



NWRWTP

North Wales Residual Waste Treatment Project

AGENDA ITEM NO: 7

REPORT TO: NWRWTP JOINT COMMITTEE

DATE: 21 JUNE 2018

REPORT BY: CORPORATE FINANCE MANAGER (FCC)

SUBJECT: ANNUAL RETURN YEAR ENDED 31ST MARCH 2018

1.00 PURPOSE OF REPORT

1.01 To present to Members of the Joint Committee the Annual Return Year Ended 31st March 2018 for the North Wales Residual Waste Partnership (NWRWP) for their approval.

2.00 BACKGROUND

2.01 The Joint Committee is classed as a smaller relevant body as its gross income and expenditure is less than £2.5m in the year of account. The type of accounts that a smaller body is required to produce is an Annual Return provided by the Wales Audit Office.

2.02 The Annual Return must be signed by the Responsible Finance Officer and approved by the Joint Committee before the deadline of 30th June. The audit commences after the Joint Committee has approved the Annual Return.

2.03 The audit must be completed and the Annual Return published by no later than 30th September. If no amendments are made to the Annual Return during the audit there will be no requirement for the Joint Committee to approve the amended Annual Return before publication.

3.00 CONSIDERATIONS

3.01 The Annual Return for 2017/18 is attached at Appendix 5.

3.02 The Annual Return includes Flintshire County Council (FCC) Internal Recharge costs for Finance, Legal, Audit, Chief Executive and Democratic Services. It should be noted that the detailed breakdown of the FCC internal recharge was not able to be finalised in time for the main invoice to partner authorities therefore will be issued to authorities as a separate item. A breakdown of the costs are shown below:-



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Department	Time spent on project	Rate	Value
Finance	24 days in total 3 days - Corporate Finance Manager (WG Interview and prep, various report reviews (inc SoA 201718)) 5 days - Finance Manager (Financial Modelling, Joint Committee, budget strategy) 16 days - Accountant Budget Monitoring, Financial Modelling, preparation, collation and presentation	Various £700 £1,235 £3,065	£5,000
Legal	4.5 hours (check heat study agreement)	£150	£690
Internal Audit	2.43 days	£241	£586
Committee Services	8 hours (issuing papers, website) 3 hours (Minute taking)	£17 £15	£223
Chief Executives	This figure is for time allocated to the project since the contract signing in December 2016. Note that no reclaim has been made for extensive time allocations for project leadership and contract negotiations for the preceding years		£5,000
Total			£11,499
Total per authority			£2,299.80

4.00 RECOMMENDATIONS

4.01 Members are requested to approve the Annual Return for the year ended 31st March 2018.

5.00 RESOURCE IMPLICATIONS

5.01 None as a result of this report.



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6.00 ANTI POVERTY IMPACT

6.01 None as a result of this report.

7.00 ENVIRONMENTAL IMPACT

7.01 None as a result of this report.

8.00 EQUALITIES IMPACT

8.01 None as a result of this report.

9.00 PERSONNEL IMPLICATIONS

9.01 None as a result of this report.

10.00 CONSULTATION REQUIRED

10.01 None as a result of this report.

11.00 CONSULTATION UNDERTAKEN

11.01 None as a result of this report.

12.00 APPENDICES

Appendix A – Annual Return

LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985 BACKGROUND DOCUMENTS

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