

**Gareth Owens LL.B Barrister/Bargyfreithiwr**  
Chief Officer (Governance)  
Prif Swyddog (Llywodraethu)



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To: Cllr Dan Rose (Chair)

Councillors: Dave Hughes, Ted Palmer, Jason Shallcross and Antony Wren

**Co-opted Members:**

Steve Hibbert, Cllr. Andrew Rutherford, Cllr Gwyneth Ellis and Cllr Anthony Wedlake

13 February 2025

Dear Sir/Madam

**NOTICE OF HYBRID MEETING**  
**CLWYD PENSION FUND COMMITTEE**  
**WEDNESDAY, 19TH FEBRUARY, 2025 at 9.30 AM**

Yours faithfully

Steven Goodrum  
Democratic Services Manager

Please note: Attendance at this meeting is either in person in the Lord Barry Jones Council Chamber, Flintshire County Council, County Hall, Mold, Flintshire or on a virtual basis.

The meeting will be live streamed onto the Council's website. The live streaming will stop when any confidential items are considered. A recording of the meeting will also be available, shortly after the meeting at <https://flintshire.public-i.tv/core/portal/home>

If you have any queries regarding this, please contact a member of the Democratic Services Team on 01352 702345.

## A G E N D A

### 1 **APOLOGIES**

**Purpose:** To receive any apologies.

### 2 **DECLARATIONS OF INTEREST (INCLUDING CONFLICTS OF INTEREST)**

**Purpose:** To receive any Declarations and advise Members accordingly.

### 3 **MINUTES** (Pages 5 - 18)

**Purpose:** To confirm as a correct record the minutes of the last meeting held on the 27 November, 2024.

### 4 **GOVERNANCE UPDATE** (Pages 19 - 140)

**Purpose:** To provide Committee with an update on governance related matters including proposed amendments for approval on the Knowledge and Skills Policy, input to the 2025/26 training plan, and approval of the Procedure for Reporting and Recording Breaches of the Law / Late Payment of Contributions by an Employer.

### 5 **PENSION ADMINISTRATION/COMMUNICATIONS UPDATE** (Pages 141 - 198)

**Purpose:** To provide Committee with an update on administration and communication matters including updates to the Fund's business plan for approval.

### **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 - TO CONSIDER THE EXCLUSION OF THE PRESS AND PUBLIC**

The following item is considered to be exempt by virtue of Paragraph(s) 18 of Part 4 of Schedule 12A of the Local Government Act 1972 (as amended).

The public interest in withholding the information outweighs the public interest in disclosing the information.

### 6 **CLWYD PENSION FUND CYBER STRATEGY AND CYBER HYGIENE GUIDELINES** (Pages 199 - 226)

**Purpose:** To provide Committee with the updated Cyber Strategy for approval, and to note the updated Cyber Hygiene Guidelines including highlighting if they are not able to meet any aspect of the these.

The following item is considered to be exempt by virtue of Paragraph(s) 14 of Part 4 of Schedule 12A of the Local Government Act 1972 (as amended).

The public interest in withholding the information outweighs the public interest in disclosing the information.

**7 PROJECT SNOWDON (Pages 227 - 250)**

**Purpose:** To provide Committee with an update on the Wales Pension Partnership (WPP) implementation of the HMT Pensions Review reforms for comments, including feedback on the direction of travel of the WPP.

**8 FUTURE MEETINGS**

**Purpose:** Future meetings of the Clwyd Pension Fund Committee will take place at 9.30am on:

9.30 am on Wednesday 19 March 2025

9.30 am on Wednesday 18 June 2025

***Please note that there may be a 10 minute adjournment of this meeting if it lasts longer than two hours***