

Gareth Owens LL.B Barrister/Bargyfreithiwr
Chief Officer (Governance)
Prif Swyddog (Llywodraethu)



Contact Officer:
Sharon Thomas / 01352 702324
sharon.b.thomas@flintshire.gov.uk

To: Julia Hughes (Chair)

Councillors: Gladys Healey, Patrick Heesom and Arnold Woolley

Co-opted Members:

Jonathan Duggan-Keen, Phillipa Earlam, Mark Morgan and Gill Murgatroyd

29 June 2021

Dear Sir/Madam

NOTICE OF REMOTE MEETING
STANDARDS COMMITTEE
MONDAY, 5TH JULY, 2021 at 6.30 PM

Please note that a training session for the Standards Committee members will be held from 6.00pm to 6.30pm

Yours faithfully

Robert Robins
Democratic Services Manager

Please note: This will be a remote meeting and 'attendance' will be restricted to Committee Members and those Members of Council who have asked the Head of Democratic Services for an invitation. Such attendees may only speak at the Chair's discretion.

The meeting will be live streamed onto the Council's website. A recording of the meeting will also be available, shortly after the meeting at <https://flintshire.public-i.tv/core/portal/home>

If you have any queries regarding this, please contact a member of the Democratic Services Team on 01352 702345.

A G E N D A

1 **APOLOGIES**

Purpose: To receive any apologies.

2 **DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)**

Purpose: To receive any Declarations and advise Members accordingly.

3 **MINUTES** (Pages 5 - 10)

Purpose: To confirm as a correct record the minutes of the meeting held on 10 May 2021.

4 **DISPENSATIONS**

Purpose: To receive any requests for dispensations.

Members of the press/public will be able to remain at the meeting whilst an application for dispensation is presented to the Committee and will be able to return to hear the Committee's decision. However, under Paragraph 18C Schedule 12A Local Government Act 1972 the Committee will exclude the press and public from the meeting whilst it deliberates on any application for a dispensation.

5 **AMENDMENTS TO THE PLANNING CODE OF PRACTICE** (Pages 11 - 32)

Purpose: To review the Planning Code of Practice in line with a resolution of the Committee and Council earlier in the year.

6 **OVERVIEW OF ETHICAL COMPLAINTS** (Pages 33 - 40)

Purpose: That the Committee notes the number and type of complaints.

7 **REVIEW OF THE ETHICAL STANDARDS FRAMEWORK (VERBAL)**

Purpose: A verbal update from the Monitoring Officer and the Chair about the review of the Ethical Standards Framework currently being undertaken by Richard Penn on behalf of Welsh Government.

8 **REVIEW AND ASSURANCE ON MEMBER/OFFICER PROTOCOL - VERBAL UPDATE**

Purpose: The Member Officer Protocol was reviewed in early 2020 by the Council. A verbal update will be given on the outcome of a further light touch review of the Member Officer Protocol that has recently been carried out.

9 **FORWARD WORK PROGRAMME** (Pages 41 - 44)

Purpose: For the Committee to consider topics to be included on the attached Forward Work Programme.

10 **PLANNING THE AGENDA FOR THE LIAISON ON ETHICAL ISSUES MEETING** (Pages 45 - 48)

Purpose: To plan the agenda for the Chair of the Standards Committee's meeting with the Chair and Leader of the Council and Group Leaders.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 - TO CONSIDER THE EXCLUSION OF THE PRESS AND PUBLIC

The following item is considered to be exempt by virtue of Paragraph(s) 15 of Part 4 of Schedule 12A of the Local Government Act 1972 (as amended).

The appendix contains details of consultations or negotiations between the authority and office holders, and the public interest in withholding that information outweighs the interest in disclosing it until the consultations or negotiations have been concluded.

11 **PLANNING THE AGENDA FOR THE LIAISON ON ETHICAL ISSUES MEETING (CONFIDENTIAL APPENDIX TO AGENDA ITEM 10)** (Pages 49 - 50)

Please note that there may be a 10 minute adjournment of this meeting if it lasts longer than two hours

Procedural Note on the conduct of meetings

The Chair will open the meeting and introduce themselves.

The meeting will be attended by a number of Councillors. Officers will also be in attendance to present reports, with Democratic Services officers acting as hosts of the meeting.

All attendees are asked to ensure their mobile phones are switched off and that any background noise is kept to a minimum.

All microphones are to be kept muted during the meeting and should only be unmuted when invited to speak by the Chair. When invitees have finished speaking they should go back on mute.

To indicate to speak, Councillors will use the chat facility or use the electronic raise hand function. The chat function may also be used for questions, relevant comments and officer advice and updates.

The Chair will call the speakers, with elected Members addressed as 'Councillor' and officers addressed by their job title e.g. Chief Executive' or name. From time to time, the officer advising the Chair will explain procedural points or suggest alternative wording for proposals, to assist the Committee.

If and when a vote is taken, the Chair will explain that only those who oppose the proposal(s), or who wish to abstain will need to indicate, using the chat function. The officer advising the Chair will indicate whether the proposals are carried.

If a more formal vote is needed, this will be by roll call – where each Councillor will be asked in turn (alphabetically) how s/he wishes to vote

At County Council and Planning Committee meetings speaker's times are limited. A bell will be sounded to alert that the speaker has one minute remaining

The meeting will be live streamed onto the Council's website. A recording of the meeting will also be available, shortly after the meeting at <https://flintshire.public-i.tv/core/portal/home>