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To: Cllr Ted Palmer (Chairman)

Councillors: Chris Bithell, Helen Brown, Clive Carver, Bob Connah, Jean Davies, Rob Davies, David Healey, Gladys Healey, Ray Hughes, Joe Johnson, Paul Johnson, Mike Peers, Michelle Perfect, Vicky Perfect, Neville Phillips, Ian Smith, David Williams, David Wisinger and Arnold Woolley

16 January 2020

Dear Councillor

You are invited to attend a meeting of the Constitution and Democratic Services Committee which will be held at 2.00 pm on Wednesday, 22nd January, 2020 in the Delyn Committee Room, County Hall, Mold CH7 6NA to consider the following items

A G E N D A

1 APOLOGIES

Purpose: To receive any apologies.

2 DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)

Purpose: To receive any Declarations and advise Members accordingly.

3 MINUTES (Pages 3 - 6)

Purpose: To confirm as a correct record the minutes of the meeting on 27 November 2019.

4 COMMITTEE REVIEW (Pages 7 - 24)

Purpose: To give a progress report and enable the Committee to consider a number of options and make a recommendation to Council.

5 MEMBER DEVELOPMENT & ENGAGEMENT (Pages 25 - 28)

Purpose: To provide the committee with an update.

Yours sincerely

A handwritten signature in black ink, appearing to read "Robert Robins", with a long horizontal line extending to the right.

Robert Robins
Democratic Services Manager

CONSTITUTION AND DEMOCRATIC SERVICES COMMITTEE **27 NOVEMBER 2019**

Minutes of the meeting of the Constitution and Democratic Services Committee of Flintshire County Council held in the Delyn Room, County Hall, Mold on Wednesday, 27 November 2019.

PRESENT: Councillor Ted Palmer (Chair)

Chris Bithell, Clive Carver, Jean Davies, Rob Davies, David Healey, Gladys Healey, Joe Johnson, Paul Johnson, Mike Peers, Vicky Perfect, Neville Phillips, Ian Smith, David Wisinger and Arnold Woolley

APOLOGIES: Councillor Michelle Perfect

SUBSTITUTIONS: Councillors Ralph Small (for Bob Connah) and Patrick Heesom (for David Williams)

IN ATTENDANCE: Democratic Services Manager and Democratic Services Officer

OPENING COMMENTS

Before the start of the meeting, the Democratic Services Manager read out a statement on the restrictions over discussions at meetings during the current pre-Election period.

15. APPOINTMENT OF VICE-CHAIR

Councillor David Wisinger nominated Councillor Jean Davies for the position of Vice Chair and this was duly seconded by Councillor Clive Carver.

RESOLVED:

That Councillor Jean Davies be appointed as Vice-Chair of the Committee.

16. DECLARATIONS OF INTEREST

None were received.

17. MINUTES

The minutes of the meeting held on 16 October 2019 were submitted.

Approval was moved by Councillor Chris Bithell and seconded by Councillor David Healey.

RESOLVED:

That the minutes be approved as a correct record and signed by the Chair.

18. INDEPENDENT REMUNERATION PANEL FOR WALES (IRPW) ANNUAL REPORT FOR 2020/21

The Democratic Services Manager introduced a report on the Independent Remuneration Panel for Wales (IRPW) Annual Report for 2020/21, which determines payment to elected and co-opted members for the next year. He provided background information and said the IRPW had sent the draft Annual Report to County Councils on 15 October, requesting comments to be made by 10 December 2019. The IRPW was required to take into account the representations which it received on the draft before issuing its final version of the report in February 2020.

In presenting the report, the Democratic Services Manager advised that for 2020/21 the IRPW had made 51 Determinations, 18 of which were directly relevant to Flintshire County Council. He advised that the IRPW had proposed that the basic salary in 2020/21 for elected members of principal councils be increased by £350 to £14,218 with effect from 1 April 2020. To put this in context the IRPW had carried out analysis of basic members' salaries and made the point that 'backbench council members' salaries had fallen significantly behind inflation. He reported that no changes, other than the increase in basic salary, were proposed for senior or civic salaries. Political group leaders and deputies had been consulted on the report at a meeting held on 22 November 2019.

Councillor Mike Peers provided feedback on the meeting of Group Leaders on 22 November and said the recommendation arising from consideration of the IRPW report was that it be noted. He therefore proposed that the Committee note the determinations made by the IRPW in their draft Annual Report for 2020/21.

Councillor Peers drew attention to page 17, section 6, of the agenda, which referred to the provision in the framework to reimburse members for the costs of care. The Democratic Services Manager explained that Councils were not required to disclose the recipients of the cost of care and had the facility to aggregate the costs. He said that the Authority had adopted this provision as good practice for a number of years, however, the IRPW had placed renewed emphasis on Councils adopting this element of the framework so that members were not financially disadvantaged.

The Democratic Services Manager explained that the IRPW proposed that the increases in salary would come into effect from 1 April 2020, however, it was suggested that the Committee consider whether it would be more practical for increases in all Member payments to take effect from the Authority's annual meeting rather than the start of the financial year. He said this would also address the issue of any change to Members' positions which took place following the Annual Meeting.

Councillor Chris Bithell spoke of the changing and increasing role and responsibilities of Elected Members and Cabinet Members and said it was only fair that Members were

appropriately remunerated for their work. He referred to attendance at meetings and commented that whilst attendance at most meetings of the Council were recorded there was a significant number of additional meetings attended by Elected Members as part of their duties which were not, citing meetings of outside organisations and bodies as examples. He emphasised the need to raise public awareness of the demands of the 'job' and the unsocial hours worked.

The Democratic Service Manager acknowledged the points made by Councillor Bithell. He advised that attendance at workshops and training events provided by the Council were now recorded on the Council's systems, however, the Council was not able to record attendance at the other additional meetings/events attended by Elected Members. He urged Members to take advantage of the facility to produce an Annual Report in which each Member could identify all their activities and duties.

Councillor Chris Bithell commented on the potential for job-sharing and asked if this could be developed by the Council. He also sought clarification around payments for Elected Members during sickness or family absence. The Democratic Services Manager advised that payments were made at local discretion.

Councillor Arnold Woolley reiterated the comments expressed by Councillor Bithell around the recording of attendance at meetings other than Council meetings and commented on the additional workload as a result of membership of external organisations and bodies.

Councillor Paul Johnson asked if the Annual Reports produced by individual Members could be included on the Authority's website as a link in the information provided on the 'Your Councillor' page.

Councillor Chris Bithell referred to page 30 of the report regarding payments to Civic Heads and Deputies. The Democratic Services Manager provided background information around the IRPW payment levels for Civic Heads and Deputies and responded to the further questions and comments raised. He also explained that there was a small budget available to cover the cost of transport and other small sundry expenses incurred by the Chair and Vice-Chair of the Authority.

The recommendations were moved by Councillor Mike Peers and seconded by Councillor David Healey.

RESOLVED:

That the Independent Remuneration Panel for Wales be informed:

- (a) That the Committee notes the determinations made by the Independent Remuneration Panel for Wales in their draft Annual Report for 2020/21;

- (b) That the Committee supports Determination 41 (Reimbursement of Costs of Care) and confirms that the Council's policy is to anonymise claims as an aggregated figure, rather than individually;
- (c) That the Committee's view is that it would be more practical for increases in all Member payments to take effect from an authority's annual meeting at the start of the municipal year rather than the financial year; and
- (d) That the Head of Democratic Services be authorised to make a response on behalf of the Council to the Independent Remuneration Panel for Wales, reflecting decisions at the meeting.

19. OVERVIEW & SCRUTINY ANNUAL REPORT 2018/19

The Democratic Services Manager presented a report to consider and approve the Overview & Scrutiny Annual Report for 2018/19. He provided background information and said that the Annual Report provided the Council with assurance that the Overview & Scrutiny function was fulfilling its constitutional role. The draft Overview & Scrutiny Annual Report for 2018/19 was appended to the report.

The proposal for approval of the Overview & Scrutiny Annual Report was moved by Councillor Chris Bithell and seconded by Councillor Joe Johnson.

RESOLVED:

That the Overview & Scrutiny Annual Report 2018/19, as appended to the report, be approved.

20. MEMBERS OF THE PUBLIC AND PRESS IN ATTENDANCE

There was one member of the press present.

(The meeting started at 2.00 pm and ended at 2.41 pm)

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Chair



CONSTITUTION & DEMOCRATIC SERVICES COMMITTEE

Date of Meeting	Wednesday 22 nd January 2020
Report Subject	Committee Review
Report Author	Head of Democratic Services

EXECUTIVE SUMMARY

At the 2019 Annual Meeting, the Leader of the Council gave an undertaking that our committee structure would be reviewed during the current municipal year. This report provides details of how the review has been carried out, together with a number of options for implementing the proposed change within Overview & Scrutiny.

From the outset, it became apparent that the review should concentrate on the number of Overview & Scrutiny committees; the number of Members on each of those committees and also the number of Members on the Planning committee.

The review has been carried out so far through the Group Leaders and their deputies.

It has been recommended that the number of Overview & Scrutiny committees should be reduced from six to five, by disaggregating the remit of the current Organisational change Overview & Scrutiny committee. That committee was originally set up to provide scrutiny of the move to the Community Asset Transfers and Alternative Delivery Models programmes. As most of that work has now been carried out, the committee has successfully fulfilled its original objectives.

In agreeing to reduce the number of Overview & Scrutiny committees, Group Leaders have agreed that four options for balancing the workloads of the five remaining O&S committee should be put to Member consultation: this was carried out within the last month. Details are included in the body of the report.

Following consideration by this Committee, a report will be submitted to the Council at its meeting on 27th February. This will enable changes to be implemented from the 2020 Annual Meeting, which is to be held on Tuesday 5th May.

RECOMMENDATIONS

1	<p>That the Committee recommends to Council:</p> <p>(a) that the number of Overview & Scrutiny Committees be reduced from six to five from the Annual Meeting and,</p> <p>(b) a preferred option for the disaggregation of the current Organisational Change Overview & Scrutiny committee's responsibilities to the five remaining Overview & Scrutiny committees, based on the four set out in the appendix.</p>
2	<p>That the Committee recommends to Council the reduction in Members on the five Overview & Scrutiny committees, the Planning Committee and the Constitution & Democratic Services committee, which will take effect from the Annual Meeting.</p>

REPORT DETAILS

1.00	EXPLAINING THE 2019/20 COMMITTEE REVIEW
1.01	<p>At the 2019 Annual Meeting, the Leader of the Council gave an undertaking that our committee structure would be reviewed during the current municipal year. This report provides details of how the review has been carried out, together with a number of options for implementing the proposed change within Overview & Scrutiny. It is a good practice to review our committee structure from time to time. The last review was conducted in 2014/15 and implemented from the 2015 Annual Meeting.</p>
1.02	<p>Group leaders considered the initial review scoping document at their July meeting. This detailed the statutory and organisational requirements for particular committees. Following an initial briefing, the officers provided a number of details from other Welsh councils. These showed that we have amongst the largest number of Overview & Scrutiny committees, amongst the highest number of Members on those committees and on our Planning committee.</p>
1.03	<p>Group leaders indicated that they were satisfied that the review should concentrate on the number of Overview & Scrutiny committees, the number of Members on each of those committees and also on the number of Members on the Planning committee. Accordingly, officers were asked to provide a range of options for reducing the number of Overview & Scrutiny committees and the members on those committees. At the same time, officers also considered options for reducing the number of members on the Planning Committee and producing a new political balance calculation.</p>
1.04	<p>At the September meeting of Group Leaders, it was agreed that the number of Overview & Scrutiny committees should be reduced from six to five, by disaggregating the remit of the current Organisational change Overview & Scrutiny committee. That committee was originally set up to provide specialist and detailed scrutiny of the move to the Community</p>

	Asset Transfers and Alternative Delivery Models programmes. As most of that work has now been carried out, the committee has successfully fulfilled its original objectives.								
1.05	Compared with other Welsh Authorities, we currently have amongst the highest number of Members on our Overview & Scrutiny Committees, and have done for over 10 years. . Some groups have experienced difficulties in filling all of their places, and so the reduction in numbers of Members on the committees has been discussed. Group leaders have agreed to recommend that each of the Overview & Scrutiny Committees within the new structure would have 12 rather than the current 15 Members.								
1.06	<p>In agreeing to reduce the number of Overview & Scrutiny committees, Group Leaders have agreed the following four options for balancing workloads of a five O&S committee structure should be put to Member consultation. The options are as follows. Full details are provided in appendix 1.</p> <ul style="list-style-type: none"> • Option one: disaggregates the Organisational Change O&SC remit to the other current O&SCs, without making any other material changes. • Option two: makes some further changes, such as scrutiny of all economic development functions being transferred from Community & Enterprise to Environment, and renames those two committees. Scrutiny of the theatre would move from Corporate Resources, to what would become Education, Youth and Culture. No changes for Social & Healthcare. • Option three: the theatre is moved from Corporate Resources O&SC to Education Youth & Culture, the statutory crime & disorder scrutiny role, currently with Corporate Resources together with Community Protection and liaison with the North Wales Fire & Rescue Authority and Service and the Office of the Police & Crime Commissioner is transferred Environment & Economy . • Option four: similar to option three, but the statutory crime & disorder scrutiny role, currently with Corporate Resources together with Community Protection and liaison with the North Wales Fire & Rescue Authority and Service and the Office of the Police & Crime Commissioner to be transferred to Community, Housing & Assets. 								
1.07	<p>In December, the four options were put to all elected and co-opted members for consultation, asking them to express a preference for one of the options. The rate of response was low and so did not provide an adequate steer. The results are shown below. Some Members responded without identifying their preferred option, but made comments.</p> <table border="1"> <thead> <tr> <th>Option 1</th> <th>Option 2</th> <th>Option 3</th> <th>Option 4</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>5</td> <td>1</td> <td>2</td> </tr> </tbody> </table> <p>Additional comments:</p> <p><i>A) Option 1 acceptable, but with a further consideration to include Civil Contingencies & Emergency planning under Environment -sub heading</i></p>	Option 1	Option 2	Option 3	Option 4	6	5	1	2
Option 1	Option 2	Option 3	Option 4						
6	5	1	2						

	<p><i>Public Protection. (This is also shown in option 2 but under Community Housing and assets).</i></p> <p><i>B) Could Aura, Holywell Leisure Centre and Cambrian Aquatics be moved to Community and Enterprise instead of them being in Education and Youth? They are in essence Social Enterprises. Although Double Click could be also moved based on that rationale; I think it's best to stay within Social and Health due to the main nature of its business and the traditional links which are well established.</i></p> <p><i>C) It makes most sense to divide the work of Organisational Change into existing work Committee workloads, and minimise the movement of work between committees. I think it makes it easier to track the work of each committee over the years and maintains better Officer accountability. It means members on a committee who have shown interest in a particular policy or strategy would not be cut off mid-term. Changing the work of a committee should take place after the Council Elections rather than in mid-term. Consequently, I prefer option 1.</i></p> <p><i>D) if asked to put Options in order of preference, then: Four, Three, Two, and One.</i></p> <p><i>E), I am not completely certain as I have so many reservations, but for the sake of moving this forward I will support option three.</i></p> <p><i>F) I really do not mind.</i></p> <p>As consulting with Members has not produced a clear preference for one of the options, the committee is invited to consider the options and identify a preferred option for recommendation to Council.</p>
1.08	<p>We currently have the legal maximum of Members – 21- on the Planning Committee (the number of Members on this committee is governed by the <i>Size and composition of Local Planning Authority Committees (Wales) Regulations 2017</i>). The number which we have is amongst the highest in Wales. Group leaders have agreed that this number is too large. Following consideration, they have recommended that with effect from the Annual Meeting, that number should be reduced to 17 Members.</p>
1.09	<p>In order to make the political balance calculation work effectively with the reduction in places on committees and one fewer committee, it has also been necessary to reduce the number of Members on the Constitution & Democratic Services Committee from 21 to 18.</p>

2.00	RESOURCE IMPLICATIONS
2.01	A reduction in the number of committees may result in the reduction of senior salaries paid.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	The report details the consultation which has already been carried out.

4.00	RISK MANAGEMENT
4.01	Not applicable.

5.00	APPENDICES
5.01	Appendix 1 – Committee Review Options.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Minutes of the Annual Meeting of Council, 7 th May 2019. Contact Officer: Robert Robins, Head of Democratic Services. Telephone: 01352 702320 E-mail: Robert.robins@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	No technical terms used.

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Appendix 1 – Committee Review - options for Overview & Scrutiny

In agreeing to reduce the number of Overview & Scrutiny committees, Group Leaders have agreed the following four options for balancing workloads of a five O&S committee structure should be put to Member consultation:

- **Option one:** disaggregates the Organisational Change O&SC remit to the other current O&SCs, without making any other material changes. Added responsibilities are shown in red.
- **Option two:** makes some further changes, such as all economic development functions being transferred from Community & Enterprise to Environment, and renames those two committees. The theatre would move from Corporate Resources, to what would become Education, Youth and Culture. No changes for Social & Healthcare. Added responsibilities from disaggregating Organisational Change are shown in red. Transferred functions are shown in green
- **Option three:** the theatre is moved from Corporate Resources O&SC to Education Youth & Culture, the statutory crime & disorder scrutiny role, currently with Corporate Resources together with Community Protection and liaison with the North Wales Fire & Rescue Authority and Service and the Office of the Police & Crime commissioner is transferred Environment & Economy.
- **Option four:** the same as option three, but the statutory crime & disorder scrutiny role, currently with Corporate Resources together with Community Protection and liaison with the North Wales Fire & Rescue Authority and Service and the Office of the Police & Crime commissioner to be transferred to Community, Housing & Assets.

OPTION ONE

O&S Committee	Scope: To fulfil all of the functions of an Overview & Scrutiny committee, including Performance, Improvement and Policy Development as they relate to the following:	Main Contributors
<p>Corporate Resources</p> <p>12 Elected Members</p> <p>(Statutory crime & disorder committee)</p>	<p>Corporate Management and Governance Council strategic and improvement planning (Council Plan) Council performance and performance systems Customer Services and contact Crime and Disorder Civil Contingencies and Emergency Planning Alternative delivery models strategy (shared with C&E)</p> <p>Finance Strategy Revenue and capital strategic planning Revenue and capital budget monitoring</p> <p>Clwyd Pension Fund</p> <p>ICT and Digital Strategies</p> <p>People Strategy Organisational Design & Change Programme</p> <p>Corporate Services Corporate Communications Financial services ICT Services Information and Business Services Procurement HR Business Partnering Occupational Health and Wellbeing Employment Services Legal Services Democratic Services Revenues</p> <p>Strategic and Partnership Working Theatr Clwyd – or this could go to Education & Youth Partnership and collaborative working frameworks Public Service Board Strategic need assessment and Community Strategy Community Safety Partnership Voluntary Sector Compact The County Forum and the Joint Community Charter with Town and Community Councils</p>	<p>Leader of the Council; Corporate Management & Assets; Finance.</p> <p>Chief Executive; CO (Governance) CO (Housing & Assets) Corporate Finance Manager Senior Manager (HR & OD)</p>

	<p>Flintshire Local Voluntary Council North Wales Fire & Rescue Authority & Service North Wales Police & Crime Commissioner North Wales Police Service North Wales Probation Service Welsh Local Government Association</p>	
<p>Education & Youth</p> <p>12 Elected Members</p> <p>5 Statutory co-opted members (three representing parent governors, one each for the Church in Wales and Roman Catholic dioceses)</p> <p>1 Youth Council, non-statutory co-optee</p>	<p>School organisation and management School Improvement and modernisation School Access, planning and provision Primary and Early years Secondary and 14-19 education Schools Performance Monitoring</p> <p>Continuing Education Adult and community learning</p> <p>Special Education Inclusion service</p> <p>Support to Families and Young People Families First Youth Services Youth Justice Service</p> <p>Libraries, Culture and Heritage including archives and museums Leisure Services, including leisure and sports centres, swimming pools and recreational facilities/activities</p> <p>Strategic and Partnership Working Theatr Clwyd (if not allocated to CRO&SC) Aura Holywell Leisure Centre Cambrian Aquatics Children and Young People's Partnership (shared responsibility with the Social & Health Care Overview & Scrutiny Committee) Coleg Cambria Glyndwr University GwE Welsh Government Department for Education Estyn</p>	<p>Leader /Education & Youth CO (Education & Youth)</p>
<p>Social & Health Care</p> <p>12 Elected Members</p>	<p>Adult Services First contact and localities Adult safeguarding Adult Independence and support services</p> <p>Children's Services Fieldwork</p>	<p>Cabinet Member for Social Services. CO (Social Services)</p>

	<p>Resources Safeguarding Early Years and Family support Disability, Progression and Recovery Services Strategic, Commissioning & Partnership Working Children and Young People’s Partnership (jointly with the Education & Youth Overview & Scrutiny Committee) Social & Health Care Strategy Development Health Social Care and Well-being partnership and the Good Health Good Care Strategy Dementia Commissioning Plan Mental Health Commissioning Plan Learning Disability Commissioning Plan Double Click Betsi Cadwaladr University Health Board (BCUHB) Ambulance Trust Community Health Council</p>	
<p>Community & Enterprise 12 Elected Members</p>	<p>Community Community support services Welfare reform Public Housing Housing Strategy Neighbourhood Housing Housing Asset management Private Housing renewal Benefits Regeneration Communities First, Economic Development and Tourism Enterprise Property and Design Consultancy Valuation and Estates Facilities Services Community Assets Strategic and Partnership Working Community Asset Transfer Programme Regeneration Partnership Housing Strategy Housing Asset Management Strategy NEWYDD NEW Homes Limited</p>	<p>Cabinet Members for Economic Development and Housing. CO (Housing & Assets) CO (Planning, Environment and Economy)</p>

	<p>Rural Development Plan Housing Revenue Account Business Plan Registered Social Landlords Visit Wales</p>	
<p>Environment 12 Elected Members</p>	<p>Planning planning and environmental strategy, development management and control, conservation, minerals and waste planning, countryside and the environment Greenfield Valley Heritage Park Public rights of way Drainage advisory/Flood Water Management Act Energy Services Public Protection Community protection Health protection Environmental protection Bereavement services Streetscene Services Environmental and Waste Management Neighbourhood services Maintenance of the public realm Environmental enforcement Vehicle fleet Transportation Highway Strategy and Development Control Traffic Services Transport Services Road Safety Education, Training and Publicity Performance and Improvement Plan Monitoring and Policy and Performance development within Streetscene and Transportation and Planning and Environment Strategic and Partnership Working Local Development Plan Flood management Strategy North Wales Residual Waste Treatment Partnership Natural Resources Wales Planning Inspectorate Wales</p>	<p>Cabinet Members for Planning & Public Protection and Streetscene & Countryside CO (Planning, Environment and Economy) CO (Streetscene & Transportation)</p>

OPTION TWO

<p>Corporate Resources</p>	<p>As option one, but the theatre moves to Education & Youth.</p>	
<p>Education, Youth & Culture</p>	<p>As option one, but the committee's names changes to Education, Youth & Culture, with the addition of the theatre.</p>	
<p>Community, Housing & Assets</p> <p>12 Elected Members</p>	<p>Community Community support services Welfare reform Voluntary Sector Compact The County Forum and the Joint Community Charter with Town and Community Councils Flintshire Local Voluntary Council Civil Contingencies and Emergency Planning Public Housing Housing Strategy Neighbourhood Housing Housing Asset management Private Housing renewal Benefits Property and Design Consultancy Valuation and Estates Facilities Services Community Assets Strategic and Partnership Working Community Asset Transfer Programme Regeneration Partnership Housing Strategy Housing Asset Management Strategy NEWYDD NEW Homes Limited Housing ADM (new addition) Rural Development Plan Housing Revenue Account Business Plan Registered Social Landlords Visit Wales</p>	<p>Cabinet Members for Corporate Management & Assets and Housing. CO (Housing & Assets)</p>
<p>Environment & Economy</p> <p>12 Elected Members</p>	<p>Planning planning and environmental strategy, development management and control, conservation, minerals and waste planning, countryside and the environment</p>	<p>Cabinet Members for Planning & Public Protection, Streetscene & Countryside and</p>

	<p>Greenfield Valley Heritage Park Public rights of way Drainage advisory/Flood Water Management Act Sustainable drainage systems (SuDS) Energy Services Public Protection Community protection Health protection Environmental protection Bereavement services Streetscene Services Environmental and Waste Management Neighbourhood services Maintenance of the public realm Environmental enforcement Vehicle fleet Streetscene ADM New addition) Transportation Highway Strategy and Development Control Traffic Services Transport Services Road Safety Education, Training and Publicity Regeneration Communities First, Economic Development and Tourism Enterprise Strategic and Partnership Working Local Development Plan Flood management Strategy North Wales Residual Waste Treatment Partnership Natural Resources Wales Planning Inspectorate Wales</p>	<p>Economic Development CO (Planning, Environment and Economy) CO (Streetscene & Transportation)</p>
<p>Social & Health Care 12 Elected Members</p>	<p>As option one - no further changes.</p>	<p>Cabinet Member for Social Services. CO (Social Services)</p>

OPTION THREE

O&S Committee	Scope: To fulfil all of the functions of an Overview & Scrutiny committee, including Performance, Improvement and Policy Development as they relate to the following:	Main Contributors
Corporate Resources 12 Elected Members	As Option one, but without statutory crime & disorder role, encompassing community softy, liaison with north wales Police and fire authority etc. ‘Community’ focussed functions to CH&A Theatre with E,Y&C.	Leader of the Council; Corporate Management & Assets; Finance. Chief Executive; CO (Governance) CO (Housing & Assets) Corporate Finance Manager Senior Manager (HR & OD)
Education, Youth & Culture 12 Elected Members	As option one, with Theatr Clwyd transferred from CRO&SC	Leader /Education & Youth Chief Executive CO (Education& Youth)
Social & Health Care 12 Elected Members	As option one - no further changes.	Cabinet Member for Social Services. CO (Social Services)
Environment & Economy 12 Elected Members Designated crime & disorder scrutiny committee	Crime and Disorder Community Safety Partnership North Wales Fire & Rescue Authority & Service North Wales Police & Crime Commissioner North Wales Police Service North Wales Probation Service	Cabinet Members for Planning & Public Protection and Streetscene & Countryside CO (Planning, Environment and Economy) CO (Streetscene & Transportation)
Community , Housing & Assets	No further changes to this committee within this option.	Cabinet Members for Economic

12 Elected Members		Development and Housing. Chief Executive CO (Housing & Assets) CO (Planning, Environment and Economy)
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OPTION FOUR

O&S Committee	Scope: To fulfil all of the functions of an Overview & Scrutiny committee, including Performance, Improvement and Policy Development as they relate to the following:	Main Contributors
Corporate Resources 12 Elected Members	As Option one, but without statutory crime & disorder role, encompassing community softy, liaison with north wales Police and fire authority etc. ‘Community’ focussed functions to CH&A Theatre with E,Y&C.	Leader of the Council; Corporate Management & Assets; Finance. Chief Executive; CO (Governance) CO (Housing & Assets) Corporate Finance Manager Senior Manager (HR & OD)
Education, Youth & Culture 12 Elected Members	As option one, with Theatr Clwyd transferred from CRO&SC	Leader /Education & Youth Chief Executive CO (Education& Youth)
Social & Health Care 12 Elected Members	As option one - no further changes.	Cabinet Member for Social Services. CO (Social Services)
Community , Housing & Assets 12 Elected Members Designated crime & disorder scrutiny committee.	Crime and Disorder Community Safety Partnership North Wales Fire & Rescue Authority & Service North Wales Police & Crime Commissioner North Wales Police Service North Wales Probation Service	Cabinet Members for Economic Development and Housing. Chief Executive CO (Housing & Assets) CO (Planning, Environment and Economy)

Environment & Economy 12 Elected Members	No other change for this committee under this option	Cabinet Members for Planning & Public Protection and Streetscene & Countryside CO (Planning, Environment and Economy) CO (Streetscene & Transportation)
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CONSTITUTION & DEMOCRATIC SERVICES COMMITTEE

Date of Meeting	Wednesday 22 nd January 2020
Report Subject	Member Development & Engagement
Report Author	Head of Democratic Services

EXECUTIVE SUMMARY

It is the practice for this committee to receive a progress report on the Member Development and Engagement events which had been organised. This report provides details of events which have been held since the last report on this topic at the October meeting.

RECOMMENDATIONS

1	That the Committee notes the progress with Member Development and Engagement events since the last report.
2	That if Members have any suggestions for future Member Development and Engagement they are invited to contact the Head of Democratic Services to discuss them.

REPORT DETAILS

1.00	DETAILS OF EVENTS
1.01	This committee has previously agreed that regular progress reports on the Member Development and Engagement events which had been organised should be submitted to it.
1.02	Since the last report, which was to the October meeting, a number of events which are detailed below have been held.

	Event	Date and times	Number attended
	GWe workshop	18 th November 2pm	18
	County Lines/Modern Slavery training	2nd December 10am	6
	Counter terrorism and prevention training	5 th December 10am	3
	Treasury Management briefing	11th December 10am	12
	County Lines/Modern Slavery training	16 th December	5
1.03	There was an open 'drop in session' for any Members who wanted to discuss how the Local Democracy & Boundary Commission proposals would affect their ward on the afternoon of 24 th October. This was attended by 12 Members. On 28 th October at 4pm, there was an all Member Electoral Ward review workshop, which was used to inform the report to Council on 19 th November.		
1.04	The outcome of the Electoral Wards review was reported to Council and subsequently, our response to the Local Democracy & Boundary Commission was circulated to all Members.		

2.00	RESOURCE IMPLICATIONS
2.01	There is a small training budget which can be accessed if necessary: most development sessions are provided using the Council's own officers.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	None.

4.00	RISK MANAGEMENT
4.01	The provision of information through workshops and briefings contributes to effective risk management.

5.00	APPENDICES
5.01	None.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>None.</p> <p>Contact Officer: Robert Robins, Democratic Services Manager Telephone: 01352 702320 E-mail: robert.robins@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	None.

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