.gov.uk	
Secondary Lead	Head of Development & Resources Tom Davies	Tel: 01352 704011 Email: tom.davies@flintshire.gov.uk	
	Head of School Services Elwyn Davies	Tel: 01352 704012 Email: elwyn.davies@flintshire.gov.uk	
Executive Member	Executive Member for Education Cllr. Nigel Steele-Mortimer	Tel: 01745 854452 Email: nigel.steele-mortimer@flintshire.gov.uk	
The Improvement Imperative	<p><i>What are we trying to improve?</i> Directly and indirectly improve attainment and the experiences of children in Flintshire Schools by:</p> <ul style="list-style-type: none"> • completion of the Education Asset Management Plan (EAMP) ensuring compliance with our Statutory Duty and the creation of improved database of school condition and suitability for the School Modernisation Strategy; • improving special school provision, fit for future and appropriate teaching and curriculum needs for future cohorts of special school children; and • providing direct support to schools. 		
Current Strengths	<ul style="list-style-type: none"> • Good progress being achieved on EAMP; • On target to complete and open two new Special Schools by September 2009; • Compendium of School Support; and • Primary and Secondary Strategies for School Improvement. 		
Areas for Improvement and Key Risks	<p><i>Based on our Strategic Assessment of Risks and Challenges</i></p> <ul style="list-style-type: none"> • SARC - CD20 - School Buildings • SARC - CD21 - School Modernisation 		

<p>Improvements Planned 1. Key Milestones</p>	<p><i>Planned actions and key milestone</i> Completion of the FCC Education Asset Management Plan (including submission to Welsh Assembly Government) and FCC Fit for Purpose Guidance for use in development of a draft School Modernisation Strategy covering short and longer term capital investment into educational establishments. To carry out consultation on the draft School Modernisation Strategy in 2009. The completion of the Education Asset Management plan has progressed through the political process and has been approved for consultation</p> <p>Implementation of the compendium of school support to aid school improvement. The first review has been completed in readiness for Sept 2010, no changes have been made as a result.</p> <p>To develop and implement an action plan to address recommendations made relating to management and accommodation following PRU Inspection, resulting in endorsement of PRU Inspection Action Plan by Estyn. Following the Estyn LEA inspection in January, 2009, an Action Plan has been developed and improvements are related to the plan.</p> <p>Investment in Special School provision through the completion of two new special schools build, resulting in children and staff successfully transferred to their new sites. Ysgol Maes Hyfryd (High School) and Ysgol Pen Coch (Primary) both in Flint were opened in Sept 2009 for the beginning of the new school year.</p> <p>Completion and submission to the Welsh Assembly Government of the Education Asset Management Plan in 2009 and completion of the draft School Modernisation Strategy, consultation period and reporting of findings to FCC Executive in 2009. The Education Capital Programmes are now coordinated with Corporate Asset Management Group (CAMG) and based on the criteria outlined in the Directorate Statement of Local Priorities. The Education Asset Management Plan is now at the consultation phase and will be closely allied to the Corporate Asset Management Plan.</p>	<p>2008/09</p> <p>November 2008</p>	<p>2009/10</p> <p>March 2010</p> <p>First review to be completed September 2010</p> <p>July 2009</p> <p>September 2009</p> <p>May 2010</p>	
<p>Improvements Planned 2. Key Indicators</p>	<p><i>Key indicators and targets:</i></p> <p>EDU/011 – The average point score for pupils aged 15 as at the preceding 31st August, in schools maintained by the local authority.</p> <p>EDU/009a – The average number of school days that permanently excluded pupils did not receive an offer of full time appropriate education provision during the academic year.</p> <p><i>* Includes Improvement Targets as categorised by FCC</i></p>	<p>Baseline 2007/08</p> <p>329.8</p> <p>33.4 School Days</p>	<p>Year 1 2008/09</p> <p>356 (348)</p> <p>30 (7.3) School Days</p>	<p>Year 2 2009/10</p> <p>356-381 (371.26)</p> <p>30 (3.33) School Days</p>
<p>Signposts</p>	<p><i>Key strategies</i></p> <ul style="list-style-type: none"> • School Modernisation Strategy • Primary and Secondary Strategies for School Improvement 			

Executive Approval	Date		Primary Lead Signature	
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Flintshire County Council Improvement Agreement

Improvement Agreement Outcome	A Healthy, Fair & Just Society - Children Provision of Care	Reference	IA 2.2
Primary Lead	Director of Community Services TBC	Tel: 01352 702500 Email:	
Secondary Lead	Head of Children's Services Carol Salmon	Tel: 01352 702504 Email: carol.salmon@flintshire.gov.uk	
Executive Member	Executive Member for Social Services Carol Ellis	Tel: 01244 544906 Email: carol.ellis@flintshire.gov.uk	
The Improvement Imperative	<p><i>What are we trying to improve?</i></p> <ul style="list-style-type: none"> To improve the timeliness of assessment and review processes for children and young people. Improve the care management of Looked After Children 		
Current Strengths	<ul style="list-style-type: none"> Service access arrangements. Some improvements in assessment practice. Some improvements in care management and review. Improved performance monitoring and scrutiny process. An increased range of options and choices for service users and carers. The amalgamation of the Family Support and Adolescent Strategy Teams. 		
Areas for Improvement and Key Risks	<p><i>Based on our Strategic Assessment of Risks and Challenges</i></p> <ul style="list-style-type: none"> SARC - CD23 - Children out of County Care & Education 		
Improvements Planned 1. Key Milestones	<p><i>Planned actions and key milestones:</i></p> <p>Improvement Objective A Review, revise and implement effective systems for improving the timeliness of initial assessments within the Children's Integrated Disability Service.</p> <p>Performance of 91.7% for quarter 4 is better than the previous quarter but the achievement of the 2009/10 target of 87% is not possible. Shortfalls in management capacity caused by absenteeism continue to impact on performance.</p> <p>ICS compliant documents for the recording of Children in Need Plans and Reviews used in all service areas.</p> <p>Continues to improve still needs to be embedded across service areas.</p>	2008/09	2009/10 30/06/09 31/04/09

	<p>Following the implementation of the new Social Care Client Information System (PARIS), ensure that systems are in place to enable team managers to effectively monitor the timely completion of Children in Need Plan Reviews. Complete – report developed to enable managers to monitor.</p> <p>Following a response by the CSSIW to the All Wales Review of Safeguarding Arrangements, develop an action plan to implement any recommendations. Action plan in place – 60 separate actions.</p> <p>Complete a consultation on alternative structural delivery models for front line services in Social Services for Children. Progress on the Reform to Transform Consultation - Consultation with staff began in October 2009 and consultation with partners and trade unions to be undertaken shortly. Implementation of project expected September / October 2010.</p> <p>Improvement Objective B Following the implementation of the new Social Care Client Information System (PARIS), ensure that systems are in place to enable Fieldwork Team Managers to effectively monitor the timely completion of statutory visits. PARIS does not have functionality to monitor so local systems has been developed</p> <p>Undertake a consultation with parents of looked after children to inform the planning of further improvements in the care management of looked after children. Complete – questionnaire circulated, favourable return with positive feedback. The findings have been report to the Children Senior Management Team and the following recommendations have been approved.</p> <p>Develop a listening and learning approach to the outcomes of placement disruption meetings. This will involve the analysis and reporting of the outcomes of disruption meetings on a quarterly basis and development of an improvement action plan. Completed – Action plan developed</p> <p>Review and revise the processes for undertaking exit interviews with looked after children at the end of a placement. Complete – revised and rolled out.</p> <p>Hold an open day to provide students undertaking a social work degree with information on career opportunities within Social Services for Children. Delayed until next year.</p>		<p>30/09/09</p> <p>31/03/10</p> <p>31/03/10</p> <p>30/09/09</p> <p>30/09/09</p> <p>30/09/09</p> <p>31/03/10</p> <p>31/03/10</p>
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Improvements Planned 2. Key Indicators	Key indicators and targets:	Baseline 2007/08	Year 1 2008/09	Year 2 2009/10
	<p>SCC/008a (Replaced by SCC/042a) - The percentage of initial assessments completed within 7 working days.</p> <p>SCC/008b (Replaced by SCC/042b) - The average time taken to complete initial assessments that took longer than 7 working days.</p> <p>SCC/025 - The percentage of visits to Looked After Children due in the year that took place in accordance with regulations.</p> <p><i>* Includes Improvement Targets as categorised by FCC</i></p>	<p>77.5%</p> <p>14.8 Days</p> <p>77.6%</p>	<p>85% (84.2%)</p> <p>12 (14) Days</p> <p>85% (82.20%)</p>	<p>87% (84.1%)</p> <p>11 (13.75) Days</p> <p>90% (92.70%)</p>
Signposts	<p><i>Key strategies</i></p> <p>Improvement Objective A</p> <ul style="list-style-type: none"> • Children and Young People’s Plan 2008 – 11 • Social Services for Children Business Improvement Plan 2007 – 2009 <p>Improvement Objective B</p> <ul style="list-style-type: none"> • Children and Young People’s Plan 2008 – 11 • Corporate Parenting Strategy • Social Services for Children Business Improvement Plan 2007 – 2009 			
Executive Approval	Date		Primary Lead Signature	

Flintshire County Council Improvement Agreement

Improvement Agreement Outcome	Sustainable Communities Reducing our Carbon Footprint	Reference	IA 3.1
Primary Lead	Director of Environment Carl Longland	Tel: 01352 704500 Email: carl.longland@flintshire.gov.uk	
Secondary Lead	Head of Technical Services Neal Cockerton	Tel: 01352 703169 Email: neal.cockerton@flintshire.gov.uk	
Executive Member	Executive Member for Environment Cllr. Tony Sharps	Tel: 01244 830109 Email: tony.sharps@flintshire.gov.uk	
The Improvement Imperative	<p><i>What are we trying to improve?</i> Reducing our Carbon (CO₂) Emissions in:</p> <ul style="list-style-type: none"> i.) Our Council Buildings ii.) Council Housing Stock iii.) Private Housing Stock 		
Current Strengths	<ul style="list-style-type: none"> • Strong Member support, including Policy and Resources Scrutiny Committee Task & Finish Groups on climate change impacts of Council buildings • Energy Policy. • Environment Policy that requires the Authority to manage carbon. • Attainment of Green Dragon Level 3 – for which carbon needs to be reported on annually. • Council commitment to achieve 60% carbon reduction by 2021. • Installation of renewables at Council Sites: <ul style="list-style-type: none"> ○ Air Source Heat Pump ○ Ground Source Heat Pumps ○ Solar Thermal (hot water) system • Photo-voltaic arrays. 		
Areas for Improvement and Key Risks	<p><i>Based on our Strategic Assessment of Risks and Challenges and Audit /Inspection</i></p> <ul style="list-style-type: none"> • Challenges associated with climate change including increasing energy costs. • Improvement to energy / CO₂ monitoring and reporting systems to meet challenges of Carbon Reduction Commitment and carbon trading. • Climate Change Strategy being developed under Community Plan. • Aiming to become an Energy Efficiency Accredited Authority (May/June 09). • Pilot project for Changing Climate, Changing Places Adaptation Plan • Embed energy awareness and energy reduction throughout the Authority • SARC - CL08 - Climate Change & Flood Risk Management • SARC – CD01 Energy 		

Improvements Planned 1. Key Milestones	<i>Planned actions and key milestones:</i> Our Council Buildings Display Energy Certificates (DECs) for all appropriate Council buildings with floor area > 1,000 m ² Complete – DEC's displayed in all qualifying buildings, new DEC's have been produced and will be distributed during the next 6 – 8 weeks. Improve energy efficiency, where targeted investment is made to ensure a minimum 15% improvement in building's energy performance (i.e. move up a band on DECS) Actual reduction in energy usage demonstrates that targeted investment is yielding results despite the cold winter. DECS will be updated in August 2010. Implementation of monitoring system within County Buildings from 120 to 150 in year 2 160+ buildings monitored as evidenced by Green Dragon audit. Council Housing Stock Improve energy efficiency of the Council Housing stock by increasing the number of homes with: <ul style="list-style-type: none"> • Loft insulation by 350 in year 1, and complete all remaining in year 2 – Completed. Successfully exceeded year 1 target. Installed 553 lofts (full and top ups), remaining properties identified and awaiting installation by contractor. • Further 120 properties now have loft installation. • Cavity wall insulation by 250 in year 1 and complete all remaining in year 2 – Commenced, 180 properties have received cavity insulation and the remaining known properties have been identified and details sent to a contractor. • Further 39 properties now have cavity wall insulation, shortfall due to some properties that we thought needed cavity wall insulation were found to already have it and some properties awaiting repair works where insulation cannot be completed until repairs are finished. 		2008/09	2009/10
	All Council owned properties will have loft insulation and, where appropriate cavity wall insulation. As above	31.03.09	31.03.10	
		31.03.10		
		31.03.09	31.03.10	
		31.03.09	31.03.10	
			31.03.10	
		30.04.09		
Improvements Planned 2. Key Indicators	<i>Key indicators and targets:</i> IA3.1L1 - Increase the average SAP rating in the council housing stock. IA3.1L2 - 3% Reduction in carbon emissions from Flintshire County Council public buildings. * Includes Improvement Targets as categorised by FCC	Baseline 2007/08 59.96	Year 1 2008/09 61.51 (61.72)	Year 2 2009/10 62.76 (63.86) Quantify Baseline (Actual for 2009/10 = 15289 Tonnes)

Signposts	<p><i>Key strategies</i></p> <p><u>Wales</u></p> <ul style="list-style-type: none"> • One Wales • Wales Environment Strategy • Sustainability Action Plan • Welsh Housing Quality Standard <p><u>Flintshire</u></p> <ul style="list-style-type: none"> • Community Plan • Strategic Assessment of Risks and Challenges • Improvement Plan • Green Dragon –EMS (Environmental Management System) • Environment Policy • Energy Policy • Asset Management Plan 			
Executive Approval	Date		Primary Lead Signature	

Flintshire County Council Improvement Agreement

Improvement Agreement Outcome	Sustainable Communities Housing Matters	Reference	IA 3.2
Primary Lead	Director of Community Services TBC	Tel: 01352 702500 Email:	
Secondary Lead	Head of Housing Strategy and Services Clare Budden	Tel: 01352 703305 Email: clare.budden@flintshire.gov.uk	
Executive Member	Executive Member for Housing Cllr. Helen Yale	Tel: 01244 528907 Email: helen.yale@flintshire.gov.uk	
The Improvement Imperative	<p><i>What are we trying to improve?</i> Improve the performance of core housing functions in relation to:</p> <ul style="list-style-type: none"> • allocations and empty (void) properties • housing repairs and maintenance 		
Current Strengths	<ul style="list-style-type: none"> • New senior management appointed to service area giving clarity of purpose and direction • Void budget established and well resourced at £3,500 per property • Maintained investment in Flintshire County Council's housing stock aimed at improving quality of council homes with a focus on improving fuel efficiency and thereby sustaining tenancies in high deprivation areas. • Diagnostic reporting implemented December 2008 • Implementation of new schedule of rates – phase 1 complete. 		
Areas for Improvement and Key Risks	<p><i>Key Risks</i></p> <ul style="list-style-type: none"> • Amend operational procedures to ensure a consistent approach to void management • Ability to effectively manage performance in relation to void management, including development of appropriate monitoring systems • SARC - CD12a - Housing Strategy • SARC - CD12b - Housing Management • SARC - CD12c - Housing Repairs and Maintenance Services 		
Improvements Planned 1. Key Milestones	Agreement of committee to new policy and procedures on voids including minimum lettable standard. Minimum lettable standard agreed at Scrutiny on 10th February 2009. Action plan for voids management is being monitored. Dedicated project manager being appointed end August following release of additional resources.	2008/09 <i>February 2009</i>	2009/10

<p>Improvements Planned 1. Key Milestones</p>	<p>Improved performance management of contractors and in-house team in relation to voids by reducing the current targets for completing work to void properties for: priority V1 voids from 10 calendar days to 8; priority V2 voids from 30 calendar days to 28 and priority V3 voids from 60 calendar days to 58. Housing services have employed a dedicated project manager to work with the Voids Team. The remit has reviewed current working practices and developed a comprehensive plan for improving the void repairs service. Member and Officer working group established to oversee progress of meeting the objectives of the action plan. Actual average days V1 10.47, V2 31.78, V3 58.22</p> <p>Adoption of a minimum lettable standard for transparency of both service users and maintenance staff. Adopted at Scrutiny 10th February 2009.</p> <p>Improve the quality of void properties returned by contractors and the in-house team. See key indicators (local measure). New performance indicator has been established to measure the quality of void properties returned for re-letting. Base data collected over 2009/10 and will be used to compare 2010/11 performance against.</p> <p>A number of local targets to be established for voids management, particularly in relation to achievement of repair timescales. As above</p> <p>Introduction of a number of allocation policy changes that will impact on the void process e.g. sign up arrangements and suspension after two offers. Changes have been agreed by Scrutiny. Outcomes of a recent review to be shared with other stakeholders e.g. RSL's. Staged implementation of changes, all to be completed by October 2009.</p> <p>Implementation of Schedule of Rates (Phase 2). Fully implemented.</p> <p>Introduction of Mobile Working (trackers on vehicles) to improve response and productivity times. All housing and property Council owned vehicles have been fitted with tracker devices. Development of a protocol (Vehicle Tracking Policy) is underway with Management and Trade Unions – implementation October 2009. Reports to determine improved response and productivity times are in the process of being developed and will be available once the above policy is in place.</p>	<p><i>September 2009</i></p> <p><i>February 2009</i></p> <p><i>May 2009</i></p> <p><i>May 2009</i></p> <p><i>March 2009</i></p> <p><i>May 2009</i></p> <p><i>February 2009</i></p>	<p><i>September 2009</i></p> <p><i>May 2009</i></p> <p><i>May 2009</i></p> <p><i>May 2009</i></p>
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Improvements Planned 2. Key Indicators		Baseline 2007/08	Year 1 2008/09	Year 2 2009/10
	<ul style="list-style-type: none"> HLS/014 (was HLS/009a) - Reduction in void turnaround time from 103.6 to 64 calendar days by 2011. HLS /010a – The average number of calendar days taken to complete emergency repairs. HLS /010c – The average number of calendar days taken to complete non urgent repairs. IA3.2L1 – The number of void properties achieving zero defects on work undertaken (baseline 2009/10) 	<p>103.6 Calendar Days</p> <p>0.92 Calendar Days</p> <p>88.94 Calendar Days</p> <p>N/A</p>	<p>96 (104.5) Calendar Days</p> <p>(0.8) Calendar Days</p> <p>50 (41.5) Calendar Days</p> <p>N/A</p>	<p>89 (130.72) Calendar Days</p> <p>0.5 (0.9) Calendar Days</p> <p>45 (59.52) Calendar Days</p> <p>Baseline (Actual for 2009/10 = 490)</p>
Signposts	<p><i>Key Strategies</i></p> <ul style="list-style-type: none"> Local Housing Strategy Homelessness Strategy Private Sector Housing Renewal policy Flintshire Regeneration Strategy Empty Homes Strategy 			
Executive Approval	Date		Primary Lead Signature	

Flintshire County Council Improvement Agreement

Improvement Agreement Outcome	A Prosperous, Cultural & Diverse Society Ensuring a High Skills Base	Reference	IA 4.1
Primary Lead	Director of Lifelong Learning Ian Budd	Tel: 01352 704010 Email: ian.budd@flintshire.gov.uk	
Secondary Lead	Head of School Services Elwyn Davies	Tel: 01352 704012 Email: elwyn.davies@flintshire.gov.uk	
Executive Member	Executive Member for Education Cllr. Nigel Steele-Mortimer	Tel: 01745 854452 Email: nigel.steele-mortimer@flintshire.gov.uk	
The Improvement Imperative	<p><i>What are we trying to improve?</i> Improve educational attainment through:</p> <ul style="list-style-type: none"> • increasing the number of learners achieving Level 1 & 2 thresholds, (Level 1 Threshold = equivalent of 5 A*- C grade GCSE's, Level 2 Threshold = equivalent of 5 A*- G grade GCSE's and • decreasing the number of school leavers leaving education without a formal qualification. 		
Current Strengths	<ul style="list-style-type: none"> • Secondary Strategy for School Improvement. 		
Areas for Improvement and Key Risks	<p><i>Based on our Strategic Assessment of Risks and Challenges</i></p> <ul style="list-style-type: none"> • SARC - CL12 - Skills Needs of Employers • SARC - CL09 - Economic Regeneration Strategy 		
Improvements Planned 1. Key Milestones	<p>Planned actions and key milestones: Completion of Transformation Education and Training Provision in Wales – Delivering Skills that Work for Wales Outline Strategic Plan and progression made on implementation and attainment of Band C, with progression outlined to reach Band A by 2012. Ensuring that training and education is delivered through a fully integrated partnership between schools, Further Education Institutions, Higher Education Institutions and other post -16 providers.</p> <p>All high Schools have been able to offer 24 courses by September 2009. The target for September 2010 is to offer 26 courses.</p> <p>Assist Schools to make an informed decision about the potential introduction to the Welsh Baccalaureate Qualification (WBQ) for all pupils.</p> <p>All schools were informed in September 2009. it is aimed to increase the number of learners by September 2010.</p> <p>We will prepare a Regeneration Strategy for Flintshire, which will include actions to address economic inactivity, low skills and areas of deprivation.</p> <p>Complete</p> <p>We will support the submission of a minimum of 6 bids for European funding that aim to assist people in: becoming economically active; accessing training; and entering and sustaining employment.</p> <p>6 bids submitted with support from FCC.</p>	2008/09	<p>2009/10 All schools offering 24 courses by September 2009</p> <p>All schools informed by September 2009</p> <p>31/03/10</p> <p>31/03/10</p>

Improvements Planned 2. Key Indicators	<i>Key indicators and targets:</i>		Baseline 2007/08	Year 1 2008/09	Year 2 2009/10
	<p>EDU/002bi - The percentage of all pupils in any local authority maintained school, who attain the age of 16 during the school year and leave compulsory education, training or work based learning without an approved external qualification.</p> <p>EDU/011 – The average points score for pupils aged 15 as at the preceding 31st August, in schools maintained by the local authority.</p> <p><i>* Includes Improvement Targets as categorised by FCC</i></p>		<p>1.53</p>	<p>0.92 (1.04)</p>	<p>0.50 (0.39)</p>
Signposts	<p><i>Key strategies</i></p> <ul style="list-style-type: none"> • Secondary Strategy for School Improvement • 14-19 Annual Network Development Plan 				
Executive Approval	Date		Primary Lead Signature		

Flintshire County Council Improvement Agreement

Improvement Agreement Outcome	A Prosperous, Cultural & Diverse Society Supporting Local Businesses	Reference	IA 4.2
Primary Lead	Director of Environment Carl Longland	Tel: 01352 704500 Email: carl.longland@flintshire.gov.uk	
Secondary Lead	Head of Public Protection Paul McGreary	Tel: 01352 703413 Email: paul.mcgreary@flintshire.gov.uk	
	Head of Regeneration Dave Heggarty	Tel: 01352 703203 Email: dave.heggarty@flintshire.gov.uk	
Executive Member	Executive Member for Environment Cllr. Tony Sharps	Tel: 01244 830109 Email: tony.sharps@flintshire.gov.uk	
	Executive Member for Leisure, Health & Safety & Public Protection Cllr. Dennis Hutchinson	Tel: 01244 543907 Email: dennis.hutchinson@flintshire.gov.uk	
The Improvement Imperative	<p><i>What are we trying to improve?</i></p> <ul style="list-style-type: none"> The small business sector in Flintshire is too small, relative to the size of our economy. We need to increase both the rate of small business start up and of SME survival to a level nearer the national average (Flintshire rate of business start up is 32 per 10,000 population against a UK figure of 44). To do this we will provide a high quality and comprehensive business support service, focusing on new business start-ups and existing SMEs which reduces regulatory burdens, improves business competitiveness and compliance and promotes higher standards of trading in the fields of community, health and environmental protection. This will be done by building on our existing philosophy of a 'one stop shop' approach, where local business can access the widest range of Council and other advisory services. We will develop methodology for measuring and improving satisfaction rates for businesses using the service. 		
Current Strengths	<ul style="list-style-type: none"> We have a substantial portfolio of commercial property, together with a large number of business tenants. The Council's regulatory and business advocacy roles bring it into regular contact with the local business community and it possesses a high level of local economic intelligence. Whilst excellent services are provided by Public Protection and Regeneration services, there is greater scope to develop a more coherent, integrated and holistic and multi-agency/service approach to business support and regulatory compliance. High levels of skills and knowledge exist within the business support functions of Public Protection and Regeneration which could be used to provide a range of innovative, high quality services to new businesses, in particular bringing together traditional business support with help to reduce the impact of complex regulation, increasing the birth rate of businesses and expansion of SMEs. Flintshire aspires to be a 'Business Friendly County'. 		
Areas for Improvement and Key Risks	<p><i>Based on our Strategic Assessment of Risks and Challenges</i></p> <ul style="list-style-type: none"> Opportunities exist for developing web-based business briefing material targeted at specific business sectors, reducing the need for businesses to source material from a range of different agencies and services. Improving access to specialist advice and support can help businesses 'get things right first time', reducing operating costs and supporting business efficiency. Improving access to advice and response times would also deliver significant benefits to new and existing businesses. SARC - CL09 - Economic Regeneration Strategy SARC - CL10 - County Town Network Regeneration & Protection 		

Improvements Planned 1. Key Milestones	<i>Planned actions and key milestones:</i> Develop and publish web-based business briefing material in September 2009. Decision made to put activity on hold pending completion of consultation exercise. Feedback from consultation to inform programme of web development in 2010/11.		2008/09	2009/10	
	Consultation exercise to identify levels of service expectation and measurement of baseline satisfaction levels to commence November 2009. Complete – see results below at IA4.2L2		November 2008	November 2009	
	Programme of events with Business Studies students at High Schools and colleges to encourage entrepreneurial activity and raise awareness of business support services to future potential entrepreneurs. Events held 19/11/08 and 18/11/09.			November 2009	
	Define a project plan for the KTP to include a review the efficiency and effectiveness of current business support. Joint project application with Deeside College accepted by WAG. Full application submitted but subsequently rejected.			September 2009	
	Approval of Knowledge Transfer Partnership (KTP) bid for the Small Business Strategy to be prepared over a two year period in partnership with Manchester Business School Disengaged with Manchester Business School, but now engaged with Deeside College. Outline application approved by WAG. Full application has been submitted however, it was felt that Flintshire should be undertaking this work as a Local Authority with or without KTP support.			March 2010	
Improvements Planned 2. Key Indicators	<i>Key indicators and targets:</i> IA4.2L1 - Increased attendance at Flintshire Business Week. <i>(The objective of Flintshire Business Week is to engage better with the business community in Flintshire to develop supportive relationships across the range of businesses in Flintshire, both large and small employers and further and higher education.)</i> IA4.2L2 - Identify baseline expectations for key business sectors utilising SERVQUAL methodology to assess satisfaction levels of support to businesses and reduce consumer risks 2009/10. IA4.2L3 - Develop targets for increasing satisfaction levels over by 5% per year over baseline identified in 2009/10 * Includes Improvement Targets as categorised by FCC		Baseline 2007/08	Year 1 2008/09	Year 2 2009/10
			301 SME Delegates	1091 SME Delegates	1400 (1554) SME Delegates Quantify Baseline (Actual for 2009/10 = 78%) Quantify Baseline (Actual for 2009/10 = 83%)
Signposts	<i>Key strategies</i> <ul style="list-style-type: none"> Flintshire Economic Regeneration Strategy (in preparation) Small Business Strategy (Awaiting approval of bid) Public Protection Service Strategy and Outcomes Framework 				
Executive Approval	Date		Primary Lead Signature		

LOG OF AMENDMENTS TO THE ORIGINAL AGREEMENT

1) IA1.1L5 (The number of new carers identified in the period who were offered an assessment in their own right) - was originally to be baselined in 2008/09, however this measure has only been based for quarters 1 and 2 of 2009/10 to date.

2) IA2.1 Key Milestone (Completion of the FCC Education Asset Management Plan To carry out consultation on the draft School Modernisation Strategy in 2009.)

The completion date should have been March 2010, not March 2009.

3) IA2.1 Key Milestone (Completion and submission to the Welsh Assembly Government of the Education Asset Management Plan in 2009 and completion of the draft School Modernisation Strategy, consultation period and reporting of findings to FCC Executive in 2009).

This is linked to IA2.1 Key Milestone 1 and therefore the completion date should have been May 2010, not May 2009.

4) IA4.1 Key Milestone (Completion of Transformation Education and Training Provision in Wales Ensuring that training and education is delivered through a fully integrated partnership between schools, Further Education Institutions, Higher Education Institutions and other post -16 providers).

The milestone target was '*All schools offering 24 courses by September 2009*', this should have been in the 2009/10 achievement column, not the 2008/09 achievement column.

5) IA4.1 Key Milestone (Assist Schools to make an informed decision about the potential introduction to the Welsh Baccalaureate Qualification (WBQ) for all pupils).

The milestone target was '*All schools informed by September 2009*', this should have been in the 2009/10 achievement column, not the 2008/09 achievement column.

6) IA4.2 Key Milestone (Approval of Knowledge Transfer Partnership (KTP) bid for the Small Business Strategy to be prepared over a two year period in partnership with Manchester Business School).

The milestone target was March 2009 and was in the 2009/10 achievement column; this should have read March 2010.

FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 6

REPORT TO: **EXECUTIVE**
DATE : **10 AUGUST 2010**
REPORT BY: **CHIEF EXECUTIVE**
SUBJECT : **OUTCOME AGREEMENT WITH WELSH ASSEMBLY**
 GOVERNMENT (WAG)

1.00 PURPOSE OF REPORT

- 1.01 Executive to endorse the selected outcomes and aims for the Outcome Agreement.
- 1.02 Executive to support the progress in the preparation of an Outcome Agreement with the Welsh Assembly Government (WAG) and endorse its submission to WAG.
- 1.03 Executive to approve the revised timescales for the development of the Outcome Agreement.

2.00 BACKGROUND

- 2.01 The Outcome Agreement to be developed with the Assembly Government will replace the current Improvement Agreement which has its final year of performance-related grant in 2010/11. The payment of the grant in 2010/11 is forecast to attract £1.482m subject to performance. The Outcome Agreement is likely to continue to attract similar levels of funding.
- 2.02 This year WAG have introduced 'Outcome Agreements' to promote outcomes for local people in the context of the Government's national priorities. In addition, local authorities' Outcome Agreements must show strong collaboration and partnership working. The development of Outcome Agreements with local authorities will be an interim step towards establishing Outcome Agreements across local public services.
- 2.03 WAG has set a timeline for the production of the Outcome Agreements which has two critical milestones for the development and endorsement of the agreement:-
 - submission of the draft Outcome Agreement to WAG by 30 September, 2010
 - submission of the final Outcome Agreement to WAG by 31 December, 2010

The full WAG prospectus is available for members to view in the Member's Library.

Date: 04/08/2010

- 2.04 The payment of the Outcome Agreement grant will be paid during 2011/12 for performance of the Agreement in 2010/11. The payment will be based on a pro rata "scoring system" which measures achievement of the authority's performance (see page 12 of the Prospectus).

3.00 CONSIDERATIONS

- 3.01 The Outcome Agreement is a three year agreement based on ten strategic themes; one broad outcome' needs to be selected from within each theme. The themes and outcomes have been considered by Executive and supported by Overview and Scrutiny Committees. Subsequently they were endorsed by the LSB. The agreed outcomes are as follows:

Strategic Theme	Broad Outcomes
1. Improved Quality And Length Of Life, With Fairer Outcomes For All	<ul style="list-style-type: none"> • Improved health through the life-course
2. Good Social Care Allows People A Better Quality Of Life	<ul style="list-style-type: none"> • Support is provided so that people can live independent lives
3. A Strong And Prosperous Economy Helps Reduce Poverty	<ul style="list-style-type: none"> • Fewer people live in poverty
4. Children And Young People Grow Up As Active Citizens And Achieve The Highest Possible Standards Of Well-Being	<p>All children and young people in Wales:</p> <ul style="list-style-type: none"> • Have a safe home and a community which supports physical and emotional wellbeing
5. People Have The Education And Skills To Live Prosperous, Fulfilled Lives	<ul style="list-style-type: none"> • Learning opportunities are of high quality
6. Communities Are Vibrant And Safe, With Access To Good Housing And Sustainable Transport	<ul style="list-style-type: none"> • There is less crime, and community safety issues that affect communities are effectively tackled
7. Wales Is An Energy Efficient, Low Carbon And Low Waste Society	<ul style="list-style-type: none"> • Contribution to climate change mitigation
8. The Environment Is Protected and Sustainable	<ul style="list-style-type: none"> • Enhancing the quality and enjoyment of the natural environment
9. Our Language, Culture And Heritage Thrives	<ul style="list-style-type: none"> • Participation in sports and active recreation increases
10. Public Services Are	<ul style="list-style-type: none"> • More efficient and effective

Efficient And Provide Value For Money	procurement
3.02	The ' work in progress ' first draft of the Outcome Agreement attached at Appendix 1 indicates the strategic fit (including the aims to be achieved) and source of reference for the chosen outcome.
3.03	Following the Overview and Scrutiny Committees' workshop further work has been undertaken with members of the LSB Support Team and other key officers to determine key actions/projects and measures for inclusion in the agreement. The completion of actions and achievement of measures will be the means by which our success in delivery of the agreement will be tested.
3.04	There are a number of themes in the first draft of the Outcome Agreement which have limited detail in respect of actions and measures and particularly dates and targets. This is primarily due to the current review of a large proportion of the key partnership strategies and plans, which will help to deliver the aims. It is expected that many of them will be finalised by October and will be used to inform the Outcome Agreement; prior to submission of the final version to WAG by 31 December 2010. In a recent communication a representative of WAG confirmed that this was acceptable.
3.05	<p>The communication from WAG also detailed some initial thoughts on the progress of the agreement to date. It was noted that some of our outcomes are very broad and suggested that we might consider narrowing the aims for some of the themes; particular themes 2, 3 and 5. As a result we would suggest the removal of the following aims from the draft agreement: -</p> <ul style="list-style-type: none"> • Theme 2 - removal of Aim 3 - Encourage service users to manage their own care package. It was felt that this aim did not have the same strategic fit with the outcome as aims 1 and 2. • Theme 3 - narrowing of Aim 1 to focus on Income rather than trying to look at all of the workstreams. Income to date is the area which is most developed. • Theme 5 - removal of Aim 3 - Continue to raise standards both in school performance and LEA services. This area has been included as a strength within the agreement given the previous good performance.
3.06	<p>Following discussion of the aims with key officers is is also proposed that the following amendments are made to the aims:</p> <ul style="list-style-type: none"> • Under Theme 2, Aim 1 - inclusion of an additional bullet - Implement a high quality housing support service which maximises the opportunities for Flintshire residents to live independent lives.

- Under Theme 4, reword aim 2 to read - 'Opportunities for play provision and green space' instead of 'Opportunities for our built environment through the UDP and subsequent LDP e.g. play provision and green space'.

3.07 Minor changes to the timescales for development of the Outcome Agreement are proposed to reflect the timescales for finalisation of key strategies and plans as covered in 3.04. The proposed timescales are as follows: -

Month	Activity
May	Evidence gathering and research to support the selection of the ten outcomes
1 June 2010	Joint Scrutiny workshop to guide selection of ten outcomes
July - October	Internal working on the proposed measures and actions to evidence the ten outcomes for a three year period
July / August	Local Service Board and Executive to consider draft proposals
30 September	Submit first draft to WAG
October	Executive endorsement of draft agreement
October / November	Revision of Directorate and Service Plans to reflect Outcome Agreement
November/December	Executive endorsement of final Agreement
December	Submit final draft to WAG

3.08 As previously reported the involvement of the Local Service Board reflects the collaborative requirement of the agreement in that it can be seen as a multi layered agreement identifying:

- Areas for improvement that the Council is solely responsible for;
- Areas for improvement working in collaboration with other authorities (regionally);
- Areas for improvement working in collaboration with other sectors (locally);
or
- Areas for improvement working in collaboration with other sectors (regionally).

3.09 WAG have confirmed verbally that under performance by another partner will not have a detrimental effect on our ability to claim the grant. It is the collaborative activity and its intent which is more critical.

4.00 RECOMMENDATIONS

- 4.01 Executive to endorse the selected outcomes and aims.
- 4.02 Executive to support the progress in the preparation of an Outcome Agreement with the Welsh Assembly Government (WAG) and endorse its submission to WAG.
- 4.03 Executive to approve the revised timescales for the development of the Outcome Agreement.

5.00 FINANCIAL IMPLICATIONS

- 5.01 The Council's Improvement Agreement Grant is forecast to attract £1.482M in 2010/11 subject to 2009/10 performance. The Outcome Agreement will be paid in 2011/12 based on this current year's performance.

6.00 ANTI POVERTY IMPACT

- 6.01 The Outcome Agreement has a reduction in poverty theme within it.

7.00 ENVIRONMENTAL IMPACT

- 7.01 The Outcome Agreement has two environmental themes within it.

8.00 EQUALITIES IMPACT

- 8.01 Various outcomes within the themes address issues of equalities and fairness.

9.00 PERSONNEL IMPLICATIONS

- 9.01 There are no specific personnel implications within this report.

10.00 CONSULTATION REQUIRED

- 10.01 Consultation with key partners and relevant officers will be ongoing to finalise the Outcome Agreement.

11.00 CONSULTATION UNDERTAKEN

- 11.01 Corporate Management Team have considered this approach.

12.00 APPENDICES

- 12.01 Work in progress first draft of the Outcome Agreement.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

BACKGROUND DOCUMENTS

WAG: Prospectus for Local Authority Outcome Agreements

Contact Officer: Karen Armstrong
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E-Mail: karen_armstrong@flintshire.gov.uk

FLINTSHIRE COUNTY COUNCIL

OUTCOME AGREEMENT 2010/11 – 2012/13

WITH

WELSH ASSEMBLY GOVERNMENT

Flintshire County Council Outcome Agreement 2010/11 – 2012/13

Outcome Agreement Theme	Improved quality and length of life, with fairer outcomes for all	Reference:	OA-T1
Primary Lead	Director of Community Services TBC	Tel: 01352 Email: @flintshire.gov.uk	
Secondary Lead	Head of Development and Resources Alan Butterworth	Tel: 01352 702510 Email: alan.butterworth@flintshire.gov.uk	
Executive Member	Executive Member for Social Services Cllr. Carol Ellis	Tel: 01244 544906 Email: carol.ellis@flintshire.gov.uk	
Current Strengths	Improved population health and wellbeing is integral to the work of all the key Partnerships in Flintshire The inclusion of “Upstream Prevention and Wellbeing” in the Annual Operating Framework for the BCULHB provides an additional focus for health promotion and protection activity		
Areas for Improvement & Key Risks	<p><i>LSB County Vision & FCC Administration Priorities</i></p> <ul style="list-style-type: none"> • CD 13The NHS Reforms in Wales will adversely impact on local partnerships and service delivery • In the current financial climate the long term investment required for health improvement work may be compromised by the need to deliver urgent services to individuals in need • Increase focus on changing the circumstances that support healthy lives, as well as individual behaviours • Achieve improved housing quality across the county through the delivery of the Deeside Renewal Area and targeted housing investment in both the public and private sectors 		
Partnership Working & Signposts	Health Social Care and Wellbeing Partnership, Community Safety Strategic Partnership, Children and Young People’s Partnership Referenced in Good Health, Good Care 2008/11, Community Partnership Strategic Plan 2008/11, Children and Young People’s Plan 2008/11, Communities First Partnership Plans		
The Outcome Imperative	<p><i>What are we trying to achieve?</i> Improved health though the life-course</p> <p>Aim 1 – Support and promote health and well being throughout the life course:</p>		

Flintshire County Council Outcome Agreement 2010/11 – 2012/13

	<ul style="list-style-type: none"> • Food and fitness • Mental well being • Unintentional injury prevention • Smoking cessation <p>Aim 2 – Target resources to improve the health and well being of populations known to be at greatest risk</p>
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IMPROVEMENT PLANNED & EVIDENCE

	Actions	Aim	Deadline
1	Implementation of actions of Appetite for Life Plan (improving food and drink in Flintshire schools)	1	TBC
2	Creation of an Active Wales Physical Activity Action Plan (currently awaiting WAG guidance which is due shortly, should know the completion date shortly).	1	TBC
3	Ensure the above supports the Obesity Plan (based on the All Wales Obesity Pathway)	1	TBC
4	Increase focus on changing the circumstances that support healthy lives, as well as individual behaviours by developing comprehensive Health Improvement Action Plans and by supporting health impact assessments of decisions and policies.	1	TBC
5	Develop local and North Wales' regional responses to the national Mental Health Promotion Action Plan when released, including 'whole population' actions, as well as interventions targeting specific groups including people who are carers.	1,2	TBC
6	Implement the reviewed Tobacco Action Plan for Flintshire which will include providing brief intervention and ongoing support for smoking cessation to: <ul style="list-style-type: none"> • Pregnant women and their families • People with long term mental health needs • People living in Communities First / Flying start areas 	1,2	TBC
7	Provide basic home safety information and equipment (as appropriate) : <ul style="list-style-type: none"> • to all families in Flintshire with a child under 5 years of age • to individuals or households with older people at risk of falling 	1,2	2010
8	Improvements in housing condition and access are included within the accommodation theme as part of the LSB Maximising Opportunities project (key actions to be included)	2	TBC

Flintshire County Council Outcome Agreement 2010/11 – 2012/13

9	Actions to be included in relation to achieving improved housing quality across the county through the delivery of the Deeside Renewal Area and targeted housing investment in both the public and private sectors	2	TBC
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	Measures	Targets		
		2010/11	2011/12	2012/13
1	Reports from Estyn inspections re 'Appetite for Life' recommendations e.g. <ul style="list-style-type: none"> • availability of drinking water • a school nutrition action groups in place • whole school food and fitness policy developed 	TBC	TBC	TBC
2	Flintshire Physical Activity Action Plan published <ul style="list-style-type: none"> • Number of residents owning an Actif card 	TBC	TBC	TBC
3	Flintshire Obesity Action Plan published	TBC	TBC	TBC
4	Published Flintshire implementation plan for the Welsh Assembly Government Mental Health Promotion Action Plan <ul style="list-style-type: none"> • range of specific target groups for which actions are identified 	TBC	TBC	TBC
5a	Number of smoking cessation sessions provided to identified groups (data available from Stop Smoking Wales)			
5a1	<ul style="list-style-type: none"> • Pregnant women 	TBC	TBC	TBC
5a2	<ul style="list-style-type: none"> • People with long term mental health needs 	TBC	TBC	TBC
5a3	<ul style="list-style-type: none"> • People living in Communities First / flying start areas 	TBC	TBC	TBC
5b	Percentage of people who remain smoke-free at 4 weeks in identified groups			
5b1	<ul style="list-style-type: none"> • Pregnant women 	TBC	TBC	TBC
5b2	<ul style="list-style-type: none"> • People with long term mental health needs 	TBC	TBC	TBC
5b3	<ul style="list-style-type: none"> • People living in Communities First / flying start areas 	TBC	TBC	TBC
6	Number of families with a child under 5 years receiving a 'home safety information' session (data to be provided by CYPP monitoring arrangements) Older people at risk of falling <ul style="list-style-type: none"> • Number of home safety checks carried out (Well check) • Number of referrals to fall clinic (Well Check) 	TBC	TBC	TBC

Flintshire County Council Outcome Agreement 2010/11 – 2012/13

7	FCC's contribution to Change4Life via branding and promotion: <ul style="list-style-type: none"> • Number of health impact assessments supported • Percentage of actions identified in Health Improvement Action Plans which address 'circumstances' rather than individual behaviours 	TBC	TBC	TBC
8	Possible inclusion of a measure from arising from the Maximising Opportunities project.	TBC	TBC	TBC
9	Number of homes where Group repair work is delivered	TBC	TBC	TBC
10	Number of homes benefitting from a home improvement loan	TBC	TBC	TBC
11	Number of social housing units improved to WHQS	TBC	TBC	TBC

Executive Approval	Date		Primary Lead Signature	
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Flintshire County Council Outcome Agreement 2010/11 – 2012/13

Outcome Agreement Theme	Good social care allows people a better quality of life	Reference:	OA-T2
Primary Lead	Director of Community Services	Tel: 01352 Email: @flintshire.gov.uk	
Secondary Lead	Head of Social Care for Adults Maureen Mullaney	Tel: 01352 702502 Email: maureen.mullaney@flintshire.gov.uk	
Executive Member	Executive Member for Social Services Cllr. Carol Ellis	Tel: 01244 544906 Email: carol.ellis@flintshire.gov.uk	
Current Strengths	<p>One successful extra care facility opened 2009. Establishment of Living Well Dementia Service In partnership with BCULHB the development analysis and evaluation of Intermediate Care Services/ Reablement and Telecare in relation to the Continuing Health Care grant Joint working between Reablement and BCULHB Crisis Intervention Team Progress in reducing time taken to deliver adaptations Increase in the number of people receiving a Direct Payment</p>		
Areas for Improvement & Key Risks	<p><i>LSB County Vision & FCC Administration Priorities</i></p> <ul style="list-style-type: none"> • Development of social care for older people, acknowledging the demographic factors in relation to increased older population and increased proportion of older people with Dementia • Disabled Facilities Grants require improved process time to meet customer needs. • Opportunities for social care service users to manage their own care provision is reflected in different pressures and management arrangements 		
Partnership Working	<p>Health Social Care and Wellbeing Partnership Referenced in Good Health, Good Care 2008/11, Continuing Health Care (regional and local collaboration), Supporting People Planning Group</p>		
The Outcome Imperative	<p><i>What are we trying to achieve?</i> Support is provided so that people can live independent lives</p>		

Flintshire County Council Outcome Agreement 2010/11 – 2012/13

	<p>Aim 1 – Refocus services for older people</p> <ul style="list-style-type: none"> • Expand and extend the range of services for people with dementia • Extend the range of intermediate care and reablement services • Develop the second extra care scheme with a dementia unit • Implement a high quality housing support service which maximises the opportunities for Flintshire residents to live independent lives <p>Aim 2 – Minimise the time taken to deliver major and minor adaptations</p> <ul style="list-style-type: none"> • Support carers by maximising independence • Housing meets individual needs • Reduces risk of unintentional injuries
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IMPROVEMENT PLANNED & EVIDENCE

	Actions	Aim	Deadline
1	Continue to develop the Living Well Dementia service and ensure effective partnership working across social care, health and voluntary sector:		
1a	Incrementally refocus the in-house home care service to meet the needs of people with dementia by rolling out Living Well dementia services across Flintshire: -	1	
	<ul style="list-style-type: none"> • Deeside 		2010
	<ul style="list-style-type: none"> • Mold 		March 2011
	<ul style="list-style-type: none"> • Throughout the rest of Flintshire 		2012/13
1b	Develop and train the workforce to be appropriately skilled: -	1	
	<ul style="list-style-type: none"> • Establish a training package for Home Care Staff. 		Completed 2010/11
	<ul style="list-style-type: none"> • Rolling programme of dementia training (on-going) to domiciliary direct care staff 		July 2010 – March 2013
2	Extend the reablement service and incrementally refocus in-house home care to enable service users to maximise their independence evidenced by increasing the number of reablement packages delivered by local authority home care.	1	TBC
3	Develop and train the work force to be appropriately skilled, (to be evidenced by the training	1	TBC

Flintshire County Council Outcome Agreement 2010/11 – 2012/13

	plan produced).		
4	Intermediate Care – Develop generic workers who will work across both traditional health and social care boundaries. To be evidenced by the production of a governance structure and job descriptions.	1	2013
5	Opening of the Mold Extra Care Scheme which will offer care to 50 older people and a further 20 people with mild to moderate dementia:	1	
	<ul style="list-style-type: none"> • Agree design 		July 2010
	<ul style="list-style-type: none"> • Approval of planning application 		October 2010
	<ul style="list-style-type: none"> • Complete construction 		July 2012
6	Continue to strengthen joint working systems between housing, social service for children and social services for adults to minimise time taken to deliver minor /major adaptation via the DFG Operational Performance Group (Housing and Social Care). (To be evidenced by PI monitoring of PSR/002 and PSR/003)	2	TBC
7	Monitor progress, via the DFG Operational Performance Group (Housing and Social Care), made by the Children’s Integrated Disability Service (CIDS) Management in their review of the Occupational Therapy referral and screening process with the aim of identifying ways the process can be SMART (specific, measurable, agreed upon, realistic and time-bound).	2	Review to be complete by September 2010
8	Establishment of Flintshire Housing Partnership.	2	June 2010
9	Flintshire Housing Partnership - establish a register of adapted properties within the Council and Housing Association stock.	2	TBC
10	Gain approval for a modern housing support service to older people in all tenures across Flintshire	2	TBC

	Measures	Targets		
		2010/11	2011/12	2012/13
1	In relation to action 1 above – number of people with dementia who have been supported by in-house home care in the year.	TBC	TBC	TBC
2	In relation to action 1 above – number of staff trained using the dementia training pack	50	100	TBC
3	Percentage of people who received reablement that no longer require a care package	72%	72%	72%
4	In relation to action 2 above – number of staff trained	TBC	TBC	TBC

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5	PSR/002 - The average number of calendar days taken to deliver a Disabled Facilities Grant.	350 calendar days	TBC	TBC
6	PSR/003 - The average number of calendar days taken to deliver an adaptation for a Local Authority tenant where the Disabled Facilities Grant process is not used	18 calendar days	TBC	TBC
7	PSR/006 - The average number of calendar days taken to deliver low cost adaptation works in private dwellings where the Disabled Facilities Grant process is not used.	90 calendar days	TBC	TBC
8	Decrease the time taken from first contact to resolution of cases where individuals/families are supported by the Specialised Housing Group e.g. complex adaptation need (this includes cases where the Social Housing Grant can't be used to help)	TBC	TBC	TBC

Executive Approval	Date		Primary Lead Signature	
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Flintshire County Council Outcome Agreement 2010/11 – 2012/13

Outcome Agreement Theme	A strong and prosperous economy helps reduce poverty	Reference:	OA-T3
Primary Lead	Chief Executive in conjunction with the LSB	Tel: 01352 702100 Email: chief.executive@flintshire.gov.uk	
Secondary Lead	Policy, Performance and Partnerships Unit Manager Karen Armstrong	Tel: 01352 702740 Email: karen.armstrong@flintshire.gov.uk	
Executive Member	Executive Member for Corporate Management Cllr. Neville Phillips OBE	Tel: 01244 543188 Email: neville.phillips@flintshire.gov.uk	
Current Strengths			
Areas for Improvement & Key Risks	<i>LSB County Vision & FCC Administration Priorities</i>		
Partnership Working	Flintshire Local Service Board Referenced in Community Strategy 2009/19		
The Outcome Imperative	<p><i>What are we trying to achieve?</i> Fewer people live in Poverty</p> <p>Aim 1 – Identify and tackle issues (within our control) that may result in poverty and disadvantage in Flintshire particularly focusing on Income</p>		

IMPROVEMENT PLANNED & EVIDENCE

Flintshire County Council Outcome Agreement 2010/11 – 2012/13

	Actions	Aim	Deadline
1	A strategy statement based on evidence and research currently being conducted is being produced. This will determine outcomes to be achieved from which an action plan will be developed.	1	Action Plan to be developed by October 2010
2	Further actions will be included following the production of the action plan.	1	
3	Possible actions to be included regarding improving access to credit union services	1	
4	Possible actions to be included regarding doorstep lending (legal and illegal lending)	1	
5	Possible actions to be included regarding the maximisation of income, particularly benefit uptake	1	
6			
7			

	Measures	Targets		
		2010/11	2011/12	2012/13
1	Appropriate measures will be developed following the production of the action plan.			
2				
3				
4				
5				

Executive Approval	Date		Primary Lead Signature	
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Flintshire County Council Outcome Agreement 2010/11 – 2012/13

Outcome Agreement Theme	Children and young people grow up as active citizens and achieve the highest possible standards of wellbeing	Reference:	OA-T4
Primary Lead	Director of Community Services TBC	Tel: 01352 70 Email: @flintshire.gov.uk	
Secondary Lead	Head of Housing Carol Salmon Head of Planning Andrew Farrow	Tel: 01352 70 Email: carol.salmon@flintshire.gov.uk Tel: 01352 703201 Email: andrew.farrow@flintshire.gov.uk	
Executive Member	Executive Member for Education Nigel Steele-Mortimer	Tel: 01745 854452 Email: nigel.annmortimer@line1.net	
Current Strengths			
Areas for Improvement & Key Risks	<i>LSB County Vision & FCC Administration Priorities</i>		
Partnership Working	Children and Young People's Partnership Referenced in Flintshire Children and Young People's Plan 2008/11		
The Outcome Imperative	<p><i>What are we trying to achieve?</i> All children and young people in Wales have a safe home and a community which supports physical and emotional wellbeing</p> <p>Aim 1 – Improve outcomes for vulnerable young people living independently</p> <ul style="list-style-type: none"> • Availability of good quality housing • Choice of appropriate support and accommodation <p>Aim 2 – Ensure that the environment of Flintshire promotes the optimum development of all children and young</p>		

Flintshire County Council Outcome Agreement 2010/11 – 2012/13

	people who live in Flintshire <ul style="list-style-type: none"> • Opportunities for play provision and green space
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IMPROVEMENT PLANNED & EVIDENCE

	Actions	Aim	Deadline
1	Agree a range of housing and support solutions designed to meet the needs of vulnerable young people.	1	March 2011
2.1	Reduction of Llys Emlyn Williams from a 17 bed hostel to a 12 bed hostel. To ensure all residents get the support they require. (Supporting People Strategy)	1	September 2010
2.2	In line with the reduction in places at Llys Emlyn Williams an increase in the number of places for supported lodgings from 5 to 9.	1	May 2010
2.3	During 2011/12 a four bedroom house will be converted to become a 'complex needs facility'. This will only take those young people who needs are complex to ensure that facilities such as Llys Emlyn Williams can more effectively assist the young people residing there.	1	Completion of the Complex Needs Facility by March 2012
3	Development of a social enterprise project for young people – 'Us Unltd'. Feasibility study of the options for the business to be produced.	1	March 2011
4	As stated in the Supporting People Strategy – Merger of the Erw Groes (family project) and Ty Heulfan (project for single mothers) to be called Erw Groes Family Centre. The merged provider will give more staff to the project, thereby increasing the support provided to service users.	1	April 2010
5	Possible actions to be determined through discussions with officers in relation to play provision.	2	TBC

	Measures	Targets		
		2010/11	2011/12	2012/13
1	Increase the percentage achievement of outcomes for clients leaving supported housing for the following:	N/A		
1a	Feeling Safe (Baseline for 2009/10 = ?)	No specific targets to be set		

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1b	Safety & Wellbeing (Baseline for 2009/10 = ?)	No specific targets to be set
1c	Managing Accommodation (Baseline for 2009/10 = ?)	No specific targets to be set
1d	Physically Healthy (Baseline for 2009/10 = ?)	No specific targets to be set
1e	Mentally Healthy (Baseline for 2009/10 = ?)	No specific targets to be set

Supplementary Notes: –

1. The Supporting People Strategy was developed by a group who represented Social Services, Housing, BCULHB, Probation Service, FLVC, an Elected Member, CYPP and HSCWB. The strategy covers the period 2010 – 2013.
2. The Project Board for the Social Enterprise Project includes representation from the Probation Service, CYPP, Housing Strategy, Youth Justice Team, Social Firms Wales and WAG.

Executive Approval	Date		Primary Lead Signature	
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Flintshire County Council Outcome Agreement 2010/11 – 2012/13

Outcome Agreement Theme	People have the education and skills to live prosperous, fulfilled lives	Reference:	OA-T5
Primary Lead	Director of Lifelong Learning Ian Budd	Tel: 01352 704010 Email: ian.budd@flintshire.gov.uk	
Secondary Lead	Head of Schools Services Elwyn Davies Head of Development & Resources (LLL) Tom Davies	Tel: 01352 704012 Email: elwyn.davies@flintshire.gov.uk Tel: 01352 704180 Email: tom.davies@flintshire.gov.uk	
Executive Member	Executive Member for Education Nigel Steele-Mortimer	Tel: 01745 854452 Email: nigel.annmortimer@line1.net	
Current Strengths	Good quality provision both in school performance and LEA services.		
Areas for Improvement & Key Risks	<i>LSB County Vision & FCC Administration Priorities</i>		
Partnership Working	14-19 Network; Headteacher Federations and Governors Referenced in School Modernisation Strategy, The Flintshire post-16 Transformation Strategy, Compendium of School Improvement Support, Children and Young People's Partnership		
The Outcome Imperative	<p><i>What are we trying to achieve?</i> Learning opportunities are of high quality</p> <p>Aim 1 – be a learning county that is at the forefront of new technology in our schools, homes, local businesses and organisations</p> <ul style="list-style-type: none"> • Improving learning environments <p>Aim 2 – Develop workforce skill and capacity to address both current and future skills needs</p>		

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	<ul style="list-style-type: none"> • Post 16 transformation • Secondary schools, further and higher education are closely integrated <p>Aim 3 – Learning opportunities are of a high quality</p> <ul style="list-style-type: none"> • School Modernisation Strategy • 14 – 19 transformation • Inclusion and wellbeing • Asset management and “fit-for-purpose” • Community focus
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IMPROVEMENT PLANNED & EVIDENCE

	Actions	Aim	Deadline
1	Submission of funding bids to School Building Improvement Grant x 3 projects	1	TBC
2	Amalgamation of primary schools	1	2011/12
3	Audit Commission/WAO survey of schools perception of LEA services is undertaken every 2 years. Gain an improved overall result than that achieved in 2009.	1	2011
4	Develop coherent LEA services within FCC linked to regional partnership working across North Wales: <ul style="list-style-type: none"> • School Transportation • School Improvement • Sharing Skills 	1	September 2010 September 2012 March 2013
5	Development of the strategic plan for Post 16 Transformation	2	TBC (Outline plan submitted July 2010)
6	As detailed in the School Modernisation Strategy a new school is to be built which is to open in September 2012 (New Primary School in Connah’s Quay)	4	September 2012
7	As detailed in the School Modernisation Strategy amalgamate 4 junior and infant schools to 2	4	September 2011
8	Complete the review of Welsh medium provision regarding capacity	4	September 2011
9	In relation to inclusion and well being – rationalisation of portfolio pupil referral unit (PRU): Completion of the action plan arising from the last Estyn Inspection	4	September 2012

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10	Under the Schools Modernisation Strategy where schools are refurbished plans will include a community focus e.g. a new school in Connah's Quay has a wing which was especially built that can be unlocked at night for community use	4	Ongoing but evidenced in refurbishment plans
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	Measures	Targets		
		2010/11	2011/12	2012/13
1	Increase the number of high schools involved in the Welsh Baccalaureate Qualification (WBQ). Baseline 2009/10 = 2	10 by September 2010	11 by September 2011	N/A
2	EDU/002bi - The percentage of all pupils (including those in local authority care) in any local authority maintained learning setting, who attain the age of 16 during the school year and leave full-time education, training or work based learning without an approved external qualification	0.90%	TBC	TBC
3	EDU/011 - The average external qualifications point score for 16 year olds, in learning settings maintained by the local authority	Range TBC	Range TBC	Range TBC
4	EDU/016b – Percentage attendance at secondary schools	91.10%	92%	TBC
5	14 – 19 Transformation – expansion of the curriculum offer to increase vocational offers of courses. An additional 5 courses in each post 16 educational settings including schools, meeting the requirements of the Learning and Skills Measure.	N/A	KS5 – 30 courses in all post 16 centres including 5 vocational courses	September 2012
6	Ensuring that training and education is delivered through a fully integrated partnership between schools, Further Education Institutions, Higher Education Institutions and other post-16 providers. All centres offering courses to 14-19 year old learners meet the requirements of the Learning and Skills Measure (Wales) at Key Stage 4 (by 2010) and Key Stage 5 (by 2011).	26 courses by September 2010	28 courses by September 2011	30 courses by September 2012

Executive Approval	Date		Primary Lead Signature	
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Flintshire County Council Outcome Agreement 2010/11 – 2012/13

Outcome Agreement Theme	Communities are vibrant and safe, with access to good housing and sustainable transport	Reference:	OA-T6
Primary Lead	Director of Environment Carl Longland	Tel: 01352 704500 Email: carl.logland@flintshire.gov.uk	
Secondary Lead	Head of Public Protection Paul McCreary	Tel: 01352 703413 Email: paul.mcgreary@flintshire.gov.uk	
Executive Member	Executive Member for Environment Cllr Tony Sharps	Tel: 01244 830109 Email: tony.sharps@flintshire.gov.uk	
Current Strengths			
Areas for Improvement & Key Risks	<i>LSB County Vision & FCC Administration Priorities</i>		
Partnership Working	Community Safety Partnership Referenced in Community Safety Partnership Strategic Plan 2008/11		
The Outcome Imperative	<p><i>What are we trying to achieve?</i> There is less crime, and community safety issues that affect communities are effectively tackled</p> <p>Aim 1 – Flintshire is a safe place to live, work and visit</p> <ul style="list-style-type: none"> • Reducing levels of violent crime • Reducing levels of acquisitive crime • Tackling anti-social behaviour • Reducing re-offending • Minimising the harm that substance misuse has on individuals, families and the community • Tackling hate crime 		

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	<p>Aim 2 – Flintshire is thought to be a safe place to live, work and visit</p> <ul style="list-style-type: none"> Promote public confidence in the safety of their communities
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IMPROVEMENT PLANNED & EVIDENCE

	Actions	Aim	Deadline
1	Implementation of a new risk assessment tool to be used with victims of domestic abuse by North Wales Police, A&E, Midwifery and Community Mental Health Teams in North Wales.	1	Risk Assessments to be in use by March 2010
2	Anti-social behaviour Toolkit and Strategy for North Wales to be developed (being led by Jeremy Vaughn – Superintendent, Police). Initial meeting to be held next month to agree the definition of anti-social behaviour to be used across North Wales in order to develop the strategy and toolkit for dealing with anti-social behaviour	1	TBC Definition to be agreed by Jan 2011
3	Implement the Reducing Re-offending strategy (joint working between Flintshire and Wrexham Community Safety Partnerships). This is aimed at breaking the cycle which leads offenders to re-offend. The initial action to be undertaken is to engage with offenders to determine the reasons leading to them re-offending i.e. inappropriate accommodation, substance misuse. The overarching strategy group will meet at the end of July 2010 to determine the terms of reference and membership of the group. From here an action plan will be developed to undertake work to identify criminogenic profile and subsequently identify triggers for re-offending. Task and finish groups will then be developed to address the ‘triggers’. The action plan will be developed by September 2010, which will give further timescales for the work to be undertaken by the task and finish groups.	1	Terms of Reference & Membership to be determined July 2010 Action Plan to be developed by September 2010
4	Develop Care Pathway (new document/tool) for substance misuse.	1	TBC
5	Improve links between XXXX (substance misuse) and the Domestic Abuse Forum to ensure that representatives sit on each others strategic and sub-groups.	1	From April 2011
6	Development of a 3 rd party reporting system for hate crime. Possible collaboration is being considered with Wrexham CBC. Scoping exercise to be undertaken 27 th July 2010 to identify the options, this will then be reported to CMT.	1	Timescales for the development of the system to be

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			determined by late September 2010
7	Monitor the number of instances of reported hate crimes (figures to be provided by the Police) Baseline for 2009/10 =	1	TBC
8	Annual consultation exercise to be undertaken to identify the public perception of safety in their communities. Rises in crime and the results will determine the priorities for the Community Safety Strategy.	2	Month TBC Annually
9	Possible action in relation to street lighting	2	TBC
10	Possible action in relation to CCTV	2	TBC

	Measures	Targets		
		2010/11	2011/12	2012/13
1	Violent Crime - Increase in reports of domestic abuse crimes due to the effectiveness of actions under Aim 2 (figures to be provided by the Police) Baseline for 2009/10 =	TBC	TBC	TBC
2	Number of training and awareness sessions delivered in support of the implementation of the Domestic Abuse Risk Assessment Tool.	12	TBC	TBC
3	Acquisitive Crime – reduction in crimes reported (figures to be provided by the Police) Baseline for 2009/10 =	TBC	TBC	TBC
4	Reduction in the number of Flintshire residents who re-offend (figures to be provided by the Probation Service) Baseline for 2009/10 =	TBC	TBC	TBC
5	Increase in the numbers of substance misusers accessing treatment (figures to be provided by the Health Board) Baseline for 2009/10 =	TBC	TBC	TBC
6	Increase in the numbers of substance misusers completing residential detox programmes (figures to be provided by the Health Board) Baseline for 2009/10 =	TBC	TBC	TBC
7	Increase in the numbers of people accessing the services of the Harm Reduction Team. This is a North Wales initiative funded by a North Wales Capital Bid. Mobile units (buses) providing services such as needle	TBC	TBC	TBC

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	exchange, advice and guidance travel around North Wales to areas frequented by substance misusers (figures to be provided by the Harm Reduction Team) Baseline for 2009/10 =			
8	Percentage of people who feel safe in their own home in daylight Baseline for 2009/10 =	TBC	TBC	TBC
9	Percentage of people who feel safe in their own home at night Baseline for 2009/10 =	TBC	TBC	TBC
10	Percentage of people who feel safe in the streets within a 5 mile radius of their home Baseline for 2009/10 =	TBC	TBC	TBC
11	National PI regarding Street Lighting repairs		TBC	TBC

Executive Approval	Date		Primary Lead Signature	
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Outcome Agreement Theme	Wales is an energy efficient, low carbon and low waste society	Reference:	OA-T7
Primary Lead	Chief Executive in association with the LSB	Tel: 01352 702100 Email: chief.executive@flintshire.gov.uk	
Secondary Lead	Policy, Performance & Partnerships Unit Manager Karen Armstrong	Tel: 01352 702740 Email: karen.armstrong@flintshire.gov.uk	
Executive Member	Executive Member for Corporate Management Cllr. Neville Phillips OBE	Tel: 01244 543188 Email: neville.phillips@flintshire.gov.uk	
Current Strengths			
Areas for Improvement & Key Risks	<i>LSB County Vision & FCC Administration Priorities</i>		
Partnership Working	Flintshire Local Service Board Referenced in Community Strategy 2009/19		
The Outcome Imperative	<p><i>What are we trying to achieve?</i> Contribute to climate change mitigation</p> <p>Aim 1 – Reduce our carbon dioxide emission by 80% by 2050 (and by 3% year on year from 2011 as a minimum target)</p> <ul style="list-style-type: none"> • Carbon Reduction Strategy targeting areas within the Local Service Board’s control <p>Aim 2 – Work with our communities to live sustainably</p>		

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IMPROVEMENT PLANNED & EVIDENCE

	Actions	Aim	Deadline
1	Improve buildings over 500sqm to achieve Display Energy Certificates (DECs) at grade C by 2015. An action plan to deliver this target is to be completed by August 2010.	1	August 2010
2	Energy efficiency reports for each Community Centre commissioned to be undertaken by North East Wales Energy Advice Centre – All reports to be completed by August 2010, which will provide baseline data from which further actions and measures will be determined.	2	Reports to be completed by August 2010
3	Set up an advice centre working with the Voluntary Council and Community Centres (7 in all) to train staff to access grants so that recommendations from the reports produced at action 2 can be addressed.	2	TBC
4	Research to be undertaken to identify why Flintshire residents don't live sustainably via focus groups. This will be undertaken by Communities First in Holywell. During and as a result of the focus groups, advice will be given to participants in how to live more sustainably.	2	TBC
5	The Deeside housing renewal area is being promoted as a low carbon renewal area (possible shorter term actions to be included within the agreement in relation to this)	1	During the next 10 years
6	Development of new homes using Social Housing Grant funding will deliver homes to code level 4 of the Code for Sustainable Homes.	1	Annually

	Measures	Targets		
		2010/11	2011/12	2012/13
1	Flintshire Local Service Board (LSB) is committed to the reduction of carbon dioxide emissions by 80% by 2050 (and 3% year on year from 2011 as a minimum target). The areas targeted will be within the control of the LSB. Building emissions to be reduced by partners totalling 3% annually. Baseline 2009/10 = ????	TBC	TBC	TBC
2	Measures to be determined from the results of the energy efficiency reports for the Community Centres.	TBC	TBC	TBC
3	Number of homes receiving energy efficiency measures. (Note – will need clarification from Energy Unit or the Local Energy Advice Centre as to	TBC	TBC	TBC

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	whether carbon reductions can be accurately assessed from a range of domestic interventions)			
4	Number of homes receiving energy efficiency measures within the Deeside housing renewal area	TBC	TBC	TBC
5	Number of new homes delivered to code for sustainable homes level 4 funded through SHG (note – due to annual nature of SHG funding accurate targets can not be established.	TBC	TBC	TBC

Executive Approval	Date		Primary Lead Signature	
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Flintshire County Council Outcome Agreement 2010/11 – 2012/13

Outcome Agreement Theme	The environment is protected and sustainable	Reference:	OA-T8
Primary Lead	Director of Environment Carl Longland	Tel: 01352 704500 Email: carl.longland@flintshire.gov.uk	
Secondary Lead	Head of Planning Andrew Farrow	Tel: 01352 703201 Email: andrew.farrow@flintshire.gov.uk	
Executive Member	Executive Member for	Tel: Email: @flintshire.gov.uk	
Current Strengths			
Areas for Improvement & Key Risks	<i>LSB County Vision & FCC Administration Priorities</i>		
Partnership Working	Regeneration Partnership, AONB Management Group Referenced in Regeneration Strategy, Biodiversity Strategy, Countryside Strategy, Leisure Strategy		
The Outcome Imperative	<p><i>What are we trying to achieve?</i> Enhancing the quality and enjoyment of the natural environment</p> <p>Aim 1 – Protect and enhance Flintshire’s landscapes</p> <ul style="list-style-type: none"> • Heather and Hillforts Project • Review of Environmental Consents and Tree Preservation Orders <p>Aim 2 – Improve access to green space within Flintshire</p> <ul style="list-style-type: none"> • Public access • Education • Develop Green Infrastructure Strategy 		

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	<p>Aim 3 – Protect and sustain Flintshire’s protected and nationally recognised (AONB and SSSI) areas</p> <ul style="list-style-type: none"> • Partnership working with relevant organisations • Biodiversity • Training of members and officers
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IMPROVEMENT PLANNED & EVIDENCE

	Actions	Aim	Deadline
1	FCC are undertaking a joint Heather and Hillforts project with Denbighshire CC - inclusion of action(s) based on the project plan	1	TBC
2	Undertake a review of Tree Preservation Orders (TPOs)	1	Complete by March 2012
3	FCC will have been the first to have undertaken the review of TPOs and from this will have developed a methodology which can be shared with other authorities. It is planned that this will be contracted out as a service to other authorities.	1	TBC
4	In addition to undertaking the TPO review a communication strategy will be developed for Town and Community Councils to enable them to understand what will come out of the review.	1	TBC
5	A collaborative project to be undertaken with Denbighshire CC (Walk About Flintshire). This links in with the Coastal Paths (All Wales) project. Completion of the project by Summer 2012 (however this is dependent on approval of the project)	2	Summer 2012
6	Recruitment of a post funded by the Rural Development Programme, based within the Countryside Management team. The post will focus on the development of disused railway lines to be used as public footpaths and/or cycle paths.	2	TBC
7	<p>Wepre Park Projects: -</p> <ul style="list-style-type: none"> • Educational sessions to be delivered during 2010/11 • Submit a bid to the Heritage Lottery Fund (HLF) to undertake planning and ground work in Wepre Park 	2	TBC TBC
8	Development of the Green Infrastructure Strategy with the Mersey Dee Alliance which	2	TBC

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	involves all local authorities on either side of the Dee.		
9	Under Making the Connections a joint work group for Ecology and Biodiversity has been established which is represented by officers from all North Wales Local Authorities. CCW (Countryside Commission for Wales) to identify a model of working which the joint working group will use to deliver future projects.	3	TBC
10	A programme for Member training has been developed with an agreed format and programme. A session focusing on biodiversity and ecology will be delivered jointly by FCC, CCW and the Environment Agency.	3	November 2010

	Measures	Targets		
		2010/11	2011/12	2012/13
1	Possible measures to be taken from the Heather and Hillforts Project?	TBC	TBC	TBC
2	Possible Measure - Increase the numbers of officers and members training during the lifetime of the Outcome Agreement	TBC	TBC	TBC
3	Possible measure in relation to the numbers of attendees for the educational sessions (Wepre Park Project)?	TBC	TBC	TBC

Executive Approval	Date		Primary Lead Signature	
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Outcome Agreement Theme	Our language, culture and heritage thrives	Reference:	OA-T9
Primary Lead	Director of Lifelong Learning Ian Budd	Tel: 01352 704010 Email: ian.budd@flintshire.gov.uk	
Secondary Lead	Leisure Services Manager Mike Hornby Head of Schools Service Elwyn Davies	Tel: 01352 702452 Email: mike.hornby@flintshire.gov.uk Tel: 01352 702477 Email: elwyn.davies@flintshire.gov.uk	
Executive Member	Executive Member for	Tel: Email: @flintshire.gov.uk	
Current Strengths			
Areas for Improvement & Key Risks	<i>LSB County Vision & FCC Administration Priorities</i>		
Partnership Working	Flintshire Leisure Strategy 2009/14, Creating an Active Wales (WAG Physical Activity Action Plan)		
The Outcome Imperative	<p><i>What are we trying to achieve?</i> Participation in sports and active recreation increases</p> <p>Aim 1 – Increase in the number of recorded visits to our Leisure Facilities</p> <ul style="list-style-type: none"> • Equal opportunity for all to participate in active recreation • Least active people increase their physical activity levels • Quality and choice of activity provision • Social marketing and sales; users and non-users consulted 		

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	<p>Aim 2 – No one should live more than a six minute walk (300m) from their nearest natural green space</p> <ul style="list-style-type: none"> • County-wide Accessible Natural Green Spaces Study • Maximise public access to natural informal green spaces • Renewed integrated Public Open Spaces Strategy <p>Aim 3 – Participation in sports and active recreation increases</p> <ul style="list-style-type: none"> • Leisure Strategy • Countryside Strategy • Participation & Progression
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IMPROVEMENT PLANNED & EVIDENCE

	Actions	Aim	Deadline
1	The agreement of local PIs for benchmarking regionally. A working group of leisure officers from the 6 North Wales Authorities are currently working together to develop a suite of PIs which relate to Leisure Centres/Pools. The aim is to produce a set of PIs which are a mix of economic and participatory PIs.	1	TBC
2	Creation of an Active Wales Physical Activity Action Plan – currently awaiting WAG guidance which is due shortly, should know the completion date by 16 th July.	1	TBC
5	In accordance with the Countryside for Wales prescribed standards, FCC is undertaking an Accessible Natural Green Spaces (ANGS) study. The study is being undertaken which maps residents to their nearest natural green space to determine whether there is sufficient green space for activity purposes. This is a grant funded initiative funded by Countryside Council for Wales. Involvement from across the Council comes from Planning Policy, Countryside Management, Leisure and Biodiversity. The results of the study will identify deficient areas and help to inform the Public Open Spaces Strategy.	2	July 2011
6	Produce the Public Open Spaces Strategy	2	TBC
7	Active8-16 Programme: -		
7.1	Implementation of a transportation support scheme, using existing transport infrastructures to encourage those young people who have identified transport as a barrier, to engage in the programme.	1 & 3	2010/11
7.2	Develop a Junior Gym Partnership programme with Disability Sport and Leisure	1 & 3	2010/11

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	Services, to provide staff support to referral clients as it can be an isolated setting / activity. The aim is to retain involvement and potentially encourage joining of the gym independently, once the programme is complete.		
7.3	Expanding the programme to pilot 5-7 year olds (Foundation Phase) as there have been a number of enquiries from referral partners regarding the needs of this age group.	1 & 3	2010/11

	Measures	Targets		
		2010/11	2011/12	2012/13
1	LCS/002) Number of visits to local authority sport and leisure centres during the year where the visitor will be participating in physical activity, per 1,000 population.	13,248 visits	TBC	TBC
2	Overall participation rates in Sport	TBC	TBC	TBC
3	It is recognised that to ensure people are active throughout their lives this needs to be instilled from a young age. Flintshire have been running a variety of projects in conjunction with partners including Wrexham CBC for a number of years (details above). Measure: Maintain current uptake/attendance rates for each of the projects	TBC	TBC	TBC
3.1	<ul style="list-style-type: none"> • Dragon Sports Baseline 2009/10 =	TBC	TBC	TBC
3.2	<ul style="list-style-type: none"> • 5 x 60 Baseline 2009/10 =	TBC	TBC	TBC
3.3	<ul style="list-style-type: none"> • PESS (PE & School Sports) Baseline 2009/10 =	TBC	TBC	TBC

Supplementary Note - Most of the posts within Sports Development are wholly or part funded by external partners and therefore all plans have to be approved by all partners prior to being implemented.

Executive Approval	Date		Primary Lead Signature	
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Flintshire County Council Outcome Agreement 2010/11 – 2012/13

Outcome Agreement Theme	Public Services are efficient and provide value for money	Reference:	OA-T10
Primary Lead	Chief Executive	Tel: 01352 702100 Email: @flintshire.gov.uk	
Secondary Lead	Head of ICT and Customer Services	Tel: 01352 702800 Email: @flintshire.gov.uk	
Executive Member	Executive Member for Corporate Management Cllr. Neville Phillips OBE	Tel: 01244 543188 Email: neville.phillips@flintshire.gov.uk	
Current Strengths			
Areas for Improvement & Key Risks	<i>LSB County Vision & FCC Administration Priorities</i>		
Partnership Working	North Wales Procurement Partnership (NWPP) Referenced in NWPP work programme and partnership agreement, Corporate Procurement Strategy 2008/11		
The Outcome Imperative	<p><i>What are we trying to achieve?</i> More efficient and effective procurement</p> <p>Aim 1 – Maximise cashable efficiency gains from regional collaborative procurement</p> <ul style="list-style-type: none"> • Greater volume discounts • Improved quality of services and goods at less or same cost • Process savings – reducing procurement exercises undertaken <p>Aim 2 – Implement an e-procurement solution</p> <ul style="list-style-type: none"> • Reduce transaction costs for the Council and its suppliers • Value Wales – xchangewales e-Trading programme. Business case (work in progress) 		

Flintshire County Council Outcome Agreement 2010/11 – 2012/13

	<p>Aim 3 – Improve and streamline procurement processes to deliver efficiency savings</p> <ul style="list-style-type: none"> • Consistent application of procurement policy and practice • Compliance with best procurement practice
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IMPROVEMENT PLANNED & EVIDENCE

	Actions	Aim	Deadline
1	Identification and implementation of a robust and accessible supplier management system for the North Wales Procurement Partnership (NWPP) for its Framework suppliers.	1	TBC
2	NWPP Operations Board to review the use of framework agreements to evidence the cashable benefits from the contracts put in place and make proposals to enable councils to deliver greater use of the framework contracts negotiated by the NWPP.	1	TBC
3	Implement an e-procurement solution - FCC to collaborate with Wrexham CBC supported by xchangewales: -	2	
	Development of a memorandum of understanding		Sign off by May 2010
	Draft a business case which will begin to layout efficiencies and expectations		September 2010
	Implement a project team and board – Project Manager to be appointed		TBC
4	Gain approval for the changes to the contract procedure rules (CPRs)	3	CMT June 2010 Scrutiny July 2010
5	Production of a Procurement Plan annually	3	December Annually

	Measures	Targets		
		2010/11	2011/12	2012/13
1	Increase procurement savings year on year (baseline 2009/10 = £926,500). These savings have been achieved through the use of effective technology – Welsh Purchasing Card and E-procurement.	TBC	TBC	TBC

Flintshire County Council Outcome Agreement 2010/11 – 2012/13

2	The NWPP has set out target percentage savings for its projects (in accordance with the NWPP work programme). Measure the number of projects which have achieved the targeted savings. Aim to increase the number year on year.	TBC	TBC	TBC
3	All contracts with an estimated total value exceeding £100k to be supported by the Corporate Procurement Unit (CPU). Measure influence by calculating the percentage value of contracts that the CPU assists with as a percentage of total non-pay expenditure.	TBC	TBC	TBC
4	Measure the savings achieved through the assistance of the CPU – year on year increase	TBC	TBC	TBC

Executive Approval	Date		Primary Lead Signature	
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FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 7

REPORT TO: **EXECUTIVE**
DATE : **10 AUGUST 2010**
REPORT BY: **DIRECTOR OF ENVIRONMENT**
SUBJECT : **RURAL DEVELOPMENT PLAN FOR WALES 2007 - 2013,**
BUSINESS PLAN 2

1.00 PURPOSE OF REPORT

1.01 To update Members on the progress of developing Business Plan 2 of the Rural Development Plan (RDP) for Wales 2007 - 2013 and specifically to seek approval for:

- the County Council to underwrite the match funding for all projects approved under Business Plan 2 of the Rural Development Plan (RDP) for Wales 2007 - 2013.
- the County Council to make advance payments to Cadwyn Clwyd for Axis 3 projects under Business Plan 2;
- the proposed split of funding under the Town and Village Streetscape Enhancement project and Linking Flintshire's Communities project

2.00 BACKGROUND

Business Plan 2 Finance

- 2.01 Members will be aware that the RDP programme covers two Business Plan periods. Business Plan 1 runs from June 2008 to February 2011 and Business Plan 2 will operate from March 2011 to the end of December 2013.
- 2.02 In September 2009, the Welsh Assembly Government (WAG) invited local rural partnerships to submit Expressions of Interest (EOIs) by the end of February 2010 for activities that were to be financially supported under Business Plan 2.
- 2.03 The Flintshire Rural Partnership was notified on 12th July 2010 of the EOIs which scored highly enough for WAG to subsequently invite them to be developed further. Detailed, fully costed, project applications need to be submitted to WAG by 3rd of September 2010.
- 2.04 In Flintshire the following EOIs will be further developed into full project applications:

Name of Project	Name of Delivery	Total Project Value (£)	Total RDP Value (£)	Total Match Value (£)
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Date: 04/08/2010

(Axis)	Organisation			
1. Flintshire Enterprise Project (Axis 3)	Cadwyn Clwyd	241,500	193,200	48,300
2. Linking Flintshire's Communities (Axis 3)	Flintshire County Council	899,000	719,200	179,800
3. Flintshire Community Key Fund (Axis 3)	Cadwyn Clwyd	614,000	491,200	122,800
4. Town & Village Streetscape Enhancements (Axis 3)	Flintshire County Council	869,140	695,312	173,828
5. Innovation Flintshire (Axis 4)	Cadwyn Clwyd	2,365,000	1,892,000	473,000
Total		4,988,640	3,990,912	997,728

Flintshire County Council Business Plan 2 Projects

- 2.05 The opportunity to seek investment from the RDP for tourism destinations was highlighted in the Flintshire Tourism Strategy 2008-2013. The Strategy recommends the development of visitor infrastructure in key landscape areas such as Talacre, the improvement of access to the countryside, and increasing the role of the town centres in tourism.
- 2.06 In addition, the Flintshire Regeneration Strategy 2009-2020 identifies the need to support the rural tourist economy, to integrate tourism into town centre regeneration and to take an integrated approach to regeneration and destination management in Talacre and Gronant
- 2.07 The Executive Committee approved the submission of three projects to WAG by FCC on 16 February 2010 which meet the strategic needs identified above, whilst also complying with the requirements of the RDP. Two of these have been approved by WAG (projects 2 and 4 in the table above).

3.00 CONSIDERATIONS

Business Plan 2 Finance

- 3.01 The RDP programme requires a guarantee that any resources identified as match funding must be supported by a signed statement of commitment from

the funding body that the resources are available. Match funding that cannot be confirmed at application stage must be underwritten. Project applications submitted without confirmation of the match funding or the underwrite will be rejected by WAG.

- 3.02 The majority of the projects listed in the above table will be operating grant schemes or key funds which will lever in match funding, generally from the private sector or other groups. At the application stage it is not possible to identify the sources of match funding as this will only become evident once grant applications are received. Therefore a commitment to underwrite the match is required at this stage.
- 3.03 The advantage of running these 'umbrella' projects is that they are delivered by organisations (in this case, the County Council and Cadwyn Clwyd) which have the capacity to manage the complexities of European funded programmes. This removes the burden of the programme bureaucracy from local businesses and community groups.
- 3.04 WAG's project application guidance states that funding bodies that underwrite levered funding must be in a position to demonstrate that the funds are available if required. This underwrite commitment was approved by the Executive for Business Plan 1 at its meeting of 18th September 2007. A similar commitment is now needed for Business Plan 2.
- 3.05 In June 2008, WAG conducted a financial due diligence exercise of Cadwyn Clwyd in preparation for the RDP. The report concluded that Cadwyn Clwyd's sole activity is to develop and implement projects using public funding and that it is not involved in generating any other sources of funding from commercial activities. Therefore Cadwyn Clwyd does not have sufficient financial reserves to underwrite the match funding for its own RDP projects. Cadwyn Clwyd's cashflow position also does not allow the company to make advance payments.
- 3.06 In response to this, WAG required a written statement from Flintshire County Council that it would underwrite the match for Cadwyn Clwyd's Business Plan 1 projects. As agreed by Executive on 18th September 2007, these letters were provided by the then Acting Director as illustrated in Appendix 1 and 2. WAG agreed to make advance payments to Cadwyn Clwyd for Axis 4 projects and the County Council was requested to make advance payments for projects delivered under Axis 3.
- 3.07 Cadwyn Clwyd's financial situation has not changed since the 2008 due diligence check was conducted and therefore WAG will require the Council to underwrite the match funding for not only its own projects but also Cadwyn Clwyd's projects for Business Plan 2. This would require the Council to underwrite match funding to the value of £997,728. This commitment is likely to be required for the period March 2011 to December 2013.

- 3.08 The risk associated with the underwrite is minimised as no expenditure will be incurred by the projects through their grant schemes, key funds or other project implementation activities unless the match funding has been secured by the applicant organisation in advance.
- 3.09 The Rural Development Team within the Council acts as the Lead Body for the overall administration and management of the RDP programme. There is a contract in place between Flintshire County Council and Cadwyn Clwyd to ensure that Cadwyn Clwyd complies with the requirements of the programme and fulfils certain legal obligations set out by the Council. The Rural Development Team also conducts monthly review meetings with the project delivery organisations and one of the areas that is scrutinised with Cadwyn Clwyd is the progress made on securing the necessary levels of match funding. Cadwyn Clwyd has a long standing reputation for delivering rural initiatives and to date there have been no concerns regarding its ability to secure match funding.

Flintshire County Council Business Plan 2 Projects

A) Town and Village Streetscape Enhancement project

- 3.10 The Town and Village Streetscape Enhancement project (formerly titled Flintshire Destinations) was developed to make targeted investments in three important destinations for visitors in rural Flintshire – Talacre/Gronant, Mold and Holywell.
- 3.11 Each location has been included for the following rationale:

A) Talacre / Gronant

Talacre and Gronant is an important tourism destination in Flintshire. As the first beach in North Wales, the beach receives very high numbers of day visitors. In addition, 77% (just over 18,000) of the tourism bed spaces in Flintshire are located in this area, largely in the form of caravan berths. This level of tourism is estimated to generate over £50m per annum to the Flintshire economy. The area is also one of the main access points to the Dee Estuary for visitors and local people, provides a concentration of employment in the rural area and includes a Communities First area.

The area suffers from a poor built environment and experiences severe traffic congestion on busy days, with the consequent impact on local residents.

Cadwyn Clwyd has recently commissioned a masterplan to consult the local community on the issues locally and to identify options to strengthen the role of the area, to improve its environment and to balance the environmental, community and businesses interests.

It is proposed that investment is made in a number of key areas of the masterplan to improve access to the area, to improve parking and to enhance the built environment for local visitors and for residents. The scale of the challenge in the area means that a significant investment is needed to have an impact on the issues, many of which have been unresolved for many years.

B) Mold

Mold is the only Flintshire town that is fully within the Rural Development Area. Mold provides a vital service role to a large part of rural Flintshire and is a major retail destination. The town has significant tourism assets and acts as a key access point to the Clwydian Range Area of Outstanding Natural Beauty. Extensive consultation has been undertaken with residents, businesses, partners and other stakeholders in the town as part of the Town Action Plan process. There is a common desire to upgrade the environment of the town, to make more of its heritage and environment and to attract more local people and visitors to use the town. Mold also has, at Bryn Gwalia, one of the five Communities First areas within the county. The Town Council and partners have commissioned a 'Sense Of Place' study which identifies those actions necessary to capitalise on the physical and cultural assets of the town.

C) Holywell

Holywell is classified by the RDP as a 'Service Centre Area', which allows limited participation in the programme. Holywell provides a service centre role for parts of rural Flintshire, it has a wealth of heritage assets, some of which have been enhanced by the Townscape Heritage Initiative investment in recent years. Holywell also includes five Communities First neighbourhoods. The Town Action Plan consultation has seen considerable enthusiasm expressed by local stakeholders for further work to strengthen the role of the town in attracting both local people and visitors. The Town Partnership is commissioning a study to identify what practical steps can be taken to strengthen the retail offer of the town.

3.12 The role of the project is to implement the findings of the consultation and planning processes that have been underway in each location and to ensure that the vital role these destinations play in Flintshire for local people and for visitors is strengthened. The project will;

- a) make targeted investments in each of these destinations to upgrade their environment,
- b) support businesses in each area to help them to raise service quality ,
- c) improve the management of each destination to sustain improvements.

3.13 A split of funding for the project is proposed as follows:

Element	Cost
Talacre / Gronant streetscape enhancements	£380,000
Mold streetscape and access enhancements	£100,000
Holywell streetscape and access enhancements	£100,000
Streetscape improvement grant for businesses in all areas	£150,000
Project officer costs (3 financial years)	£99,140
Promotion	£4,000
Technical support	£36,000
Total project cost	£869,140

This split of funding takes account also of other sources of funding available to each area. A European Regional Development Fund (ERDF) bid is being developed, and has received first stage approval, to complement this project and will invest in town centres across Flintshire, including Mold and Holywell. The total Flintshire value of the bid is £2.25m.

B) Linking Flintshire's Communities

- 3.14 The project seeks to enhance, develop and promote a series of linear and circular footpaths, cycle-paths and bridleways within rural Flintshire.

The project consists of 2 major elements:

- a. A Community Links Project, which will provide appropriate sustainable links in the rural areas to new, improved and proposed linear routes along the coast.
- b. Inter Village Connections, which will provide links between rural communities and major attractors such as rural towns and businesses.

In addition, there is an additional element for promoting routes developed along with other sustainable links, which already exist to encourage greater use of such sustainable links. This would include development of an appropriate web page on the Flintshire web site with associated links.

- 3.15 The proposed split of funding for the project is as follows:

Element	Cost
Signage and interpretation	£26,000

Development (design/consultation)	£50,000
Infrastructure works / construction	£650,000
Promotion of routes / web development	£20,000
Project officer costs (3 financial years)	£153,000
Total project cost	£899,000

- 3.16 For both of these projects other sources of funding from the private and public sectors will be sought to increase their overall impact and to maximise leverage.

Planning applications to enable project delivery

- 3.17 The projects to be implemented in each area will involve making improvements to the physical environment to make them more appealing for local people, investors and visitors. It is anticipated that FCC will need to apply for planning permission to undertake a number of these projects.

4.00 RECOMMENDATIONS

- 4.01 It is recommended that Members note the progress towards developing Business Plan 2 and that approval is given to:
- Underwrite the match funding for the Business Plan 2 period for the RDP.
 - Advance payments to Cadwyn Clwyd for Axis 3 projects for the Business Plan 2 period.
 - The proposed split of funding under the two FCC projects.

5.00 FINANCIAL IMPLICATIONS

- 5.01 The Executive has previously approved two allocations of funding to the RDP. £15,000 each year is allocated to match fund Cadwyn Clwyd's core costs in delivering the RDP. This assists with providing match funding for Cadwyn Clwyd's overheads and staff costs. A further £17,000 each year has been allocated as a result of a service pressure bid and will be used to provide match funding for activities that the Council wishes to implement or support that would not otherwise be able to proceed.
- 5.02 WAG is requesting that Flintshire County Council provides a commitment to underwrite match funding of £997,728 for both the Council and Cadwyn Clwyd projects. Without this confirmation WAG will not approve the project applications which are worth £4.98 million to Flintshire.

5.03 The County Council will also be expected to make advance payments to Cadwyn Clwyd for its Axis 3 projects subject to Council, WAG and European Union financial controls and risk management.

5.04 Match funding for FCC projects:

Town and Village Streetscape Enhancement project

£173,828 match funding will be required for this project. It is expected that this funding will be secured from private sector match funding, existing Flintshire County Council core budget allocations, the Communities First Outcomes Fund, and partner organisations.

Linking Flintshire's Communities

The current value of the bid is currently anticipated to be £900,000. £180,000 match funding will therefore be required. It is expected that this funding will be sought from Regional Transport Plan funding from the Welsh Assembly Government and Flintshire County Council Revenue allocation with officer time in kind.

6.00 ANTI POVERTY IMPACT

6.01 The measures under the RDP have been identified to help rural areas address deprivation and weaknesses such as low productivity employment, low economic rates, the existence of pockets of social inclusion and poor access to services. The programme will therefore make an important contribution towards sustaining the communities in rural Flintshire.

7.00 ENVIRONMENTAL IMPACT

7.01 Support will be given to those projects that help to conserve and make the best use of the area's natural and built environment. Environmental sustainability is one of the cross-cutting themes for the programme and all projects and contracts will need to integrate this into their design and delivery and their impact will be monitored.

8.00 EQUALITIES IMPACT

8.01 Axes 3 and 4 have measures which aim to increase participation in community life, assist in establishing and expanding community-led initiatives and maximise the contribution to the economic, social, environmental and cultural regeneration of rural areas. Equal opportunities and social inclusion is a cross-cutting themes for the RDP and all projects and all contracts will need to integrate this into their design and delivery and their impact will be monitored.

- 8.02 The Welsh language is also a cross-cutting theme for the RDP and all projects and contracts will need to integrate this into their design and delivery and their impact will be monitored.

9.00 PERSONNEL IMPLICATIONS

- 9.01 The administration and management role of the Lead Body requires considerable staff time to ensure robust programme and project management. Funding is available from the RDP to provide staff resources to manage the programme.

9.02 Town and Village Streetscape Enhancement project

If the project is approved by WAG then it will be necessary to recruit an officer to deliver and administer it. This would be 100% funded through the project itself.

9.03 Linking Flintshire's Communities

If the project is approved by WAG, it will be necessary to recruit an officer to deliver and administer it, to be 100% funded by the project, along with officer support: the allocation of an existing officer funded by Flintshire County Council revenue.

10.00 CONSULTATION REQUIRED

- 10.01 Rural ward members, rural town and community councils, public sector agencies and voluntary and community groups will play a key role in implementing the programme and have an opportunity to be involved in many of the projects to be implemented.

11.00 CONSULTATION UNDERTAKEN

- 11.01 Consultation has been very wide in developing the themes and projects for the programme. Individual project delivery organisations have been undertaking their own consultation to develop their specific projects. The County Council has utilised a wide range of publicity methods including a launch event, a project publication, articles in local newsletters, development of a website and attending various events to promote the programme.

11.02 Town and Village Streetscape Enhancement project

Extensive consultation in each target area has been undertaken with local businesses and residents. In addition, partners across the public, private and voluntary sectors have been consulted.

Linking Flintshire's Communities

Extensive consultation took place with stakeholder groups, the Ramblers Association, the Flintshire Local Access Forum and Community and Town Councils as part of the development and adoption of the Rights of Way Improvement Plan. Also in respect of the development of a masterplan for Gronant and Talacre, those communities have been consulted

12.00 APPENDICES

- 12.01 Appendix 1 - Letter to WAG re Axis 3
- Appendix 2 - Letter to WAG re Axis 4

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 **BACKGROUND DOCUMENTS**

Project Application Guidance for Business Plan 2
Flintshire RDP Business Plan 2 - 2011-2013

Contact Officer: Sharon Barlow
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Ms. Buddug Williams
Department for the Economy & Transport
Welsh Assembly Government
Ladywell House
Newtown
Powys
SY16 1JB

27th August 2008

Sharon Barlow

01352 702135

E Mail Address:
sharon.barlow@flintshire.gov.uk

Dear Buddug

Re: Rural Development Plan for Wales – Flintshire Business Plan 2008 – 2010

I confirm that Flintshire County Council, at the meeting of the Executive on 18th September 2007 resolved “that Members commit to underwrite the match funding for the Rural Development Plan”.

I understand that the budget for a number of approved projects has been amended and the revised schedule of those projects requiring underwrite is attached.

Flintshire County Council will, through robust management and monitoring procedures, undertake all the necessary measures to ensure that the underwrite is not required.

Yours faithfully

Dave Faulkner

Acting Director of Environment & Regeneration

Rural Development Plan Projects Requiring Flintshire County Council Underwrite

Project	Match Underwrite (£)	Total Project Cost (£)
Realising the Potential of Tourism	180,000	595,166
Workwise	95,781	478,905
Employment and Training Action Team	50,928	254,189
Rural Flintshire Enterprise Bursary	66,963	289,963
Sense of Place	152,000	760,000
Cultural Celebrations	56,000	280,000
Total	601,672	2,658,223

Ms. Jenny Forman
Welsh Assembly Government
Finance & Performance Manager
Rural Programmes Team
Ladywell House
Newtown, Powys
SY16 1JB

17th September 2008

Sharon Barlow

01352 702135

E Mail Address:
sharon.barlow@flintshire.gov.uk

Dear Ms. Forman

Funding Project under Axis 4 of the RDP for Flintshire County Council

Please accept this letter as confirmation that Flintshire County Council agrees to underwrite the shortfall in funding in respect of the projects and value shown in the attached schedule.

Yours sincerely

Dave Faulkner
Acting Director of Environment & Regeneration

Axis 4 Projects Requiring Flintshire County Council Underwrite

Project Reference	Project Title	Funding Shortfall
FLI.10	Product Innovation – Food and Forestry	£67,000
FLI.12	Flintshire Community Heritage	£34,600
FLI.14	Visit Flintshire	£70,000
FLI.15	Environmental Community Pilots	£23,125
FLI.16	Agri-Energy Diversification	£23,125

FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 8

REPORT TO: **EXECUTIVE**
DATE : **10 AUGUST 2010**
REPORT BY: **HEAD OF FINANCE**
SUBJECT : **CAPITAL PROGRAMME 2009/10 (OUTTURN)**

1.00 PURPOSE OF REPORT

1.01 To provide Members with the capital programme outturn information for 2009/10.

2.00 BACKGROUND

2.01 The Council approved a General Fund capital programme for 2009/10 of £28.860m at its meeting of 9th June 2009, and a Housing Revenue Account capital programme of £5.787m at its meeting of 23rd July 2009.

2.02 Programme movements, largely due to the introduction of new or revised specific grant entitlements, have been reported to Executive progressively during the course of the year.

3.00 CONSIDERATIONS

3.01 Programme - Movements

3.01.1 The table below sets out how the programme has changed during 2009/10.

	General Fund	Housing Revenue Account (HRA)	Total
	£m	£m	£m
Council 09.06.09. and 23.07.09. (HRA)			
Original Capital Programme	28.860	5.787	34.647
Executive 06.10.09.			
Revised Capital Programme	34.103	8.362	42.465
Executive 08.12.09.			
Revised Capital Programme	31.787	8.362	40.149
Executive 09.03.10.			
Revised Capital Programme	30.717	6.562	37.279
	30.717	6.562	37.279
Outturn Report			
As Previously Reported	30.717	6.562	37.279
Movement During the Final Quarter	0.184	0.030	0.214
	30.901	6.592	37.493
Other Changes During the Final Quarter			
Rephasing/Rollover (Slippage) to 2010/11	(5.854)	(0.572)	(6.426)
Revised Programme and Outturn	25.047	6.020	31.067

3.01.2 From the table it can be seen that the previously reported programme total of £37.279m has decreased to £31.067m; this net reduction of £6.212m arises by way of -

General Fund	£m
Net increased schemes	0.184
Rephasing/rollover to 2010/11	(5.854)
	<u>(5.670)</u>

Housing Revenue Account	£m
Increased schemes	0.030
Rephasing/rollover to 2010/11	<u>(0.572)</u>
	<u>(0.542)</u>

3.01.3 Detailed cumulative information relating to each programme area is provided in Appendix A, and summarised below -

REVISED PROGRAMME	Original Budget	Rollover (from 2008/09)	Movements	Contractually Uncomm'd	Rollover (to 2010/11)	Savings	Revised Budget
	£m	£m	£m	£m	£m	£m	£m
Corporate Services	0.550	0.034	(0.010)	0	(0.391)	0	0.183
Clwyd Theatr Cymru	0.136	0.033	0.031	0	(0.003)	0	0.197
Community Services	4.733	1.512	(0.246)	(0.739)	(1.459)	0	3.801
Environment	15.299	3.009	(3.465)	(0.719)	(1.819)	0	12.305
Lifelong Learning	8.142	3.187	1.054	0	(3.654)	(0.168)	8.561
General Fund Total	28.860	7.775	(2.636)	(1.458)	(7.326)	(0.168)	25.047
Housing Revenue Account	5.787	2.575	0.030	0	(2.372)	0	6.020
Programme Total	34.647	10.350	(2.606)	(1.458)	(9.698)	(0.168)	31.067

3.02 Movements During This Period

3.02.1 **Corporate Services** - The programme decrease of £0.041m takes account of -

Information Technology – Reduced funding requirement in respect of the new electronic time recording system at County Hall, the installation of which was referred to in the month 6 capital monitoring report (Executive 8th December 2009)	£m (0.002)
Corporate Finance – Movement of budget to relevant programme areas for Health and Safety related works	(0.039)
	<u>(0.041)</u>

- Slippage into 2010/11 amounted to £0.391m in respect of Information Technology programme works (£0.290m), and the Health and Safety works provision (£0.101m).

Clwyd Theatr Cymru - The programme increase (£0.031m) takes account of the transfer of £0.007m from the Corporate Services Health and Safety provision (see 3.02.1 above), additional funding of £0.009m from the corporate property maintenance service budget for roofing works, and additional funding of £0.015m met from General Funding for works to the public toilets.

- Slippage amounting to £0.003m relates to health and safety works.

3.02.2 **Community Services** - The programme increase of £0.058m (net) reflects-

	£m
Childrens' Services – Completion of relocation of Family Placement and Training Teams, with funding provided from directorate balances (£0.049m) and transfer from Services to Older People (£0.041m)	0.090
Services to Older People – Movement of budget to Childrens' Services as above	(0.041)
Learning Disability – Final costs of garage provision at Glanrafon, Shotton over and above budgetary provision, funded by CERA*	0.009
	0.058

*CERA = Capital Expenditure funded from Revenue Account

- Slippage amounting to £1.459m across the programme, includes £0.685m for Depots - Housing, and £0.679m for renovation grants/special initiatives.

3.02.3 **Environment** - The programme decrease of £0.263m (net) is largely accounted for by -

	£m
Administrative Buildings – Budget provision for demolition works (£0.04 0m) and various underfunded works at County Hall site (£0.021m) to be met from General Funding, CERA funded asbestos removal works (£0.015m), and a reduction in the County Hall fitness suite grant funded budget , in line with final outturn (£0.010m)	0.066
Highways – Increased Road Maintenance grant funding (£0.132m), reduced in-year WAG grant funding requirement for Warren Bank Interchange Improvement scheme (£0.355m), Section 106 funding (£0.001m) in respect of Car Park works at Holywell, the introduction of CADW grant (£0.044m) in respect of bridge works at Caergwrle, and the movement of £0.050m from Environmental Enhancement into Structural Maintenance	(0.128)
Regeneration – The removal of WAG grant funding entitlement in respect of the Flint Townscape Heritage Initiative – the grant will roll forward into 2010/11	(0.180)
	<u>(0.242)</u>

- Slippage amounting to £1.819m across the programme includes £0.318m for Administrative Buildings, £0.150m for the agricultural estate, £0.246m for Engineering works, £0.383m for Highways, and £0.355m for Regeneration.

3.02.4 **Lifelong Learning** - The programme increase of £0.399m (net) includes the following more significant changes -

	£m
Play Areas - The introduction of specific funding by way of developers' contributions	0.201
Education (General) – IT equipment (£0.267m) funded through prudential borrowing in place of leasing for which revenue cover exists, less the transfer of Early Entitlement Grant to Early Years (£0.050m), and the removal of Flying Start grant funding (£0.148m)	0.069
Early Years - Grant funding transferred from Education (General) as above (£0.050m), together with the introduction of other available grant/CERA funding (£0.032m)	0.082
	<u>0.352</u>

- Programme slippage of £3.654m is carried forward into 2010/11, a total which includes (amongst others) £0.259m for Education General, £1.251m for Primary Schools, £0.666m for Schools Amalgamation, £0.391m for Secondary Schools, £0.516m for Special Education and £0.236m for Schools - Additional Funding.

3.02.5 **Housing Revenue Account (HRA)** - The programme increased by £0.030m during the quarter by way of the inclusion of NPower Fuel Switch Grant funding entitlement.

- Slippage across the programme amounts to £2.372m, a figure influenced by the delayed 2009/10 programme approval (July 2009).

3.03 Contractually Uncommitted (Generally Financed) Budgets

3.03.1 A General Fund total of £1.458m (funded by way of general financing resources) was contractually uncommitted during 2009/10; the released funding was taken into account for 2010/11 capital programme purposes.

3.04 Identified Savings

3.04.1 General Fund programme savings of £0.168m were identified during the year, which provided funding for new scheme expenditure (as previously reported).

3.05 Financing

3.05.1 The capital programme is financed as summarised below.

FINANCING RESOURCES

	General Financing	Specific Financing	
	Supported Borrowing / General Capital Grant / Capital Receipts	Grants & Contributions / CERA /Reserves/ Prudential Borrowing	Total Financing
	£m	£m	£m
Total Financing Resources			
General Fund	20.755	13.076	33.831
Housing Revenue Account	0.000	8.392	8.392
	20.755	21.468	42.223
Contractually Uncommitted			
General Fund	(1.458)	0	(1.458)
Housing Revenue Account	0	0	0.0
	(1.458)	0.000	(1.458)
Rephasing/Rollover			
General Fund	(6.805)	(0.521)	(7.326)
Housing Revenue Account	0.000	(2.372)	(2.372)
	(6.805)	(2.893)	(9.698)
Total Financing Resources	12.492	18.575	31.067

3.05.2 The outturn total (£31.067m) is funded by way of a combination of general (non-specific) financing resources, and specific (earmarked) resources. The HRA resources are ring-fenced and used only for HRA purposes. The General Fund rephasing/rollover total of £7.326m is funded in part by general resources of £6.805m.

3.05.3 The capital receipts position continues to be closely monitored as part of the overall monitoring of the capital programme. During 2009/10 the Authority managed to achieve a sales rate of just under 95% (in terms of the overall General Fund capital receipts total against the budgeted target). This strong performance was achieved against a very weak property market and a backdrop of national and world financial difficulties. The outlook for the property market remains very mixed with most property sectors quiet or just ticking over, apart from agriculture where interest and prices are very high. Opportunities to extract value will continue to be identified and realised in support of the capital programme.

3.06 Slippage

3.06.1 The overall value of 2009/10 slippage (General Fund and HRA) at £9.698m is just £0.652m less than the 2008/09 figure of £10.350m. Comparative year-on-year information is provided in the table below, with details of individual service slippage figures for 2009/10 provided in Appendix A.

REPHASING/ROLLOVER		Analysis		
From	Into	Total	General Fund	HRA
		£m	£m	£m
2005/06	2006/07	9.844	7.676	2.168
2006/07	2007/08	6.117	3.760	2.357
2007/08	2008/09	5.189	2.584	2.605
2008/09	2009/10	10.350	7.775	2.575
2009/10	2010/11	9.698	7.326	2.372

3.07 Capital Expenditure/Outturn

3.07.1 Details of the total programme spends (£31.067m) are provided in Appendix A, with historic expenditure information included in the table below -

CAPITAL EXPENDITURE			
	Analysis		
	Total	General Fund	HRA
	£m	£m	£m
2005/06	32.737	26.389	6.348
2006/07	31.339	24.025	7.314
2007/08	28.492	20.873	7.619
2008/09	40.858	32.860	7.998
2009/10	31.067	25.047	6.020

4.00 RECOMMENDATIONS

4.01 The Executive is requested to note and approve the report.

5.00 FINANCIAL IMPLICATIONS

5.01 As set out in sections 2 and 3 of the report.

6.00 ANTI POVERTY IMPACT

6.01 None.

7.00 ENVIRONMENTAL IMPACT

7.01 Many of the schemes in the programme are designed to improve the environment, infrastructure and assets of the Authority.

8.00 EQUALITIES IMPACT

8.01 None.

9.00 PERSONNEL IMPLICATIONS

9.01 None.

10.00 CONSULTATION REQUIRED

10.01 None.

11.00 CONSULTATION UNDERTAKEN

11.01 None.

12.00 APPENDICES

12.01 Appendix A : Capital Programme - Movements

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985
BACKGROUND DOCUMENTS**

Capital Programme Monitoring Papers 2009/10

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CAPITAL PROGRAMME - MOVEMENTS

	Original Budget	Rollover from 2008/09	Adjustments (Previous)	Adjustments (Current)	Revised Budget	Contractually Uncomm'd	Rollover to 2010/11	Revised Budget	Outturn	Savings
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
General Fund :										
Corporate Services										
Information Technology	0.350	0.034	0.048	(0.002)	0.430	0	(0.290)	0.140	0.140	0
Policy, Performance & Partnership	0	0	0.043	0	0.043	0	0.000	0.043	0.043	0
Corporate Finance	0.200	0	(0.060)	(0.039)	0.101	0	(0.101)	0.000	0.000	0
	0.550	0.034	0.031	(0.041)	0.574	0.000	(0.391)	0.183	0.183	0.000
Theatre										
Clwyd Theatr Cymru	0.136	0.033	0	0.031	0.200	0	(0.003)	0.197	0.197	0
	0.136	0.033	0.000	0.031	0.200	0.000	(0.003)	0.197	0.197	0.000
Community Services										
Childrens' Services	0.042	0	0	0.090	0.132	0	0	0.132	0.132	0
Services to Older People	0	0.048	0	(0.041)	0.007	0	0	0.007	0.007	0
General	0.050	0	0	0	0.050	0	(0.025)	0.025	0.025	0
Learning Disability	0	0.070	0.005	0.009	0.084	0	(0.027)	0.057	0.057	0
Mental Health	0	0.005	0.006	0	0.011	0	0	0.011	0.011	0
Physical & Sensory Disability	0.222	0.898	0	0	1.120	0	(0.043)	1.077	1.077	0
Depots - Housing	0.735	0	0.085	0	0.820	0	(0.685)	0.135	0.135	0
Grants (Housing General Fund)	3.134	0.484	(0.023)	(0.154)	3.441	(0.739)	(0.600)	2.102	2.102	0
Special Initiatives (Housing General Fund)	0.550	0.007	(0.377)	0.154	0.334	0	(0.079)	0.255	0.255	0
	4.733	1.512	(0.304)	0.058	5.999	(0.739)	(1.459)	3.801	3.801	0.000

Adjustments : Previous = cumulative as at previous quarter. Current = this quarter

CAPITAL PROGRAMME - MOVEMENTS

	Original Budget	Rollover from 2008/09	Adjustments (Previous)	Adjustments (Current)	Revised Budget	Contractually Uncomm'd	Rollover to 2010/11	Revised Budget	Outturn	Savings
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Environment										
Administrative Buildings	0.705	0.513	0.201	0.066	1.485	(0.126)	(0.318)	1.041	1.041	0
Agricultural Estate	0.030	0.169	0	0	0.199	0	(0.150)	0.049	0.049	0
Cemeteries	0	0.919	0	0	0.919	0	(0.090)	0.829	0.829	0
Markets	0	0.008	0	(0.006)	0.002	0	0	0.002	0.002	0
Industrial Units	0	0.040	0	0	0.040	0	(0.039)	0.001	0.001	0
Public Conveniences	0	0.128	0	0	0.134	0	(0.110)	0.024	0.024	0
Sustainable Waste Management	0	0.217	0.258	(0.027)	0.448	0	(0.104)	0.344	0.344	0
Capitalised Maintenance	0	(0.012)	0	0.007	(0.005)	0	0	(0.005)	(0.005)	0
Depots - Highways	0	0	0	0.037	0.037	0	0	0.037	0.037	0
Engineering	3.275	0.228	(3.000)	0	0.503	0	(0.246)	0.257	0.257	0
General Environmental Enhancement	0.556	0.239	(0.231)	(0.033)	0.531	(0.318)	(0.024)	0.189	0.189	0
Highways	3.218	0.158	2.259	(0.128)	5.507	(0.275)	(0.383)	4.849	4.849	0
Planning Grant Schemes	0	0	0.011	0.013	0.024	0	0	0.024	0.024	0
Ranger Services	0	0.005	0	0	0.005	0	0	0.005	0.005	0
Regeneration	0.445	0.128	0.148	(0.180)	0.541	0	(0.355)	0.186	0.186	0
Transportation	7.070	0.269	(2.848)	(0.018)	4.473	0	0	4.473	4.473	0
	15.299	3.009	(3.202)	(0.263)	14.843	(0.719)	(1.819)	12.305	12.305	0.000

CAPITAL PROGRAMME - MOVEMENTS

	Original Budget	Rollover from 2008/09	Adjustments (Previous)	Adjustments (Current)	Revised Budget	Contractually Uncomm'd	Rollover to 2010/11	Revised Budget	Outturn	Savings
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Lifelong Learning										
Leisure Centres	0	0.295	0.067	0.012	0.374	0	(0.012)	0.362	0.362	0
Swimming Pools	0	0.014	0	0	0.014	0	(0.007)	0.007	0.007	0
Learning Pathways 14-19 Network	0.113	0.041	0	0.001	0.155	0	(0.003)	0.152	0.152	0
Countryside & Heritage	0	0	0	0.006	0.006	0	0.000	0.006	0.006	0
Recreation Grounds	0	0.013	0.175	0.017	0.205	0	(0.013)	0.192	0.182	(0.010)
Play Areas	0	0.167	0.230	0.201	0.598	0	(0.152)	0.446	0.446	0
Libraries	0.036	0.310	0.316	(0.035)	0.627	0	(0.027)	0.600	0.600	0
Education - General	4.940	0.030	(4.469)	0.069	0.570	0	(0.259)	0.311	0.311	(0)
Primary Schools	0.100	1.344	3.196	(0.976)	3.664	0	(1.251)	2.413	2.255	(0.158)
Schools Amalgamation	0	0	0	1.000	1.000	0	(0.666)	0.334	0.334	0
Community Youth Clubs	0	0.025	0.100	0.008	0.133	0	(0.066)	0.067	0.067	0
Secondary Schools	0	0.481	0.680	0	1.161	0	(0.391)	0.770	0.770	0
Special Education	0	0.004	0.696	0	0.700	0	(0.516)	0.184	0.184	0
New Opportunities Funding	0	0.002	0	0.001	0.003	0	(0.003)	0.000	0.000	0
School Improvement	1.650	0.087	(0.352)	(0.029)	1.356	0	(0.044)	1.312	1.312	0
Minor Works, Furniture & Equipment	0.080	(0.005)	0.016	0.024	0.115	0	(0.008)	0.107	0.107	0
Early Years	0.174	0	0	0.082	0.256	0	0	0.256	0.256	0
Schools - Additional Funding	1.049	0.379	0	0.018	1.446	0	(0.236)	1.210	1.210	0
	8.142	3.187	0.655	0.399	12.383	0.000	(3.654)	8.729	8.561	(0.168)

CAPITAL PROGRAMME - MOVEMENTS

	Original Budget	Rollover from 2008/09	Adjustments (Previous)	Adjustments (Current)	Revised Budget	Contractually Uncomm'd	Rollover to 2010/11	Revised Budget	Outturn	Savings
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Housing Revenue Account :										
Housing Revenue Account Programme	5.787	2.575	0	0.030	8.392	0	(2.372)	6.020	6.020	0
	5.787	2.575	0.000	0.030	8.392	0.000	(2.372)	6.020	6.020	0.000

Totals :

General Fund	28.860	7.775	(2.820)	0.184	33.999	(1.458)	(7.326)	25.215	25.047	(0.168)
Housing Revenue Account	5.787	2.575	0	0.030	8.392	0	(2.372)	6.020	6.020	0
Grand Total	34.647	10.350	(2.820)	0.214	42.391	(1.458)	(9.698)	31.235	31.067	(0.168)

FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 9

REPORT TO: EXECUTIVE
DATE : 10 AUGUST 2010
REPORT BY: HEAD OF FINANCE
SUBJECT : REVENUE BUDGET MONITORING 2009/10 (FINAL OUTTURN)

1.00 PURPOSE OF REPORT

1.01 To inform members of the General Fund and Housing Revenue Account Outturn for 2009/10 (subject to audit) and the impact on the respective level of reserves as at 31st March 2010. These figures are included in the Draft Statement of Accounts 2009/10 which were reported to Audit Committee on 12th July.

1.02 INDEX OF CONTENTS

Section 2	Executive Summary
Paragraph 3.01	General Fund Summary Table
Section 4	Non Standard Inflation / Central Contingencies
Section 5	Unearmarked Reserves
Section 6	Housing Revenue Account
Appendix 1	Community Services - Variances Summary
Appendix 2	Environment - Variances Summary
Appendix 3	Lifelong Learning - Variances Summary
Appendix 4	Corporate Services - Variances Summary
Appendix 5	Central & Corporate Finance - Variances Summary
Appendix 6	General Fund Unearmarked Reserves Summary
Appendix 7	Housing Revenue Account - Variances Summary

2.00 EXECUTIVE SUMMARY

2.01 Members are requested to note the final outturn as detailed below:-

- General Fund - Net underspend of £0.244m (Overspend of £0.562m at Month 12)
- Housing Revenue Account - Net underspend of £0.171m (£0.361m at Month 12)

3.00 CONSIDERATIONS

GENERAL FUND

3.01 The table below shows a projected in-year underspend of £0.244m.

TOTAL EXPENDITURE AND INCOME	Original Budget	Revised Budget	In-Year Over / (Under) spend		Non Ring-fenced		Ring-fenced	
			Month 12	Final Outturn	Month 12	Final Outturn	Month 12	Final Outturn
	£m	£m	£m	£m	£m	£m	£m	£m
Directorates								
Community Services	53.957	53.533	(0.179)	(0.253)	(0.559)	(0.644)	0.380	0.391
Environment	31.777	30.161	1.433	1.009	0.678	0.238	0.755	0.771
Lifelong Learning	106.821	108.385	1.926	1.977	0.994	1.045	0.932	0.932
Corporate Services	17.113	18.450	(0.338)	(0.388)	(0.338)	(0.388)		
Total Directorates	209.668	210.529	2.842	2.345	0.775	0.251	2.067	2.094
Central and Corporate Finance	25.389	24.528	(2.280)	(2.589)	(2.280)	(2.589)		
Total	235.057	235.057	0.562	(0.244)	(1.505)	(2.338)	2.067	2.094

3.02 The Original Budget column reflects the budget approved by Council on the 3rd March 2009. The Revised Budget column reflects changes approved by Executive and in-year virements for items less than £0.075m as set out in the Council's Financial Procedure Rules. The significant in-year variances are detailed in Appendices 1 - 5 (General Fund), and Appendix 7 (HRA).

3.03 The overall movement between month 12 and the final outturn is £0.806m which is mainly due to an increase in underspend of £0.308m on Central and Corporate (Appendix 5) and a decrease in the overspend of £0.424m on Environment (Appendix 2). Various factors contributed to this year end movement with the main reasons relating to market developments benefitting the loans and investment account, the maximisation of income streams and a further review of reserves/balances.

BRIEF OVERVIEW OF THE YEAR

3.04 The outturn position for 2009/10 was particularly affected by the continuation of the economic downturn and also the effects of the severe weather during the winter. The economic downturn resulted in significant pressures within many council services, including leisure, planning and land charges. The severe winter weather resulted in significant pressure to the winter maintenance budget, and also to many other council services including facilities services, leisure, highways maintenance and street lighting. In addition out of county placements for children's services and special education also continued to be a significant pressure in year due to an increase in cost and the number of clients.

3.05 However, the significant pressures identified above were able to be offset by additional efficiencies identified in-year as part of the efficiency programme, the final effects of the pay award being less than the budgetary provision, additional windfall income (vat) and an underspend on the amounts held centrally as central contingencies.

SCHOOLS OVER ALLOCATION

- 3.06 As previously reported there was an over allocation in year to schools and an amount of £1.118m has been carried forward into 2010/11 due to the agreement not to claw back from schools in 2009/10. As previously reported however the recovery of this amount will be a first call on efficiencies from future years budget strategies. The carry forward of this amount had the effect of reducing the Council's overall level of General Reserves by the same amount.

4.00 NON STANDARD INFLATION/CENTRAL CONTINGENCIES

NON STANDARD INFLATION

- 4.01 It has previously been reported that all non standard inflation has either been allocated out or transferred as a contribution to the efficiency programme.

CENTRAL CONTINGENCIES

- 4.02 The budget for 2009/10 included £1.025m in respect of Central Contingencies. It was agreed that these items be held centrally and only allocated out to services when the actual increase in cost is known.
- 4.03 It has previously been reported that £0.301m has been allocated from this account, resulting in a final underspend of £0.724m and this is included in the figures for central and corporate.

5.00 UNEARMARKED RESERVES

- 5.01 The 2008/09 final outturn reported to Executive on 4th August showed unearmarked reserves at 31st March 2009 (above the base level of £5.112m) of £2.146m, after the setting aside of funding for 2009/10 one-off pressures of £2.097m and increasing the base level of reserves by £0.157m.
- 5.02 Appendix 6 details the final position on Unearmarked Reserves resulting in a Contingency Reserve available of £1.008m. This is £0.290m more than the £0.718m anticipated when the 2010/11 budget was set. The Contingency Reserve is set aside to meet :
- Organisational re-design and modernisation of services
 - Invest to Save initiatives
 - Additional costs on ringfenced and / or volatile budgets

6.00 HOUSING REVENUE ACCOUNT

- 6.01 On 17th February, 2009, the Council approved a Housing Revenue Account budget for 2009/10 of £22.886m.

- 6.02 The budget provided for a closing balance at 31st March, 2010 of £1.292m which at 5.65% of total expenditure satisfies the prudent approach of ensuring a minimum level of 3%.
- 6.03 The 2008/09 final outturn reported to Executive on 4th August showed a closing balance at the end of 2008/09 of £0.890m (subject to audit) which was £0.416m higher than the estimate of £0.474m when the 2009/10 budget was set. This had the effect of increasing the opening balance for 2009/10 by the same amount.
- 6.04 Appendix 7 details an in-year projected underspend of £0.171m (£0.361m at Month 12) and the reasons for significant variances.
- 6.05 The net effects of the revised balance brought forward and the projected underspend of £0.171m is that there were balances in hand at the end of the year of £1.451m (budget £1.292m) which at 6.3% of budgeted expenditure is greater than the minimum level of 3% recommended by the Head of Finance. This is £0.298m more than the £1.153m anticipated when the 2010/11 budget was set, and will have the effect of increasing the HRA opening balance by the same amount.
- 6.06 Executive on 13th July 2010 approved an allocation of £0.400m from HRA Balances to assist the 2010/11 budget in reducing the repairs and maintenance backlog. This will be reviewed mid year with the potential to allocate a further £0.400m, dependent on the overall HRA financial position.

7.00 RECOMMENDATIONS

- 7.01 Members are recommended to:-
- a) Note the overall report.
 - b) Note the General Fund Contingency Sum available as at 31st March 2010. (Section 5).
 - c) Note the projected final level of balances on the Housing Revenue Account. (para 6.05)

8.00 FINANCIAL IMPLICATIONS

- 8.01 The financial implications are as set out in Sections 3.00 - 6.00 of the report.

9.00 ANTI-POVERTY/ENVIRONMENTAL IMPACT

- 9.01 None.

10.00 PERSONNEL IMPLICATIONS

- 10.01 None.

11.00 CONSULTATION UNDERTAKEN

11.01 None.

12.00 APPENDICES

12.01 General Fund Variances - Appendices 1 - 5
General Fund - Movements on unearmarked reserves - Appendix 6
Housing Revenue Account Variances - Appendix 7

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 **BACKGROUND DOCUMENTS**

Outturn Monitoring Papers

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COMMUNITY SERVICES

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Domiciliary Support (Services for Older People)	6.647	7.251	0.604	0.612	<ul style="list-style-type: none"> • Increase in complexity of need for clients supported to live at home • Reduction in the numbers of people entering residential care • Increase in client numbers contributing towards increase in income within Development & Resources 	<ul style="list-style-type: none"> • Realignment of budget from Residential Services to be taken forward. • A report was submitted to Executive Committee on 20th April 2010. • Property Income to be shown against related expenditure from 2010/11.
Residential Services (Services for Older People)	9.910	8.950	(0.960)	(0.957)	<ul style="list-style-type: none"> • Reduction in the number of clients currently being supported in residential care • Offset by the increase in the number of clients supported at home. 	<ul style="list-style-type: none"> • Budget Realignment (see above), and forward planning regarding future Extra Care Expansion as part of the 2010/11 budget process
Living Well	0.148	0.053	(0.095)	(0.095)	<ul style="list-style-type: none"> • Underspend reflects the late start in approving and establishing the Living Well Dementia Team 	<ul style="list-style-type: none"> • The service will underspend in 2009/10 but this is temporary and the budget will be fully spent in future years

COMMUNITY SERVICES

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Extra Care	0.452	0.372	(0.080)	(0.080)	<ul style="list-style-type: none"> Projection now reflects the impact of the timing of settling residents into the Shotton Extra Care scheme and the timing of filling vacancies to support them. 	<ul style="list-style-type: none"> This variance reflects the current year position. A further review of the budget for Extra Care has been undertaken utilising information relating to the first 6 months operation of the scheme and analysing the actual level of support required and has been reflected in the 10/11 budget process
Professional Support (Services for Older People)	2.477	2.669	0.192	0.195	<ul style="list-style-type: none"> Additional agency costs needed to cover staffing issues within the Hospital Social Work Team 	<ul style="list-style-type: none"> Recruit to vacant post. Position will continue in the current year until position resolved
Minor Adaptations	0.128	0.202	0.074	0.074	<ul style="list-style-type: none"> Overspend relates to an increase in minor adaptations as a result of increased assessments and the raising of the threshold from £500 to £1,000 resulting in an increase in revenue expenditure on adaptations. 	<ul style="list-style-type: none"> Report to Corporate Asset Management Group (CAMG) on potential for transfer to capital as a result of the increased threshold.

COMMUNITY SERVICES

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Community Living (LD)	8.085	7.930	(0.155)	(0.155)	<ul style="list-style-type: none"> The increase in the underspend in this service relates to a reduction in projected client costs due to actual costs for care packages being less than projected, together with additional one off funding from health. 	<ul style="list-style-type: none"> Keep under review in 2010/11.
Ringfenced Budgets (LD, Mental Health & Older People)	1.039	0.611	(0.428)	(0.429)	<ul style="list-style-type: none"> Movements out of service, and cost reductions for two clients resulting from reduction in care delivery. Additional one off income from Health has contributed to increase in underspend. 	<ul style="list-style-type: none"> Keep under review - potential volatility due to changes in client numbers and demands at short notice from prison or courts. Efficiency saving approved as part of 10/11 budget process.

COMMUNITY SERVICES

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Business Services Income	(3.034)	(3.201)	(0.167)	(0.167)	<ul style="list-style-type: none"> • Increase in clients and changes relating to clients under 60 has resulted in an increased projection • Clients previously funded through Supporting People are now subject to assessment and charging • The increase in the bad debt provision of £0.221m following a Corporate Review has partially offset additional income in 2009/10. 	<ul style="list-style-type: none"> • Consider reporting in conjunction with related expenditure in future years • Efficiency approved as part of the 2010/11 budget process.
Strategy & Regulation	(0.100)	0.000	0.100	0.100	<ul style="list-style-type: none"> • Corporate efficiency target. 	<ul style="list-style-type: none"> • Vacancy Savings identified within services.

COMMUNITY SERVICES

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Family Placement (Children's Services)	1.656	1.771	0.115	0.115	<ul style="list-style-type: none"> • Additional adoption allowances payable to secure permanency for a sibling group (£0.079m) • National Foster Carer recommended rates increasing above the level budgeted for in 2009/10 (£0.040m) • Specialist family placements - additional carers to provide teenage foster placements and short breaks for disabled children have been identified and if these arrangements are put in place, this would result in a projected overspend of approx £0.070m • Movement of budget in period 12 has partially offset the above. 	<ul style="list-style-type: none"> • This option is 50% cheaper than previous Out of County Arrangement • This budget pressure has been included in the budget from 2010/11. • The number of carers and the placement needs of children will be reviewed and costs controlled where possible • Further work is needed to ensure a sustainable budget to meet the growth in demand. However, a cap on in-house placements will lead to additional pressure on the Out of County budget

COMMUNITY SERVICES

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Other Residential (Children's Services)	0.636	0.357	(0.279)	(0.275)	<ul style="list-style-type: none"> This funding is currently earmarked to commission additional short breaks for children with disabilities to be based at Arosfa 	<ul style="list-style-type: none"> Final Proposals went to Executive in March 2010. Relevant managers are in negotiation regarding premises refurbishment and future rendering processes
Professional Support (Children's Services)	5.611	5.708	0.097	0.081	<ul style="list-style-type: none"> Relates to additional cost of agency staff covering vacancies. 	
Out of County Pooled Budget (Children's Services)	2.931	3.907	0.976	0.976	<ul style="list-style-type: none"> Actual position based on existing clients and known costs to end of March 2010. 	<ul style="list-style-type: none"> Review in progress to revise key processes for budget management Potential volatility due to changes in client numbers and demands Consider future funding needs/controls in light of Out of County Review

COMMUNITY SERVICES

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Carelink	0.156	0.241	0.085	0.084	<ul style="list-style-type: none"> • Staff salaries to cover for sickness (£0.025m) • Equipment maintenance contract - past increases significantly above inflation (£0.044m) • Additional cabling works undertaken at Bagillt (£0.016m) 	<ul style="list-style-type: none"> • Steps being taken to manage absence • Pressure bid approved as part of 2010/11 budget process.
Resident Wardens	0.930	0.791	(0.139)	(0.134)	<ul style="list-style-type: none"> • Underspend due to Resident Warden vacancies of £0.114m • Reduced rent abatement costs of £0.028m due to vacant former warden properties • Corresponding pressure reflected in the HRA until properties let 	<ul style="list-style-type: none"> • Future realignment of budget is needed as part of Sheltered Housing Improvement Project
Homelessness (Ringfenced)	0.291	0.134	(0.157)	(0.167)	<ul style="list-style-type: none"> • Reduced B&B placements reflect effective service provision/prevention. 	<ul style="list-style-type: none"> • Volatile area which could experience pressure due to economic climate- maintain review

COMMUNITY SERVICES

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Other variances (aggregate)	15.570	15.534	(0.036)	0.043	<ul style="list-style-type: none"> £0.221m relates to an increase in the bad debt provision. 	
Total :	53.533	53.280	(0.253)	(0.179)		

ENVIRONMENT

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Winter Maintenance	0.495	1.250	0.755	0.771	<ul style="list-style-type: none"> • Base budget provision is insufficient to meet the fixed costs of Winter Maintenance (£600k) or any call outs. • During December, January and February the Council undertook snow clearance and gritting during one of the most lengthy periods of severe weather for over 30 years. • Variance reflects the usage of 10,388 tonnes of salt up to the end of March with 109 call outs • Variance reduced at period 12 due to income from the Trunk Road Agency being higher than anticipated 	<ul style="list-style-type: none"> • Additional funding included in the 2010/11 budget. • Other highways works budgets will be closely monitored to capture the effect of not undertaking various aspects of maintenance during this sustained period of weather. • The resulting damage to the road surface has placed a heavy burden on other budgets related to highways repairs.

ENVIRONMENT

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Fleet Services	0.007	0.123	0.116	0.125	<ul style="list-style-type: none"> • Non-standard inflation cost increases for fuel, parts etc. have not been reflected in cost increases for service provision 	<ul style="list-style-type: none"> • Review costs of service and uplift charges for remainder of 2009/10 financial year • Non-Standard inflation pressure included in the 2010/11 budget.
Transportation	1.239	1.034	(0.205)	(0.155)	<ul style="list-style-type: none"> • Savings on Bus Operator payments for Bus Subsidies will be an estimated £0.102m with an additional fuel rebate received of £0.040m • Additional WAG funding of £0.035m for Demand Responsive Transport (DRT) • Additional funding from Wrexham CBC of £0.028m for Demand Responsive Transport (DRT) 	<ul style="list-style-type: none"> • Bus Operator payments for Bus Subsidies and potential fuel rebates will be closely monitored.

ENVIRONMENT

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Trunk Road Management Unit	(0.034)	(0.134)	(0.100)	0.000	<ul style="list-style-type: none"> Additional income from Trunk Road Agency for staff recharges. 	<ul style="list-style-type: none"> Set up procedures with Service Managers to provide income recharges throughout the year.
Traffic Services	0.534	0.421	(0.113)	(0.110)	<ul style="list-style-type: none"> Additional income with regard to the Speed Awareness Scheme Management Fee received based on an increased amount of Course Fees. 	<ul style="list-style-type: none"> Contract to manage the scheme has just been awarded to a Private Sector Provider. Therefore, no additional revenue will be received from end Dec 2009
Environmental Maintenance	2.212	2.264	0.052	0.050	<ul style="list-style-type: none"> Income shortfalls on Tenants Gardens Contract with Community Services The current recharges for maintenance of Tenants Gardens are insufficient to meet costs 	<ul style="list-style-type: none"> Recharge rates should be increased to reflect the true cost of providing the service balanced against the provision within the Housing Revenue Account.
Regeneration	0.313	0.335	0.022	0.075	<ul style="list-style-type: none"> Impact of economic downturn on income and occupancy levels at Greenfield and Deeside Business Centres together with reduced Grant funding for businesses. 	<ul style="list-style-type: none"> Closely monitor occupancy levels and attempt to maximise grant funding opportunities.

ENVIRONMENT

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Environment and Conservation	0.333	0.248	(0.085)	(0.085)	<ul style="list-style-type: none"> • Vacancy savings in Planning Service Area 	<ul style="list-style-type: none"> • See comments below
Planning Control	0.239	0.589	0.350	0.300	<ul style="list-style-type: none"> • The economic downturn has reduced the number of applications being received, particularly from housing developers and the minerals sector. • The total number of applications processed in 2008/09 fell by 381 to 1,337 compared with 1,718 in 2007/08, a 22% year on year drop in volume, but a 36% drop in actual income. • Only 793 applications were received in the first quarter of 2009/10, a 15% year on year decrease in volume. 	<ul style="list-style-type: none"> • Continue to monitor number and size of applications received and update financial projections • Seek cost reductions where opportunities arise. e.g. staff vacancies; address efficiency savings through service review and restructuring • Exploit external funding opportunities and appropriate income generation initiatives

ENVIRONMENT

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Civic Amenity Sites	1.587	1.884	0.297	0.297	<ul style="list-style-type: none"> • Efficiency savings have been taken for Waste Disposal and the closure of Saltney CA site, which remains open due to the Sandycroft site being deferred • Efficiency payment has been made to AD Waste for the achievement of recycling targets, costing the authority an additional £0.115m 	<ul style="list-style-type: none"> • Budget for Saltney site included in 2010/11 budget. • Bring AD Waste in-house and realign the Waste Service budgets.

ENVIRONMENT

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Industrial Units	(1.681)	(1.790)	(0.109)	(0.017)	<ul style="list-style-type: none"> • Focused management of the Industrial Estate portfolio during the economic downturn has enabled the Council to maximise letting potential and charges during this period. • Positive variance reduced by £0.061m at Period 11 due to bad debt provision, unforeseen traffic calming charges and additional repairs and maintenance. • Manor Lane adoption scheme not undertaken and additional income for Unit 62 totalled £0.092m. 	<ul style="list-style-type: none"> • Keep under review – continue to monitor potential bad debts closely and maximise lettings and also minimise vacant properties.

ENVIRONMENT

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Design Services	(0.084)	(0.030)	0.054	0.054	<ul style="list-style-type: none"> • Uncertainties over the capital programme make it difficult to project volume of work and scale of fees. • Projected Income has been reduced by £0.064m due to competitive tendering prices lowering the available Fee Income and the fact that projects are being scrapped due to the economic climate. • However, final figures now suggest that additional work was obtained and thus raised the level of income, reducing the deficit by £0.042m. 	<ul style="list-style-type: none"> • Continue to monitor the fee earning position and update the financial situation regarding the Trading Account • Historically, trends would suggest that this position can be recovered although it is potentially too late in the current financial year to see any significant improvement.
Agricultural Estates	(0.156)	(0.214)	(0.058)	(0.058)	<ul style="list-style-type: none"> • Replacement for Land Agent has not been appointed saving £0.046m. • Maintenance program has been curtailed until Land Agent is recruited, saving £0.021m 	<ul style="list-style-type: none"> • Recruitment of Land Agent will take place early in new financial year.

ENVIRONMENT

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Waste Collection - Trading A/c	(0.286)	(0.210)	0.076	0.076	<ul style="list-style-type: none"> • Annual RPI increase has been projected at 3% over the first half of the year, this has now been re-profiled to 0%. Although this has a positive effect on client accounts it has an adverse effect on the trading account. • Revised information regarding the number of domestic properties serviced had a detrimental effect on income. • Increases in Cardboard Tonnages are improving the Income Receipts 	<ul style="list-style-type: none"> • Review operational costs and scope to increase trade waste customer base. Reviewed to inform the 2010/11 budget process
Administrative Buildings	1.458	1.566	0.108	0.126	<ul style="list-style-type: none"> • NNDR costs above budget • Overspend on cleaning services following a review of charges. • Significantly increased gas and electricity charges at County Hall reflected. 	<ul style="list-style-type: none"> • Reviewed cost apportionment corporately as part of 2010/11 budget process • Consider realignment of NNDRs • Apply the new rate to cleaning of buildings

ENVIRONMENT

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Valuations and Estates	0.483	0.430	(0.053)	(0.053)	• Various vacancies	<ul style="list-style-type: none"> • Vacancies not being filled in this financial year. • Interim/Agency proposals not deemed appropriate
Other variances (aggregate)	23.502	23.404	(0.098)	0.037		
Total :	30.161	31.170	1.009	1.433		

LIFELONG LEARNING

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Out of County Pooled Budget (Special Education)	1.606	2.538	0.932	0.932	<ul style="list-style-type: none"> As indicated during the year there is difficulty in projecting with certainty levels of new placements throughout the year. The cost of each placement is high and variations in both numbers and type of placements therefore can have an adverse impact on projected outturn. This year there has also been above inflation rises in charges from authorities such as Denbighshire County Council and Cheshire West and Chester Council. 	<ul style="list-style-type: none"> Following consideration of the interim project report, the officer task and finish group has developed and agreed a detailed Action Plan, led by Lifelong Learning and Community Services Heads of Service. The plan concentrates on changes in relation to key workstreams with allocated leads and implementation dates. A report was presented to Scrutiny in January.

LIFELONG LEARNING

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Museums and Heritage Services	0.386	0.323	(0.063)	(0.063)	<ul style="list-style-type: none"> £0.035m of this relates to a prepayment to a Voluntary Sector organisation. The payment has still been made but is now in the correct financial year. This does not impact on future years payments. Temporary vacancy savings account for the remaining £0.028m. 	<ul style="list-style-type: none"> Technical accounting issue identified. Effect only in 09/10 accounts
Leisure Centres and Pools	2.732	3.019	0.287	0.282	<ul style="list-style-type: none"> Net loss of income due to centre closure for essential works; <ul style="list-style-type: none"> Deeside Leisure Sports Hall – 4 weeks (£0.006m) Replacement pool hall roof at Flint Pavilion – 7 weeks (£0.019m) Mold Sports Hall – 5 weeks (£0.012m) Artificial turf pitch on Elfed High School Campus – full year (£0.013m) Part year effect of decision to remove sun beds from leisure facilities (£0.009m) 	<ul style="list-style-type: none"> Similar pressures have occurred in recent years, but have been paid for from year-on-year increases in income. However since the beginning of the recession this has not been possible. A Leisure Action Plan has been developed to address these ongoing pressures in 2010/11. Review of 2010/11 fees and charges will need to account for this long

LIFELONG LEARNING

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
					<ul style="list-style-type: none"> Staffing costs in relation to the downsized centres at Connah's Quay, Hope and Saltney (£0.054m). The staffing model was amended, following member recommendations on lone working at the end of the downsizing process in August 2007, which resulted in an unachievable efficiency saving from the 2007/08 budget strategy. The income projection has been revised downward in light of actual income received during January and February. This is possible due to the bad weather conditions during this period. (£0.045m) 	<p>term loss of income.</p> <ul style="list-style-type: none"> Funding re-instated in the 2010/11 Budget. Under the Leisure Strategy the County Council is due to consider future operational models for these sites. Options could include delegation or changed staffing arrangements. Projections will be revised in the light of ongoing monitoring of income.

LIFELONG LEARNING

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
					<ul style="list-style-type: none"> The remaining movement in period relates to a number of repairs and maintenance invoices passed through for payment in the last two months that had not been included in the projections. 	<ul style="list-style-type: none"> The reasons for this are currently being analysed.
Recreational Grounds and Amenities	0.426	0.497	0.071	0.071	<ul style="list-style-type: none"> £0.041m of the overspend relates to the costs incurred in meeting additional salting and clearance works on School sites during the severe weather in January and February. 	<ul style="list-style-type: none"> The overspend on salt was reported separately to central finance in order to inform negotiations with WAG regarding the effect of the severe weather.
Inclusion Service	5.866	5.918	0.052	0.000	<ul style="list-style-type: none"> This is due to an overspend on ASWs providing pupil support in schools. The actual underlying overspend is larger than this, however the impact has been minimised in 09/10 through maximisation of grant streams and a reserve. 	<ul style="list-style-type: none"> Major work is ongoing to improve monitoring and management of this area in 10/11 as it remains an area of high risk.

LIFELONG LEARNING

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Facilities Services	1.338	1.501	0.163	0.151	<ul style="list-style-type: none"> • Increased costs of central support costs following phase 1 review. Projection based on last year's year-end charge plus inflationary rise of 1.5%. (£0.140m) • Increase in projected loss of income and increase cost associated with overrun on project renovating the kitchens at Elfed High School. (£0.031m) • This is the estimated effect of the net loss of Catering income attributable to the schools closures due to snow/ice. (£0.057m) • This is partly offset by decision to transfer School Catering Cashless System costs to central Prudential Borrowing code. Previously hoped to fund in year (£0.083m) • Minor variations to projected income (£0.018m) 	<ul style="list-style-type: none"> • Phase 2 of the Central Support Costs review is due to be completed in 2010-11.

LIFELONG LEARNING

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Youth and Community	1.405	1.534	0.129	0.087	<p>As identified in the risk log and the 10/11 budget process the Youth Service has had to deal with the following pressures during 09/10:</p> <ul style="list-style-type: none"> • There is a recurring pressure regarding the funding for the Holywell InfoShop. The set up costs and initial revenue funding were grant funded. The aim was for the ongoing revenue costs to be part funded by partner organisations; however a shortfall has now been identified. A WAG grant to part fund the 09/10 deficit which was being pursued at period 10 has now been confirmed A further £0.010m capital funding has also been identified for 09/10. • The proposed efficiency saving to delete one of the four Senior Area Youth Worker posts, linked to a move to three geographical areas, has yet to take place due to HR issues. (£0.030m) 	<ul style="list-style-type: none"> • A paper has been commissioned to identify the future operational sustainability of the InfoShop. • The Organisational Redesign project is currently looking at all staffing structures within the Youth Service.

LIFELONG LEARNING

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
					<ul style="list-style-type: none"> • As identified during the 10/11 budget process Lettings charges have had below inflation increases, as agreed by council, yet the budget has reflected inflation widening the gap between income received and budget year on year. (£0.050m) • The shortfall had been projected to be netted off by vacancy management elsewhere within the service. Unfortunately miscodings were identified during March/April which nullified these savings. 	<ul style="list-style-type: none"> • The historic budget flaw has been corrected during the 10/11 budget process and revised lettings charges have also now been agreed.

LIFELONG LEARNING

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Pupil/Student Transport	6.267	6.526	0.259	0.259	<ul style="list-style-type: none"> • £0.115m relates to Overload buses for Deeside College (9 extra buses per day from September to February half term). • £0.104m relates to an underlying shortfall in the budget for Deeside College due to the expansion of this institution. • A further £0.030 relates to a contract at Richard Gwyn High School. • The movement largely relates to 2 overload buses at Deeside continuing through March rather than at half term as had previously been projected (£0.006m in total). • Minor variations account for the remaining £0.004m increase. 	<ul style="list-style-type: none"> • The problem of the expansion of Deeside College is to be addressed during the forthcoming Service Planning / Budget process.

LIFELONG LEARNING

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Other variances (aggregate)	88.359	88.506	0.147	0.207		
Total :	108.385	110.362	1.977	1.926		

CORPORATE SERVICES

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Chief Executive	0.792	0.784	(0.008)	(0.020)	<ul style="list-style-type: none"> • Additional expenditure incurred within supplies and services • Alterations to format and distribution of Your Community Your Council • One less copy of Flintshire Focus 	

CORPORATE SERVICES

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Finance	3.322	3.130	(0.192)	(0.152)	<ul style="list-style-type: none"> • Salary shortfall (£0.075m) • The Housing Benefits (HB) situation is very difficult to forecast, due to all its complexities. (£0.124m) • Additional HB Admin Grant received (£0.057m) • Continuing use of Voice Recognition Analysis VRA within HB in current year (0.027m) • Additional costs of senior staff interim cover and essential additional resources (£0.139m) • Various vacancy savings (£0.170m) • Reduction in running costs / increased income received (£0.101m) • Staff recruitment costs (£0.019m) 	<ul style="list-style-type: none"> • The HB position is being closely monitored

CORPORATE SERVICES

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Legal & Democratic Services	4.187	4.013	(0.174)	(0.162)	<ul style="list-style-type: none"> • Salary shortfall (£0.018m) • Various vacancy savings (£0.074m) • Agency cover for Waste Partnership and Maternity cover (£0.036m) • Reduced running costs (£0.062m) • Reduction in Members' Allowances payable and expenses (£0.061m) • Recharge to Waste Partnership (£0.021m) • Additional Income (£0.010m) 	

CORPORATE SERVICES

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Occupational Health & Safety	0.750	0.684	(0.066)	(0.066)	<ul style="list-style-type: none"> • Salary shortfall (£0.012m) • Vacancy savings Occupational Health Physician (£0.073m) • Other minor savings (£0.005m) 	<ul style="list-style-type: none"> • Health & Safety have been given permission to carry forward an amount of £0.015m which remains in balances for the welsh translation of the Occupational Health & Safety Management System. Work is now underway to establish how much of the document needs to be translated as original quotes were in excess of £0.030m. • Occupational Health have been given permission to carry forward an amount of up to £0.016m which remains in balances for some improvement works at Llwynegrin Hall because of delays in implementation.

CORPORATE SERVICES

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Human Resources & Organisational Development	2.087	2.149	0.062	0.062	<ul style="list-style-type: none"> • Salary shortfall (£0.029m) • Vacancy savings (£0.044m) • External Training (Project Management) pressure using salary savings above (£0.014m) • Consultancy (£0.033m) pressure (using vacancy savings above) • Trent Improvement pressure (£0.022m) • Other minor pressures (£0.024m) • Payroll Income Shortfall due to current economic climate (£0.010m) 	<ul style="list-style-type: none"> • HR & OD have been given permission to carry forward an amount of £0.014m for the final payment to Midland Trent and an amount of £0.128m for Phase 2&3 of the HRMIS. • An amount of £0.009m remains in balances for CRB checks. HR & OD have been given permission to carry this forward to pay for the remainder of rechecks for school based staff.

CORPORATE SERVICES

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
ICT & Customer Services	4.592	4.630	0.038	0.034	<ul style="list-style-type: none"> • Salary shortfall (£0.055m) • Vacancy savings of (£0.166m) includes vacancy for Welsh Translator (see pressure below) • External Welsh translators pressure covering vacant post (£0.059m) • Minor savings (£0.031m) • Phased implementation of the Design & Print service review & reduction in internal Design & Print recharge income (£0.121m) 	<ul style="list-style-type: none"> • Continue to implement improvements as per service review outcome • Explore options for reducing the amount of work sent to external printers • Staged implementation and training requirements for remaining employees has meant that the service has not covered its costs during 2009/10. The service aims to be on target to cover all costs by 2010/11. • A reduction in internal recharge income suggests that Directorates are making efficiency savings on their printing budgets. Corporate Finance to investigate whether savings are being declared.

CORPORATE SERVICES

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
						<ul style="list-style-type: none"> • The Design & Print deficit includes an increase in bad debt provision of £0.011m. • ICT & Customer Services has been given permission to carry forward an amount which remains in balances to fund the move from Novell to Windows. It is intended that this £0.035m will fund the move at Clwyd Theatre Cymru. • ICT & Customer Services has been given permission to carry forward £0.011m of the £0.030m balance brought forward to implement a new Registrars online bookings system. £0.008m has been used in 2009/10 and the remaining £0.011m has been surrendered and

CORPORATE SERVICES

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
						<p>returned to the Contingency Reserve.</p> <ul style="list-style-type: none"> • ICT & Customer Services hold a balance of £0.013m for Network Compliance Testing. This has been surrendered and returned to the Contingency Reserve. • An amount of £0.005m remains in balances in addition to the £0.035m above to fund the move from Novell to Windows. ICT & Customer Services have been given permission to carry this forward. • ICT & Customer Services have been given permission to carry forward an amount of £0.009m to cover the cost of replacing a scanner in the Planning

CORPORATE SERVICES

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
						Department.
Policy, Performance & Partnerships	1.623	1.575	(0.048)	(0.034)	<ul style="list-style-type: none"> • Salary shortfall (£0.016m) • Vacancy savings (£0.018m) • Savings – unallocated Core Funding Agreements (£0.019m) • Community Safety savings (£0.021m) • Minor savings (£0.006m) 	<ul style="list-style-type: none"> • Policy, Performance & Partnerships have been given permission to carry forward a balance of up to £0.005m for a temporary resource supporting work with the Voluntary Sector. Delays in recruiting take the temporary contract to May 2010. • Policy, Performance & Partnerships have been given permission to carry forward a balance of £0.013m to cover the cost of Infobase (a population and community statistics web hosted database) and some alterations to office space which were not complete at 31st March.

CORPORATE SERVICES

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Clwyd Theatr Cymru	1.097	1.097	0.000	0.000		
Total :	18.450	18.062	(0.388)	(0.338)		

CENTRAL & CORPORATE FINANCE

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Central Loans & Investment Account	13.414	13.533	0.119	0.405	<ul style="list-style-type: none"> • Net increase in interest / principal / debt management expenses (£0.100m). • Net reduction in temporary investment and other interest income of £0.328m, largely attributable to the fall in Bank Rate (from 1% to 0.5%) on 5th March, 2009. • Depreciation charge surplus of £0.105m. • Fair value investment gains of £0.004m. 	<ul style="list-style-type: none"> • Continue to monitor closely.

CENTRAL & CORPORATE FINANCE

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Financing & Funding (insurance, banking etc.)	2.678	2.062	(0.616)	(0.553)	<ul style="list-style-type: none"> • Net windfall income of £0.519m made up of £0.439m of refunds of VAT overpaid and underclaimed following a recent House of Lords decision (Fleming and Conde Nast Publications Ltd), a shortfall in vehicle rebates of £0.057m, net RV reductions income of £0.128m and Residuary Body of Wales revenue balances monies of £0.009m. • Underspend in external audit fees of £0.041m. • Write off income of £0.003m. • Underspend in insurance premiums of £0.078m. This underspend is a consequence of the recent re-tendering process. • Underspend in bank charges of £0.020m. • Net overspend in Other Buildings of £0.009m. • Additional Superannuation Costs of £0.036m 	<ul style="list-style-type: none"> • Continue to monitor closely.

CENTRAL & CORPORATE FINANCE

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Corporate Other	6.246	4.062	(2.184)	(2.122)	<ul style="list-style-type: none"> • The efficiency programme reported to Executive on 21st August identified efficiencies of £1.638m compared to the revised target of £1.169m. • Decrease in Non Standard Inflation costs of £0.022m. • An underspend in pay of £1.049m (due to the pay offer being an increase of 1.1% {on average} as compared to the budgeted increase of 2.3%). • Increase in the MASS – Matrix contract rebates of £0.151m. • Non-realisation of efficiency savings of £0.260m. • An underspend in Central Contingencies expenditure of £0.876m made up of £0.536m relating to Waste Disposal – Out of County Haulage, £0.200m relating to the Housing Ballot, £0.124m relating to the Loss of Rent – Capital Disposals budget no longer being required and 	<ul style="list-style-type: none"> • Continue to monitor closely. • A budget pressure submission of £0.100m has been made for financial year 2010/11.

CENTRAL & CORPORATE FINANCE

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
					<p>£0.016m relating to other minor items.</p> <ul style="list-style-type: none"> • An underspend in Directors/2nd Tier Officer salaries appraisals of £0.025m. • An increase in Senior Management Restructure expenditure of £0.027m. • An overspend in Trade Union Consultation expenditure of £0.002m. • A reduction in purchasing consortium, procurement etc. net rebates of £0.032m. • Miscellaneous Write-Off income of £0.012m. • Other Minor Expenditure of £0.013m. • Increase in Bad Debt Provision of £0.017m. • Expenditure of £0.069m incurred on the Electronic Time Recording System & Fitness Suite (included in Windfall Income for reporting purposes). 	

CENTRAL & CORPORATE FINANCE

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Other variances (aggregate)	2.190	2.282	0.092	(0.010)	<ul style="list-style-type: none"> • An overspend in Coroners' fees of £0.014m. • £0.014m underspend due to less-than-anticipated requests for rate relief. • A decrease in Trading Accounts recharge income of £0.092m. 	<ul style="list-style-type: none"> • This service is managed and monitored by Wrexham C.B.C. • Continue to monitor closely
Total :	24.528	21.939	(2.589)	(2.280)		

APPENDIX 6

Movements on General Fund Unearmarked Reserves

	£m	£m
Un-earmarked Reserves as at 1 April 2009		7.415
Less - Base Level (Includes increase as per budget report 2009/10)		<u>5.269</u>
Amount Available for Delegation to Executive		2.146
Less allocations previously reported		<u>(1.030)</u>
Revised Total		1.116
Less Committed in 2010/11 Budget Proposals	(0.352)	
Add Final Underspend as at 31 st March 2010	<u>0.244</u>	
		<u>(0.108)</u>
Level of Contingency Reserve at 31 st March 2010.		1.008

HOUSING REVENUE ACCOUNT

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Income - Capitalised Salaries	(0.453)	(0.270)	0.183	0.183	<ul style="list-style-type: none"> Under spend on Capitalised Salaries due to a large number of vacancies being carried 	<ul style="list-style-type: none"> Review of budget and vacancies held within Capitalised Salaries as part of Housing Restructure
Rents	(23.247)	(23.018)	0.229	0.197	<ul style="list-style-type: none"> £0. 227m over spend to budget on Voids rent loss. £0.031m over spend on Council Tax and £0.105m under recovery of rental income due mainly to unbudgeted Right to Buy Sales. Reduction to the Bad Debt provision of £0.118m calculated at year end. 	<ul style="list-style-type: none"> Member & officer working group in place and increased budget in 10/11 to help address backlog. Revision of Rent budget 2010/11. Debt policy to be revised reflecting the impact on rent collection and claw back of Housing Benefit and Council Tax debts.

HOUSING REVENUE ACCOUNT

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Housing Management	1.277	1.052	(0.225)	(0.225)	<ul style="list-style-type: none"> • Significant under spend due to vacancies held in Anti Social Behaviour of £0.120m and 3 area offices of £0.051m. • Court costs are reflecting a saving of £0.041m based on current levels of expenditure. • The improved position is a result of additional water/sewerage commission. 	<ul style="list-style-type: none"> • Review as part of Housing restructure. • Efficiency saving included for 2010-11 budget for Court costs which will be used to contribute towards pressures elsewhere within the HRA.

HOUSING REVENUE ACCOUNT

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Repairs & Maintenance	7.972	8.456	0.484	0.480	<ul style="list-style-type: none"> • Under spend of £0.182m on Capitalised Salaries due to a number of vacancies being carried. • Consultancy costs of £0.035m for Stores review. • Increase in bad debt provision of £0.075m • Overspend of £0.556m on Client Account as a result of more urgent work undertaken than expected, an additional 24 more voids returned compared to 08-09, uplift variances and an influx of tickets from tradesmen reflecting more completed works than anticipated. 	<ul style="list-style-type: none"> • Review of budget and vacancies held within Capitalised Salaries as part of Housing Restructure • Better financial control of workload by management team at Canton.

HOUSING REVENUE ACCOUNT

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Policy & Management / Support Costs	1.610	1.709	0.099	0.117	<ul style="list-style-type: none"> • £0.027m reduction in Support Services / C&DC costs, as a result of the Corporate review of charges • Additional interest income of £0.011m from Right to Buy mortgages • £0.017m reduction in costs of temporary loans 	Investment in short term improvement project to assist restructuring and revise key processes.

HOUSING REVENUE ACCOUNT

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Building Maintenance Trading Account	0.400	(0.081)	(0.481)	(0.581)	<ul style="list-style-type: none"> • £0.840m projected over spend on supplies based on current levels of expenditure. This is partly due to insufficient budget and partly due to more work being undertaken in house. • This is offset by a significant reduction in the projected subcontractor spend of £0.649m. • Increased income of £0.336m due to more repairs being completed than budgeted for, an additional 24 more voids completed and additional Capital spend on voids and heating replacements. 	Stronger financial control which will be addressed once fourth tier managers are in post.

HOUSING REVENUE ACCOUNT

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Stock Options Appraisal	0.554	0.000	(0.554)	(0.554)	<ul style="list-style-type: none"> Removal of salary costs incorrectly reflected within HRA totalling £0.054m. There is no longer a projected outturn on the Stock Options budget allocation as all non reimbursable pre ballot costs incurred are to be transferred to the General Fund as per WAG transfer guidance 2009. 	
Housing Subsidy	6.357	6.447	0.090	0.066	<ul style="list-style-type: none"> The eligible Capital Financing charges within the original budget figure was incorrect. This has resulted in £0.090m less eligible Capital Financing charges than anticipated. 	Discussions between Directorate and Corporate Finance Teams to improve projections for 2010/11.
Aerial Systems	0.038	0.095	0.057	0.057	<ul style="list-style-type: none"> Additional properties added to the schedule and additional costs as a result of the digital switchover. 	Pressure bid submitted within HRA. Addressed as part of the 2010-11 budget process.

HOUSING REVENUE ACCOUNT

Budget Monitoring 2009/10 (Final Outturn)

Service	Revised Budget (£m)	Final Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Other Variances (aggregate)	5.103	5.050	(0.053)	(0.101)	<ul style="list-style-type: none"> Variance has been partly offset by an increase in the bad debt provision of £0.048m 	
Total :	(0.389)	(0.560)	(0.171)	(0.361)		

FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 10

REPORT TO: **EXECUTIVE**
DATE : **10 AUGUST 2010**
REPORT BY: **HEAD OF FINANCE**
SUBJECT : **GENERAL FUND AND HOUSING REVENUE ACCOUNT**
 BUDGET MONITORING 2010/11

1.00 PURPOSE OF REPORT

1.01 To provide Members with an update on revenue budget monitoring for the General Fund and Housing Revenue Account (HRA).

2.00 BACKGROUND

2.01 The HRA for 2010/11 was agreed by Council on 17th February and the General Fund was agreed by Council on 2nd March 2010.

3.00 CONSIDERATIONS

3.01 As in previous years, during the early part of the financial year 2010/11, staff resources have been targeted at the closure of the accounts for 2009/10. This has facilitated the presentation of the draft Statement of Accounts to the Audit Committee on 12th July and also the production of the 2009/10 revenue outturn report which is also on this agenda.

3.02 Whilst detailed budget monitoring has been suspended for final accounts work, staff in Service Accounting continue to liaise with all directorates to ensure that any significant issues are identified and corrective action is taken as required.

3.03 Now that the draft Statement of Accounts and final outturn for 2009/10 has been completed, detailed monitoring is being carried out on both the General Fund and HRA budgets.

3.04 Whilst a number of potential pressures, savings or variations to income levels have been flagged up within individual budgets, Directors are, as required by the Council's financial procedure rules, working on the basis of managing these within their overall cash limited budgets.

3.05 At this early stage in the financial year, projecting the outturn position on a number of budgets is difficult, particularly where they are demand led. Detailed below are some of the potential risks/financial pressures that have been identified to date that may affect the financial position, and in some cases continue pressures identified at the close of the last financial year and the ongoing consequences of the economic downturn.

Date: 04/08/2010

1. *Out of County Placements* - Due to the uncertainty of the length of current placements and the difficulty in predicting new placements.
2. *Social Care Client Numbers/Care Packages* - Due to the service being demand led and susceptible to factors outside the Council's control.
3. *Planning Fee Income*- Due to the continuing effects of the economic situation.
4. *School Transport* - Due to an increase in the number of students requiring college transport.
5. *Leisure* - Due to the continuing effects of the economic situation.

3.06 Another significant factor will be the outcome of the non teacher pay award in 2010/11 for which there is provision in the budget, although the employers offer is for no increase.

3.07 A detailed report on the projected outturn for the General Fund and HRA, as at the end of first quarter (Month 3 June), will be presented to Executive in September. This will include detail of the overall projected outturn and the impact on General Fund or HRA balances, reasons for variances and actions being taken to address them.

CONTINGENCY RESERVE

3.08 The final level of contingency reserve brought forward into 2010/11 was £1.008m as detailed in the final outturn report (also on this agenda)

3.09 In the early part of the year, and in view of the overall national financial outlook, an in-year corporate efficiency target was set of £2m. Efficiencies totalling £1.949m were able to be identified by directorates and this has also been transferred to the reserve. This additional funding of £2.957m will help support:-

1. Programme Management Costs (Flintshire Futures)
2. Invest to Save Initiatives
3. Organisational Redesign costs
4. Any unforeseen significant pressures in-year.

4.00 RECOMMENDATIONS

4.01 Executive is recommended to note the report.

5.00 FINANCIAL IMPLICATIONS

5.01 As set out in the report.

6.00 ANTI POVERTY IMPACT

6.01 None directly as a result of this report.

7.00 ENVIRONMENTAL IMPACT

7.01 None directly as a result of this report.

8.00 EQUALITIES IMPACT

8.01 None directly as a result of this report.

9.00 PERSONNEL IMPLICATIONS

9.01 None directly as a result of this report.

10.00 CONSULTATION REQUIRED

10.01 None directly as a result of this report.

11.00 CONSULTATION UNDERTAKEN

11.01 None directly as a result of this report.

12.00 APPENDICES

12.01 None.

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985
BACKGROUND DOCUMENTS**

Month 2 Monitoring Working Papers

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FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 11

REPORT TO: **EXECUTIVE**
DATE : **10 AUGUST 2010**
REPORT BY: **HEAD OF FINANCE**
SUBJECT : **PRUDENTIAL INDICATORS - ACTUALS 2009/10**

1.00 PURPOSE OF REPORT

1.01 To provide Members with 2009/10 (actual) prudential indicator figures as required under the Prudential Code for Capital Finance in Local Authorities (the Prudential Code).

2.00 BACKGROUND

2.01 The background to this item is provided in the report to Executive of 16th February 2010 (subject : Prudential Indicators 2010/11 to 2011/13). The Prudential Code has been developed by the Chartered Institute of Public Finance and Accountancy (CIPFA) as a professional code of practice to support local authorities in determining their programmes for capital investment in fixed assets. Local authorities are required by Regulation to have regard to the Prudential Code when carrying out their duties under Part 1 of the Local Government Act 2003.

2.02 The framework established by the Prudential Code is intended to support local strategic planning, local asset management planning and proper option appraisal. The objectives of the Code are to ensure, within a clear framework, that the capital investment plans of local authorities are affordable, prudent and sustainable, and that treasury management decisions are taken in accordance with good professional practice; the 2010/11 Capital Programme has been prepared on this basis - affordable in terms of implications for Council Tax and housing rents, prudent and sustainable in terms of implications for external borrowing

2.03 The Prudential Code sets out the indicators that must be used, and the factors that must be taken into account in preparing such.

3.00 CONSIDERATIONS

3.01 Actual (2009/10) prudential indicators have now been calculated in respect of the following :

- capital expenditure
- ratio of financing costs to net revenue stream
- capital financing requirement

Date: 04/08/2010

- authorised limit for external debt

The prudential indicators for capital expenditure based on the Council's capital programme (that takes into account the Council's asset management and capital investment strategies), are the starting point for the calculation of the prudential indicators. The capital expenditure totals essentially provide the base financial data from which all other indicators follow.

- 3.02 Prior year (2008/09) actuals and 2009/10 estimate totals are included for information purposes, together with forward totals for 2010/11 (as previously provided in the report of 16th February 2010).
- 3.03 Actual (2009/10) capital expenditure for the General Fund and the Housing Revenue Account (HRA) is £31.067m :

CAPITAL EXPENDITURE				
	2008/09	2009/10	2009/10	2010/11
	Actual	Estimate	Actual	Estimate
	£m	£m	£m	£m
General Fund	32.860	28.860	25.047	20.221
Housing Revenue Account (HRA)	7.998	4.484	6.020	7.781
Total	40.858	33.344	31.067	28.002

- 3.04 Capital expenditure and related funding issues are part of the agenda for meetings of the Corporate Asset Management Group (CAMG). A detailed analysis and commentary regarding 2009/10 actual expenditure is provided in the capital outturn report which is included elsewhere on the agenda.
- 3.05 The actual ratio of financing costs to net revenue stream for 2009/10 is 5.85% for the General Fund and 10.58% for the HRA.

RATIO OF FINANCING COSTS TO NET REVENUE STREAM				
	2008/09	2009/10	2009/10	2010/11
	Actual	Estimate	Actual	Estimate
	%	%	%	%
General Fund	4.99	5.79	5.85	5.75
HRA	11.95	10.35	10.58	10.01

The HRA net revenue stream is the amount to be met from Welsh Assembly Government (WAG) grants and from rentpayers, and the General Fund equivalent is the amount to be met from WAG grants and local taxpayers. The HRA ratio continues to fall in line with reducing capital financing costs attributable to long term debt outstanding, consequent to the introduction of

the Major Repairs Allowance in Wales in 2004, from which point all new borrowing relates to the General Fund only.

- 3.06 The actual (cumulative) capital financing requirement for 2009/10 is £173.176m, being the measure of the authority's underlying need to borrow for capital purposes as at 31st March 2010; the reducing HRA debt outstanding total as referred in section 3.05 above is evidenced in the table below :

CAPITAL FINANCING REQUIREMENT				
	2008/09	2009/10	2009/10	2010/11
	Actual	Estimate	Actual	Estimate
	£m	£m	£m	£m
General Fund	141.961	143.852	144.111	146.345
HRA	30.040	29.240	29.065	28.423
Total	172.001	173.092	173.176	174.768

- 3.07 The actual authorised limit for external debt for 2009/10 is £178.800m, with separately identified limits for borrowing and other long term liabilities such as finance leases :

AUTHORISED LIMIT FOR EXTERNAL BORROWING				
	2008/09	2009/10	2009/10	2010/11
	Actual	Estimate	Actual	Estimate
	£m	£m	£m	£m
All Borrowing (Capital/Revenue)	175.600	177.600	177.800	176.100
Other Long Term Liabilities	1.100	1.100	1.000	1.000
Total	176.700	178.700	178.800	177.100

4.00 RECOMMENDATIONS

- 4.01 The Executive is requested to note and approve the report.

5.00 FINANCIAL IMPLICATIONS

- 5.01 None; the financial information provided is retrospective.

6.00 ANTI POVERTY IMPACT

- 6.01 None.

7.00 ENVIRONMENTAL IMPACT

7.01 None.

8.00 EQUALITIES IMPACT

8.01 None.

9.00 PERSONNEL IMPLICATIONS

9.01 None.

10.00 CONSULTATION REQUIRED

10.01 None.

11.00 CONSULTATION UNDERTAKEN

11.01 None.

12.00 APPENDICES

12.01 None

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985
BACKGROUND DOCUMENTS

Final accounts working papers 2009/10
Various WAG and CIPFA papers

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FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 12

REPORT TO: **EXECUTIVE**
DATE : **10 AUGUST 2010**
REPORT BY: **HEAD OF HUMAN RESOURCES AND ORGANISATIONAL
DEVELOPMENT**
SUBJECT : **HUMAN RESOURCES POLICY UPDATE**

1.00 PURPOSE OF REPORT

1.01 To provide an update on progress made against the agreed work programme for HR policy review and development.

To seek support for the direction and scope of the Flexi time review outlined in Section 3.3.

2.00 BACKGROUND

2.01 The People Strategy 2009 – 2012 identifies the key strategic HR initiatives that have been agreed for action over the three years ending March 2012. These strategic initiatives have been planned, prioritised and developed into a detailed People Strategy Action Plan.

2.02 In line with this Plan, a programme of work has been agreed which details the key HR policy review and development work that will be undertaken during this period to support the strategic HR goals of the organisation.

2.03 This report contains an update on the main pieces of work currently being undertaken. The attached schedule gives a more detailed plan and shows all work scheduled to date.

3.00 CONSIDERATIONS

3.01 In light of the number of current service reviews, it has been recognised that a review of the existing organisational change policies needs to be undertaken.

The purpose of this review is to; bring together the existing policies in one easy to use document; develop agreed change management principles; ensure that Council policy reflects current legislation and good practice; and to make recommendations for change. In recognition of feedback from managers, a toolkit approach is proposed.

3.02 In preparation for and in consideration of the agile working project, a review of our flexible working and work life balance policies has been carried out. Developing and embedding a range of flexible working options could support

Date: 04/08/2010

the council with the following strategic drivers:

- Increasing organisational flexibility
- Widening participation in flexible working to become a modern employer of first choice
- Rationalising the use of corporate accommodation through the use of new ways of working with innovative IT technology and office design.
- Improving service delivery by allowing employees to take more control of their work life balance.

We have established that as a priority we need to:

- Develop our existing contracts to ensure that they support requests for flexible working driven by the organisation or individual employees. These will include our contractual arrangements for term time working, job sharing, part time working and annualised hours.
- Develop a career break/ sabbatical policy.
- Review and revise our Carer's Needs policy to ensure that all employees with caring responsibilities are aware of the policy; are afforded the flexibility to support them in managing their caring and work responsibilities, and managers are well informed and able to apply the policy fairly and consistently.
- Research and develop other working arrangements including home working and mobile working.

3.03 Following some minor changes to the Flexi time scheme in 2006, a Flexible Working Group was formed to explore how flexible working might be further expanded within Flintshire. The following areas were highlighted as potential opportunities for development:

- (a) The removal of core hours altogether
- (b) Extending the band widths
- (c) Increasing availability of flexi time to more work groups
- (d) Where this was not feasible, exploring other forms of flexible working such as self rostering / team based solutions

Due to the linkages with pay and hours of work e.g. premium payments for hours worked after certain times, it was felt that any changes needed to wait until a Single Status agreement was reached.

However, in line with 3.2 above, this position has been reviewed and it is felt appropriate to now progress this piece of work. Some initial work has been done researching and benchmarking flexi time arrangements with other Local Authorities and the next stage would be to scope out a draft policy for further consideration.

At the time of the minor changes to the scheme in 2006, it was agreed that non-routine medical appointments and repeat appointment would be treated

as special leave and time would be credited under the flexi time scheme. The Special Leave policy however only refers to paid time off for 'medical screening'. In practice this has proved problematic as interpretations of what is routine/ non routine or medical screening vary considerably. Reviewing the Flexi-time scheme presents an opportunity to review and if necessary revise any associated policies and definitions. In addition, the removal of core hours would give employees the opportunity to attend appointments in their own time before, after or during the working day.

- 3.04 In September 2009 an implementation plan was agreed for the roll-out of the five key HR policies which had been reviewed in line with the People Strategy. Due to a number of operational reasons, this roll-out has been delayed. The Attendance Management Policy was launched in April 2010 and the Capability Policy became effective from 1st July 2010.

It is proposed that the Disciplinary Policy is implemented with effect from 1st October 2010 and an appropriate training and communication programme is currently being developed.

It is proposed that the Dignity at Work Policy and Grievance Policy is then implemented in January 2011 again supported by relevant training and communication.

- 3.05 As part of our commitment to the Flintshire Voluntary Sector Compact, we have agreed to develop a corporate approach to Employee Volunteering.
- 3.06 The programme is currently being developed in partnership with the FLVC and as a first step, are developing appropriate marketing opportunities for a pilot with the aim of generating interest in volunteering.

4.00 RECOMMENDATIONS

- 4.01 That Executive considers the contents of the report and provides feedback on the priorities and direction of HR policy development.
- 4.02 That Executive consider the key features of the proposed review of the flexi time scheme and provide feedback to inform the drafting of a revised scheme.

5.00 FINANCIAL IMPLICATIONS

- 5.01 To be considered for each separate piece of work.

6.00 ANTI POVERTY IMPACT

- 6.01 To be considered for each separate piece of work.

7.00 ENVIRONMENTAL IMPACT

7.01 To be considered for each separate piece of work.

8.00 EQUALITIES IMPACT

8.01 The HR Policy Officer (or responsible Officer) will complete an Equalities Impact Assessment on all new, revised or amended policies.

9.00 PERSONNEL IMPLICATIONS

9.01 To be considered for each separate piece of work.

10.00 CONSULTATION REQUIRED

10.01 Consultation will be undertaken as required on each piece of work in line with the HR Policy Consultation Framework.

11.00 CONSULTATION UNDERTAKEN

11.01 This report provides an opportunity for CMT to be involved and consulted at the earliest stage of HR policy development.

12.00 APPENDICES

12.01 Schedule A : HR Policy Development

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 **BACKGROUND DOCUMENTS**

Schedule A: HR Policy Development

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HR Policy Development

Policy	Driver	Priority	Background/ current position
Review of Flexitime Scheme	Consolidation/ Employer of Choice	1	Scheme received interim review in 2006, commitment given at time to review
Employer Supported Volunteering	Partnership working	1	SC leading on development of pilot volunteer programme. Details of pilot being completed for launch September 2010
Special Leave policy	Employer of Choice/ Legislation	1	Links to family friendly review, flexitime and volunteering. Also Green book recommends time off for fertility treatments should be considered
Time off to attend medical appointments	Consistency/ Efficiency	1	Current policies allow wide interpretation of time allowed for appointments.
Review Recruitment Policy	Employer of Choice/Efficiency	1	Now 12 months since policy introduced. Lesley Newton has conducted review and made recommendations
Implement Disciplinary Policy	Employer of Choice/ Performance	1	Disciplinary policy approved. Supporting material and training for managers being developed
Develop policy and guidance for managing change (redundancy)	Change	1	Current policies written in isolation. Need bringing together with principles. Some changes required in line with current context

HR Policy Development

Policy	Driver	Priority	Background/ current position
Pay Policy	Change	1	Part 1: Single Status implementation
Expenses Guidelines	Audit	1	Audit report recommended introduction of corporate guidelines. Draft guidelines drafted and for consultation with finance until 9th July.
Single Equality Act	Legislation/ Equal opportunities	1	Change to equality legislation October 2010. Single Equality Scheme being developed led by Fiona Mocko.
Family Friendly policies (Maternity, Paternity, Parental, Adoption, time off arrangements etc)	Employer of Choice/Legislation	2	Review required to ensure compliance, identify benefit in addition to statutory compliance, analyse data, communicate more effectively
Review Managing Carer's Needs policy	Employer of Choice/ Partnership working	2	Rachel Roberts leading on review of policy which was introduced in 2008. National Carers Week 14-20th June. Survey of employees undertaken, closing date 9th July 2010. Focus Group to be held in July
Review psychometric testing policy	Employer of Choice/Efficiency	2	Irene Jackson leading on review of policy introduced in 2007. Draft report to SC by 05.07.10

HR Policy Development

Policy	Driver	Priority	Background/ current position
Implement Grievance Policy	Employer of Choice/ Performance	2	Policy approved. Plan rollout for January 2011
Implement Dignity at Work Policy	Employer of Choice/ Performance	2	Policy approved. Plan rollout for January 2011
Pay Policy	Change	2	Part 2: Working Time
Develop flexible working approaches	Change/ Employer of choice	2	Sian Williams to lead on this linked to agile working
Transgender Guidelines	Gender Equality Scheme	3	Model recently developed and used in supporting transgender employee
Pay Policy	Change	3	Part 3: Organisational Development - Competence related pay
Not yet scheduled			

HR Policy Development

Policy	Driver	Priority	Background/ current position
Holidays	Legislation/ Equal opportunities	1	Case law and pending changes to UK legislation. Audit of compliance now completed, report pending

FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 13

REPORT TO: **EXECUTIVE**
DATE : **10 AUGUST 2010**
REPORT BY: **HEAD OF HUMAN RESOURCES AND ORGANISATIONAL
DEVELOPMENT**
SUBJECT : **MATRIX CONTRACT UPDATE (MANAGED AGENCY STAFF
SOLUTION)**

1.00 PURPOSE OF REPORT

1.01 This report provides an update on the contract for the provision of agency workers. The report shows quarter 1 of 2010/11 savings and provides an update on the development of procedures to maximise efficiencies and improve practice in relation to the use of agency workers.

2.00 BACKGROUND

2.01 The Matrix Contract has been established as a result of a collaborative procurement project with Denbighshire County Council and Wrexham County Borough Council. Flintshire County Council led the project and employed a Contract Manager to manage the contract on behalf of the three local authorities. Flintshire County Council went live on Matrix on 20 October 2008.

3.00 CONSIDERATIONS

3.01 The savings reported under 5 (Financial Implications) of this report represent the net savings (i.e. after deducting the Matrix SCM management fee) from the use of Matrix to procure agency workers as a result of negotiated rates with supplying agencies.

3.02 Flintshire's share of the cost of the Contract Manager position is to be funded out of these savings. This cost is split three ways between Flintshire County Council, Denbighshire County Council and Wrexham County Council at a rate of £4,500 per quarterly period.

3.03 The Housing Revenue Account (HRA) savings will be transported back to the HRA, which equates to the sum of £9,925.00 for quarter 1 of 2010 /11.

3.04 The revised process for the extension of temporary agency staff beyond 6 months has been running for 10 months. There is a decreasing trend based on last year, however, the numbers of agency staff who have been in the organisation for longer than 6 months has increased slightly over the last month. This is due to restructuring within the Environment directorate. This should start to reduce again in the forthcoming months.

Date: 04/08/2010

Agency Head Count

Year	2009	2010
April	293	250
May	279	247
June	274	248

- 3.05 The Contracts Manager is currently exploring the possible introduction of a fixed pence margin for calculating the mark-up charged by supplying agencies to replace the current percentage mark-up. A fixed pence margin method results in suppliers receiving the same profit margin for placing an agency worker with the Council, irrespective of the pay rate for the agency worker placement.
- 3.06 A final meeting is to take place on Wednesday 21st July. A review of agency pay rates will be discussed and changes made if required prior to 'go live' of the fixed pence margin model. The proposed date for the implementation of this model is Tuesday 31st August 2010.
- 3.07 The Contract Manager has completed work on improving the process and controls for the recruitment of agency workers with regards to safeguarding. Previously, the recruiting manager had sight of key documentation such as the CRB and driving licence (for roles where there was the requirement to drive) on the first day of the agency placement. The Contract Manager has agreed with Matrix that all agency staff being considered for roles across Flintshire County Council will be required to have their references, qualifications, candidate copy of their CRB and other necessary documents uploaded by the agency prior to the commencement of temporary placement. This improvement has been implemented with effect from 15th July 2010.

4.00 RECOMMENDATIONS

- 4.01 That Members note this update and endorse the approaches being taken to manage the use of agency workers more closely and to explore further options for increasing efficiency savings for Flintshire.

5.00 FINANCIAL IMPLICATIONS

- 5.01 The figures shown below have been generated by the Matrix system and have been reconciled with the general ledger accounts. The tables show the spend and savings on agency workers during the first quarter of 2010 / 11. The management fee for Matrix SCM and the agency margin has already been deducted from these figures.

- 5.02 Projected savings of £269,000 were approved for the financial year 2010 / 11. The net savings for the first quarter are £104,881.99
- 5.03 From the savings of £104,881.99, there are two further figures that need to be deducted, i.e. Flintshire's share of the cost of the Contract Manager at £4,500 per quarter and the savings achieved for the Housing Revenue Account which must be passported back to that account. This will give a total net saving for this quarter of £90,456,99. The total net savings made for the 2010 / 11 financial year is £90,456,99.

Period	Total Charge	Rebate	Rebate %
	£	£	
Q1	1,118,771.34	£104,881.99	9.5%
Q2			
Q3			
Q4			
	Less Contract Manager	£4,500.00	
	Less HRA Savings	£9,925.00	
	Revised Total	£90,456.99	

- 5.04 The following statistics provide a breakdown of the average number of agency workers per month. In the fourth quarter, the average headcount was 220 agency workers, which increased slightly to an average of 248 in this quarter. This increase is primarily as a result of the internal restructuring. Agency workers have also been engaged on a seasonal basis for roles which include grass cutting, tree pruning etc.

Month	Spend £	Net Savings £	Net Savings %	Average number of agency workers (headcount)
April	£325,958.47	£27,481.43	8.43%	250
May	£457,045.12	£37,616.60	8.23%	247
June	£335,767.75	£39,783.96	11.85%	248

- 5.05 The information below provides details of the length of placements of agency workers, by Directorate. In summary, the current length of service shows 27 placements with a duration of under one month, 125 with a duration of between one and six months, 77 placements with a duration of 6-12 months and 37 placements with a duration of over one year.

LENGTH OF PLACEMENT

Current Length of Placement by Directorate

Directorate	<1 Month	<6 Months	<12 Months	>12 months
Community Services	24	55	25	21
Chief Executive's Department		1		1
Lifelong Learning			3	1
Environment	3	65	43	13
Finance		3	6	
HR & Organisational Development		1		1
ICT & Customer Services				
Legal and Democratic Services				
Clwyd Theatr Cymru				

5.06 The statistical information above indicates that further work needs to be done both corporately and by Directorates to ensure that agency workers are used only for limited time periods. Following further analysis, a number of the agency placements which exceed a 12 month period are in place pending the completion of service reviews, at which time they will cease as the permanent structure will be implemented. The remaining agency placements will end following completion of a recruitment process which is either currently in progress, or alternatively, business cases are under consideration for posts to be released and filled either by redeployees or via the normal recruitment process.

6.00 ANTI POVERTY IMPACT

6.01 None

7.00 ENVIRONMENTAL IMPACT

7.01 None

8.00 EQUALITIES IMPACT

8.01 None

9.00 PERSONNEL IMPLICATIONS

9.01 The Council has an objective to reduce the numbers of agency workers and the length of their placements by ensuring that the procurement of agency workers is properly managed and that agency workers are being used only in appropriate circumstances. The process for the approval of extension of placements at 6 and 12 months will support the Council in meeting this objective and will be supplemented by further corporate and Directorate monitoring.

10.00 CONSULTATION REQUIRED

10.01 None

11.00 CONSULTATION UNDERTAKEN

11.01 None

12.00 APPENDICES

12.01 None.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985
BACKGROUND DOCUMENTS

None

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FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 14

REPORT TO: **EXECUTIVE**
DATE : **10 AUGUST 2010**
REPORT BY: **HEAD OF HOUSING**
SUBJECT : **CONNAH'S QUAY, SHOTTON & QUEENSFERRY RENEWAL
AREA - ENVIRONMENTAL IMPROVEMENT PROJECTS**

1.00 PURPOSE OF REPORT

- 1.01 To share with Executive a number of proposed environmental improvement projects, as part of the Connah's Quay, Shotton and Queensferry Renewal Area.
- 1.02 To seek Member approval to commence with those projects which are within the £250,000 budget, allocated for the overall scheme.
- 1.03 To seek delegated authority to commence projects in future years that have the support of the Renewal Area Programme Board, providing they are within the overall budget figure agreed and approved by Executive.

2.00 BACKGROUND

- 2.01 Executive approved declaration of the Connah's Quay, Shotton and Queensferry Renewal Area on 17th February 2010. Also on that date Executive approved a budget split, which included £250K for environmental improvement works.
- 2.02 It was agreed to consult widely on the use of these resources, to identify local priorities. A Renewal Area Community Leaders Group meeting was held on 8th June 2010, to discuss potential projects. It was agreed that the resource would be split evenly across the three towns.
- 2.03 The meeting was attended by key local stakeholders, including County Council and Community Council Members for Connah's Quay and Shotton. Unfortunately there was little representation from Queensferry and it was decided that further consultation would be required with this community.
- 2.04 In order to consult further with the Queensferry community, a meeting of similar format to the Renewal Area Community Leaders Group was held at the Queensferry Tenants and Residents Association on 24th June 2010. This meeting was very well attended by key local stakeholders and Members.

3.00 CONSIDERATIONS

Date: 04/08/2010

- 3.01 The proposed projects arising out of these meetings were considered by the Renewal Area Programme Board on 11th June 2010. The Board comprises the Leader, Deputy Leader and Executive Member for Housing, 3 County Council ward Members from within the Renewal Area boundary. County Council Officers and members of other public sectors bodies including Police, the Fire Authority, Public Health, Housing Associations, the elderly and young people.
- 3.02 The Labour Group were unable to be represented at the Board meeting on this occasion and therefore a further meeting took place between the relevant County Councillors and the Head of Housing to discuss the project which had been supported by the Board and ensure there was consensus.
- 3.03 The proposals put before Executive are therefore the result of discussions at the Community Leaders Group, a meeting of the Queensferry Tenants and Residents Association, a meeting between County Council ward Members and the Head of Housing, and the Renewal Area Project Board.
- 3.04 The proposed projects are listed within the Appendix to this document. This report seeks approval to progress the projects identified in their ranked priority and within the available budget for 2010/11. Any outstanding projects can be carried forward.

4.00 RECOMMENDATIONS

- 4.01 That Executive supports and approves implementation of the projects detailed within the Appendix to this report within the available budget.
- 4.02 That delegated authority be given to the Head of Housing in consultation with the Renewal Area Project Board and relevant community leaders to agree and make arrangements to undertake individual environmental improvement projects within the available budget.
- 4.03 That the Executive receive a quarterly update on progress in delivering the Renewal Area targets and outcomes.

5.00 FINANCIAL IMPLICATIONS

- 5.01 £250K provided through both the Specific Capital Grant for Renewal Areas and the match funded General Fund Resources. This expenditure has already received Executive approval on 17th February 2010.

6.00 ANTI POVERTY IMPACT

- 6.01 None arising from this report.

7.00 ENVIRONMENTAL IMPACT

7.01 The Renewal Area environmental improvement projects will be of positive benefit to the areas of Connah's Quay, Shotton & Queensferry.

8.00 EQUALITIES IMPACT

8.01 None arising from this report.

9.00 PERSONNEL IMPLICATIONS

9.01 None arising from this report.

10.00 CONSULTATION REQUIRED

10.01 None arising from this report.

11.00 CONSULTATION UNDERTAKEN

11.01 All local stakeholders including Members at both County and Community Level have been consulted as detailed in the above report.

12.00 APPENDICES

12.01 Renewal Area - Proposed Environmental Projects - Year 1

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985
BACKGROUND DOCUMENTS**

None

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**Connah's Quay, Shotton & Queensferry
Neighbourhood Renewal Area**

**Proposed Environmental Improvement Projects with
the support of the Renewal Area Programme Board**

Connah's Quay



AREA	Issue	Suggested Solution	Priority Ranking
Dock Road to Mold Road	The area is in need of cosmetic improvement	Improve the festival gardens site, adjacent to the bowling green. Provide landscaping, seating, bins and other environmental/greening type works for this major corridor.	1st (joint)
25-78 Church Street	Poor quality space to the rear of the properties	Environmental support to this area in conjunction with the housing improvement programme.	1st (joint)
Redhall Shops	There is a need to improve the environment in this area	Work with the owner of the property to make improvements and potentially attract grants. Ensure that issues around littering flytipping etc are dealt with.	3rd
Primrose Street	There are parking problems and problems with the un-adopted alleyway.	Examine the possibility of alleygating in the area as a pilot. Work with the play unit and residents association to improve the play area.	4th



Shotton

AREA	Issue	Suggested Solution	Priority Ranking
Alexandra Street	Lack of off street parking along with poor landscaping	Parking bays to be installed along with landscaping and trees	1st
Terrig Street Clwyd Street Butler Street	Lack of off street parking	Extend parking bays and/or explore the idea of home zones for this area	2nd
Alexandra Street	The poor toilet facilities	Upgrade the toilets. Provide baby change facilities. Consider whether the facilities are appropriately located	3rd
Salisbury Street King Edward Street	The streets are narrow and refuse vehicles have difficulty accessing the rear of the properties	Narrow the road at the junction with bollards and raise curbs to stop inappropriate parking	4th



Queensferry

AREA	Issue	Suggested Solution	Priority Ranking
Queensferry War Memorial Institute	There is a need to improve the visual setting of this listed heritage building	Proposal to replace the poor quality fence to the front of the building and improve the frontage. A meeting was held with Gladstone Estates on 23 rd July 2010 to confirm there would be owner support for this work.	1st (funding now secured via the Tidy Towns Initiative for this project)
Queensferry Gateway	The traffic island at the intersection of Station Rd and the A5129 is visually poor.	It is proposed that the hard surfacing be removed and replaced with a landscaped grassed area and soft landscaping. Any defective barriers would be repaired or upgraded as part of the project in conjunction with Highways	2nd (this project will now be the 1st progressed in light of the above)
The pavement and roadway adjacent to the Spar, the church and KFC.	There is a need to improve the visual appearance of the area and tidy the adjacent A494 underpass.	A proposal exists with the Queensferry Environmental Improvements study to provide a town square/public shared space, using the Trinity Church as an Anchor. To explore this and the possibly of match funding through the Tidy Towns Initiative. Cut back the overgrown vegetation adjacent to the underpass.	3rd
Railway bridge	There is a need to landscape this area at Queensferry's eastern gateway.	Proposal to landscape the area with trees/vegetation, working around the advertisement boards and including a Queensferry sign.	4th

FLINTSHIRE COUNTY COUNCIL

AGENDA ITEM NUMBER: 15

REPORT TO: **EXECUTIVE**
DATE : **10 AUGUST 2010**
REPORT BY: **DIRECTOR OF COMMUNITY SERVICES**
SUBJECT : **CHANGE OF SERVICE PROVISION IN ORDER TO RETURN 3
YOUNG PEOPLE FROM OUT OF COUNTY RESIDENTIAL
PLACEMENTS**

1.00 PURPOSE OF REPORT

- 1.01 To develop a supported living service for three individuals with a learning disability transferring from Children's services to Adult services from Out of County Residential Placements, to the local community.

2.00 BACKGROUND

- 2.01 The Supporting Living Service provides services to 50+ service users to live independent lives in their local community across twenty-two projects in Flintshire. The Supported Living Team supports people with multiple and profound disabilities, autism, and challenging behaviour. The Learning Disabilities Service continues to work closely with Children's Services in the transitional arrangements from Children's to Adult Services. As such the service is currently in the process of planning services for three people based in out of county residential colleges, two of whom have multiple and profound disabilities.
- 2.02 The Supported Living team provides services to people with a learning disability who have highly complex profound needs and specialises in supporting these individuals by ensuring staff are appropriately trained in delivering specialist support. In particular through the Active Support Model whereby staff are trained in techniques using a behavioural support model, thus reducing reliance on high cost out of county residential services. The Supported Living Team have the skills, experience and expertise in this area, recently working along side the Learning Disability Social Work Team to resettle five people from Bryn-y-Neaudd Hospital back into their local community.
- 2.03 The transitional work thus far has progressed to a Registered Social Landlord commencing building on a purpose built bungalow. The purpose of this report is for Members to agree the additional staffing to enable the Supporting Living Team to provide the direct care element of this complex support package.

Date: 04/08/2010

- 2.04 Currently these individuals are in residential college, and will transfer to their local community in December 2010. This is currently funded through the Out of County budget.
- 2.05 The individuals will need to leave college before March 2011 as both are 19 years of age and to go beyond this date would breach the college's registration requirements.
- 2.06 The strategic direction for the Supported Living Service is high complex packages of care and this project meets with this requirement, particularly in relocating out of county placements back in to the local community.

3.00 CONSIDERATIONS

- 3.01 Detailed assessments have been undertaken and support needs identified. Given the range and complexity of the need the total shared care arrangements for the three individuals requires 230hrs support per week, which includes staff undertaking sleep in duties 365 days per year.
- 3.02 The Supported Living Team will assume the additional management capacity required by re-organising existing arrangements and thus not incurring additional management infrastructure and associated costs.

4.00 RECOMMENDATIONS

- 4.01 Members are asked to approve the additional eight direct care full time posts to provide support to these three individuals who will be shortly accessing Adult Services.

5.00 FINANCIAL IMPLICATIONS

- 5.01 Budget has been identified for the three young individuals leaving residential college of £120k through Transition budget.
- 5.02 Given the high complexity of needs for two individuals identified Continuing Health Care funding has been applied for of £40,343 each equating to £80,687 health funding contribution and assurances provided by multi-disciplinary team that complexity of need identified meets continuing health care funding criteria. Therefore the total funding available is £200,687.
- 5.03 The cost of 8 x project workers required to fulfil 24 hour support arrangements is a cost of £23,075 (including on costs) per project worker. Therefore, the total cost of these additional workers is 8 x £23,075 (including on costs) = £184,600 per annum. In addition, sleep-in (night-time cover) 365 nights x £41.95 (including on costs) = £15,312. Giving a total cost of £199,911, therefore this is within the total funding available.

6.00 ANTI POVERTY IMPACT

6.01 None.

7.00 ENVIRONMENTAL IMPACT

7.01 None.

8.00 EQUALITIES IMPACT

8.01 Services will be provided taking into account anti discriminatory care practices.

9.00 PERSONNEL IMPLICATIONS

9.01 Increased staffing establishment within Supported Living Service. Vacancy control and recruitment processes to be undertaken.

10.00 CONSULTATION REQUIRED

10.01 None.

11.00 CONSULTATION UNDERTAKEN

11.01 None

12.00 APPENDICES

12.01 None

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985
BACKGROUND DOCUMENTS**

None

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FOR INFORMATION

FLINTSHIRE COUNTY COUNCIL

REPORT TO: EXECUTIVE
DATE: 10 AUGUST, 2010
REPORT BY: CHIEF EXECUTIVE
SUBJECT: EXERCISE OF DELEGATED POWERS

1.00 PURPOSE OF REPORT

1.01 To inform Members of action taken under delegated powers.

2.00 BACKGROUND

2.01 At the Executive Meeting held on 31st October, 2000 it was agreed that one of the standard agenda items at each Executive should be a report on the "Exercise of Delegated Powers".

3.00 RECOMMENDATION

3.01 Members note the details of actions taken under the "Exercise of Delegated Powers".

4.00 FINANCIAL IMPLICATIONS

4.01 As detailed in each report.

5.00 ANTI-POVERTY IMPACT

5.01 As detailed in each report.

6.00 ENVIRONMENTAL IMPACT

6.01 As detailed in each report.

7.00 EQUALITIES IMPACT

7.01 As detailed in each report.

8.00 PERSONNEL IMPLICATIONS

8.01 As detailed in each report

9.00 CONSULTATION REQUIRED

9.01 Not applicable

10.00 CONSULTATION UNDERTAKEN

10.01 Not applicable

11.00 APPENDICES

11.01 Summary of Decisions taken under Delegated Powers.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background documents: See individual report.

Contact Officer: Detailed on the individual reports.

APPENDIX 1

EXERCISE OF DELEGATED POWERS – DECISIONS TAKEN

<u>Directorate</u>	<u>Subject</u>
Environment	Disposal of Unit 5 Catheralls Industrial Estate, Buckley Granting of licence of first floor premises, Arosfa, Greenfield, Mold, to Action for Children
Lifelong Learning	Proposed lease to Mold Junior Football Club - Victoria Road Recreation Ground Mold Disposal of small plot of land at St David's High School, Saltney

Copies of the Delegated Powers reports are on deposit in the Team Manager's Room, Committee Services

EXECUTIVE FORWARD WORK PROGRAMME **MONTHS 05/10 to 10/10**

The following reports are included in the Forward Work Programme for submission to this meeting of the Executive. However, the reports are not included on the agenda for the reasons stated:-

Chief Executive Update

- Draft Single Equality Scheme
(Reported to Executive on 22 June with a recommendation for a further report on the Scheme in October)
- Welsh Language Scheme Annual Report
(Deferred to ensure as full a response as possible from across the Council)

Community Services Update

- Affordable Homes Strategy
(Deferred until September as work is ongoing on the report)
- Community Housing Agreement
(Deferred as further work is being undertaken by the working group and the report will be submitted for consideration by Executive in October)

Lifelong Learning Update

- Results of Statutory Consultation on Amalgamation of Broughton Infants and Juniors
(Deferred until November as the statutory consultation will commence in September for a two month period)
- Results of Statutory Consultation on Amalgamation of Wats Dyke and Mynydd Isa Juniors
(Deferred until November as the statutory consultation will commence in September for a two month period)

EXECUTIVE MEETING DATES

FORWARD WORK PROGRAMME ITEMS – MAY 2010 - OCTOBER 2010

MEETING DATE	DIRECTORATE/DIVISION	TOPIC	REPORT TYPE (Strategic / Operational)	PORTFOLIO
12 May 2010	Chief Executive	▪ Council (Governance Plan)	Strategic	Corporate Governance & Strategy
		▪ Outcome Agreement with Welsh Assembly Government	Strategic	Corporate Governance & Strategy
		▪ County Vision	Strategic	Corporate Governance & Strategy
		▪ Directorate Plans	Operational	Corporate Governance & Strategy
		▪ Public Services Reform	Operational	Corporate Governance & Strategy
	Human Resources and Organisational Development	▪ MASS – Quarter 4 – 2009/10	Operational	Corporate Management and Strategy
	ICT and Customer Services	▪ Customer Services Strategy	Strategic	Corporate Management and Strategy

	Finance	<ul style="list-style-type: none"> ▪ Revenue Budget Monitoring 2009/10 (Month 11) 	Operational	Finance and Asset Management
	Community Services	<ul style="list-style-type: none"> ▪ Impact Southwark Judgement ▪ Housing Stock Options ▪ Amendments to the Housing Allocation Policy 	<p>Strategic</p> <p>Strategic</p> <p>Operational</p>	<p>Social Services + Housing Management and Function</p> <p>Housing Management and Function</p> <p>Housing Management and Function</p>
	Environment	<ul style="list-style-type: none"> ▪ Highways Asset Management Plan ▪ Traffic Calming ▪ Municipal Waste Strategy – Adoption ▪ Highways Inspection Policy 	<p>Strategic</p> <p>Strategic</p> <p>Strategic</p> <p>Operational</p>	<p>Environment, Regeneration and Tourism</p> <p>Environment, Regeneration and Tourism</p> <p>Waste Management and Strategy</p> <p>Leisure, Public Protection & Clean Team Activity and Theatre Clwyd</p>
1 June 2010	Chief Executive	<ul style="list-style-type: none"> ▪ Clwyd Theatr Cymru – modernisation proposals 	Strategic	Corporate Governance & Strategy

		<ul style="list-style-type: none"> ▪ Regulatory Plan ▪ Housing Ballot Reports ▪ Housing Renewal Area ▪ National Performance Indicator Review ▪ Voluntary Sector Grant Management ▪ Organisational Strategy Phase II 	<p>Strategic</p> <p>Strategic</p> <p>Strategic</p> <p>Operational</p> <p>Operational</p> <p>Operational</p>	<p>Corporate Governance & Strategy</p> <p>Corporate Governance & Strategy</p> <p>Corporate Governance & Strategy</p> <p>Corporate Governance & Strategy</p> <p>Corporate Governance & Strategy</p> <p>Corporate Governance & Strategy</p>
	Human Resources and Organisational Development	<ul style="list-style-type: none"> ▪ Workforce Information – Quarter 4 – 2009/10 	Operational	Corporate Management and Strategy
	ICT and Customer Services	<ul style="list-style-type: none"> ▪ North Wales Procurement Partnership – Update 	Operational	Corporate Management and Strategy
	Finance	<ul style="list-style-type: none"> ▪ Revenue Budget Monitoring 2009/10 (Month 12) 	Operational	Finance and Asset Management
	Community Services	<ul style="list-style-type: none"> ▪ Fleet Review 	Operational	Housing Management and Function

	Environment	<ul style="list-style-type: none"> ▪ Food Waste Update 	Strategic	Waste Management and Strategy
	Lifelong Learning	<ul style="list-style-type: none"> ▪ Deeside Leisure Centre – Phase 1 Work Package 	Operational	Leisure, Public Protection & Clean Team Activity and Theatre Clwyd
22 June 2010	Chief Executive	<ul style="list-style-type: none"> ▪ Risk Management Strategy ▪ Strategic Assessment of Risks and Challenges; end of year review ▪ 2009/10 Performance Report Overview ▪ 2009/10 Service Performance reports ▪ Welsh Language Scheme Annual Report ▪ Equality Annual reports: Race and Gender ▪ Changing Climate, Changing Places – Review 	<p>Strategic</p> <p>Strategic</p> <p>Operational</p> <p>Operational</p> <p>Operational</p> <p>Operational</p> <p>Operational</p>	<p>Corporate Governance & Strategy</p> <p>Corporate Governance & Strategy</p> <p>Corporate Governance & Strategy</p> <p>Corporate Governance & Strategy</p> <p>Corporate Governance & Strategy</p> <p>Corporate Governance & Strategy</p> <p>Corporate Governance & Strategy</p>

	ICT and Customer Services	<ul style="list-style-type: none"> ▪ Organisational Redesign Programme – Corporate Services Administration and Support Services ▪ Organisational Redesign Programme – Design and Print Progress Report 	Operational Operational	Corporate Management and Strategy Corporate Management and Strategy
	Community Services	<ul style="list-style-type: none"> ▪ Annual Council Reporting Framework (ACRF) 	Operational	Social Services
	Environment	<ul style="list-style-type: none"> ▪ Speed Limit Review ▪ Progress Update – NWRWTP ▪ Food Service Plan ▪ TAITH Update 	Strategic Strategic Operational Operational	Environment, Regeneration and Tourism Waste Management and Strategy Leisure, Public Protection & Clean Team Activity and Theatre Clwyd Environment, Regeneration and Tourism
	Lifelong Learning	<ul style="list-style-type: none"> ▪ Leisure Organisation Re-design: Management Arrangements 	Operational	Leisure, Public Protection & Clean Team Activity and Theatre Clwyd

		<ul style="list-style-type: none"> ▪ Results of Consultation regarding the Amalgamation of Broughton Infants and Juniors ▪ Results of Consultation regarding the Amalgamation of Wats Dyke Infants and Mynydd Isa Juniors 	Operational	Education and Youth Services
			Operational	Education and Youth Services
13 July 2010	Chief Executive	<ul style="list-style-type: none"> ▪ Strategic Partnership Performance Mid Year Review 	Operational	Corporate Governance & Strategy
	Human Resources and Organisational Development	<ul style="list-style-type: none"> ▪ HR Policy Update 	Operational	Corporate Management and Strategy
	ICT and Customer Services	<ul style="list-style-type: none"> ▪ ICT Strategy – Progress Report ▪ Change Programme – Agile Working Project 	Strategic	Corporate Management and Strategy
			Operational	Corporate Management and Strategy
	Finance	<ul style="list-style-type: none"> ▪ Procurement Strategy Update 	Operational	Finance and Asset Management
	Community Services	<ul style="list-style-type: none"> ▪ Mobile Working 	Operational	Social Services
	Environment	<ul style="list-style-type: none"> ▪ Delivery of Shared Service for Minerals & Waste Planning in North Wales 	Strategic	Environment, Regeneration and Tourism

		<ul style="list-style-type: none"> ▪ Energy Policy Update 	Strategic	Finance and Asset Management
	Lifelong Learning	<ul style="list-style-type: none"> ▪ Dual User Centres: Management Arrangements 	Operational	Leisure, Public Protection & Clean Team Activity and Theatre Clwyd and Education and Youth
10 August 2010	Chief Executive	<ul style="list-style-type: none"> ▪ Draft Single Equality Scheme ▪ Outcome Agreement with Welsh Assembly Government ▪ Welsh Language Scheme Annual Report 	Strategic Strategic Operational	Corporate Governance & Strategy Corporate Governance & Strategy Corporate Governance & Strategy
	Human Resources and Organisational Development	<ul style="list-style-type: none"> ▪ People Strategy – Quarter 1 – 2010/11 ▪ MASS – Quarter 1 – 2010/11 	Strategic Operational	Corporate Management and Strategy Corporate Management and Strategy
	Finance	<ul style="list-style-type: none"> ▪ Capital Programme 2009/10 (Outturn) ▪ Prudential Indicators – Actuals 2009/10 	Operational Operational	Finance and Asset Management Finance and Asset Management

		<ul style="list-style-type: none"> ▪ Revenue Budget Monitoring 2009/10 (Final Outturn) ▪ Interim Revenue Budget Monitoring 2010/11 	Operational	Finance and Asset Management
	Community Services	<ul style="list-style-type: none"> ▪ Affordable Homes Strategy ▪ Community Housing Agreement ▪ Mold Extra Care Scheme Update 	Strategic	Housing Management and Function
	Lifelong Learning	<ul style="list-style-type: none"> ▪ Results of Statutory Consultation on Amalgamation of Broughton Infants and Juniors ▪ Results of Statutory Consultation on Amalgamation of Wats Dyke and Mynydd Isa Juniors 	Operational	Education and Youth Services
21 September 2010	Chief Executive	<ul style="list-style-type: none"> ▪ Q1 Performance report ▪ Green Dragon Audit 	Operational	Corporate Governance & Strategy

		<ul style="list-style-type: none"> ▪ Final Outcome Agreement with Welsh Assembly Government ▪ Regional Partnership Board/Local Service Boards update ▪ Organisational Strategy Phase III ▪ Flintshire Futures Model 	Strategic	Corporate Governance & Strategy
			Strategic	Corporate Governance & Strategy
			Operational	Corporate Governance & Strategy
			Operational	Corporate Governance & Strategy
	Human Resources and Organisational Development	<ul style="list-style-type: none"> ▪ Workforce Information – Quarter 1 – 2010/11 ▪ HRMIS Phase II 	Operational	Corporate Management and Strategy
			Operational	Corporate Management and Strategy
	Finance	<ul style="list-style-type: none"> ▪ Annual Treasury Management Report ▪ Revenue Budget Monitoring 2010/11 (Month 3) ▪ Making the Connections – Making the Most of our Resources 	Operational	Finance and Asset Management
			Operational	Finance and Asset Management
			Operational	Finance and Asset Management
	Community Services	<ul style="list-style-type: none"> ▪ Progress Report on Housing Renewal Area 	Operational	Housing Management and Function

	Environment	<ul style="list-style-type: none"> ▪ Review of Supplementary Planning Guidance Associated with the UDP ▪ Timetable for Delivery of the Local Development Plan ▪ Air Quality Strategy ▪ Progress Update – NWRWTP ▪ Food Waste Update ▪ Car Parking Enforcement/Traffic Management Act Update 	Strategic	Environment, Regeneration and Tourism
			Strategic	Environment, Regeneration and Tourism
			Strategic	Leisure, Public Protection & Clean Team Activity and Theatre Clwyd
			Strategic	Waste Management and Strategy
			Strategic	Waste Management and Strategy
			Operational	Environment, Regeneration and Tourism
	Lifelong Learning	<ul style="list-style-type: none"> ▪ Deeside Leisure Centre: Phase 2 Work Package ▪ Greenfield Valley Trust Accounts 	Operational	Leisure, Public Protection & Clean Team Activity and Theatre Clwyd
			Operational	Education and Youth
19 October 2010	Chief Executive	<ul style="list-style-type: none"> ▪ Annual Performance Report 2009/10 	Operational	Corporate Governance & Strategy

		<ul style="list-style-type: none"> ▪ Final Outcome Agreement with Welsh Assembly Government 	Strategic	Corporate Governance & Strategy
	ICT and Customer Services	<ul style="list-style-type: none"> ▪ Customer Services Strategy – Update 	Strategic	Corporate Management and Strategy
	Finance	<ul style="list-style-type: none"> ▪ Capital Programme 2010/11 (Month 4) ▪ Treasury Management Mid-Year Report ▪ Revenue Budget Monitoring 2010/11 (Month 4) 	Operational Operational Operational	Finance and Asset Management Finance and Asset Management Finance and Asset Management
	Community Services	<ul style="list-style-type: none"> ▪ Gypsy Traveller Strategy 	Strategic	Housing Management and Function
	Lifelong Learning	<ul style="list-style-type: none"> ▪ Leisure Organisational Re-design: Progress 	Operational	Leisure, Public Protection & Clean Team Activity and Theatre Clwyd
	Environment	<ul style="list-style-type: none"> ▪ Agricultural Estate Review ▪ Carbon Reduction Strategy – Review of Progress 	Strategic Strategic	Finance and Asset Management Finance and Asset Management

FLINTSHIRE COUNTY COUNCIL - EXEMPT INFORMATION SHEET

COMMITTEE: Executive

DATE: 10 August 2010

AGENDA ITEM NO: 18



REPORT OF: (Director of originating Department)

Director of Lifelong Learning

SUBJECT:

Review of Caretaking/Security Service

The report on this item is NOT FOR PUBLICATION because it is considered to be exempt information in accordance with the following paragraph(s) of Schedule 12A to the Local Government Act 1972.

	<u>Para</u>	
Information relating to a particular individual *	12	
Information likely to reveal the identity of an individual *	13	
Information relating to financial/business affairs of a particular person * See Note 1	14	
Information relating to consultations/negotiations on labour relations matter *	15	
Legal professional privilege	16	
Information revealing the authority proposes to:	17	
(a) give a statutory notice or		
(b) make a statutory order/direction *		
Information on prevention/investigation/prosecution of crime *	18	
<u>For Standards Committee meetings only:</u>	Sec.	
Information subject to obligations of confidentiality	18a	
Information relating to national security	18b	
The deliberations of a Standards Committee in reaching a finding	18c	
<u>Confidential</u> matters which the County Council is not permitted to disclose	Sec. 100A(3)	

PLEASE TICK APPROPRIATE BOX

* Means exempt only if the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Note 1: Information is not exempt under paragraph 14 if such information is required to be registered under Companies Act 1985, the Friendly Societies Acts of 1974 and 1992, the Industrial and Provident Societies Act 1965 to 1978, the Building Societies Act 1986 or the Charities Act 1993.

**SCHEDULE 12A LOCAL GOVERNMENT ACT 1972
EXEMPTION FROM DISCLOSURE OF DOCUMENTS**

REPORT: Review of Caretaking/Security Service
AUTHOR: Tom Davies
MEETING AND DATE OF MEETING: Executive on 10 August 2010

I have considered grounds for exemption of information contained in the report referred to above and make the following recommendation to the Proper Officer:-

Exemptions applying to the report:

Paragraphs 12 and 15.

Factors in favour of disclosure:

Transparency.

Prejudice which would result if the information were disclosed:

Disclosure would be likely to undermine labour relations within the authority as dealing with such redesign proposals in public would be contrary to good human relations practice.

My view on the public interest test is as follows:

That the balance is in favour of treating the information as exempt to ensure confidence in the consultation process.

Recommended decision on exemption from disclosure:

To treat the information and report as exempt.

Date: 20/07/2010

Signed:



Post: Head of Legal and Democratic Services

I accept the recommendation made above.



Proper Officer

Date: 30/07/2010