



COVID-19

Recovery Coordinating Group

Terms of Reference

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Document Control and Distribution

This Plan is owned by the North Wales Resilience Forum (NWRF) Strategic Coordination Group (SCG) and managed by the NWRF Secretariat. All users are requested to advise the NWRF Secretariat of any change in circumstances that may materially affect this plan.

Details of changes are to be sent to-

NWRF Secretariat

Email: nwrf@nwales-fireservice.org.uk

Pencadlys yr Heddlu/Police Headquarters

Glan Y Don

Bae Colwyn/Colwyn Bay

Conwy

LL29 8AW

The distribution of the plan for revision, validation and final issue to end users will be via Resilience Direct (RD).

Document Version:

Date	Version	Amended by	Amendment/Comment
21/04/2021	1.0	Supt. Jon Bowcott	Updated to reflect the revised communication links
12/05/2021	1.1	Helen Kilgannon	Updated to reflect WG reporting

Recovery Coordinating Group (RCG)

Terms of Reference

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1. To coordinate the development and implementation of a regional recovery strategy which is (1) compliant with the requirements of the Civil Contingencies legislation and guidance and (2) in alignment with Welsh Government strategy
2. To assume roles from the handover from the Strategic Coordination Group (SCG) for continuity planning in (a) ongoing specialist work e.g. on Test, Trace and Protect and Vaccination Planning and (b) pandemic modelling and scenario planning
3. To maintain a strategic regional situational analysis to inform the development of a consensual recovery strategy
4. To advise on a set of aims and objectives to guide recovery
5. To work with the local authorities and local partners with their Public Services Boards (PSBs) to maintain local situational intelligence to help inform the local choice of priorities and actions for recovery planning
6. To maintain a strategic regional recovery plan and risk register on behalf of the partners
7. To advise on the strategic allocation of resources to recovery planning by Governments and partners
8. To advise on policy issues and resource needs where the Regional Leadership Board (RLB) and partners can represent the interests of the region
9. To maintain tactical oversight of operational structures such as Prevention and Surveillance Groups and convened Incident Management Teams
10. To oversee a communications plan to inform and assure partner bodies, stakeholders and the public
11. To capture learning from the response phase to inform recommendations for the future improvement of public services
12. To develop and oversee an exit strategy for an eventual end to the recovery phase
13. To report to and liaise with Welsh Government and Public Health Wales
14. To direct tasks to existing regional partnerships wherever possible to make best use of existing partnership governance

Membership

Ambulance Service

Economic Ambition Board

Fire and Rescue

Health Board

Local Authorities

Natural Resources Wales

Police

Public Health Wales

Welsh Government

MOD

Accountabilities

The RCG will report to both Welsh Government and its consultative machinery e.g. the Partnership Council, and the Regional Leadership Board (RLB). The RLB will give political/executive leadership to the RCG. Once the SCG is stood down at the eventual end of the response phase the RCG will take guidance from the substantive Local Resilience Forum (LRF).

The RCG will come together with its equivalents in Wales to share practice and learning.

Meeting Frequency

The RCG will meet at a frequency which is necessary for its tasks and functions. Meetings will be held fortnightly initially.

Secretariat

The RCG will be supported through a combination of policy support and administrative support from the North Wales Councils-Regional Emergency Planning Service (NWC-REPS) and North Wales Resilience Forum secretariat. Programme management support will be provided by Flintshire. Supplementary policy and research support will be provided by the partner bodies on request.