

Appendix 3

Meeting Action		Status
1	CNIM to consider offer of external audit on local labour figures, by Colin Everett.	CNIM accepted this offer. The audit was carried out by Flintshire's Internal Audit Team and has been completed and verified. It reports that on 1 st May 2018, the percentage of local workers (30-mile radius) on site was 30%, after exclusions of certain groups. CNIM is investigating the possibility of a bespoke report, from the bio-metric gate entry systems, which would provide more user-friendly information for analysis.
2	CNIM to consider visit by Border Control, as suggested by the unions.	In considering this suggested action, as no specific concerns have been raised to date, it is deemed to be unnecessary. However, this can be revisited in light of any facts being presented.
3	CNIM to provide proportion of workers on the project who are employed by agencies (BB action)	Snap shot: 21% workers on site agency on 8 th May 2018.
4	CNIM to carry out Quality Assurance inspection of worker accommodation (to ensure reasonable standard – BB action –	A Quality Assurance inspection of Mostostal Pulawy worker accommodation took place on 23rd May 2018. A random selection of three properties were inspected and all found to be in a very good state of repair, décor and space. There were sufficient bathroom facilities in proportion to the number of occupants and single occupancy was evident.
5	CNIM to provide updated contractor list, both to include both site based and service/supplier, with contract length and type of work, for all companies in Wales (BB action with Cedric Beaufile)	This action has been completed and issued to all parties.
6	CNIM to provide more information on the worker H&S committee and redacted meeting minutes (JT action)	This has been completed and issued to all parties.
7	CNIM to invite HSE to site for inspection, not investigation (JT action)	Paul Harvey, Principal Inspector and Damien Corbett, Regional Inspector, both of HSE Wales, conducted a Health & Safety inspection of the site on 24th May 2018. The feedback is that they are very impressed with how the project is being run and had no

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		observations or advice to issue.
8	CNIM to provide H&S statistic reports (JT action)	This has been completed and issued to all parties.
9	CNIM to provide bell curve for worker numbers and trades for the rest of the contract (JT action)	This has been completed and issued to all parties.
10	CNIM to audit Harris Pye against 'Good Practice Guide' (CB/BB action)	Harris Pye will commence on site week commencing 18 June. A pre-site meeting took place with the company on 15th and 16th May 2018. The audit will take place at the end of July.
11	CNIM/Unions to arrange site visit for May – dates given 15/16 May, for unions to come back (BB action)	The agreed scope of the visit was to give the union representatives access to the induction room, next to the welfare area, to present the values of union membership to any workers who wished to attend. Union posters were displayed before the visit. The visit took place on Friday 1 st June 2018 in line with the agreed scope and was overseen by FCC.
12	WTi to provide written statement outlining reasons for the selection of CNIM as EPC (WTi action)	<p>Wheelabrator Technologies selected CNIM as the EPC contractor for Parc Adfer because of:</p> <ul style="list-style-type: none"> • the ability of CNIM to deliver a single cost effective EPC package that satisfied the complex scope and specification required by the Authority; • CNIM's proven technology and its successful track record in meeting the UK's stringent regulatory requirements; and • CNIM's experience of constructing similar facilities in the UK and elsewhere in the world.
13	NWRWTP	Provide reports regarding project procurement.
14	NWRWTP	The partnership has organised a Joint Committee meeting on 21st June 2018. An invitation has been extended to WTi, CNIM, Unite and GMB to attend the meeting, in part, with two representatives per Trade Union.