



COUNTY COUNCIL

Date of Meeting	Tuesday, 10 th December 2019
Report Subject	Overview and Scrutiny Annual Report 2018/19
Report Author	Chief Officer (Governance)

EXECUTIVE SUMMARY

The Overview & Scrutiny Annual Report is drafted on an annual basis by the Officer team in consultation with the relevant Committee Chairs. The draft is then submitted to the Constitution & Democratic Services Committee for Member comment before being submitted to Council for formal approval.

The Constitution & Democratic Services Committee considered the Annual Report at its meeting on 27th November.

The Annual Report provides the Council with assurance that the Overview & Scrutiny function is fulfilling its constitutional role.

RECOMMENDATIONS

1	That the Council receives the Overview & Scrutiny Annual Report for 2018/19.
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REPORT DETAILS

1.00	THE OVERVIEW & SCRUTINY ANNUAL REPORT
1.01	Our Constitution requires the Overview & Scrutiny Committees to report annually to Council on their workings with recommendations for their future work programme and changing working methods if appropriate.
1.02	The Work Programmes for Overview & Scrutiny Committees are considered and amended where necessary at each ordinary meeting of each of the Committees. Any updates are then included in the Corporate Forward Work Programme which is published with the Agenda for the monthly meeting of Cabinet. During the year, Corporate Resources successfully trialled an action tracking approach for actions arising out of committee minutes. This was adopted for all Overview & Scrutiny committees for the 2019/20 municipal year.
1.03	Following consideration by the Constitution & Democratic Services Committee, the report was approved for submission to Council.

2.00	RESOURCE IMPLICATIONS
2.01	None.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	The Constitution & Democratic Services Committee considered and approved the Annual Report at the meeting on 27 th November 2019.

4.00	RISK MANAGEMENT
4.01	No risks were identified during the preparation of the Report. Production of the report fulfils a constitutional requirement. No specific anti-poverty, environmental or equalities issues were identified.

5.00	APPENDICES
5.01	Overview & Scrutiny Annual Report for 2018/19

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Minutes of the Constitution & Democratic Services Committee 27 th November 2019. Contact officer: Robert Robins, Democratic Services Manager

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7.00	GLOSSARY OF TERMS
7.01	None.