

## CABINET

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| <b>Date of Meeting</b> | Tuesday, 20 <sup>th</sup> October 2020             |
| <b>Report Subject</b>  | Annual Performance Report 2019-20                  |
| <b>Cabinet Member</b>  | Cabinet Member for Corporate Management and Assets |
| <b>Report Author</b>   | Chief Executive                                    |
| <b>Type of Report</b>  | Strategic  |

### EXECUTIVE SUMMARY

The Annual Performance Report for 2019/20 reviews our progress against the Council Priorities as detailed in the Council Plan 2019/20.

The report reflects the overall progress that has been made against our priorities and the level of confidence we have in achieving the desired outcomes. It also shows the position against our 53 risks, with 4 risk increasing in significance during the year and 16 risks reducing in significance by year end.

Performance against the Council Plan measures was positive with 88% of agreed key activities being assessed as making good progress and 91% likely to achieve the desired outcome. In addition, 78% of the performance indicators met or exceeded target for the year, whilst 59% showed improvement or remained stable.

Risks are also being successfully managed with the majority being assessed as moderate (68%) or minor/insignificant (17%); 15% of risks showed a high risk status at year-end, mostly due to lack of financial resourcing.

### RECOMMENDATIONS

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| 1 | To approve the 2019/20 Annual Performance Report for recommendation to Council for adoption. |
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## REPORT DETAILS

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| <b>1.00</b> | <b>EXPLAINING THE COUNCIL PLAN PERFORMANCE 2019/2020</b>   |
| 1.01        | The Annual Performance Report (the Report) meets the statutory requirement to publish a Corporate Plan as required by the Local Government (Wales) Measure (2009) (the Measure). The report must be published by 31st October each year. The purpose of the report is to account for the organisation's previous year's performance against its Council Priorities.  |
| 1.02        | The requirements of the Measure are met through the "forward looking" document; the Council Plan 2019/20. This sets out the vision and priorities for the Council. The second statutory requirement of the Measure is met by this Annual Performance Report, which reviews progress on commitments made in the previous year.  |
| 1.03        | The Annual Performance Report must be approved by the full Council prior to publication.   |
| 1.04        | <p>The Annual Performance Report for 2019/20 reviews our progress against the Priorities as detailed in the Council Plan 2019/20. This assessment takes into consideration assessments of our performance for each of the Council Priorities through:</p> <ul style="list-style-type: none"><li>• Progress against key actions and projects</li><li>• Progress against identified risks and challenges</li><li>• Performance indicator outturns (target and trend analysis)</li><li>• Regulatory, audit and inspection activity</li><li>• Progress against the Well-being of Future Generations sustainable development principles and goals.</li><li>• Progress against the Council's Well-being Objectives</li></ul>     |
| 1.05        | <p><b><u>Progress against Key Activities</u></b></p> <p>Good progress has been made against the 2019/20 Council Plan priorities and there is a high level of confidence in the achievement of desired outcomes. The Report summaries progress against the key activities supporting the priorities as follows:</p> <p><b>Progress:</b></p> <ul style="list-style-type: none"><li>• We are making good progress in 88% (152)</li><li>• We are making satisfactory progress in 12% (20)</li></ul> <p><b>Outcome:</b></p> <ul style="list-style-type: none"><li>• We have a high level of confidence in the achievement of 91% (157).</li><li>• We have a medium level of confidence in the achievement of 9% (15).</li></ul> |

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| 1.06 | <p><b><u>Progress against Risks and Challenges</u></b></p> <p>Previous risk reports provided to Cabinet were based on initial risk scores and current risk position for each quarter. This has been altered for the purpose of the Annual Performance Report to demonstrate performance and trend of risks in year. Within this report, the initial risk is the position of risk as of 1st April 2019 and the current risk is the position of risk as of 31st March 2020.</p> <p>Good progress was made in managing our risks. Analysis of the year end risk levels for the 53 strategic risks identified in the Council Plan is as follows:</p> <ul style="list-style-type: none"> <li>• 62% (33) risks remained the same.</li> <li>• 30% (16) risks reduced</li> <li>• 8% (4) risks increased</li> </ul>   |
| 1.07 | <p><b><u>Performance Indicator Outturns</u></b></p> <p>The Report summaries our performance against the Council Plan measures and also nationally using the Public Accountability Measures (PAMs). Welsh Government have decided not to collect the PAMs at the time of publishing this report, due to the ongoing pandemic. We have still collected the data and measured against trend and our own targets.</p> <p><b>Council Plan Measures</b></p> <p>Assessment of actual performance against target:</p> <ul style="list-style-type: none"> <li>• 78% (68) of performance measures achieved target or better.</li> <li>• 14% (12) of performance measures missed target within an acceptable margin.</li> <li>• 8% (7) of performance measures significantly missed target.</li> </ul> <p>Analysis of trend was also undertaken. This is a comparison of current year performance with that of the previous year.</p> <p>Where trend analysis could be undertaken: -</p> <ul style="list-style-type: none"> <li>• 52% (31) of performance measures showed improved performance;</li> <li>• 41% (24) showed performance which had downturned when compared with the previous year; and</li> <li>• 7% (4) had maintained the same level of performance.</li> </ul> <p><b>Public Accountability Measures</b></p> <p>Assessment of performance against our own set targets:</p> <ul style="list-style-type: none"> <li>• 67% (10) of national measures achieved target or better.</li> <li>• 27% (4) of national measures missed target within an acceptable margin.</li> <li>• 6% (1) of national measures significantly missed target.</li> </ul> <p>Analysis of trend was also undertaken. This is a comparison of current year performance with that of the previous year. Where trend analysis could be undertaken: -</p> <ul style="list-style-type: none"> <li>• 73% (11) of national measures showed improved performance; and</li> <li>• 27% (4) showed performance which had downturned when compared with the previous year</li> </ul> |

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| 1.08 | <b><u>Regulation, Audit and Inspection Activity</u></b><br>The Audit Wales publishes an Annual Improvement Report (AIR) each year on behalf of the Auditor General for Wales. The AIR is currently being produced for Flintshire which will summarise its findings and give recommendations from the various reports that have been produced. |
| 1.09 | The Auditor General has not made any statutory recommendations with which the Council must comply.  |
| 1.10 | The Report will be made available via the Council's website once published. Paper copies will also be available with supporting documents which provide the more detailed information will be available as 'hyperlinked' documents.   |
| 1.11 | Both Cabinet and Corporate Resources Overview and Scrutiny Committee have continued to consider performance areas which under-performed (downward trend and/or low quartile benchmark position) throughout 2019/20.   |
| 1.12 | Progress against these action plans with mid-year performance will be monitored and reported in December as part of the mid-year performance reports.   |

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| <b>2.00</b> | <b>RESOURCE IMPLICATIONS</b>  |
| 2.01        | There are no specific resource implications as part of this report. |

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| <b>3.00</b>                | <b>IMPACT ASSESSMENT AND RISK MANAGEMENT</b>  |           |  |            |             |               |             |                  |   |                 |                 |                  |                |               |                            |
| 3.01                       | <p><b>Ways of Working (Sustainable Development) Principles Impact</b></p> <table border="1"> <tr> <td>Long-term</td> <td rowspan="5">The Annual Performance Report covers all Five Ways of Working. Throughout the report you will be able to see the impact and the way we apply Five Ways of Working across the Council Priorities. We have included one case study which demonstrates impact through each of the areas</td> </tr> <tr> <td>Prevention</td> </tr> <tr> <td>Integration</td> </tr> <tr> <td>Collaboration</td> </tr> <tr> <td>Involvement</td> </tr> </table> <p><b>Well-being Goals Impact</b></p> <table border="1"> <tr> <td>Prosperous Wales</td> <td rowspan="7">Throughout the Annual Performance Report we refer to the Well-Being Goals and their impact.</td> </tr> <tr> <td>Resilient Wales</td> </tr> <tr> <td>Healthier Wales</td> </tr> <tr> <td>More equal Wales</td> </tr> <tr> <td>Cohesive Wales</td> </tr> <tr> <td>Vibrant Wales</td> </tr> <tr> <td>Globally responsible Wales</td> </tr> </table> | Long-term | The Annual Performance Report covers all Five Ways of Working. Throughout the report you will be able to see the impact and the way we apply Five Ways of Working across the Council Priorities. We have included one case study which demonstrates impact through each of the areas | Prevention | Integration | Collaboration | Involvement | Prosperous Wales | Throughout the Annual Performance Report we refer to the Well-Being Goals and their impact. | Resilient Wales | Healthier Wales | More equal Wales | Cohesive Wales | Vibrant Wales | Globally responsible Wales |
| Long-term                  | The Annual Performance Report covers all Five Ways of Working. Throughout the report you will be able to see the impact and the way we apply Five Ways of Working across the Council Priorities. We have included one case study which demonstrates impact through each of the areas  |           |  |            |             |               |             |                  |   |                 |                 |                  |                |               |                            |
| Prevention                 |   |           |  |            |             |               |             |                  |   |                 |                 |                  |                |               |                            |
| Integration                |   |           |  |            |             |               |             |                  |   |                 |                 |                  |                |               |                            |
| Collaboration              |   |           |  |            |             |               |             |                  |   |                 |                 |                  |                |               |                            |
| Involvement                |   |           |  |            |             |               |             |                  |   |                 |                 |                  |                |               |                            |
| Prosperous Wales           | Throughout the Annual Performance Report we refer to the Well-Being Goals and their impact.   |           |  |            |             |               |             |                  |   |                 |                 |                  |                |               |                            |
| Resilient Wales            |   |           |  |            |             |               |             |                  |   |                 |                 |                  |                |               |                            |
| Healthier Wales            |   |           |  |            |             |               |             |                  |   |                 |                 |                  |                |               |                            |
| More equal Wales           |   |           |  |            |             |               |             |                  |   |                 |                 |                  |                |               |                            |
| Cohesive Wales             |   |           |  |            |             |               |             |                  |   |                 |                 |                  |                |               |                            |
| Vibrant Wales              |   |           |  |            |             |               |             |                  |   |                 |                 |                  |                |               |                            |
| Globally responsible Wales |   |           |  |            |             |               |             |                  |   |                 |                 |                  |                |               |                            |

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|  | <p><b>Council's Well-being Objectives</b><br/> The Council's wellbeing objectives have been measured against and evidence has been provided for each of the sub priorities. The evidence demonstrates the progress which have been made against the Well-being Objectives.</p> |
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| <b>4.00</b> | <b>CONSULTATIONS REQUIRED/CARRIED OUT</b>  |
| 4.01        | A Member workshop was held on 30 May 2019 which gave Members the opportunity to review the draft Council Plan 2019/20 to ensure that it captured all priorities. Consultation is undertaken throughout the year by Cabinet and Overview and Scrutiny Committees reviewing the quarterly performance reports. |

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| <b>5.00</b> | <b>APPENDICES</b>  |
| 5.01        | Appendix A - Draft Annual Performance Report 2019/20<br>Appendix B - Council Plan 2019/20 Risk Register<br>Appendix C - Public Accountability Measures 2019/20 Performance |

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| <b>6.00</b> | <b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>          |
| 6.01        | Council Plan 2019/20<br>Council's Well-being Objectives |

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| <b>7.00</b> | <b>CONTACT OFFICER DETAILS</b>   |
| 7.01        | <b>Contact Officer:</b> Jay Davies, Strategic Performance Advisor<br><b>Telephone:</b> 01352 702744<br><b>E-mail:</b> <a href="mailto:jay.davies@flintshire.gov.uk">jay.davies@flintshire.gov.uk</a> |

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| <b>8.00</b> | <b>GLOSSARY OF TERMS</b>   |
| 8.01        | <p><b>Council Plan:</b> the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set objectives and publish a Plan.</p> <p><b>Public Accountability Measures:</b> nationally agreed measures to be collected and monitored by all councils for benchmarking purposes.</p> |