

# CONSTITUTION AND DEMOCRATIC SERVICES COMMITTEE FORWARD WORK PROGRAMME

## Current FWP (January 2025)

<b>Date of meeting</b>	<b>Subject</b>	<b>Purpose of Report / Presentation</b>	<b>Responsible / Contact Officer</b>
<b>Tuesday, 25<sup>th</sup> March 2025</b>	<b>Diversity in Democracy Action Plan</b>	For the committee to consider, review and update the Council's 'Diversity in Democracy Action Plan'.	Democratic Services Manager
	<b>Member Workshops, Briefings and Seminars Update</b>	For the committee to receive a progress report on the Member Development and Engagement events which have taken place or are scheduled.	Democratic Services Manager
	<b>Meeting arrangements</b>	For the committee to consider and review the arrangements and management of meetings following feedback at the committee's September meeting.	Democratic Services Manager
	<b>Independent Remuneration Panel for Wales (IRPW) Annual Report</b>	To provide Members with details of the final published Annual report from the IRPW and the implications of such for consideration.	Democratic Services Manager
<b>Friday, 13<sup>th</sup> June 2025</b>	<b>Member Workshops, Briefings and Seminars Update</b>	For the committee to receive a progress report on the Member Development and Engagement events which have taken place or are scheduled.	Democratic Services Manager
	<b>Update on <a href="#">Statutory and Non-Statutory Guidance for Principal Councils in Wales</a> – supporting provisions within the Local</b>	To provide Members with an update on the implementation of the measures outlined in the Statutory and Non-Statutory Guidance for Principal	Democratic Services Manager

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	<b>Government Act 2000, the Local Government (Wales) Measure 2011 and the Local Government and Elections (Wales) Act 2021.</b>	Councils in Wales document.	
	<b>Review the Governance &amp; Audit Terms of Reference</b>	For the Committee to review the Terms of Reference of the Governance & Audit Committee to ensure that there is no duplication of work with the Council's Overview & Scrutiny Function.	Democratic Services Manager
	<b>Overview &amp; Scrutiny Annual Report</b>	The Overview & Scrutiny Annual Report is drafted in consultation with the relevant Committee Chairs. The draft is then submitted to this committee for Member comment before being submitted to Council for formal approval. The Annual Report provides the Council with assurance that the Overview & Scrutiny function is fulfilling its constitutional role.	Democratic Services Manager