

COUNTY COUNCIL

Date of Meeting	Wednesday, 9 th September 2020
Report Subject	Schedule of Meetings 2020/21
Report Author	Chief Officer (Governance)

EXECUTIVE SUMMARY

This report contains the proposed Schedule of Meetings for 2020/2021.

It also explains how the schedule was prepared and details the consultation process which was undertaken.

RECOMMENDATIONS

1	That the attached draft Schedule of Meetings for 2020/21 be approved.
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REPORT DETAILS

1.00	EXPLAINING THE SCHEDULE OF MEETINGS FOR 2020/21
1.01	The Schedule of Meetings is produced on an annual basis and presented for approval to the Annual Meeting. Members will recall that following the County Council elections in 2017, Members of the newly elected Council was invited to express their preferences about when meetings should be held. This was done on a Committee by Committee basis as agreed at the Constitution and Democratic Services Committee in October 2017.
1.02	All Committees resolved to continue with the previous meeting arrangements and this draft has been prepared on that basis.
1.03	It is the aim to avoid meetings being held in school holidays, wherever possible. However, given the cycle of individual Committee meetings and when statutory reports are required to be approved by, this is not always possible.

1.04	For 2020/21, we have put in a concentrated sequence of meetings in September, for all of the Overview & Scrutiny committees to consider the Recovery Strategy. That will have been to a special meeting of the Cabinet on 15 th September.
1.05	It will also be necessary to insert special meetings in the autumn to consider proposals for the 2021/22 Budget.

2.00	RESOURCE IMPLICATIONS
2.01	None.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Chief Officer Team, Officers from Finance, Audit, Planning, Policy and Performance, Overview and Scrutiny and Group Leaders.

4.00	RISK MANAGEMENT
4.01	Not applicable.

5.00	APPENDICES
5.01	Schedule of Meetings for 2020/2021.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None. Contact Officer: Robert Robins, Head of Democratic Services Telephone: 01352 702320 E-mail: robert.robins@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	None.