



Contact Officer:
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To: Cllr Neville Phillips (Chairman)

Councillors: Bernie Attridge, Chris Bithell, Bob Connah, Jean Davies, Rob Davies, David Evans, David Healey, Ted Palmer, Mike Peers, Michelle Perfect, Vicky Perfect, Ian Smith, David Williams and Arnold Woolley

8 October 2020

Dear Sir/Madam

NOTICE OF REMOTE MEETING
CONSTITUTION AND DEMOCRATIC SERVICES COMMITTEE
WEDNESDAY, 14TH OCTOBER, 2020 at 2.00 PM

Yours faithfully

Robert Robins
Democratic Services Manager

Please note: Due to the current restrictions on travel and the requirement for physical distancing, this meeting will not be held at its usual location. This will be a remote meeting and 'attendance' will be restricted to Committee Members. The meeting will be recorded.

If you have any queries regarding this, please contact a member of the Democratic Services Team on 01352 702345.

A G E N D A

1 **APPOINTMENT OF CHAIR**

Purpose: At the Annual Meeting, Council determined that the Liberal Democrats Group will chair this Committee. The Committee is advised that Councillor Neville Phillips is the Chair of the Committee for the municipal year.

2 **APPOINTMENT OF VICE-CHAIR**

Purpose: To appoint a Vice-Chair for the Committee.

3 **APOLOGIES**

Purpose: To receive any apologies.

4 **DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)**

Purpose: To receive any Declarations and advise Members accordingly.

5 **MINUTES** (Pages 3 - 6)

Purpose: To confirm as a correct record the minutes of the meeting held on 5 March 2020.

6 **INDEPENDENT REMUNERATION PANEL FOR WALES (IRPW) ANNUAL REPORT FOR 2021/22** (Pages 7 - 90)

Purpose: To enable the Council to receive the Independent Remuneration Panel for Wales (IRPW) Annual Report for 2021/22, which determines payments to elected and co-opted members for the next year.

7 **MEMBER IT SUPPORT** (Pages 91 - 94)

Purpose: For the committee to consider proposals for enhanced Member IT provision.

8 **REVIEW OF MEMBER/OFFICER PROTOCOL** (Pages 95 - 116)

Purpose: To consider the changes recommended by the Standards Committee to the Member/Officer Protocol as part of its rolling review of the Constitution.