

Criteria		Evidence
1	Make sure you have the right local structure in place to maintain a suitable dementia friendly community.	<ul style="list-style-type: none"> <li>• Steering group with a membership covering portfolios, people living with dementia and other supporting services.</li> <li>• Terms of Reference</li> </ul>
2	Identify a person to take responsibility for driving forward the work to support your community to become dementia friendly and ensure individuals, organisations and businesses are meeting their stated commitments.	<ul style="list-style-type: none"> <li>• A named lead who will oversee the work and apply for recognition as a Dementia Friendly Council</li> </ul>
3	Have a plan to raise awareness about dementia in key organisations and businesses within the community that support people with dementia.	<ul style="list-style-type: none"> <li>• Identify dementia champions</li> <li>• Developing a plan and publish on the Infonet and website</li> <li>• Information included in induction process re: dementia</li> <li>• Information on how we support those living with dementia in the community and their carers, including those who work within the Council.</li> </ul>
4	Develop a strong voice for people living with dementia in the community. This will give your plan credibility and will make sure it focuses on areas people living with dementia feel are most important.	<ul style="list-style-type: none"> <li>• Consultation with people living with dementia through memory café's, within existing Dementia Friendly Communities and other advisory groups.</li> <li>• People living with dementia attend the Council's steering group as lived experience advisors.</li> </ul>
5	Raise the profile of your work to increase reach and awareness to different groups in the community.	<ul style="list-style-type: none"> <li>• Action Plan published on the website</li> <li>• Information on services of benefit to those living with dementia published and promoted</li> </ul>
6	Focus you plans on a number of key areas that have been identified locally	<ul style="list-style-type: none"> <li>• At least 1 area of focus in the first 12 months to be chosen from: <ul style="list-style-type: none"> <li>○ Arts, culture leisure and recreation, Business and shops</li> <li>○ Children, young people and students</li> <li>○ Community, voluntary, faith groups and organisations, Emergency Services</li> <li>○ Health and social care</li> <li>○ Housing</li> <li>○ Transport</li> </ul> </li> </ul>

7	Have in place a plan or system to update the progress of your community after six months to one year.	<ul style="list-style-type: none"><li>• Communication plan</li><li>• Programme update across portfolios</li></ul>
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