

## CORPORATE SERVICES

## APPENDIX 5

## Budget Monitoring 2011/12 (Month 9)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Chief Executive	2.274	2.210	(0.064)	(0.060)	Vacancy savings in Policy, Performance & Partnerships Unit <b>£0.029m.</b>	
					Consultation efficiency <b>£0.028m.</b>	
					Community Strategy Efficiency <b>£0.004m.</b>	
					Other minor efficiencies <b>£0.003m.</b>	
Finance	3.321	3.295	(0.026)	(0.020)	The net position on staffing costs is an underspend of <b>£0.071m</b> , this is after taking into account several vacancies and the additional costs of senior interim staff and essential additional resources. This is due to the delay in the implementation of the Finance Function Review and also the increased workload within Benefits. These are being carefully monitored and will continue until the results of the Finance Function Review are implemented. This is in line with the anticipated revised cost of the Finance Structure.	The HB position is being closely monitored.

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cont.... Finance					In order to keep on top of backlogs within Housing Benefits it has been necessary to engage an outside data centre to process claims creating a pressure of <b>£0.057m</b> .	
					Savings on essential car allowances and transport costs due to staff vacancies <b>£0.010m</b> .	
					Additional costs of software, software maintenance and consultants due to legislative changes and upgrades to systems <b>£0.017m</b>	
					Additional funding received from WAG <b>£0.040m</b>	
					Various increases in running costs/decreases in income received, <b>£0.021m</b>	

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Legal & Democratic Services	3.247	3.143	(0.104)	(0.102)	Various vacancy savings, <b>£0.017m.</b>	
					Reduction in Members' Allowances payable and expenses, <b>£0.077m.</b> £11k of the underspend on Members Allowances has been utilised to purchase tablets and a server for the pilot scheme to trial the use of tablets with Members. Should this trial prove successful then the purchase of the additional tablets would be purchased from this underspend.	
					Various decreases in running costs/increases in income received, <b>£0.010m.</b>	
Human Resources & Organisational Development	2.036	2.267	0.231	0.215	During the identification of the 1% efficiencies in 2010/11, £0.025m was surrendered on a permanent basis for ISA registration although the budget allocation was only temporary. The efficiency has therefore reduced the CRB checks budget by £0.025m.	

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cont... Human Resources & Organisational Development					ISA Registration budget error <b>£0.025m</b> pressure.	ISA Registration/CRB checks. A budget pressure form has been completed for 2012/13. A review is currently underway to identify possible ways of reducing CRB check expenditure.
					CRB Checks <b>£0.043m</b> pressure.	A report on CRB checks is currently being prepared for CMT which will make recommendations to reduce future costs.
					Corporate Training Accommodation costs <b>£0.008m</b> pressure.	
					Organisational Design pressure of <b>£0.139m</b> .	This expenditure relates to the OD Project which will generate efficiencies through ongoing service reviews.
					HRMIS Phase 2 in year pressure of <b>£0.025m</b> .	

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cont... Human Resources & Organisational Development					Other minor efficiencies equating to <b>£0.009m</b>	

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ICT & Customer Services	5.800	5.951	0.151	0.138	Estimated deficit D&P <b>£0.333m.</b>	DESIGN & PRINT We are currently projecting a £0.333m deficit for Design & Print for 2011/12. This figure may increase in future months if income drops more than we have anticipated.
					Pressure - Software Maintenance <b>£0.019m.</b>	
					Vacancy Savings (vacancies on hold pending outcome of Service Reviews) <b>£0.196m.</b>	
					Desktop efficiency <b>£0.030m.</b>	
					Other minor pressures <b>£0.025m.</b>	

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cont.... ICT & Customer Servicea						ICT & CS would like to request permission to carry forward the following amounts: - £0.070m FF Channel Shift. This is a North Wales collaborative project and is unlikely to commence before April (FF Delegated Budget). - Up to £0.091m for the EDRMS Project as the contract states that agreed payments will be made as each stage of the project is completed ; - Up to £0.096m P2P Project. This will ensure management continuity during the roll out in 2012/13 (part FF Delegated Budget).
Clwyd Theatr	0.000	0.000	0.000	0.000		
<b>Total :</b>	<b>16.678</b>	<b>16.866</b>	<b>0.188</b>	<b>0.171</b>		