

**APPENDIX 4**

**Priority:** Modern and Efficient Council  
**Sub-Priority:** Procurement Strategy  
**Impact:** Making our money go further through smart procurement

What we said we would do in 2014/15: -

**1. Optimise procurement efficiencies through the use of regional and national procurement collaborations.**

Progress Status		Progress RAG	G		Outcome RAG	G	
<p>The council continues to identify opportunities for regional procurement collaboration and the establishment of the joint procurement team with Denbighshire and the 3 County Procurement Project with Denbighshire and Gwynedd which has recently received support from Cabinet will offer further opportunities going forward.</p> <p>On a national level we are pursuing opportunities via the Welsh Purchasing Consortium which we joined earlier this year, and we should see contracts becoming available via the National Procurement Service later this year.</p> <p><b>Achievement will be measured through:</b></p> <ul style="list-style-type: none"> <li>The scale of the use of the National Procurement Service and the resulting efficiencies</li> </ul> <p>Achievement Milestones for strategy and action plans</p> <ul style="list-style-type: none"> <li>The scale of the use of regional procurement collaboration and the resulting efficiencies</li> </ul>							
Achievement Measures	Lead Officer	2013/14 Baseline Data	2014/15 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
IPME4M3 - Achievement of efficiency savings achieved due to the use of National, Regional and Sectoral procurement frameworks	Chief Officer - Governance	£303,000	£250,000	£300,000	£120,000	G	G

## 2. Implement proposals for a joint Flintshire and Denbighshire corporate procurement unit.

**Progress Status**

**Progress RAG**

**G**

**Outcome RAG**

**G**

The new unit was operational from the 1<sup>st</sup> July, 2014 as planned.

**Achievement will be measured through:**

- The merger of Flintshire and Denbighshire procurement teams to a single corporate procurement unit serving the two organisations

**Achievement Milestones for strategy and action plans:**

- The merger of Flintshire and Denbighshire procurement teams to a single corporate procurement unit serving the two organisations by 1 July 2014

**3. Develop an improved corporate approach to community benefits and supply chain management to benefit the organisation, local communities and the local economy.**

<b>Progress Status</b>	<b>Progress RAG</b>	<b>G</b>	<b>Outcome RAG</b>	<b>G</b>
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The Procurement Unit ensures that all relevant contracts with opportunities for Community Benefit clauses included them as per CPR's. The new arrangements with Denbighshire provide capacity for an increased focus on supply chain management and this will be further enhanced when we fully implement the e-Trading system later this year.

**Achievement will be measured through:**

- Increasing inclusion of community benefit clauses in contracts

**Achievement Milestones for strategy and action plans:**

- Establishing a wider range of community benefit clauses to be used when procuring services by October 2014

Achievement Measures	Lead Officer	2013/14 Baseline Data	2014/15 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance RAG
Percentage of applicable contracts which include community benefits clauses	Chief Officer - Governance	100%	100%	100%	100%	G	G

**Risk to be managed** – Keep up the pace of collaboration to maximise procurement efficiencies through the use of the National Procurement Service and Welsh Procurement consortium frameworks

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score
(L)	(I)	(LxI)		(L)	(I)	(LxI)			(L)	(I)	(LxI)	
M	M	A	<p>Use of Corporate frameworks is now mandatory as per the new CPR's.</p> <p>A category workflow approval within the P2P solution for certain spend areas e.g. furniture has been piloted. This has ensured that purchasing outside corporate agreements has been challenged and stopped.</p> <p>The use of Value Wales and GPS contract continues in advance of NPS contracts coming on stream</p> <p>Delays in NPS establishment and work programme</p>	M	M	A	<p>The National Procurement Service is still finding its feet and the delivery of efficiencies is dependent on NPS implementation and work programme delivery. It's anticipated that that there may be slippage in efficiencies delivered as a result of the NPS not yet fully operational. The Authority is also a member of the Welsh Purchasing Consortium and active participation in their framework agreements is ongoing. There are numerous tender processes currently being undertaken that will deliver efficiencies in the Q3/ Q4.</p>	Head of ICT & Customer Services	↑	M	M	A

**Risks to be managed** – Ensure the internal adoption of revised procurement practice and process

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score
(L)	(I)	(LxI)		(L)	(I)	(LxI)			(L)	(I)	(LxI)	
M	M	A	New CPR's are in place since October 2013 which mandates standard processes and use of systems. 300+ officers have received new CPR awareness training	L	L	G	On-going monitoring of CPRs to ensure full alignment with external legislation and best practice. Compliance checks by Procurement Unit and Internal Audit.	Head of ICT & Customer Services	↔	L	L	G

**Risks to be managed** – Having the creativity to apply community benefit clauses within contracts

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score
(L)	(I)	(LxI)		(L)	(I)	(LxI)			(L)	(I)	(LxI)	
H	M	R	<p>Identify opportunities for including Community Benefit clauses in applicable contracts.</p> <p>Inclusion of CPRs mandated in all contracts greater than £2 million. 300+ CPR awareness training undertaken</p>	M	M	A	<p>Training and awareness to be arranged for all relevant staff regarding community benefits. Discussions taking place with Value Wales for suitable dates.</p>	Head of ICT & Customer Services	↓	L	L	G