

APPENDIX 1

Fees

All fees relating to the mandatory licensing scheme have been agreed by all 22 LAs in Wales for at least the first year of operation of the scheme, and will be the same in every LA:

All first applications

For a 3-year special procedure licence (for individual practitioners)	
application fee payable at the time the application is submitted.	£159
compliance fee, payable after a licence has been granted.	£44
For a 3-year premises/vehicle approval certificate	
application fee payable at the time the application is submitted.	£244
compliance fee, payable after an approval certificate has been granted.	£141
Renewal Applications* (due 3 years after date of grant of first licence)	
For a special procedure licence renewing for the following 3 years:	
application fee payable at the time the renewal application is submitted.	£147*
compliance fee, payable after a renewed licence has been granted	£41*
For a premises/vehicle approval certificate renewing for the following 3 years:	
application fee payable at the time the renewal application is submitted.	£204*
compliance fee, payable after a renewed approval certificate has been granted.	£141*
* Indicative fees only – these are subject to review and may change before a practitioner reaches the end of their existing 3-year licence period which is when they will then need to submit a renewal application for a further 3-year period.	
Variation to a Licence and Replacement Licence	
Special Procedure Licence - Variation (Add new procedure)	£131
Special Procedure Licence - Variation (Change of detail)	£26
Special Procedure Licence - Replacement Licence	£13
Variation to an Approval Certificate and Replacement Approval Certificate	
Approved premises / vehicle - Variation (Add new procedure)	£189
Approved premises / vehicle - Variation (Structural change)	£189
Approved premises / vehicle – Variation (Change of detail)	£26
Approved premises / vehicle - Replacement Certificate	£13
Fees for Temporary Events	
Temporary Special Procedure Licence and Temporary Approval Certificate	
Temporary Special Procedure Licence (per individual)	£92
Approved premises/ vehicle -Temporary Approval (Convention/main purpose)	£680
Approved premises/ vehicle - Temporary Approval (Ancillary event)	£385