

RECOVERY COMMITTEE

Date of Meeting	Thursday 17 th June, 2021
Report Subject	Terms of Reference
Cabinet Member	Collective Cabinet
Report Author	Chief Executive
Type of Report	Operational

EXECUTIVE SUMMARY

Council, at its recent Annual Meeting, appointed a new Recovery Committee to guide our second phase of recovery. As part of its role this new Committee will refer risks and issues to the respective Overview and Scrutiny Committees to review in detail as part of their forward work programmes.

This short report explains the Terms of Reference of the new Recovery Committee

RECOMMENDATIONS

1	That the Committee notes the Terms of Reference.
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REPORT DETAILS

1.00	TERMS OF REFERENCE
1.01	<p>The Terms of Reference of the Recovery Committee as approved by Council are set out below:-</p> <p>Recovery Committee – Terms of Reference</p> <p>1. Role</p> <p>To re-set the recovery objectives for the whole organisation and for each of the service portfolios.</p> <p>To overview recovery against those objectives.</p> <p>To refer issues to the Cabinet and the Overview and Scrutiny Committees for detailed review/planning.</p> <p>To help give assurance to the public and partner organisations on our local planning.</p> <p>To carry out its role, the committee will be given access to the following tools and resources:</p> <ul style="list-style-type: none">• Local objectives and targets• Local recovery strategies and portfolio business plans• Internal risk registers with mitigation actions• Regional plans and strategies• National plans and strategies <p>It is intended that the Recovery Committee will operate for the 2021/22 municipal year only.</p> <p>2. Form & composition</p> <p>The Committee will be politically balanced and will consist of sufficient places to ensure that all political groups on the Council are represented.</p> <p>3. Substitutes</p> <p>Substitutes will be permitted where Members of the Committee are unable to attend. Notice must be given to the Committee officer in advance of the meeting.</p> <p>4. Quorum</p> <p>Rule of procedure 7 gives the quorum of Committees as being a quarter of the Membership.</p>

	<p>5. Restrictions on Membership</p> <p>The Leader of the Council has given an undertaking that the Chair of the Recovery Committee will not be nominated by the controlling group.</p>
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2.00	RESOURCE IMPLICATIONS
2.01	None specific

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Consultation on the second phase recovery strategy and governance arrangements has taken place with Chief Officers, the internal Emergency Management Response Team, Cabinet Members, and Group Leaders.

4.00	RISK MANAGEMENT
4.01	None specific.

5.00	APPENDICES
5.01	None.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>Contact Officer: Colin Everett Telephone: 01352 702101 E-mail: chief.executive@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	None.