

## APPENDIX 2

### Application to keep a pet or animal in your council home

Please note that permission is not granted until you receive written confirmation from the Council.

If permission is granted, it will be subject to terms and conditions relevant to the type of pet or animal you are proposing to keep.

#### Your details

Your name:	
Address:	
Telephone number	
Email:	

Type of accommodation where the pet or pets will be kept: (eg. Two-bedroom ground-floor flat)	
Does the property have direct access to its own garden?	Yes/No
Does the property have direct access to a shared garden or open space?	Yes/No

Have you or any member of your household ever been denied permission to keep a pet in the past? Yes/No

Have you or any member of your household ever been prosecuted for any offence against an animal? Yes/No

If you answered yes to either of the two questions above, please provide details:

**Details of Pet or Animal you wish to keep**

**Type of pet/animal**

Numbers of each type of pet/animal you want to keep

Please state the breed or type:

For female pets/animals, please say what you have done / will do to prevent breeding:

Please provide details of someone who would be prepared to look after your pets/animals if you were unable to, for example in an emergency:

**Name:**

**Address:**

**Telephone Number**

\*Can you meet the welfare needs of the animal(s) / pet(s) by providing suitable accommodation and any specialist equipment they may need?

Yes/No

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Any comments:

If you have already obtained your pet, please provide details of their micro-chip number, pets name and a photograph [these can be provided at a later date if you are unable to provide these details yet]

**Declaration**

By making this application to keep a pet, I can confirm that I have read and fully understood the “Responsible Pet Ownership: A Guide for Flintshire County Council Tenants” leaflet and I understand my responsibilities under my tenancy agreement.

**I confirm that I will keep to the following conditions.**

1. I understand that I am fully responsible for the care, welfare and behaviour of my pets and will make sure that they do not cause any nuisance or distress to my neighbours or others, (for example, if I have a dog, I will not allow it to bark for long periods, I will clean up any mess it makes, and I will not allow it to cause damage to property).
2. If I have applied to keep a dog, I understand that I must microchip it so that it can be identified if it goes missing.
3. I will understand that breeding is prohibited and will consider neutering my animal to prevent unwanted babies. [details of subsidised schemes for customers in receipt of means tested benefits can be obtained from the Neighbourhood Housing Team]
4. I will look after my pet/animal properly by giving it a proper diet (food and water), making sure it is free from pain, suffering, injury or disease and making sure it gets regular exercise.
5. I will make sure that my pet/animal has somewhere suitable to live and will prevent it from escaping into neighbouring properties or shared areas. My pet/animal will not be allowed to roam in shared areas.
6. I will make sure that if my pet/animal fouls in any shared or public areas, or in my own garden, I will clear this up immediately and dispose of it appropriately (for example, by flushing it down the toilet). I will not just leave it or put it in the bin.
7. I understand that I will have to pay for any damage caused by my pet. This includes damage to your property (for example, the cost of treatment to get rid of fleas or other

pests and the cost of repairing any damage caused to my property, garden or shared areas as a result of not clearing up after my pet).

8. I can confirm that I (and all other members of my household) have never been denied permission to keep a pet, and have never been prosecuted for an offence against an animal.
9. I understand that you have the right to withdraw permission to keep a pet and that irresponsible pet owners will not be allowed to keep any pets in your properties and may be reported to the RSPCA.
10. I understand that you may give my details to local veterinary practices and the RSPCA so they can give me information about caring for my pet. I give you permission to do this.

Print full name:

Signature:

Date:

We aim to respond to applications with 15 working days. If you need a response sooner, please explain why:

**Please return your completed form to:**

**Neighbourhood Housing Team, Flintshire County Council, Chapel Street, Flint,  
Flintshire, CH6 5BD**